

Minutes of the Meeting of the Daggett County Commission and the Daggett County Redevelopment Agency held on **Tuesday, September 30 , 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Commissioners Matt Tippetts, Randy Asay attended in person. Commissioner Jack Lytle, Attorney Kent Snider and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:00 am by Commissioner Tippetts. The invocation was given by Larinda Isaacson, Commissioner Tippetts led those in attendance in the Pledge of Allegiance.

Present In Person: Bryan Gibson, Cordell McCracken, Terry Wright, Hailey Blair, Wendy Lessig, John Clayton, Roy Evans, Bret Ryenolds, Pat Rainbolt

Present Online or by Phone: Jordynn Hewitt, Jeremy Larsen, Jeffery McCarty, Attorney Craig Smith

Motion to Go In and Out of Redevelopment Agency (RDA): Commissioner Asay motioned to go in and out of the Redevelopment Agency (RDA) Meeting Agenda. Commissioner Tippetts seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioners Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Approve Minutes: Minutes from the September 23, 2025 Commission and RDA Meeting were provided by the Clerk's Office for review by the Commissioners. Commissioner Lytle motioned to accept the minutes from the September 23, 2025 Commission and RDA Meeting. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Issue Updates

RDA and MBA: There were no new updates.

Affordable Workforce Housing: Cordell McCracken stated that it looks like they are breaking ground this morning. We are excited about this.

EMS/EMT Sheriff's Office Updates: There were no new updates at this time.

Clinic: The walls are done and they have poured the floor. They used lasers to cut the floor. New technology is amazing. We are officially above ground now.

Airports: Bret Reynolds is checking on the Manila Airport beacon to see if it is working. There was also a question if we need the beacon or not. Back Country Pilots Association is here today and will be discussing the airport in the agenda item.

Code Enforcement Issues: No new updates at this time.

Tourism: Jordynn and Peggy are working on the Burbot Bash. They are currently on their way to conventions for tourism.

Citizen Comment: There was some discussion on the Taylor Flat Airport with Back Country Pilots Association. They have been working on getting Taylor Flat Airport opened for 2 ½ years. Back Country Pilots Association will not be able to do anything until after May 15 of 2026 but they have been given the word that Taylor Flat Airport can be reopened. There was some discussion. Back Country Pilots Association is going to Taylor Flat to survey the work needed.

Recess for the MBA meeting at 9:31 am. Back from recess at 9:44 am.

Cash Summary and Accounts Receivable Reports: The Cash Summary and Accounts Receivable Reports were provided by the Treasurer's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Cash Summary and Accounts Receivable Report for the County and RDA dated September 26, 2025. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Open Invoice Register: The Open Invoice Register was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to approve the Open Invoice Register dated September 25, 2025 in the amount of \$105,244.59 for the County & nothing for the RDA. Commissioner Lytle seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Reimbursement Register: There was no Reimbursement Register.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Lytle motioned to accept the Disbursement Listing as being reviewed from September 22, 2025 to September 25, 2025 for Daggett County Zion's Checking in the amount of \$83,954.80 with no void amount. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Purchase Request: There were no Purchase Requests at this time.

Correspondence: A letter from Air Quality stating there is a meeting on October 1st. There was a notice from the Dam at Flaming Gorge about the water release.

Calendar: Commissioner Jack Lytle has a CIB Meeting tomorrow. There are a lot of hunts through October and November.

Commissioner Asay did not have anything to add.

Commissioner Tippetts stated that next Wednesday he has a conservation and weed board meeting.

There is a mandatory meeting on Wednesday October 8, 2025. There is one session at 2:00 pm and another at 3:30 pm. This is for all county staff.

There is a mandatory meeting for county supervisors on October 9, 2025 at 8:00 am - 4:30 pm.

POLICY AND LEGISLATION

Discussion and Consideration of DWR Land Acquisition: Time was given to Hailey Blair. She went over the handout she provided. There was some discussion. Commissioner Tippetts stated that he has some questions and concerns in regards to taxes. He would like to know more information. Private property is low in our county. Commissioner Tippetts asked about rollback. This is not eligible for rollback. DWR was asked if they could gather more information. In regards to the taxes, neighbors' thoughts and grazing. They were asked to come back and present their findings. Terry Wright stated that this property is awesome for hunting. It is amazing how they have improved this access and publicised it. They will meet with us again, in the next two weeks.

Went into Recess at 10:43. Back from Recess at 10:52.

Discussion and Consideration Of The Sewer Easement Documentation Process Of The Proposed Sewer Alignment Near The Airport And The Property Adjacent To Ruble Lane:

Time was given to Jeffrey McCarty, he had provided a map in the packet and referenced it. There was some discussion. Bret Reynolds stated that it is not going to affect the airport runway or taxiway. It was recommended that Sunrise get in contact with Sarah Nedelkov, who is with Civco, to get the current Airport Layout Plan. It was asked if we were to the point where the County Attorney and the Town's Attorney are ready to get the documentation set. Kent Snider stated that he would reach out to the Town's Attorney. Terry Wright was in the meeting and he was asked his opinion. He stated that the old sewer ponds should be considered. There was some discussion.

Discussion and Consideration Of Proof On Water Right Application

NO.41-3470(A30414b): Kent Snider and Craig Smith were given time. With the Commission's approval, Craig Smith can get an extension request submitted before the deadline of October 31, 2025. Commissioner Tippetts asked what the time period will be with the extension. It was stated that it is generally 5 years. There was some discussion. Commissioner Lytle motioned to approve the Proof On Water Right Application NO.41-3470(A30414b) extension. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of Approval Of Settlement Of Claim #DAG0000032024:
Time was given to Kent Snider. It was asked if this needed to be discussed in Closed Session. This was put on hold until it could be discussed in closed.

Discussion and Consideration Of Renewal Proposal-Daggett, Airport Liability: Keri Pallesen was asked if she put this on the agenda, she did. She was asked if she had read through it. She stated that it looked as though it followed the application. There was some discussion. It was asked when this policy would go into effect. It starts tomorrow, it does need to be addressed today. Commissioner Lytle motioned to approve the renewal proposal-Daggett, airport liability insurance in the amount of \$6,513.00 this includes declining to purchase terrorism coverage for certified acts of terrorism. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Discussion and Consideration Of IT Surplus Items: Time was given to Cordell McCracken. There is a HP ProDesk 400 and a Dell Optiplex 3020. They will be surplussed at \$65.00 each. Commissioner Lytle motioned to approve IT Surplus of a HP ProDesk 400 and a Dell Optiplex 3020. Commissioner Asay seconded the motion. The Commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

There was a need to go into Closed Session For the purpose of Litigation.

Commissioner Asay motioned to go into Closed Session for the purpose of Litigation. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Went into Closed Session at 11:44 am.

Commissioner Asay motioned to go into Open Session. Commissioner Lytle seconded the motion. The commissioners voted as follows on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

Back into Open Session at 12:03 pm.

Cont. Discussion and Consideration Of Approval Of Settlement Of Claim

#DAG0000032024: Commissioner Lytle motioned to approve Settlement Of Claim

#DAG0000032024. Commissioner Asay seconded the motion. The Commissioners voted as follows
on the motion:

	Yes	No	Abstained	Absent
Commissioner Tippetts:	X			
Commissioner Lytle:	X			
Commissioner Asay:	X			

The motion carried.

With nothing further to discuss, Commissioner Tippetts adjourned the meeting by acclamation
at 12:04 pm.

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