

INTERLAKEN TOWN, UTAH
APPOINTMENT OF GDPA OFFICERS RESOLUTION
OCTOBER 7, 2025

RESOLUTION NO. 2025-10-07A

**A RESOLUTION OF THE TOWN COUNCIL OF INTERLAKEN, UTAH, APPOINTING
A CHIEF ADMINISTRATIVE OFFICER AND RECORDS OFFICER IN
COMPLIANCE WITH THE GOVERNMENT DATA PRIVACY ACT (GDPA)**

WHEREAS, Utah law, under the Government Data Privacy Act (GDPA), requires each state agency to implement a privacy program – including designation of a Chief Administrative Officer (CAO) and appointment of Records Officer; and

WHEREAS, the Utah Office of Data Privacy’s Privacy Program Framework provides guidance requiring specification of who is responsible for privacy program implementation; and

WHEREAS, GDPA mandates that each agency designates a CAO responsible for establishing and maintaining the agency’s privacy and records management program; and

WHEREAS, the act also requires that the CAO appoint one or more Records Officers who will ensure the care, maintenance, classification, retention, access, and preservation of records in alignment with CAO-established policies;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF INTERLAKEN,
UTAH, AS FOLLOWS:

- 1. Designation of Chief Administrative Officer (CAO).** Gregory Harrigan, Town Mayor is hereby designated as the CAO for Interlaken Town. The CAO shall establish, manage, and maintain an ongoing privacy and records management program consistent with Utah law and the Privacy Program Framework.
- 2. Appointment of Records Officer.** The CAO shall appoint the following Records Officer. Bartlett Smith, Town Clerk and Administrator, Records Officer will implement and maintain privacy and records practices as detailed in the agency’s privacy program and framework guidance.
- 3. Roles and Responsibilities.**
 - **CAO Responsibilities:** Develop and maintain formal privacy and records policies and procedures. Oversee their effective implementation throughout the agency. Report the CAO designation to the Division of Archives and Records Service (DARS), consistent with statute.

- Records Officer Responsibilities: Manage care, maintenance, scheduling, classification, retention, disposal, access, and preservation of records. Execute all records and privacy policies established by the CAO.

4. Effective Date. This resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED by the Town Council of Interlaken, Utah, this 7th day of October, 2025.

Interlaken, UTAH

By: _____

Gregory Harrigan, Mayor

Attest: _____

Bartlett Smith, City Recorder

Vote	Aye	Nay	Abstain
Greg Harrigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susan O’Nan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Erin Merryweather	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jill Jacobson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Timm Dixon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Jul-Sep		Interlaken Town Statement of Revenue and Expense									
		Jul-Sep, 2025									
		GVB 7811		GVB 7862		GVB 7854		GVB 7803		GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Revenue - All Accounts										
5	Annual Wasatch County Tax Assessment									\$ 7,559	\$ 210,000
8	1% State Sales Tax (estimate)									\$ 7,730	\$ 34,000
all	Interest Income	\$ -	\$ 200	\$ 751	\$ 800	\$ 214	\$ 800	\$ -	\$ 150	\$ -	\$ 130
13	B&C Road Tax (estimate)									\$ 8,413	\$ 29,000
15a	Federal Grant Revenue									\$ -	\$ -
15b	State and Local Grant Revenue									\$ -	\$ -
15c	Miscellaneous Revenue									\$ 148	\$ -
15d	Fines for municipal code violations									\$ -	\$ 200
73a	Revenue From RMA Agreement & 3rd Party Contributions					\$ 5,841	\$ 18,000				
73b	Revenue from Federal & State Transportation System Grants					\$ -	\$ -				
92	Annual Water Utility Base Usage Fee	\$ 1,176	\$ 245,000								
95	Charge for Services: Metered Water (overages)	\$ 3,667	\$ 22,000								
95b	Water Billing Late Fees and Additional Administrative Fees	\$ 140	\$ 1,200								
95c	New Owner Transfer Fees	\$ -	\$ 450								
95d	Misc. Water Revenue	\$ 0	\$ -								
150	Revenue from Federal & State Water System Grants			\$ -	\$ -						
169	Building Permit Application Fees							\$ 2,200	\$ 1,800		
170	Water Connect Fees							\$ 2,300	\$ 700		
171	Road Impact Fees							\$ 8,000	\$ 7,000		
172	Damage Deposits - Refundable							\$ 10,000	\$ 8,000		
173	Completion Deposits - Refundable							\$ 6,000	\$ 8,000		
173a	Plan Review & Inspections (Town Engineer)							\$ 11,565	\$ 19,000		
173b	Variance Application Fees							\$ -	\$ 240		
	Total Revenue	\$ 4,983	\$ 268,850	\$ 751	\$ 800	\$ 6,055	\$ 18,800	\$ 40,065	\$ 44,890	\$ 23,850	\$ 273,330
	General Fund - Transfer In										
19	Transfer from Building Fund (Application Fees for admin costs)									\$ -	\$ 2,000
20	Transfer from Water Revenue for Share of Admin. Expenses									\$ -	\$ 200,000
21	Transfer from Transportation Reserves for Capital expenses									\$ -	\$ -
	General Fund - Transfer Out										
28	Transfer of B&C Road Tax to Transportation Reserve Fund									\$ -	\$ (29,000)
29	Contribution to Capital Improvements									\$ -	\$ -
30	Transfers into Building Fund - Special Engineering Projects									\$ -	\$ -
	Water Revenue Fund - Transfer In										
100	Transfer from Building Fund (Water Connect Fees)	\$ -	\$ 2,300								
101	Transfer from Bond Sinking Fund for current year Water Bond payment	\$ -	\$ -								
102	Transfer from Water System Reserves for Capital Improvements	\$ -	\$ -								
	Water Revenue Fund - Transfer Out										
105	Transfer to Water System Reserve Capital Fund	\$ -	\$ (150,000)								
109	Transfer to General Fund for Share of Administrative expenses	\$ -	\$ (200,000)								
	Transportation Reserve Fund - Transfer In										
77	Trfr from General Fund of B&C Road Tax to Trans. Reserve Capital Fund					\$ -	\$ 29,000				
78	Transfer from General Fund for Capital Improvement Reserves					\$ -	\$ -				
80	Transfer from Building Fund of Road Impact Fee					\$ -	\$ 20,000				
	Transportation Reserve Fund - Transfer Out										
83	Transfer to General Fund for Transportation Capital Expenses					\$ -	\$ -				
	Water Reserve Fund - Transfer In										
154	Trfr from Water Revenue Fund to Capital Reserves			\$ -	\$ 150,000						
154a	Trfr from Water Bond Fund to Capital Reserves			\$ -	\$ -						

Jul-Sep		Interlaken Town Statement of Revenue and Expense									
		Jul-Sep, 2025									
		GVB 7811		GVB 7862		GVB 7854		GVB 7803		GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Water Reserve Fund - Transfer Out										
161	Transfer to Water Revenue Fund for Capital Improvements			\$ -	\$ -						
	Building Fund - Transfer In										
177	Transfer from General Fund - Special Engineering Projects							\$ -	\$ -		
	Building Fund - Transfer Out										
180	Transfer to General Fund - Building Permit Application Fees							\$ -	\$ (2,000)		
181	Transfer to Water Revenue Fund - Water Connect Fees							\$ -	\$ (2,300)		
182	Transfer to Transportation Reserve Fund - Road Impact Fees							\$ -	\$ (20,000)		
	Total Transfers Between Funds	\$ -	\$ (347,700)	\$ -	\$ 150,000	\$ -	\$ 49,000	\$ -	\$ (24,300)	\$ -	\$ 173,000
	General Fund Expenses										
	Administrative Expense										
37	Town Council, Commission, Appointee Stipends									\$ -	\$ (5,700)
38	Town Administrator & Clerk									\$ (15,292)	\$ (105,000)
39	Association Memberships									\$ (519)	\$ (2,000)
40	Web Hosting & IT Services (WIX, GoDaddy, Zoom, Dropbox, ViaSat, Calling Post)									\$ (376)	\$ (1,500)
40a	Town Council Equipment & Supplies									\$ -	\$ (1,000)
41	Meeting Advertising									\$ -	\$ (200)
42	Bookkeeping, Accounting & CPA fees									\$ (6,540)	\$ (18,000)
43	Bank Charges, Checks									\$ (304)	\$ (500)
44	Town Attorney									\$ (1,333)	\$ (10,000)
45a	Animal Control through Interlocal Agreement w/ Heber City									\$ (743)	\$ (3,000)
45b	Municipal Election Balloting & Noticing, Advertisements									\$ -	\$ (200)
46	Misc. Admin. Expenses									\$ -	\$ (1,500)
47	Insurance									\$ (5,476)	\$ (5,000)
48	Office Supplies (postage + supplies)									\$ (10)	\$ (1,500)
51	Additional Consulting Fees									\$ -	\$ (2,000)
51a	Federal IRS Taxes									\$ -	\$ (5,500)
51c	Safety and Enforcement (Wasatch County Sheriff Agreement)									\$ -	\$ (12,000)
51d	Public Works Manager									\$ (6,375)	\$ (45,000)
	Total Administrative Expenses									\$ (36,967)	\$ (219,600)
	Annual Road Maintenance Expense from General Fund										
55	Annual Road Repair & Maintenance									\$ (56,125)	\$ (85,000)
56	Additional Contract Services - Recycling, Noxious Weed Control									\$ (7,301)	\$ (10,000)
56a	Road Signage									\$ -	\$ (5,500)
57	Contract Service (Snow Removal)									\$ -	\$ (70,000)
58	Supplies - Salt, Sand, etc									\$ -	\$ -
	Annual Fire Mitigation Expenses										
58b	Brush Removal and other Wildfire Mitigation									\$ (14,100)	\$ (20,000)
	Annual General Fund Capital Expenses										
59a	Capital Equipment Investment									\$ -	\$ -
60	Capital Investment in Roads									\$ -	\$ (3,000)
	DPW Expenses										
60b	DPW Site Construction - Capital Investment									\$ -	\$ -
60c	Annual DPW Site Maintenance Expenses									\$ -	\$ (500)
61	Total Road Maintenance, Capital Improvements, DPW Expenses									\$ (77,526)	\$ (194,000)
	Total General Fund Expenses									\$ (114,493)	\$ (413,600)

Jul-Sep		Interlaken Town Statement of Revenue and Expense									
		Jul-Sep, 2025									
		GVB 7811		GVB 7862		GVB 7854		GVB 7803		GVB 7730	
		Water Revenue		Water Reserve		Road Way Reserve		Building		General	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	Water Revenue Fund Expenses										
	Operating Expenses										
116	Payroll - Water Masters	\$ (5,384)	\$ (31,500)								
117	Bank Charges, Checks	\$ -	\$ (500)								
118	Chemicals & Monitoring	\$ (125)	\$ (800)								
119	Telemetry System Operating Costs	\$ -	\$ (2,700)								
120	Water Share Fee, Education, etc.	\$ (44)	\$ (450)								
121	Gas Heat	\$ (81)	\$ (800)								
122	Electricity	\$ (2,523)	\$ (7,000)								
123	Payroll Taxes - Water Masters	\$ (4,166)	\$ (4,000)								
123a	Workman's Comp Insurance for Water Masters	\$ (15)	\$ (1,200)								
123b	Misc. Water Expenses	\$ (1,329)	\$ (1,500)								
	Capital Investment in Water System										
123f	Purchase of Generator and Installation	\$ -	\$ -								
123g	Water System Capital Upgrades, Replacements	\$ (15,201)	\$ -								
123h	Capital Equipment Investment - Water System	\$ -	\$ (1,000)								
	Repair and Maintenance										
125	Additional Water System Contract Services	\$ (25,834)	\$ (70,000)								
126	Annual Generator Maintenance	\$ (620)	\$ (1,700)								
126a	General Water System Maintenance & Repair	\$ (9,664)	\$ -								
	Total Water Revenue Fund Expenses	\$ (64,986)	\$ (123,150)								
	Building Fund Expenses										
187	Refunds of Damage Deposits							\$ (3,500)	\$ (8,000)		
188	Refunds of Completion Deposits							\$ (1,000)	\$ (4,000)		
188a	Plan Review & Inspections (Town Engineer)							\$ (2,446)	\$ (10,000)		
188b	Additional Contractual Services (Town Engineer)							\$ -	\$ -		
188c	Plan Review by Planning Commission							\$ -	\$ -		
	Total Building Fund Expenses							\$ (6,946)	\$ (22,000)		
	Total Expenses (General, Water Revenue, Building)	\$ (64,986)	\$ (123,150)					\$ (6,946)	\$ (22,000)	\$ (114,493)	\$ (413,600)
66	General Fund Balance to be Appropriated										\$ (100,000)
85	Appropriation to Transportation Reserve Fund						\$ 100,000				
	Net Change in Balance = Revenue+Transfers+Expenses+Appropriations	\$ (60,003)	\$ (202,000)	\$ 751	\$ 150,800	\$ 6,055	\$ 167,800	\$ 33,119	\$ (1,410)	\$ (90,643)	\$ (67,270)
	Starting Balance for Reporting Period	\$ 304,129	\$ 304,129	\$ 151,583	\$ 151,583	\$ 84,948	\$ 84,948	\$ 129,241	\$ 129,241	\$ 151,388	\$ 151,388
	Rounding Adjustment										
	Ending Balance	\$ 244,127	\$ 102,129	\$ 152,334	\$ 302,383	\$ 91,004	\$ 252,748	\$ 162,360	\$ 127,831	\$ 60,745	\$ 84,118

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025

	TOTAL	
	AS OF AUG 31, 2025	AS OF AUG 31, 2024 (PY)
ASSETS		
Current Assets		
Bank Accounts		
General Fund	0.00	0.00
10000 General Fund Checking 2681 (deleted)	0.00	98,306.58
10001 General Fund Checking GVB 7730	55,029.32	0.00
10101 10101 - Water Rev Fund 2422 (deleted)	0.00	129,746.24
10102 10102 - Water Rev Fund GVB	243,246.64	0.00
10200 Building Fund 1678 (deleted)	0.00	92,415.17
10201 Building Fund GVB	160,171.93	0.00
Reserve Funds	0.00	0.00
Transportation Reserve Fund- 7854	8,546.08	0.00
10300 Transp Cap Facilities Res 4574 (deleted)	0.00	357,541.42
10301 Transp Cap Facilities Res GVB	82,009.69	0.00
Total Transportation Reserve Fund- 7854	90,555.77	357,541.42
Water Reserve Funds	462.46	0.00
10400 Water Sys Cap Facilities 1330 (deleted)	0.00	239,999.08
10401 Water Sys Cap Facilities GVB	151,838.34	0.00
Total Water Reserve Funds	152,300.80	239,999.08
Total Reserve Funds	242,856.57	597,540.50
Total General Fund	701,304.46	918,008.49
Total Bank Accounts	\$701,304.46	\$918,008.49
Accounts Receivable		
20000 Accounts Receivable	7,085.03	7,085.03
Total Accounts Receivable	\$7,085.03	\$7,085.03
Other Current Assets		
12000 Undeposited Funds	0.00	400.00
Total Other Current Assets	\$0.00	\$400.00
Total Current Assets	\$708,389.49	\$925,493.52
Fixed Assets		
25900 Accumulated Depeciation	(1,810,569.72)	(1,810,569.72)
Amortizable Expenditures	0.00	0.00
26000 Bond Fees	25,000.00	25,000.00
26100 Accumulated Amortization	(23,541.67)	(23,541.67)
Total Amortizable Expenditures	1,458.33	1,458.33

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025

	TOTAL	
	AS OF AUG 31, 2025	AS OF AUG 31, 2024 (PY)
Depreciable Assets	0.00	0.00
Property, Plant and Equipment	0.00	0.00
25000 Garbage Site	98,318.85	98,318.85
25100 Equipment	31,366.00	31,366.00
25200 Roads	705,967.00	705,967.00
25300 Water System	1,712,694.73	1,712,694.73
Total Property, Plant and Equipment	2,548,346.58	2,548,346.58
Total Depreciable Assets	2,548,346.58	2,548,346.58
Total Fixed Assets	\$739,235.19	\$739,235.19
Other Assets		
25400 Land	16,965.00	16,965.00
25500 Water Rights	37,508.00	37,508.00
Total Other Assets	\$54,473.00	\$54,473.00
TOTAL ASSETS	\$1,502,097.68	\$1,719,201.71
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 Accounts Payable	(477.18)	(1,537.84)
Total Accounts Payable	\$ (477.18)	\$ (1,537.84)
Other Current Liabilities		
30100 Road Damage Deposit	65,557.89	43,557.89
30200 Completion Deposit (refundable)	39,021.04	25,521.04
30300 Payroll Liabilities	(621.55)	(85.29)
Federal Unemployment (940)	(60.00)	0.00
UT Income Tax	(89.00)	0.00
UT Unemployment Tax	13.00	0.00
Total 30300 Payroll Liabilities	(757.55)	(85.29)
Total Other Current Liabilities	\$103,821.38	\$68,993.64
Total Current Liabilities	\$103,344.20	\$67,455.80
Long-Term Liabilities		
Division of Finance	0.00	0.00
30400 Note Payable UT Div. of Finance	2,000.00	2,000.00
30401 Undisbursed Principal	2,526.34	2,526.34
Total Division of Finance	4,526.34	4,526.34
Total Long-Term Liabilities	\$4,526.34	\$4,526.34
Total Liabilities	\$107,870.54	\$71,982.14

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of August 31, 2025

	TOTAL	
	AS OF AUG 31, 2025	AS OF AUG 31, 2024 (PY)
Equity		
50000 Fund Balance	1,435,256.36	1,683,284.56
Net Income	(41,029.22)	(36,064.99)
Total Equity	\$1,394,227.14	\$1,647,219.57
TOTAL LIABILITIES AND EQUITY	\$1,502,097.68	\$1,719,201.71

Interlaken Town

Statement of Revenue and Expense

July 2 - August 31, 2025

	TOTAL	
	JUL 2 - AUG 31, 2025	JUL 2 - AUG 31, 2024 (PY)
Income		
60200 Building Fee	9,377.22	250.00
60201 Application Fee	2,200.00	600.00
60202 Water connection Fee	2,300.00	0.00
60203 Road Impact Fee	8,000.00	0.00
Total 60200 Building Fee	21,877.22	850.00
Miscellaneous Revenue	0.00	0.00
60000 Water Revenue	1,176.00	1,637.00
60100 Summer Water overage	3,666.80	0.00
60101 Road and Transportation Revenue	7,209.02	0.00
60102 1% Sales Tax Revenue	5,443.86	5,048.57
60103 B&C Road Tax	0.00	5,710.78
60105 Late Fees	140.00	200.00
60106 Revenue from RMA Agreement	5,535.31	0.00
60800 Interest Income	327.31	694.67
60801 Municipal Fines	0.00	650.00
Total Miscellaneous Revenue	23,498.30	13,941.02
Total Income	\$45,375.52	\$14,791.02
GROSS PROFIT	\$45,375.52	\$14,791.02
Expenses		
70000 Administrative Expenditures	0.00	0.00
70100 Animal Control	742.50	208.69
70103 Accounting & Bookkeeping Fees	3,351.10	2,373.65
70104 Bank Charges, Checks	161.03	587.27
70105 Plan Review & Inspections	2,446.25	1,287.50
70108 Town Attorney Legal Fees	1,324.00	0.00
70110 Office Expense	11.79	596.18
70111 Town Clerk	9,982.00	12,579.00
70114 Web Hosting & IT Service	294.40	456.13
70116 Association Memberships	469.00	50.00
70120 Insurance	5,476.14	0.00
70125 Safety and Enforcement Supplies	0.00	627.12
70130 Public Works Manager	3,825.00	0.00
Total 70000 Administrative Expenditures	28,083.21	18,765.54
70303 Payroll Expenses	0.00	5,388.80
Taxes	396.98	0.00
Wages	5,248.00	0.00
Total 70303 Payroll Expenses	5,644.98	5,388.80

Interlaken Town

Statement of Revenue and Expense

July 2 - August 31, 2025

	TOTAL	
	JUL 2 - AUG 31, 2025	JUL 2 - AUG 31, 2024 (PY)
Road Maintenance Expenditures	0.00	0.00
70118 Annual DPW Site Maintenance Exp	0.00	85.41
70201 Annual Road Repair	0.00	2,470.00
70204 Snow Removal	6,300.00	0.00
70205 Brush Removal and Wild fire Mid	0.00	6,000.00
70207 Additional Contract Services	6,181.33	1,237.10
71000 Depr. Expense-Roads	0.00	7,464.62
Total Road Maintenance Expenditures	12,481.33	17,257.13
Water System Expenditures	9,664.07	0.00
70300 Interest Expense	19.03	0.00
70301 Chemicals & Monitoring	50.00	0.00
70302 Meter Repair/Replacement	15,201.20	5,989.41
70305 Utilities Gas & Electric	1,862.43	1,618.64
70306 Water Share Fee & Education	0.00	44.00
70308 Water System Maint & Repair	620.00	1,095.00
70309 Misc. Water Expense	102.49	17.99
70310 Annual Memberships	50.00	0.00
70311 Additional Water Sys Contract S	12,626.00	0.00
Total Water System Expenditures	40,195.22	8,765.04
Total Expenses	\$86,404.74	\$50,176.51
NET OPERATING INCOME	\$ (41,029.22)	\$ (35,385.49)
NET INCOME	\$ (41,029.22)	\$ (35,385.49)

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of September 30, 2025

	TOTAL	
	AS OF SEP 30, 2025	AS OF SEP 30, 2024 (PY)
ASSETS		
Current Assets		
Bank Accounts		
General Fund	0.00	0.00
10000 General Fund Checking 2681 (deleted)	0.00	78,493.41
10001 General Fund Checking GVB 7730	53,315.46	0.00
10101 10101 - Water Rev Fund 2422 (deleted)	0.00	85,329.66
10102 10102 - Water Rev Fund GVB	225,844.07	0.00
10200 Building Fund 1678 (deleted)	0.00	90,727.67
10201 Building Fund GVB	159,154.79	0.00
Reserve Funds	0.00	0.00
Transportation Reserve Fund- 7854	8,993.97	0.00
10300 Transp Cap Facilities Res 4574 (deleted)	0.00	357,682.12
10301 Transp Cap Facilities Res GVB	82,009.69	0.00
Total Transportation Reserve Fund- 7854	91,003.66	357,682.12
Water Reserve Funds	462.46	0.00
10400 Water Sys Cap Facilities 1330 (deleted)	0.00	240,144.37
10401 Water Sys Cap Facilities GVB	152,334.30	0.00
Total Water Reserve Funds	152,796.76	240,144.37
Total Reserve Funds	243,800.42	597,826.49
Total General Fund	682,114.74	852,377.23
Total Bank Accounts	\$682,114.74	\$852,377.23
Accounts Receivable		
20000 Accounts Receivable	7,085.03	7,585.03
Total Accounts Receivable	\$7,085.03	\$7,585.03
Other Current Assets		
12000 Undeposited Funds	0.00	1,622.00
Total Other Current Assets	\$0.00	\$1,622.00
Total Current Assets	\$689,199.77	\$861,584.26
Fixed Assets		
25900 Accumulated Depeciation	(1,810,569.72)	(1,810,569.72)
Amortizable Expenditures	0.00	0.00
26000 Bond Fees	25,000.00	25,000.00
26100 Accumulated Amortization	(23,541.67)	(23,541.67)
Total Amortizable Expenditures	1,458.33	1,458.33

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of September 30, 2025

	TOTAL	
	AS OF SEP 30, 2025	AS OF SEP 30, 2024 (PY)
Depreciable Assets	0.00	0.00
Property, Plant and Equipment	0.00	0.00
25000 Garbage Site	98,318.85	98,318.85
25100 Equipment	31,366.00	31,366.00
25200 Roads	705,967.00	705,967.00
25300 Water System	1,712,694.73	1,712,694.73
Total Property, Plant and Equipment	2,548,346.58	2,548,346.58
Total Depreciable Assets	2,548,346.58	2,548,346.58
Total Fixed Assets	\$739,235.19	\$739,235.19
Other Assets		
25400 Land	16,965.00	16,965.00
25500 Water Rights	37,508.00	37,508.00
Total Other Assets	\$54,473.00	\$54,473.00
TOTAL ASSETS	\$1,482,907.96	\$1,655,292.45
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
30000 Accounts Payable	(502.77)	3,495.71
Total Accounts Payable	\$ (502.77)	\$3,495.71
Other Current Liabilities		
30100 Road Damage Deposit	65,557.89	43,557.89
30200 Completion Deposit (refundable)	39,021.04	25,521.04
30300 Payroll Liabilities	(621.55)	125.96
Federal Unemployment (940)	(60.00)	0.00
UT Income Tax	(89.00)	0.00
UT Unemployment Tax	13.00	0.00
Total 30300 Payroll Liabilities	(757.55)	125.96
Total Other Current Liabilities	\$103,821.38	\$69,204.89
Total Current Liabilities	\$103,318.61	\$72,700.60
Long-Term Liabilities		
Division of Finance	0.00	0.00
30400 Note Payable UT Div. of Finance	2,000.00	2,000.00
30401 Undisbursed Principal	2,526.34	2,526.34
Total Division of Finance	4,526.34	4,526.34
Total Long-Term Liabilities	\$4,526.34	\$4,526.34
Total Liabilities	\$107,844.95	\$77,226.94

Interlaken Town

Statement of Assets, Liabilities, and Fund Balance

As of September 30, 2025

	TOTAL	
	AS OF SEP 30, 2025	AS OF SEP 30, 2024 (PY)
Equity		
50000 Fund Balance	1,435,256.36	1,683,284.56
Net Income	(60,193.35)	(105,219.05)
Total Equity	\$1,375,063.01	\$1,578,065.51
TOTAL LIABILITIES AND EQUITY	\$1,482,907.96	\$1,655,292.45

Interlaken Town

Statement of Revenue and Expense

July - September, 2025

	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2024 (PY)
Income		
60200 Building Fee	11,565.08	250.00
60201 Application Fee	2,200.00	600.00
60202 Water connection Fee	2,300.00	0.00
60203 Road Impact Fee	8,000.00	0.00
Total 60200 Building Fee	24,065.08	850.00
Miscellaneous Revenue	0.00	0.00
60000 Water Revenue	1,176.00	2,909.00
60100 Summer Water overage	3,666.80	0.00
60101 Road and Transportation Revenue	7,558.76	221.37
60102 1% Sales Tax Revenue	7,730.24	7,408.97
60103 B&C Road Tax	8,413.02	9,490.59
60104 Transfer Fees	0.00	300.00
60105 Late Fees	140.00	400.00
60106 Revenue from RMA Agreement	5,840.89	0.00
60800 Interest Income	965.58	989.50
60801 Municipal Fines	0.00	1,150.00
Total Miscellaneous Revenue	35,491.29	22,869.43
Total Income	\$59,556.37	\$23,719.43
GROSS PROFIT	\$59,556.37	\$23,719.43
Expenses		
70000 Administrative Expenditures	0.00	0.00
70100 Animal Control	742.50	449.48
70101 Town Council, Commissions, Appointee Stipends	1,200.00	0.00
70102 Town Council Equip & Supplies	75.00	0.00
70103 Accounting & Bookkeeping Fees	4,516.60	3,555.80
70104 Bank Charges, Checks	369.23	105.16
70105 Plan Review & Inspections	5,651.25	3,375.00
70108 Town Attorney Legal Fees	1,333.44	829.50
70110 Office Expense	30.77	615.54
70111 Town Clerk	16,399.00	33,135.00
70114 Web Hosting & IT Service	374.18	652.52
70115 Misc. Admin Expenses	0.00	51.78
70116 Association Memberships	469.00	50.00
70117 Road Signage	0.00	1,691.31
70120 Insurance	5,476.14	4,520.40
70125 Safety and Enforcement Supplies	0.00	627.12
70130 Public Works Manager	4,875.00	0.00
Total 70000 Administrative Expenditures	41,512.11	49,658.61

Interlaken Town

Statement of Revenue and Expense

July - September, 2025








	TOTAL	
	JUL - SEP, 2025	JUL - SEP, 2024 (PY)
70303 Payroll Expenses	0.00	8,202.31
Taxes	602.94	0.00
Wages	7,872.00	0.00
Total 70303 Payroll Expenses	8,474.94	8,202.31
Road Maintenance Expenditures	0.00	0.00
70118 Annual DPW Site Maintenance Exp	0.00	85.41
70201 Annual Road Repair	3,080.00	2,578.37
70204 Snow Removal	6,300.00	0.00
70205 Brush Removal and Wild fire Mid	0.00	6,000.00
70206 Road Signage	0.00	541.20
70207 Additional Contract Services	7,190.43	2,922.40
71000 Depr. Expense-Roads	0.00	7,464.62
Total Road Maintenance Expenditures	16,570.43	19,592.00
Water System Expenditures	9,664.07	0.00
70300 Interest Expense	19.03	0.00
70301 Chemicals & Monitoring	100.00	345.00
70302 Meter Repair/Replacement	15,201.20	41,378.17
70305 Utilities Gas & Electric	2,578.49	2,451.89
70306 Water Share Fee & Education	0.00	44.00
70308 Water System Maint & Repair	4,276.96	7,191.84
70309 Misc. Water Expense	102.49	74.66
70310 Annual Memberships	50.00	0.00
70311 Additional Water Sys Contract S	21,200.00	0.00
Total Water System Expenditures	53,192.24	51,485.56
Total Expenses	\$119,749.72	\$128,938.48
NET OPERATING INCOME	\$ (60,193.35)	\$ (105,219.05)
NET INCOME	\$ (60,193.35)	\$ (105,219.05)

Interlaken Town

Status: Delinquent

Required Reports for Interlaken Town

If you need to replace an approved document, please contact the Office of the State Auditor at (801) 538-1025.

Report:	Year:	Status:	Notes:	Action:	
Agreed-Upon Procedures	2026	Not Submitted		 Upload	
Approved Budget	2026	Approved		No Action Needed	 
Financial Certification	2026	Not Submitted		 Upload	
Financial Report	2026	Not Submitted		 Upload	
Fraud Risk Assessment	2026	Not Submitted		 Upload	
Impact Fee Report	2026	Not Submitted		 Upload	

UPLOAD A DIFFERENT REPORT

CHOOSE ANOTHER ENTITY/YEAR

CAMPAIGN FINANCIAL DISCLOSURE

To: Bart Smith, Interlaken Clerk/Auditor

* = Required

Full Name of Candidate*: Gregory Harrigan

Street Address: 274 W Interlaken Dr

City: Midway (Interlaken), UT 84 049

Name of Office*: Mayor Municipality: Interlaken

Phone: 435 714-0909 Political Party (if applicable): NA

REPORTS	TOTALS
1. Itemized total of all campaign <u>contributions</u> * (from Table "A" on page 2)	\$ <u>0</u>
2. Itemized total of all campaign <u>expenditures</u> * (from Table "B" on page 2)	\$ <u>0</u>
3. Balance at the end of the reporting period* (Difference between lines 1 & 2)	\$ <u>0</u>

____ (initial) I acknowledge that all contributions received have been deposited in a separate campaign account and have not been mingled with a personal or business account.*

____ (initial) I acknowledge that any anonymous donations exceeding \$50 will be disbursed to the UT State Treasurer or a tax-exempt organization as outlined in Utah Code 17-16-6.5.*

I do hereby certify that, to the best of my knowledge, all receipts and expenditures have been reported for the following designated period (select only one)*:

Note: Financial Disclosures are due by 5:00pm on the due date

- ☒ 28 Day Report – Filing Due date: October 7, 2025
- ☐ General Election Report – Filing Due date: October 28, 2025
- ☐ Post General Report – Filing Due date: December 4, 2025
- ☐ Candidate Withdrawal/Disqualification/Elimination Report – Due date varies, within 30 days of exit

Signed*: 
Candidate Signature

Date*: 10/3/25

*** Email completed form & page 2 tables to admin@interlakenut.gov ***

CAMPAIGN FINANCIAL DISCLOSURE

To: Bart Smith, Interlaken Clerk/Auditor

* = Required

Full Name of Candidate*: Susan O Nan

Street Address: 333 Jungfrau Hill Rd

City: Midway, UT 84 049

Name of Office*: Treasurer Municipality: Interlaken Twn

Phone: 435-671-1570 Political Party (if applicable): _____

REPORTS	TOTALS
1. Itemized total of all campaign <u>contributions</u> * (from Table "A" on page 2)	\$ <u>0</u>
2. Itemized total of all campaign <u>expenditures</u> * (from Table "B" on page 2)	\$ <u>0</u>
3. Balance at the end of the reporting period* (Difference between lines 1 & 2)	\$ <u>0</u>

So (initial) I acknowledge that all contributions received have been deposited in a separate campaign account and have not been mingled with a personal or business account.*

So (initial) I acknowledge that any anonymous donations exceeding \$50 will be disbursed to the UT State Treasurer or a tax-exempt organization as outlined in Utah Code 17-16-6.5.*

I do hereby certify that, to the best of my knowledge, all receipts and expenditures have been reported for the following designated period (select only one)*:

Note: Financial Disclosures are due by 5:00pm on the due date

- ☒ 28 Day Report – Filing Due date: October 7, 2025
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- ☐ Post General Report – Filing Due date: December 4, 2025
- ☐ Candidate Withdrawal/Disqualification/Elimination Report – Due date varies, within 30 days of exit

Signed*: Susan O Nan
Candidate Signature

Date*: 10-3-2025

*** Email completed form & page 2 tables to admin@interlakenut.gov ***

ITEMIZED CONTRIBUTION REPORT – TABLE “A”

Date of Donation	Name of Contributor	Amount	In-Kind / Tangible items (if applicable)
TOTAL:		0	

If additional space is needed, use additional sheets and list information in the above format and file with this report.

ITEMIZED EXPENDITURE REPORT – TABLE “B”

Date of expenditure	Person or Organization to whom expenditure was made	Amount	Expenditure Purpose (optional)
TOTAL:		0	

If additional space is needed, use additional sheets and list information in the above format and file with this report.

CAMPAIGN FINANCIAL DISCLOSURE

To: Bart Smith, Interlaken Clerk/Auditor

* = Required

Full Name of Candidate*: Erin Marie Mengwasser

Street Address: 307 W. Interlaken Dr.

City: Midway, UT 84 049

Name of Office*: City council member Municipality: Interlaken

Phone: 801-836-2389 Political Party (if applicable): _____

REPORTS	TOTALS
1. Itemized total of all campaign <u>contributions</u> * (from Table "A" on page 2)	\$ <u>0</u>
2. Itemized total of all campaign <u>expenditures</u> * (from Table "B" on page 2)	\$ <u>0</u>
3. Balance at the end of the reporting period* (Difference between lines 1 & 2)	\$ <u>0</u>

EM (initial) I acknowledge that all contributions received have been deposited in a separate campaign account and have not been mingled with a personal or business account.*

EM (initial) I acknowledge that any anonymous donations exceeding \$50 will be disbursed to the UT State Treasurer or a tax-exempt organization as outlined in Utah Code 17-16-6.5.*

I do hereby certify that, to the best of my knowledge, all receipts and expenditures have been reported for the following designated period (select only one)*:

Note: Financial Disclosures are due by 5:00pm on the due date

- ☒ **28 Day Report – Filing Due date: October 7, 2025**
- ☐ **General Election Report – Filing Due date: October 28, 2025**
- ☐ **Post General Report – Filing Due date: December 4, 2025**
- ☐ **Candidate Withdrawal/Disqualification/Elimination Report – Due date varies, within 30 days of exit**

Signed*: 
Candidate Signature

Date*: 10/5/25

*** Email completed form & page 2 tables to admin@interlakenut.gov ***

CAMPAIGN FINANCIAL DISCLOSURE

To: Bart Smith, Interlaken Clerk/Auditor

* = Required

Full Name of Candidate*: Matthew Hermann

Street Address: 230 Edelweiss Ln.

City: Midway, UT 84049

Name of Office*: Town Council Member Municipality: Interlaken

Phone: 801-636-6629 Political Party (if applicable): _____

REPORTS	TOTALS
1. Itemized total of all campaign <u>contributions</u> * (from Table "A" on page 2)	\$ <u>0⁰⁰</u>
2. Itemized total of all campaign <u>expenditures</u> * (from Table "B" on page 2)	\$ <u>0⁰⁰</u>
3. Balance at the end of the reporting period* (Difference between lines 1 & 2)	\$ <u>0⁰⁰</u>

MB (initial) I acknowledge that all contributions received have been deposited in a separate campaign account and have not been mingled with a personal or business account.*

MB (initial) I acknowledge that any anonymous donations exceeding \$50 will be disbursed to the UT State Treasurer or a tax-exempt organization as outlined in Utah Code 17-16-6.5.*

I do hereby certify that, to the best of my knowledge, all receipts and expenditures have been reported for the following designated period (select only one)*:

Note: Financial Disclosures are due by 5:00pm on the due date

- ☒ 28 Day Report – Filing Due date: October 7, 2025
- ☐ General Election Report – Filing Due date: October 28, 2025
- ☐ Post General Report – Filing Due date: December 4, 2025
- ☐ Candidate Withdrawal/Disqualification/Elimination Report – Due date varies, within 30 days of exit

Signed*: Matthew Hermann
Candidate Signature

Date*: 10/4/2025

*** Email completed form & page 2 tables to admin@interlakenut.gov ***

ITEMIZED CONTRIBUTION REPORT – TABLE “A”

Date of Donation	Name of Contributor	Amount	In-Kind / Tangible items (if applicable)
TOTAL:		0 ⁰⁰	

If additional space is needed, use additional sheets and list information in the above format and file with this report.

ITEMIZED EXPENDITURE REPORT – TABLE “B”

Date of expenditure	Person or Organization to whom expenditure was made	Amount	Expenditure Purpose (optional)
TOTAL:		0 ⁰⁰	

If additional space is needed, use additional sheets and list information in the above format and file with this report.