

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 23, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:36 am by Board Member Tippetts.

Present In Person: Peggy White, Jordynn Hewitt, Cordell McCracken, Bryan Gibson

Present Online or by Phone: There was no one present online.

Approve MBA Minutes: The MBA minutes from Tuesday Sept 16, 2025 were made available by the Clerk's Office and reviewed by the Board Members. Board Member Asay motioned to approve the minutes for Sept 16, 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained
Absent			

Board Member Tippetts:	X
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Board Member Lytle:	X
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Board Member Asay:	X
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The motion carried.

Issue Updates

Water Treatment Plant: Things are moving along with the Water Treatment Plant. They are preparing to put the roof on.

New Clinic: The Clinic is starting to come out of the ground. There is a bit of infrastructure to be moved to get it set into the storm drain system. The path is determined now and is moving forward.

Legislation

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Cash Summary and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice Register was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the MBA Open Invoice Register dated September 22, 2025 in the amount of \$679,183.50. Board

Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Disbursement Listing: The MBA Disbursement Listing was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to accept the MBA Disbursement Listing as being reviewed from September 15, 2025 to September 22, 2025 in the amount of \$81,616.44 for the MBA Disbursement Listing. Board Member Tippetts seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request, Correspondence / Calendar: The Daggett County Health Business And Community Center has been meeting as needed for the construction questions. There were no other items at this time.

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC): There was nothing to discuss for Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC). Assessor Jesse Platt reported that there are two change orders that are still pending and the basement floor should be poured this week.

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:47 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle