

Minutes of the regular meeting of the Daggett County Commission/Redevelopment Agency Board, Tuesday, December 09, 2014. All members were present. Vicky McKee, County Clerk, was present as board secretary. The meeting was called to order at 9:00 A.M. by Mrs. Perry, Board Chair.

Also present were: Clyde Slaugh-County Commissioner Elect, Keri Pallesen-County Auditor/Recorder, Brian Raymond, Jack Lytle-County Commissioner Elect and Charles and Shirley Card.

With regards to old business, Mrs. Perry presented the plaques from Uinta Basin Association of Governments to Commissioner Blanchard and Steglich in appreciation of their public service. Mrs. Perry stated that there will be another meeting this afternoon with the Sheriff's office and Mr. Steglich stated that he will make some comments after the public hearing regarding #6 agenda item. Mr. Lund reported that with regards to the trailer removal for abandoned trailers he could not find anything specific except for the Mobile Home Park Act which defines a mobile home park as being anywhere with two or more spaces for mobile homes for rent which was determined to apply to the Dutch John lots and the abandoned trailers. The act states that any trailer that has been abandoned for 30 days and the landlord has not been notified by the owner it can be deemed abandoned. After the trailer has been deemed abandoned that landlord is to provide notice to the owner to the last known address and after 30 days if the owner has not reclaimed the property, the landlord can sell, destroy or whatever is appropriate to the property. Mr. Blanchard stated that he will send a letter to Mr. Luetke advising him that the trailer has been deemed abandoned. There was nothing else presented for old business.

There was no one present with citizen's comments.

The minutes of the November 25th and December 2nd meetings were provided by the County Clerk's office for review and approval. Mr. Blanchard had been excused from the meeting. Mr. Steglich provided the following revisions for the November 25th meeting: Page 1, Paragraph 6, Sentence 2 – change quality to qualify. Page 2, Paragraph 3, Sentence 3 – Needs to read seconded by Mrs. Perry. Motion by Mr. Steglich to approve the minutes of November 25, 2014 as revised. Seconded by Mrs. Perry, all in favor. Upon review of the December 2nd meeting, motion by Mr. Steglich to approve the minutes as provided. Seconded by Mr. Blanchard, all in favor.

The Open Invoice Report will be continued until later in the meeting to allow additional time to review.

With regards to correspondence, there was a letter from the Forest Service regarding the Greendale Water Treatment Plant upgrade and Mr. Lund questioned if the county had sent a letter with comments to the Forest Service. It was determined that the county had not commented on the proposal. There was also a letter from the Uintah Water Conservancy District requesting a sponsorship. The matter was discussed and Mr. Lytle pointed out that the letter was actually addressed to the Daggett County Conservation District and he had provided the letter to Jon Wilde. Mr. Blanchard stated that they were requesting \$200.00 for a sponsorship and questioned if the county wanted to proceed. Mr. Steglich stated that it is important for the county to stay connected and involved even if the letter was to the Conservation District.

The matter before the Commission is consideration of the closure of the County Courthouse on Wednesday, December 24th in the afternoon. The matter was reviewed

and discussed. Motion by Mr. Steglich to close the County Courthouse on Wednesday, December 24, 2014 at 12:00 noon. Seconded by Mr. Blanchard, all in favor.

Mrs. Perry reported that with regards to the consideration of the liquidation of 100 Union Telephone Shares, Union Telephone will not provide the market value of the shares. The shares are not offered for public trade nor will they probably ever be offered to public trade. Union Telephone has never paid dividends to the county and they do not foresee offering to pay dividends but the shares will continue to build in value. Mrs. Perry suggested for the county to not sell the shares at this time. The matter was reviewed and discussed. Motion by Mr. Steglich to sell the stock due to the budget constraints that the county has now. Seconded by Mr. Blanchard, all in favor.

The matter of determination of the ownership of burbotbash.com was on the agenda for consideration. Mr. Raymond stated that it is currently costing the county \$119.40 for hosting the site each year as owners of the site. Mr. Raymond stated that he had sent an email to Raynette Schell and she said the county owns the site so the county should be paying for it. It was determined that it was too soon to see if the Chamber of Commerce will be taking over the Burbot Bash for long term, so the county will continue paying the invoice from the TRT funds.

The county has received an Engagement Letter for approval for services from Chapman and Cutler, LLP for the reissuance of the Daggett County Jail Bonds. Mr. Steglich expressed his concern with the matter of the budget and Mrs. Pallesen stated that the costs could be split between 2014/15 based on the date that the work is performed. Motion by Mr. Steglich to approve the Engagement letter for the Bond Counsel Services with Chapman & Cutler, LLP. Seconded by Mr. Blanchard, all in favor.

The Work Order for the Dutch John Airport was submitted by Civco Engineering, Inc. for consideration in the amount of \$20,000.00. Motion by Mr. Blanchard to approve the Work Order as submitted. Seconded by Mr. Steglich, all in favor.

Charlie Card was present questioning if the deed for his property was available for signing today. Mr. Lund was excused to complete the documents as requested.

Motion by Mr. Steglich to go into Closed Session for purpose of discussion of the character and competence of an individual. Seconded by Mr. Blanchard, all in favor. Those present for the Closed Session were Brian Raymond, Jack Lytle, Clyde Slaugh, Sheila Williams, Auditor Pallesen, Commissioners Blanchard, Steglich and Perry and Clerk McKee.

The regular meeting reconvened at 10:00 A.M.

Upon receipt of the following revised documents from Mr. Lund: Warranty Deed, Trust Deed and Promissory Note for Shirley Janette and Charles Lowell Card for Block 6, Lot 3, Dutch John Townsite, they were signed in open meeting. Motion by Mr. Blanchard to approve to discount the total amount of the contract by \$3,000.00 for Charles Card (Block 6, Lot 3) due to higher garbage removal costs for removing the trailer. Seconded by Mr. Steglich, all in favor. This approval will be added to the next agenda for ratification.

Motion by Mr. Steglich to go into the Public Hearing at 10:10 A.M. Seconded by Mr. Blanchard, all in favor. The purpose of the public hearing was to obtain Public Comments regarding the 2015 Budget, Opening and Amending the 2014 Budget and Resolution #14-28, ELECTED OFFICIAL'S SALARY ORDINANCE. Mrs. Perry stated that one of the problems with the current budget was the \$100,000.00 for the lease of the

8,000 acre feet of water had been budgeted for but not paid by PPI so there is a shortfall in the 2014 budget. She recommended that the proceeds from the sale of the house in Dutch John (\$100,000.00) which had been receipted into the RDA Fund to go back into the General Fund. There would also be the funds from the sale of the Union Holding Corp. shares that could be used to offset the budget shortfall. The process of retrieving the money that was loaned from the county to the RDA was discussed. Mr. Steglich stated that the county was around \$400,000.00 in the red right now with \$160,000.00 from the jail, \$50,000.00 from the sheriff's office and \$50,000.00 from the dam security. Every other department in the Courthouse is under budget. The Ambulance has only collected around \$7,000.00 of the \$130,000.00 that was billed. Another concern with the ambulance billing is that it was not done timely so payment may not be possible from the insurance companies. Mr. Blanchard stated that the Commission had considered giving a 3% COLA which would run an additional \$94,000.00. Mrs. Pallesen was then present at the meeting to help address questions or concerns by those present. With no further comments or questions, motion by Mr. Steglich to go back into regular session at 10:25 A.M. Seconded by Mr. Blanchard, all in favor. It was determined that the funds from the sale of the house in Dutch John should have been receipted to the county rather than the RDA and Mrs. McKee stated that she will transfer that receipt to the proper fund. There was discussion regarding using the funds from either the RDA or the fund balance to offset the amount that ends up being in the red. There was discussion of how to make sure that the Sheriff is staying within his budgets and what his actual budget for 2015 should be. There had been additional funds received by the Jail which had been used for promotions and raises that the rest of the county employees did not receive and Mrs. Pallesen questioned if the raises and promotions can be reversed since those budgets are over. Mr. Lund responded that since the raises and promotions had been approved by the Commissioners he felt it would be too late to reverse it. Mrs. Pallesen suggested that as a last resort, upon the continuation of the overages in the budgets, the Department Head be held responsible for the overage. Mr. Lund responded that he would need to do some more research on the matter. Mr. Steglich suggested using the funds from the RDA with the ability for the Sheriff to pay back the RDA from the additional funds being received for State inmates. Mr. Lytle recommended to use the fund balance rather than the RDA funds as he has concern with there being a payback. The need for programs at the jail was reviewed and discussed. The 2015 Budget needs to be approved by December 31, 2014 and there are still 2014 Budget Adjustments needed as well as approval of the Resolution for the Salary for the Elected Officials, therefore, these matters will need to be continued until the next meeting. There was also discussion regarding the Commissary Fund being in the red and Mr. Lund questioned why this was not brought up by the independent audit and Mrs. Pallesen stated that they had not audited the commissary separately. There was discussion of all the other department heads being able to use the amounts left over in their budgets to either give a raise or a bonus.

Motion by Mr. Steglich to recess the meeting until 11:45 A.M. Seconded by Mr. Blanchard, all in favor.

The regular meeting reconvened at 11:45 A.M.

The Open Invoice Report in the amount of \$700,528.21 was provided by the County Auditor's office for review and approval. Mrs. Perry questioned the matter of the invoice from Civco Engineering in the amount of 820.00 and Mr. Blanchard stated that

was for Civco to revise the map for the corner lot, Block 7, Dutch John due to the sale of that property to Tracy Henline. Motion by Mr. Steglich to approve the Open Invoice Report as presented. Seconded by Mr. Blanchard, all in favor.

With no further business, the meeting adjourned at 11:45 A.M.

/s/ Vicky McKee

/s/ Karen Perry

/s/ Jerry Steglich

/s/ Warren Blanchard