



# Wallace Stegner Academy Board of Directors Meeting

**Date:** September 18, 2025

**Time:** 5:30 PM

**Teleconference:** <https://us02web.zoom.us/j/85315080615>

**In Attendance:** Sarah Vaughan, Jeremy Schow, Tony Furano, Frank Magana

**Excused:** Reed Farnsworth

**Others in Attendance:** Adam Gerlach, Anthony Sudweeks, Chantel Wixon, Platte Nielson, Hannah Jones, Nicole Jones, Erick Diaz

## Minutes

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

**CALL TO ORDER** Sarah Vaughan called the meeting to order at 5:34 PM.

### CONSENT ITEMS

- July 31, 2025, Board Meeting Minutes

*Tony Furano made a motion to approve the July 31, 2025, Board Meeting Minutes.*

*Frank Magana seconded. The motion passed unanimously. The votes were as follows:*

*Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

### PUBLIC COMMENT

- Sex Education Curriculum

There were no public comments.

### REPORTS

- Finance Report

Chantel Wixon said that they are sixteen percent of the way through the year. Revenue from state sources is slightly higher due to programs being funded in July, with all money given up front. The property line is high because of the CSP purchases that have been made between July and August. There was one question on the CSP reimbursement. The timeline for requesting reimbursements is pending. Operating cash is down, due to the CSP purchases. Fixed assets are sitting at 60 million compared to 30 million last year. The Kearns building lease contributed to this increase. There were no questions or concerns from the board. Cash is being monitored daily. One million dollars was moved from the PTIF account.

- Directors' Report

Anthony Sudweeks discussed the goals for the 2024-2025 early learning plan and the approved plan for 2025-2026. Enrollment total is 2853 across all four campuses. ELL Screeners have been completed for all new students. 150 kids were screened to determine the level of support those students need. Board member Frank Magana visited the Kearns Campus and West Valley Campus. He said he had a great time visiting the school and values the importance of seeing the impact they are making at the school. Frank said the teachers were very engaged in their teaching. Staff seems very passionate about their roles at the school. Adam Gerlach informed the board about the CSP purchases. One major purchase was the school bus, and the bus driver position is open. Library books, technology, PE equipment, supplies, lunchroom tables, and furniture are only being used at the Sunset campus. Highschool sports include girls' volleyball and coed volleyball. There is a cross-country team and a mountain biking team. The director's shared photos and videos highlighting some of the student's excitement surrounding sports and learning in the classroom. Some ongoing projects include starting a Utah Charter Coalition, Special Education Audit and potential restructure, advocacy with legislators and state board members, CSGF CEO Retreat, Ron Clark visit for staff, DSST Visit, and the marketing grant.

## VOTING ITEMS

- Lexia Learning Purchase
- NWEA Invoice

Lexia Learning software has been used in the lower grade classrooms for the last 3 years. Teachers can use more targeted instruction with the software in use. NWEA is an assessment that is given nationwide and gives comparison to how kids are performing all over the country. It is also a great predictor of RISE scores.

*Sarah Vaughan made a motion to approve the Lexia Learning Purchase and NWEA Invoice. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

- Approve 2025-2026 LEA Licenses

The board reviewed the LEA License spreadsheet. Anthony Sudweeks explained the process and requirements for the teachers who are needing LEA Specific Licenses. The board had no questions or concerns.

*Frank Magana made a motion to approve the 2025-2026 LEA Licenses. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

- Award RFP for Janitorial Services (Salt Lake City Campus)

Adam Gerlach shared the evaluation committee recommendation with the board.

*Sarah Vaughan made a motion to Award the RFP for Janitorial Services to Caliber Cleaning Services. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

- Approve CACFP (Child and Adult Care Food Program) for Sunset Campus

The board discussed the program. The program has been in place at the other campuses. There was no further discussion.

*Tony Furano made a motion to approve the CACFP for the Sunset Campus. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

- Approve Sex Education Curriculum for Kearns High School

This item was tabled.

- Revised Charter Agreement

Anthony Sudweeks informed the board of the changes made to the charter agreement. There were no questions or concerns from the board.

*Sarah Vaughan made a motion to approve the revised charter agreement. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

- Policies
  - New School Closure Policy
  - New Student Advancement and Retention Policy
  - New Artificial Intelligence Policy
  - Amended Student Transportation Policy
  - Amended Electronic Resources Policy
  - Amended Child Abuse and Neglect Reporting Policy
  - Amended Kindergarten Toilet Training Policy
  - Review Language Access Policy

The board reviewed the Language Access Policy.

*Sarah Vaughan made a motion to approve the policies listed above. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan,*

*Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

**CLOSED SESSION** - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

*At 6:33 PM Sarah Vaughan made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

*At 8:14 PM Frank Magana made a motion to leave the closed session and enter the general meeting. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

## **CALENDARING**

The next board meeting is October 22, 2025 at 5:30 PM on zoom.

## **ADJOURN**

*At 8:15 PM Sarah Vaughan made a motion to adjourn. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

**Wallace Stegner Academy  
Board of Directors  
Closed Session Statement**



**Date:** 09.18.2025

**Location:** 980 Bending River Road; Salt Lake City, UT 84104

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**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Wallace Stegner Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 18<sup>th</sup> day of September 2025.

A handwritten signature in black ink, appearing to read "S. Vaughan", with a long, sweeping horizontal line extending to the right.

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Sarah Vaughan, Board President