



**CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING
NOTICE & AGENDA
OCTOBER 7, 2025**

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on October 7, 2025 at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm followed by the regular session at 7:00 pm in the Council Chambers.

Meetings of the City Council may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted in accordance with the City's Electronic Meetings Policy.

The following items of business will be discussed; the order of business may be changed as time permits:

WORK SESSION – 6:00 p.m.

1. Presentation by ETS and Utah Local Government Trust Related to Cybersecurity
2. Adjourn

REGULAR SESSION – 7:00 p.m.

1. Introduction by Mayor Brian Horrocks
2. Thought or Prayer and Pledge of Allegiance ~ Alisa Van Langeveld
3. Presentation to the City of North Salt Lake Elected Officials by JustServe Representatives
4. Citizen Comment
5. Council Reports
6. City Attorney Report
7. Mayor's Report
8. City Manager Report
9. Consideration of Resolution 2025-49R: A Resolution Adopting a Cash Handling Policy
10. Consideration of Resolution 2025-48R: A Resolution Approving a Master Services Agreement with ETS for IT Services
11. Consideration of Bid Award for Demolition Services at Hatch Park
12. Announcement of the Mosquito Abatement District-Davis Proposed Tax Increase

13. Overview of Draft Interlocal Cooperation Agreement with Utah Department of Transportation (UDOT) for the Highway 89 Corridor
14. Consideration of Resolution 2025-50R: A Resolution Approving an Agreement with Union Pacific (UP) for the Installation of Crossing Arms at the Railroad Crossing on Main Street
15. Report on the Action Item Related to a Request for a Dog Park in the Central Part of the City
16. Consideration of City of North Salt Lake Public Comment Submittal Related to the Legacy Highway EIS Public Comment Period
17. Report on the Redwood Road CDA
18. Review of the Draft 2025 Strategic Plan
19. Approval of City Council Minutes of September 16, 2025
20. Discussion of Action Items
21. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

City Council meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice. This meeting will be broadcasted live through the City's YouTube channel:
<https://www.youtube.com/@nslutah4909/streams>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the forgoing agenda for the City Council meeting(s) were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: October 6, 2025


Wendy Page, City Recorder



Summary Guide of City Council Agenda Items for October 7, 2025

This document is provided as a way to briefly understand the most important content and purposes of the agenda items at the upcoming meeting. It is hoped that this summary guide will assist you as you study in preparation for this meeting.

Work Session – No Council Action Required

- a. Overview of the City's Cybersecurity program by the City's IT provider, ETS and by the Utah Local Governments Trust.

Regular Session

Item 3: Representatives of JustServe will present a recognition to the Mayor and City Council.

Items 4-8: City Council, City Attorney, Mayor and City Manager reports have been moved to the beginning of the Council agenda.

Item 9: Consideration of Resolution 2025-49R: A resolution adopting a cash handling policy – Council action required.

- a. This item will be presented by Stacey Steckler, City Treasurer, and is the proposed adoption of a cash handling policy document. This policy has been reviewed and recommended for approval by the City's Audit Committee.

Item 10: Consideration of Resolution 2025-48R: A resolution approving a master services agreement with ETS for IT services – City Council action required.

- a. This resolution approves a master servicing agreement with ETS for IT services. This item was tabled at the last City Council meeting so that the Council could first receive the overview of cybersecurity systems from ETS personnel. This is a renewal of an agreement entered into three years ago.

Item 11: Consideration of bid award for demolition services at Hatch Park – Council action required.

- a. Approval of this bid will allow for the demolition portion of Phase I of Hatch Park. The grading portion of Phase I is out for bid now, but will be considered at a later date. Bid details are not available at the time of packet preparation, but will be distributed prior to the meeting.

Item 12: Announcement of Mosquito Abatement District-Davis proposed tax increase – No City Council action required.

- a. Special districts in the State of Utah are required to notify the governing bodies of the political subdivisions within the district when they intend to raise property tax rates. This item provides that required notification to the City.
- b. The proposed property tax increase in the District is intended to raise an additional \$1,000,000 annually for the District. The purpose of the increase is to fund the construction of a new pesticide storage building and future growth of other facilities.

Item 13: Overview of draft agreement between the City and the Utah Department of Transportation (UDOT) related to the US89 Corridor – No Council action required.

- a. For several months, City staff and Councilmember Knowlton have been working to finalize a corridor agreement with UDOT, Region 1, for the purpose of establishing right-of-way widths, access management provisions, urban design of the cross-section of US89 and other important technical requirements that support the City's desires within the Town Center.

- b. This item is not an action item. City staff is seeking Council feedback of the provisions before sending this final draft to UDOT for their action.

Item 14: Consideration of Resolution 2025-50R: A resolution approving an agreement with Union Pacific (UP) for the installation of crossing arms at the railroad crossing on Main Street– Council action required.

- a. This project is part of the improvements needed for the at-grade crossing of the railroad lines on Main Street. These improvements are required by the provisions of the Federal Railroad Administration in order to maintain the approved Quiet Zone.
- b. Estimated cost of the work is \$151,586 and will be the responsibility of the City. Union Pacific will perform the work.

Item 15: Report on action item related to a possible dog park in the central portion of the City – No Council action required.

- a. This item includes a report of a potential use of landside property (Springhill) on 350 East as a dog park facility.

Item 16: Consideration of proposed City public comment related to the Legacy Highway EIS public comment period – Council motion required.

- a. There is an open public comment period on the Legacy Highway EIS project until October 10. City staff his seeking Council feedback on the City's potential public comment on the project.

Item 17: Report on the Redwood Road CDA project – Council may wish to make a motion at the end of this item.

- a. This item is a follow-up to a meeting in June where we went over the Redevelopment Agency projects in the City as a part of the FY26 budget adoption. At that time, we noted that the Redwood Road CDA was projected to have excess revenues until 2031. This item is a discussion of potential use of those revenues for reinvestment within the corridor.

Item 18: Review of draft strategic plan – Council may wish to make a motion at the end of this item.

- a. This item is a follow-up to the City's August meetings where we identified strategic planning priorities for 2026. This review will include expanded descriptions of those priorities and further discussion on what the Council desires to included in the final strategic plan document.





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Stacey Steckler, City Treasurer

DATE: October 7, 2025

SUBJECT: Resolution 2025-49R: A resolution adopting a Cash Handling Policy

RECOMMENDATION

The Audit Committee recommends the approval of the proposed Cash Handling Policy.

BACKGROUND

The City Auditor identified that the City does not currently have a written Cash Handling Policy. The attached draft policy has been reviewed by the Audit Committee and recommended for approval on September 16, 2025.

SUMMARY

The Cash Handling Policy outlines clear responsibilities for City staff involved in receiving, recording, and depositing funds. It specifies daily reconciliation, internal controls, and oversight measures designed to protect against error, loss, or misuse of City funds. The policy intends to be broad enough to identify key controls that must be present in any cash handling process, while allowing step-by-step procedures to be specific to the department/area. Effective internal controls and proper segregation of duties are fundamental to maintaining a successful internal audit program.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-49R: A resolution adopting a Cash Handling Policy.

Attachments: Resolution 2025-49R
Cash Handling Policy

RESOLUTION NO. 2025-49R

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF
NORTH SALT LAKE ADOPTING A CASH HANDLING POLICY**

WHEREAS, the City of North Salt Lake receives and manages public funds from a variety of sources including utility payments, permits, licenses, fines, fees, and other revenues; and

WHEREAS, it is the responsibility of the City Treasurer to safeguard all monies entrusted to the City, ensure accountability for those managing public funds, and maintain public trust through the use of proper internal controls; and

WHEREAS, the City Council of the City of North Salt Lake finds it necessary and prudent to establish a Cash Handling Policy to provide consistent procedures for the receipting, depositing, reconciling, and safeguarding of cash, checks, credit card payments, and other negotiable instruments; and

WHEREAS, the adoption of a Cash Handling Policy will promote sound financial management practices, safeguard City assets, and provide clear direction to employees who receive and process payments on behalf of the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. **Adoption of Policy.** The City Council hereby adopts the Cash Handling Policy attached hereto as *Exhibit A* and incorporated herein by reference.

Section 2. **Implementation.** The City Treasurer, or designee, is hereby directed to implement the Cash Handling Policy, provide appropriate staff training, and ensure compliance with the provisions of the policy.

Section 3. **Effective Date.** This resolution shall be effective immediately upon its adoption.



APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 7th day of October, 2025.

CITY OF NORTH SALT LAKE

By:

BRIAN J. HORROCKS

Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Clayton	_____
Council Member Jackson	_____
Council Member Knowlton	_____
Council Member Van Langeveld	_____

CASH HANDLING POLICY

PURPOSE

To ensure the secure, efficient, and transparent handling of cash in all financial transactions within the City, and to safeguard public funds against risk of loss, theft, or misuse.

SCOPE

This policy applies to all city employees, board and committee members, contractors, and volunteers who handle cash in the performance of their City functions.

RESPONSIBILITIES

- **Finance Department:** Oversees policy compliance, conducts audits, provides training, and assists departments with developing procedures and controls consistent with this policy.
- **Department Heads:** Ensure their teams follow procedures, prepare daily reconciliations, and report discrepancies and suspicions of fraud immediately.
- **Authorized Cash Handlers:** Use due diligence in accurately processing, securing, and reporting cash transactions.

DEFINITIONS

- **Cash.** Currency, coins, checks, electronic fund transfers, payment card transactions, and negotiable instruments received by the City in-person, by mail, or electronically.
- **Cash handling.** As used in this policy, describes the receiving, transmitting, safeguarding, and/or deposit of City funds of any type.
- **Control Measures.** Additional steps and review that may be taken when unable to achieve full segregation of duties.
- **Segregation of Duties.** Procedure development such that no single person handles a transaction from beginning to end, including:
 - 1) authorization and approval of transactions,
 - 2) recording of transactions,

- 3) custody of funds to be deposited, and
- 4) monitoring to ensure compliance with control procedures.

CASH COLLECTION PROCEDURES

- Cash must be collected by authorized City personnel who are familiar with and have been trained on this policy.
- All payments must be recorded immediately in an official cash receipting or Point of Sale (POS) system.
- The City strictly prohibits the collection of funds through Peer-to-Peer Payment Applications such as Venmo, Cash App, PayPal, and Apple Pay.
- A receipt must be provided to the payer at the time of the in-person transaction. Receipts may be provided electronically with the approval of the payer.
- All cash collected must be stored in a secure area during business hours and stored in a locked safe during non-business hours.

CASH STORAGE & SECURITY

- At the end of each business day, cash must be placed in a secure safe.
- Access to safes and drawers should be limited to designated personnel, and safe combinations should be limited to the smallest number of individuals feasible.
- An individual assigned a unique access code to a cash safe, cash drawer, or point of sale system shall not share this code or allow it to be used by other City personnel.
- Where practical, security cameras should be installed in all cash handling areas.
- Cash should never be left unattended in public areas.

CASH RECONCILIATION

- Designated personnel in each department are responsible for reconciling their till to the Daily Cash Reports and reporting those items to the City Treasurer.
- All payment types (cash, check, card) must be recorded and balanced against the daily activity.
- Any discrepancies, including use of improper tender types, must be reported to the Finance Director for further investigation immediately.

DEPOSITS

- The City Treasurer will prepare and make deposits to the City's authorized bank account as prescribed by the Utah Money Management Act, and not more than three business days after department receipt.
- A copy of the deposit slip and corresponding Daily Cash Reports shall be retained by the City Treasurer for record-keeping and audit purposes.

MONTHLY BANK RECONCILIATION

- The City Finance Director is responsible for reconciling the monthly bank statements to the City's general ledger, point of sale systems, and deposit records.
- Discrepancies between bank activity and the City's financial systems records must be investigated, documented, and resolved promptly.

INTERNAL CONTROL MEASURES

- Segregation of duties is maintained by assigning daily reconciliation and deposit preparation to the Department Heads and Treasurer, while assigning monthly bank reconciliation to the Finance Director.
- All records related to cash receipts, daily reports, and deposit slips shall be retained following the City's records retention policy.
- Surprise cash counts may be conducted periodically by the Finance Director, Treasurer, or an independent staff member to ensure accuracy and compliance.
- Where possible, the City shall limit the use of currency and coin as payment when Treasurer oversight cannot be guaranteed.

TRAINING

- All authorized personnel must undergo cash handling training.

SUSPICIOUS ACTIVITY

- Any employee that suspects or identifies instances of fraudulent activity should report this immediately to their department head or the City Manager.

- All reports of suspicious activity must be researched by the City Manager, Finance Director, or external auditing firm.

POLICY VIOLATIONS

- Violations may result in disciplinary action, as outlined in the City of North Salt Lake Employee Handbook.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: October 7, 2025

SUBJECT: Consideration of Resolution 2025-48R: A resolution approving a Master Services Agreement with ETS for IT Services

RECOMMENDATION

I recommend approval of Resolution 2025-48R: A resolution approving a Master Services Agreement with ETS for IT Services.

BACKGROUND

This item was tabled on September 16 so that the Council would have the benefit of hearing from ETS in the work session about Cybersecurity. The remainder of this memorandum was also in the previous Council materials.

The City has been using the services of the ETS Communications for many years to assist us with our IT needs. As we have grown, our services with ETS have also expanded and now include phone and internet services, maintenance of software platforms, electronic door maintenance and our citywide camera system. Our original Master Services Agreement (MSA) with ETS is at the end of its three year period and requires a renewal. The proposed MSA is for two years.

The costs of these services vary from year to year depending upon the City's hardware and software needs (see Exhibit B). The fixed costs for the first year of the contract is \$79,342 and does not include work orders when we have a need for ETS to assist with random problems. The contract is identical in most of the wording to the existing MSA and Exhibit B is the only change in substance we will make during this renewal. Overall, costs are not changing with the exception of the per hour service rates. Those rates are going up but will stay fixed for the two year contract period.

PROPOSED MOTION

I move that the City Council adopt Resolution 2025-48R: A resolution approving a Master Services Agreement with ETS for IT Services.

RESOLUTION NO. 2025-48R

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF
NORTH SALT LAKE APPROVING A MASTER SERVICES
AGREEMENT WITH ETS FOR IT SERVICES**

WHEREAS, the City of North Salt Lake uses ETS as its provider of IT services and the Master Services Agreement with ETS needs to be renewed; and

WHEREAS, the City's IT needs are an integral part of providing services to the public and ETS maintains many of the City's IT systems; and,

WHEREAS, the proposed Master Services Agreement provides for two additional years of service and the City has a need and a desire to extend IT services with ETS.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. The City Council adopts the attached Master Services Agreement with ETS which provides for IT services until July, 2027.

This resolution shall become effective immediately.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 7th day of October, 2025.

CITY OF NORTH SALT LAKE
By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Clayton	_____
Council Member Jackson	_____
Council Member Knowlton	_____
Council Member Van Langeveld	_____



THIS MASTER SERVICES AGREEMENT ("MSA") is effective as of the last date when fully-executed ("Effective Date") and entered into between the undersigned client ("Client," "Customer," "you," or "your") and each entity listed in an attached **Exhibit A** and **Exhibit B** ("Company," "ETS," "our," "us," or "we"). ETS or Client is a "party" and ETS and Client are the "parties."

Recitals

WHEREAS, Client may select various goods and services (collectively "Services") from various ETS companies (collectively "ETS");

WHEREAS, the Services you choose will be subject to this MSA, plus any applicable **Terms and Conditions** (Found here: <https://etscorp.com/terms> which contains, generally, additional terms applicable to the Services, and is not required to be executed by the parties) and any applicable **Exhibit A & B** (which contains, generally, additional terms applicable to the Services, such as scope of work and pricing, which is required to be executed by the parties) attached to this MSA as described herein; and

WHEREAS, the ETS company that will be responsible in all respects for providing applicable Services will be as listed in an applicable **Exhibit A** and **Exhibit B** attached to this MSA.

NOW, THEREFORE, in consideration of the foregoing preamble and recitals, which are incorporated in full by reference, and the following covenants, promises, representations, and warranties, the receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

Agreement

- 1. Services.** ETS shall deliver and perform the "Services" as applicable as expressly described in attached **Exhibits**.
- 2. Payment.** Unless otherwise expressly stated in this MSA, unless specified otherwise in **Exhibit B**, ETS shall invoice Client for the Services in advance for the amounts and on the terms described in attached **Exhibit B**. Client shall pay all amounts when due, and in any event within 30 days of ETS' delivery of an invoice (Net 30 days). To the maximum extent permitted by applicable law, past due amounts are subject to a late charge of 2% per month (24% per year) beginning the due date until paid in full. A grace period of 5 days will be provided before late fees are applied. In the event the account is delinquent, and satisfactory arrangements have not been made for payment, the undersigned agrees to pay all reasonable legal fees, attorney fees, court costs, including charges and collection agency fees of up to 40% of the principal balance assigned, with or without suit. Client shall have the right to withhold payment to ETS for reasonably disputed charges by delivering written notice to ETS within such 30-day period and, in such event, the parties shall use commercially best efforts to resolve the dispute; provided, that Client shall be deemed to have waived any disputed charges not

noticed to ETS within such 30-day period. In no event will Client be liable to ETS for more than the invoiced amounts for Services, unless expressly stated in **Exhibit B** or otherwise agreed to in writing by the parties.

3. Change Orders. Any changes to the Services listed in attached **Exhibit A** or **B** shall require a written change order ("Change Order"). No change order will be valid unless signed by both parties. Client acknowledges that changes to an **Exhibit A** or **B** usually require a Change Order, to be referenced in a new **Addendum** to attached Exhibits, which can affect scope of work, deliverables due dates, and pricing. In the event Client desires to make any modifications to an **Exhibit A** (such as, without limitation to Specifications, as defined therein, or a deliverable), Client must provide a detailed Change Order in writing as described in this MSA. Client acknowledges that if Client provides a Change Order to ETS, ETS has the right to terminate this Agreement and the applicable **Exhibit A**, and to receive payment for Services or to revise the payment due by Client to ETS under **Exhibit B**.

4. Deliverables Due Dates. The parties shall use commercially reasonable efforts to cooperate with each other to facilitate performance of their respective obligations under this MSA. The parties acknowledge that deliverables due dates may be affected by factors such as acts of God, force majeure events beyond either party's reasonable control, and Change Orders, and upon the occurrence of any such factor, the parties shall exercise commercially reasonable efforts to adjust deliverables due dates to the extent reasonably required under the then-existing circumstances.

5. Warranty and Warranty Period. The Services shall be subject to the following warranty ("Warranty"): (a) For any equipment and related parts that comprise the Services, such equipment shall be subject to manufacturer's express warranty; and (b) for all other Services, for a period of one year from Acceptance ("Warranty Period"), ETS warrants: (i) Services shall substantially conform to express terms of this MSA, and (ii) Services shall be free from defects. The Warranty shall not apply in cases of damage or defect caused by abuse, alterations to the Services not performed by ETS, improper or insufficient maintenance, improper operation, normal wear and tear and normal usage, or to claims for Warranty made after the Warranty Period. Client shall deliver notice of a claim under the Warranty within the Warranty Period to ETS. Upon receipt of written notice of a claim under the Warranty, ETS shall immediately (but in no event greater than 30 days), in its sole discretion, repair, replace, or reperform the Services. If more time greater than 30 days is required for reasons outside of ETS' reasonable control, ETS shall immediately notify Client. ETS shall notify Client of substantial completion of the repair, replacement, or reperformance, and thereafter Client shall deliver to ETS notice of acceptance or rejection of the Warranty work. If Client delivers notice of rejection, ETS shall have one final 30-day period to repair, replace, or reperform the Services. If ETS determines in its sole and reasonable discretion that it cannot make repair, replace, or

reperform, then as Client's sole and exclusive remedy for the Services, ETS shall refund to Client the pro rata amount reasonably apportioned to the non-conforming Service for the then-remaining Term.

6. Term. The Term of this MSA shall begin on the Effective Date and remain in effect until terminated in accordance with this MSA ("Term").

7. Termination. This MSA shall terminate as follows: (a) immediately as required by law; (b) by mutual written agreement of the parties; (c) 30 days after a non-breaching party has delivered written notice of a breach of this MSA to the breaching party, and such breach remains uncured (provided, however, that Client's payment obligations hereunder shall not be subject to a cure period); (d) upon the completion of all applicable **Exhibits B** plus the expiration of an applicable Warranty Period; (e) upon expiration of the Term; (f) immediately if any party becomes insolvent or the subject of a voluntary or involuntary bankruptcy action, or becomes the subject of a receivership, custodianship, or the like; or (g) immediately by us if you fail to pay us timely all amounts you owe us under this MSA. If we terminate this MSA due to **Sections 7(c)** or **Sections 7(g)** of this MSA, you shall pay us, as a non-exclusive remedy, all past due amounts, and interest up to the date of termination, plus the amounts we could have billed you in the then-remaining Term if applicable, plus our costs of collections, including attorneys' fees. The following Sections of this MSA shall survive any termination or expiration for any reason: **2, 5, 6, 7, 8, 11, 12, 13, 14, 15, 18 and 19**.

8. Relationship. This MSA is non-exclusive, meaning Client may contract with other suppliers for services the same or similar to the Services, and ETS may provide services to competitors of Client that are the same or similar to the Services. ETS is and shall be at all times during the Term of this MSA an independent contractor in fact and law, and not an employee of Client. Neither party shall hold itself out as an employee, joint venturer, agent, representative, or partner of the other party, and neither party shall have any power or authority to incur any debt, obligation, or liability on behalf of the other party except as expressly stated herein.

9. Subcontractors. ETS may contract with contractors to perform the Services under this MSA, provided, however, that ETS shall be liable for the acts and omissions of such contractors the same as if ETS had committed acts and omissions.

10. Insurance. During the Term of this MSA, ETS shall maintain, at its sole expense, for itself and its employees and contractors, insurance coverage policy for comprehensive general liability, workers compensation and property damage in an amount not less than \$2,000,000 per occurrence with a \$3,000,000 aggregate and professional liability insurance in the amount of at least \$500,000. ETS shall name Client as an additional insured. ETS shall notify Client immediately if any such coverages are subject

to cancellation or non-renewal. ETS shall provide Client with evidence of insurance coverages upon request.

11. Confidentiality. Neither party shall disclose to any person or entity any confidential or proprietary information of the other party including the contents of this MSA, trade secrets, methods, systems, lists of party's customers and potential customers, vendors, suppliers, contractors, and employees, reports, pricing and pricing methodology, market plans and strategies, intellectual property, and other such information of any nature (the foregoing in this Section, "Confidential Information"), whether marked as confidential, made available by a party to the other party under this MSA. Each party shall maintain Confidential Information as confidential during the Term of this MSA and after its termination or expiration.

12. Representations and Warranties.

A. By ETS. ETS represents and warrants to Client as of the Effective Date and during the Term of this MSA the following: (i) ETS is under no restriction to enter into this MSA, (ii) ETS shall comply with all applicable federal, state, and local laws in its performance under this MSA, (iii) ETS is free to enter into this MSA and under no disability, restriction, prohibition, or agreement that will interfere in any manner with its performance under this MSA; and (iv) the undersigned individual who signs on behalf of ETS is duly authorized to execute this MSA.

B. By Client. Client represents and warrants to ETS as of the Effective Date and during the Term of this MSA the following: (i) Client is under no restriction to enter into this MSA, (ii) Client shall comply with all applicable federal, state, and local laws in its performance under this MSA and in Client's use of the Services, (iii) Client is free to enter into this MSA and under no disability, restriction, prohibition, or agreement that will interfere in any manner with Client's performance under this MSA; (iv) the undersigned individual who signs on behalf of Client is duly authorized to execute this MSA; (v) Client has evaluated the Services and has determined that such Services are adequate for its business needs, and (vi) Client has determined that it has the requisite staff, systems, resources, and infrastructure to use such Services and that it possesses the requisite skill and experience to make the foregoing determinations to enter into this MSA.

13. Indemnification.

A. By ETS. ETS shall indemnify, defend, and hold harmless Client and its affiliates, and their shareholders, directors, members, managers, officers, employees, contractors, representatives, agents, suppliers, customers, attorneys, insurers, successors in interest, and assigns from and

against any and all claims or liability of a third party (collectively, "Client Claims") directly arising out of or in connection with ETS' breach of this MSA, including a breach of a representation and warranty in [Section 12](#) above. The indemnity in this [Section 13a](#). shall not apply to the extent of Client's negligence.

B. By Intellectual Property Infringement. Without expanding any other limitations in this MSA, ETS shall defend, indemnify, and hold harmless Client for and from any third party claim, damage, expense, liability, judgment, or loss alleging the Services infringe such third party's intellectual property rights ("IP Claim"), provided, that Client shall promptly notify ETS of such IP Claim, and ETS shall at its sole expense, in its sole discretion, and as Client's sole remedy for any IP Claim: (i) promptly undertake to procure for Client the right to continue using applicable Services subject to such IP Claim; (ii) promptly modify such Services to make them non-infringing but functionally equivalent; (iii) promptly substitute such Services with a replacement that is non-infringing but is functionally equivalent; or (iv) terminate the applicable [Exhibits](#) to which the applicable Services pertain, refund Client for any prepaid fees for such Services, and excuse the parties' from any further performance obligations under an applicable attached [Exhibits](#) for such Services. ETS shall not have any indemnity obligations under this [Section 13b](#) to the extent the IP Claim is based upon, in whole or in part, Client's specifications, Client's breach of this MSA, or Client's negligence.

C. By Client. Client shall indemnify, defend, and hold harmless ETS and its affiliates, and their shareholders, directors, members, managers, officers, employees, contractors, representatives, agents, suppliers, customers, attorneys, insurers, successors in interest, and assigns from and against any and all claims or liability of a third party (collectively, "ETS Claims") directly arising out of or in connection with Client's breach of this MSA, including a breach of a representation and warranty in [Section 12](#) above. The indemnity in this [Section 13c](#). shall not apply to the extent of ETS' negligence.

14. Disclaimers, Limitations of Liability.

A. IN NO EVENT WILL EITHER PARTY BE LIABLE HEREUNDER FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES ARISING OUT OF THIS MSA, INCLUDING DAMAGES FOR LOSS OF BUSINESS PROFITS OR BUSINESS INTERRUPTION, WHETHER ARISING IN TORT, INCLUDING NEGLIGENCE, CONTRACT, OR ANY OTHER LEGAL THEORY, EVEN IF A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

B. EACH PARTY'S MAXIMUM CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR RELATED TO THIS MSA WILL BE LIMITED TO THE AMOUNT ACTUALLY PAID OR PAYABLE BY CLIENT TO ETS UNDER THIS MSA.

C. ETS DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES REGARDING THE SERVICES, INCLUDING MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

D. ETS DOES NOT PROMISE OR GUARANTEE ANY LEVEL OF REVENUE OR BUSINESS AS A RESULT OF THE SERVICES.

E. ETS DOES NOT GRANT OR ASSIGN TO CLIENT ANY RIGHT, TITLE, INTEREST, OR LICENSE IN OR TO ANY PROPERTY, WHETHER TANGIBLE, INTANGIBLE, REAL, OR OTHERWISE.

15. Notices. All notices required or permitted in this MSA shall be in writing and shall be deemed to have been duly given if hand-delivered with confirmation of delivery, or sent by First Class U.S. Mail, return receipt requested, postage pre-paid, return receipt requested, or sent by reputable courier company, postage pre-paid, proof of delivery requested, to the registered agent listed on a party's state of formation, or such other address as may be provided in accordance with this Section.

16. Assignment. No party may assign this MSA, except with the written consent of the other party; provided, however, that ETS may assign this MSA in the event of a merger, business reorganization, or the like. Any assignment, delegation, or subcontract not made in accordance with this **Section 16** shall be void and shall have no effect. This MSA shall inure to the benefit of and bind the respective parties' permitted successors and assigns.

17. Construction. This MSA together with any applicable Exhibit attached to and in accordance with this MSA, each of which is included in this MSA in full by this reference, constitutes the entire agreement of the parties concerning the subject matter hereof. This MSA supersedes any and all agreements, arrangements, dealings, and understandings, whether oral or written, heretofore made by the parties with reference to the subject matter hereof. This MSA and any applicable exhibit may not be modified without the written agreement of the parties. If there is a conflict between this MSA and an exhibit, the conflicting term in this MSA shall prevail. The provisions of this MSA shall not be construed for or against a party on the basis that a party is deemed the drafter of this MSA. The word "including" shall be deemed to mean "including, without limitation," each as the context may require. Any failure by either party to exercise any of its rights hereunder shall not be deemed a waiver of any rights or remedies that such party may have. Previous custom, practice, or course of dealing shall not be deemed a waiver of any rights or remedies that the parties may have hereunder. If a court of competent jurisdiction determines that any provision of the

MSA is void, invalid, or unenforceable, the remainder of the MSA shall continue in full force and effect as if such provision were not contained herein, and the parties shall agree upon a substitute provision, and failing agreement of the parties then such court shall determine a substitute provision most closely approximating the provision to be replaced as written.

18. Enforcement. This MSA shall be governed by, construed, and enforced in accordance with the laws of the State of Utah, without regard to its conflicts or choice of law principles. The UCC shall not apply to this MSA and its attached Exhibits. The exclusive venue for any judicial action arising out of this MSA shall be the federal and state courts of competent jurisdiction located in Salt Lake City, Utah, and the parties hereby waive any claim that such venue is inconvenient. The prevailing party in any such action shall be entitled to collect from the non-prevailing party, in addition to any rights and remedies under this MSA, at law, or in equity, its reasonable costs, fees, and expenses, including, attorneys' fees, court costs, depositions, travel expenses, and expert witness fees.

19. Counterparts. The MSA may be executed in counterparts, including by electronic signature, and may be exchanged by facsimile or electronic transmission, each of which shall be deemed an original for all purposes and together shall constitute one document.

[Signature Page Follows]

ACCEPTED AND AGREED:

ETS: Eminent Technical Solutions

Signature: _____

Print Name: _____

Title: _____

Date: _____

CUSTOMER: City of North Salt Lake

Signature: _____

Print Name: _____

Title: _____

Date: _____



IT Managed Services:

Provider may provide technical services as follows:

Maintenance and support of the core network. Maintenance and support of the core network based on requirements as discussed with client. This could include, but is not limited to:

1. Ongoing management of data & records: Files, digital media, document management systems, software licensing, contractual information and historical data in accordance with Client's retention schedule.
2. Ongoing management of network connectivity: Internet connection, firewall, network switches (Layer2/Layer3), and remote/VPN access. Connectivity for Main and Remote Offices including SD-WAN.
3. Name resolution and IP management (two tiers of DNS): Internal/external management.
4. Ongoing general management of core servers and services such as Virtual servers, DNS, DOMAIN, WEB, APPLICATION, DATABASE, VPN, MAIL, Office 365, PRINT, FILE, & BACKUP.
5. Vendor Certified updates and other system-wide patches and updates such as VMware, Ubiquiti, Cisco, Microsoft, Apple, Windows Server 2008/2012/2016/2019, Exchange 2007/2010/2012/2016/2019 & macOS Server, server services, Windows, and anti-virus. Patches are routinely tested and verified prior to installation.
6. Consulting for web related systems and infrastructure.
7. Maintenance of existing user and network resources: Usernames & passwords, logon scripts, network shares, and printers. (At the request of the client, creation of new users, services and/or software licensing, within accounts will be billed on an additional support request or project estimate at their contractual rate.)
8. General consultation for off the shelf and custom user applications and document management systems, not developed by ETS. *Note: in the event that one or any of these services is broken or not active, Provider will quote a replacement solution.
9. System-wide and application-specific backups. System wide backups refers to data backups of the core services and user file shares. Application-specific backups refers to data backups necessary to restore the state of a user application. Both are periodically audited for integrity. Excludes locally stored user data and profiles.
10. System Security and Threat Management: Viruses, malware, spyware, and network security scans both internal and external.

11. Documentation of systems and services: Configurations, changes, designs, and implementations.
12. Access to online Help Desk system to input support requests, track service and receive priority service for service issues.
13. Systems monitoring: 24x7x365 systems monitoring, uptime monitoring for client systems and exception monitoring for custom applications.
14. Access to 24x7x365 tech support, remote and on-site.
15. Connectivity: Monitoring and resolving connectivity of the core network pertaining to individual PCs, Macs, tablets and other devices.

Provider Products. Maintenance, installation and support of core network products. Note those listed below are typical core network products which vary by network. When purchased by Provider, Client shall be billed additionally for required software, licenses and subscriptions.

1. Co-location and Hosting services required outside of Client owned data center(s).
2. SSL certificates and SSL certificate renewal.
3. DNS
4. Firewall / UTM Services.
5. Off-site backup annual subscription.

Phone System Services:

Provider may provide phone services as referenced in an attached Exhibit B and/or project quote(s).

Internet Services:

Provider may provide internet services as referenced in attached Exhibit B Pricing and/or project quote(s).

Software Development Services:

Provider may provide software development services as follows:

Software Development. Maintenance and support of software systems based on requirements as discussed with client. This could include, but is not limited to:

1. Managed hosting
2. Backups of user generated content
3. SSL certificate management
4. Domain management

5. Platform updates
6. Application monitoring
7. Maintenance of agreed upon software/website users and resources: Usernames & passwords, logins.
8. Defect repair/bug fixes
9. Enhancements/new features
10. Support for ETS-developed software and websites
11. General consultation
12. Web application development
13. Mobile application development
14. Website development

Door Access Control Services:

Provider may provide door services as follows:

Door Maintenance. Maintenance and support of door access system based on requirements as discussed with client. This could include, but is not limited to:

1. Cloud Access
2. Managed Access
3. Remote troubleshooting- Service call 's not included (billed per incident after system has been established)
4. Software/Firmware Updates
5. Vendor certified updates and new features

Camera Maintenance Services:

Provider may provide camera services as follows:

Camera Maintenance. Maintenance and support of camera system based on requirements as discussed with client. This could include, but is not limited to:

1. Quarterly Camera Inspection & Cleanings
2. Perpetual System maintenance
3. Semi-Monthly Monitoring
4. Quarterly Hour system training
5. Sample Recordings Day/Night
6. Camera View Inspection and System Assessment

7. 48 Hour broken camera replacement



EXHIBIT B - ESTIMATE OF RECURRING COSTS

IT Managed Services										
Hourly Rate		YEAR 1: Aug 2025 - July 2026			YEAR 2: Aug 2026 - July 2027			NOT IN USE		
Hourly Rate - Support Calls & Work Orders 8:30AM - 5:30PM		\$125			\$125					
Hourly Rate - *After Hours 5:31PM - 8:29AM		\$188			\$188					
Services and Products		Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total
Maintenance and Support of the Core Network (see Exhibit A)		\$2,400		\$28,800	\$2,600		\$31,200			
ETS Off-site Backup Annual Subscription (\$175/TB/QTR)			Per Use			Per Use				
ETS Cloud-Hosted Unifi Controller (100 devices total)				\$2,090			\$2,090			
Annual RMM Software**			\$528	\$2,112		\$528	\$2,112			
Sophos Protection** (Licensing expires 19 March 2026)		Per Use			Per Use					
Firewall Licensing (Firewall quote EM-3555)		Per Quote			Per Quote					
Office 365 Licensing**		Per Use			Per Use					
IT Managed Services - Total		\$2,400	\$528	\$35,002	\$2,600	\$528	\$35,402	\$0	\$0	\$0

Phone/Internet Services										
Hourly Rate		YEAR 1: Aug 2025 - July 2026			YEAR 2: Aug 2026 - July 2027			NOT IN USE		
Hourly Rate - Support Calls & Work Orders 8:30AM - 5:30PM		\$125			\$125					
Hourly Rate - *After Hours 5:31PM - 8:29AM		\$188			\$188					
Services and Products		Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total
MRC Billed Upon Service Activation (Taxes and Usage Not Included)**										
-Hosted VoIP PBX										
-Server Licensing and Maintenance (32 SIP Pro Server License)										
-DID numbers for client use (133 Quantity)										
-Directory Listing (4 Quantity)										
-Digital Converted Analog Service (6 Quantity)										
-User and Device ETS unlimited support (83 Quantity)										
-User and Device ETS unlimited warranty (83 Quantity)		\$1,272		\$15,260	\$1,272		\$15,260			
-1GB Dedicated SLA Fiber Internet w/ETS WAN Management Services		\$700		\$8,400	\$700		\$8,400			
-ETS PTP WAN Management Services (Tunnel Springs) *Up to 100Mbps**		\$425		\$5,100	\$425		\$5,100			
IT Managed Services - Total		\$2,397	\$0	\$28,760	\$2,397	\$0	\$28,760	\$0	\$0	\$0

Low-Voltage Services										
Hourly Rate		YEAR 1: Aug 2025 - July 2026			YEAR 2: Aug 2026 - July 2027			NOT IN USE		
Hourly Rate - Support Calls & Work Orders 8:30AM - 5:30PM		\$125			\$125					
Hourly Rate - *After Hours 5:31PM - 8:29AM		\$188			\$188					
Services and Products		Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total
Door Access Control Qty. 73 doors		\$405		\$4,860	\$405		\$4,860			
Camera Maintenance Qty. 106		\$1,060		\$12,720	\$1,060		\$12,720			
PTP/PMTP - Qty. 49 Dishes		\$490		\$5,880	\$490		\$5,880			
IT Managed Services - Total		\$1,465	\$0	\$17,580	\$1,465	\$0	\$17,580	\$0	\$0	\$0

Combined Total									
Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total	Monthly	Quarterly	Annual Total	
\$6,262	\$528	\$79,342	\$6,462	\$528	\$81,742	\$0	\$0	\$0	

Contract Notes

TERM. Billable term agreement will commence on 08/01/2025 (Effective Date).

ETS BRANCHES (IT Managed Services, Phone/Internet Services, Low-Voltage Services). The initial term of this Agreement shall be for a period of two (2) years from the Effective Date.

NOTES. Projects will be quoted outside of monthly support and labor will be billed at the referenced hourly rate.

*After Hours Billing is rarely used but in the scenario in which the client requests work be performed after hours and such work cannot be accommodated inside the client/ETS stated hours of operations, such work will be billed as referenced above.

** Software Licensing and Phone Tax & Usage are based on license count or per usage and may increase or decrease each month.

When outside of an active service term agreement period, ETS, at any time, may increase client billing rate(s) to standard billing rate(s). Following completion of initial term, client may renew agreement at new contracted rate in addendum(s).

City of North Salt Lake

Eminent Technical Solutions

Signature
Print Name
Title
Date

Signature
Print Name
Title
Date



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: October 7, 2025

SUBJECT: Consideration of bid award for demolition services at Hatch Park

RECOMMENDATION

I recommend that the City Council authorize the expenditure of up to \$275,000 in demolition services for Hatch Park, Phase 1, including authorizing City staff to determine the lowest responsible bidder and entering into a contract with that contractor.

BACKGROUND

As you know, the Hatch Park project has been out to bid for the initial phases of construction, including demolition and grading. The City received 5 bids for demolition services and only one bid for the remainder of the work. We have determined that we can authorize an amount for demolition services and continue to rebid the remaining portion of the initial construction.

We have two low bidders at this time and are working to figure out which bid is the lowest responsible bidder. Staff is estimating that the entire demolition project will be less than \$275,000 and we are requesting that the Council authorize the City staff to spend up to that amount for this phase of the project construction. City staff will then determine which contractor has submitted the lowest responsible bid and enter into a contract for services with that contractor.

PROPOSED MOTION

I move that the City Council authorize City staff to expend up to \$275,000 for demolition services in Hatch Park, including the authority to determine which contractor has submitted the lowest responsible bid and the authority to award the demolition contract to the lowest responsible bidder.





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: October 7, 2025

SUBJECT: Notification of Property Tax Increase by the Mosquito Abatement District-Davis

This item does not require action by the City Council; rather, the Mosquito Abatement District-Davis is required to officially notify the City that it is intending to raise its property tax rate. Section 17B 1003, Utah Code, requires the representatives of local districts to notify their governing bodies of such intended actions related to proposed property tax increases. Our representative is Mayor Horrocks and having this notification on a public agenda in a regular meeting of the City Council meets the notification requirement for the District.

I have attached a summary document to this memorandum that is the District's official notice of the proposed tax increase.

City/County Notification Requirements

- City Council/County Commission will be notified and a record submitted of the tax increase.
- The Record should indicate the Intent and purpose of the property tax increase, the dollar amount of the increase, The percentage of increase, and impact on the average household
- Once the City/County have the record they have 40 days to get it on the council agenda.
- The city/county representative for that entity would submit the record.
- The city/county does not vote or make a motion on the record or the increase.

Agenda item – Mosquito Abatement District-Davis Proposed Tax Increase

The Mosquito Abatement District-Davis is proposing to increase its property tax revenue. The Mosquito Abatement District-Davis tax on a \$600,000.00 (average value of Davis County residence) residence would increase from \$30.69 to \$38.61, which is \$7.92 per year. If the proposed budget is approved, Mosquito Abatement District-Davis would receive an additional \$1,000,000.00 in property tax revenue per year as a result of the tax increase. If the proposed budget is approved, Mosquito Abatement District-Davis would increase its property tax budgeted revenue by 26.18% above last year's property tax budgeted revenue excluding new growth

The primary purpose for the proposed tax increase is construction of new pesticide storage facilities. Also building for future growth and to increase mosquito surveillance and lab capacity. Any other revenues above financial obligations for building construction loan will be used to increase the purchase of a new mosquito adulticide product.

Current Year Tax Rate	Estimated Next Year Tax Rate
.000093	.000117

PUBLIC HEARING

Date/Time: Location: December 11, 2025 at 7:00. 85 North 600 West, Kaysville, UT. 84037





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: October 7, 2025

SUBJECT: Highway 89 Corridor Agreement-UDOT

RECOMMENDATION

No action requested.

BACKGROUND

Staff has been working with UDOT staff on the proposed draft for the Highway 89 Corridor Agreement. The attached draft document reflects several drafts and includes updates from our latest meeting with UDOT. Region 1 has not officially approved the terms and request for Council Approval is not included in this agenda item. Staff would like to have any concerns or comments from the Council on the draft, so that they can be addressed prior to submission to UDOT for their approval.

The draft agreement is not a financial obligation, only a planning document that outlines the future cross sections, improvements to be made in the corridor, establishes the total needed right of way for acquisition via redevelopment applications, processes for reduction of speed, and spacing of accesses and new streets. Below is a summary of the agreement terms:

1. Minimum street spacing distance: 200 feet
2. Minimum driveway spacing: 100 feet
3. Safety recommendations: Outlined on Exhibits B & C to include future pedestrian crossings, lighting, transit stops, landing pads, bulb-outs, etc.
4. Cross sections are divided into 5 exhibits, with a typical 110 foot right of way width (Exhibits D-1 to D-5)
5. Right of way acquisition will be completed as part of redevelopment along the corridor.
6. Traffic calming: reduction of speed limit through core of Town Center, use of bulb-outs, signage, and center medians.

7. Entry Greenway: UDOT will agree to deed the greenway north of 350 North to the City for permanent preservation and maintenance, the City agrees to combine the 4' sidewalk and 4' trail in the greenway to a 12' multi-use trail.
8. Future planning documents to conform to this agreement

PROPOSED MOTION

No motion requested.



CORRIDOR AGREEMENT
LOCATION: HIGHWAY 89 IN THE CITY OF NORTH SALT LAKE

This **CORRIDOR AGREEMENT** made and entered into this ____ day of _____, 2025 between the **UTAH DEPARTMENT OF TRANSPORTATION**, hereinafter referred to as "**UDOT**," and the **CITY OF NORTH SALT LAKE**, hereinafter referred to as the "**CITY**", and all collectively referred to herein as the "**PARTIES**." The area of interest, as it relates to this agreement, is identified in a map shown in **Exhibit A** along US HIGHWAY 89 between Mile Markers 384.8 & 387, hereinafter referred to as the "**CORRIDOR**".

RECITALS:

WHEREAS, the **PARTIES** desire to enter into a **CORRIDOR AGREEMENT** to plan for the future traffic, pedestrian, and transit related improvements within the City of North Salt Lake on Highway 89 from the planned I-15 interchange at approximately 500 South Highway 89 to 1100 North Highway 89;

WHEREAS, in order to manage traffic flow, improve multimodal safety, and plan for future corridor development, traffic needs, and other considerations within the corridor as described herein;

WHEREAS the **PARTIES** agree to enter into this **CORRIDOR AGREEMENT** to accomplish this common goal.

AGREEMENT:

NOW THEREFORE, based on the recitals above and other good and valuable consideration, this **CORRIDOR AGREEMENT** is hereby entered into by the **PARTIES** to establish the terms and conditions whereby the **CORRIDOR AGREEMENT** can be accomplished, and it is agreed by and between the **PARTIES** the **CORRIDOR AGREEMENT** as follows:

1. **TRAFFIC IMPROVEMENT RECOMMENDATIONS:** The **PARTIES** adopt the traffic recommendations generally described in this agreement and the attached exhibits. The improvements described may be adjusted based upon the scope of future road projects or as development is proposed within the corridor. A map of the improvements is attached in **EXHIBIT B** and a table of the improvements is attached in **EXHIBIT C**. The **PARTIES** agree that traffic signals will only be installed once they meet the minimum traffic signal warrants as defined by the most recently adopted Utah Manual on Uniform Traffic Control Devices (Utah MUTCD) and a **UDOT** field review.
2. **ACCESS CORRIDOR CONTROL PLAN:** The **PARTIES** acknowledge that upon development approval, **UDOT** will require the consolidation of multiple

access points into a single access point and/or the use of existing or planned streets accessing the HWY 89 corridor. The following access management categories are the approved and accepted categories for the **PARTIES**, and acknowledges that, at **UDOT's** discretion, access may be denied at any location for any proposed access based upon the following access management standards and Utah Administrative Code R930-6(2):

- a. Category X: Regional priority-urban importance (R-PU) – along the entire corridor area from 500 South to 1100 North. The minimum street spacing is two hundred feet (200') and minimum driveway spacing is one hundred feet (100').

3. **MULTIMODAL SAFETY RECOMMENDATIONS:** The **PARTIES** adopt generalized locations for pedestrian improvement recommendations including pedestrian crossings near the intersections of Main Street and Odell Lane. A map of the improvements proposed for pedestrian safety are shown on **Exhibit B**. The locations identified are not intended to be exact locations for the future pedestrian crossings and are instead areas in need of further study to determine exact crossing locations.

Additional multimodal improvements should also be considered in collaboration with UTA and the implementation of the SLC-Davis Connector BRT. Some improvements related to safety and accessibility to be considered include improved lighting, sidewalk access to stops from intersections, additional pedestrian crossings near the stops, bus stop landing pads, and traffic signals, when warranted.

4. **CROSS SECTIONS:** The **PARTIES** along the corridor have expressed interest in different typical roadway sections, which could include bike lanes, multi-use paths, or planted medians. The typical right of way shall be one hundred ten feet (110') with the following cross sections:

- a. **South of Eagleridge Drive (EXHIBIT D-1):**
- b. **Town Center-Eagleridge Drive to 350 North (EXHIBIT D-2):**
- c. **Greenway-350 North to 925 North (EXHIBIT D-3):**
- d. **Typical intersection (EXHIBIT D-4):**
- e. **Typical with raised median (EXHIBIT D-5):**

Due to local constrained sections or specific local planning of Highway 89, the **PARTIES** formally agree upon and accept the applicable sections as shown in **Exhibits D-1 to D-5**. This approval and acceptance is an attempt for **UDOT** to address the local context and needs of the **CITY** along this corridor. Only variations from the typical roadway sections shown in **Exhibits D-1 to D-5** will be permitted if included as part of said exhibits. To accommodate right hand turns or deceleration, **UDOT** at its sole discretion may require an 11-foot shoulder anywhere along the corridor when deemed necessary as shown in **Exhibit D-4**.

5. **ACQUISITION OF RIGHT OF WAY:** As part of the approval of redevelopment or change in land use along the corridor, the **CITY** will require the dedication of additional right of way by the property owner in accordance with the approved cross sections and the typical 110 foot right of way width.
6. **TRAFFIC CALMING:** The **PARTIES** understand the City's desire for enhanced pedestrian safety through the Town Center (Eagleridge Dr. to 350 North). Pedestrian crossing shall utilize bulb-outs, signage, and center medians as appropriate and feasible. Additionally the **PARTIES** agree to reduce the speed limit within the core section of the Town Center to 35 mph in accordance with the **UDOT** policy for the establishment of speed limits. The approximate location for the reduction shall be between Main Street and Odell Lane, with final determination to be agreed upon by the **PARTIES**.
7. **ENTRY GREENWAY:** Currently the existing Greenway between 350 North and 973 North contains areas of UDOT right of way and areas of City owned property. The Greenway is maintained by the City and the City shall continue to maintain said landscape improvements, sidewalk and trail. To ensure the continued preservation of the Greenway the **PARTIES** agree to exchange property such that the UDOT right of way on the west side of the road includes 5 feet of park strip behind the curb and the remaining property be held in City ownership for permanent preservation. This valuable greenspace asset shall be utilized as follows. In order to facilitate improved pedestrian and bicycle safety, future improvements to the greenway shall be planned to remove the existing 4-foot trail and the existing 4-foot sidewalk, adjacent to the curb, and construct a 10-foot multi-use trail.
8. **FUTURE PLANNING DOCUMENTS:** The **PARTIES** shall note and adopt in any future Transportation Master Plans, City General Plans, and Active Transportation Plans term which are in conformance with this **CORRIDOR AGREEMENT**.
9. **FINANCIAL COMMITMENT:** This process and **CORRIDOR AGREEMENT** is not a financial commitment for any of the **PARTIES** as improvements are made over time. Instead, the projects laid out in this corridor agreement will be prioritized collaboratively by the **PARTIES** to determine an order of importance for implementation. As projects come to the top of the prioritized list, **UDOT** and the appropriate agency will partner to determine the opportunities available to implement and fund the project.
10. **AMENDMENTS:** The **PARTIES** acknowledge that this **CORRIDOR**

AGREEMENT may be amended at any time with written approval from **UDOT** and the **CITY** to reflect changes not anticipated. Any necessary changes should not degrade the traffic operations or safety of the state highway and overall transportation system as certified by a traffic engineering study performed by a licensed engineer certified and qualified to perform this analysis in the State of Utah. Changes to the agreement that do not impact the overall operations and function of the corridor will require only the jurisdictions impacted by the update to approve an amendment.

11. For any issues not anticipated in this Corridor Agreement, **UDOT**, and the **CITY** will work together for a resolution in compliance with Utah Administrative Code R930-6. If Utah Administrative Code R930-6 changes, this **CORRIDOR AGREEMENT** shall remain in effect unless amended.
12. This **CORRIDOR AGREEMENT** cannot be altered or amended, except pursuant to an instrument in writing signed by each of the parties.
13. If any term or provision of this **CORRIDOR AGREEMENT** or application to any person or circumstance shall, to any extent, be invalid or unenforceable, then the remainder of this **CORRIDOR AGREEMENT** shall not be affected and each term, condition and provision of this **CORRIDOR AGREEMENT** shall be valid and enforced to the fullest extent permitted by law, so long as removing the severed portion does not materially alter the overall intent of this **CORRIDOR AGREEMENT**.
14. The failure of a party to insist upon strict performance of any provisions of this **CORRIDOR AGREEMENT** shall be construed as a waiver for future purposes with respect to any such provision or portion. No provision of this **CORRIDOR AGREEMENT** shall be waived unless such waiver is in writing and signed by the party alleged to have waived its rights.
15. Each undersigned represents and warrants that each has been duly authorized for all necessary action, as appropriate, to execute this **CORRIDOR AGREEMENT** for and on behalf of the respective parties. This **CORRIDOR AGREEMENT** may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. A faxed or electronically transmitted "pdf" signature shall be deemed an original for all purposes.

IN WITNESS WHEREOF, the **PARTIES** hereto have caused this **CORRIDOR AGREEMENT** to be executed by their duly authorized officers as of the day and year first above written.

IN WITNESS WHEREOF, **UDOT** and the **CITY OF NORTH SALT LAKE** have executed this **CORRIDOR AGREEMENT** effective as of the date first above written.



City of North Salt Lake		UDOT	
Mayor:		Region Director:	
Attorney:		Region 1 Traffic and Safety:	
Recorder:		Region 1 Planning:	



EXHIBIT A HIGHWAY 89 CORRIDOR



TRAFFIC IMPROVEMENT RECOMMENDATIONS



EXHIBIT C

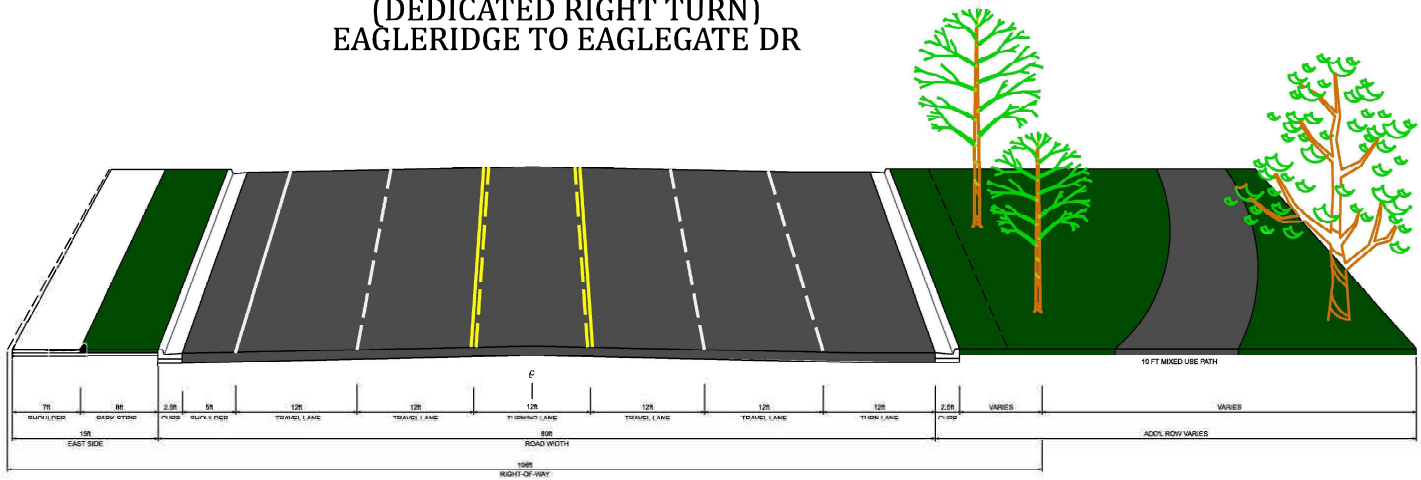
TRAFFIC IMPROVEMENT RECOMMENDATIONS TABLE

	LOCATION	WARRANTS	ADDITIONAL DETAILS
TRAFFIC SIGNALS	Hwy 89 & I-15 Interchange	Interchange construction	
PEDESTRIAN CROSSING	Main Street Odell Lane	SLC/Davis Connector Construction	
BULB-OUTS	TBD		
CENTER MEDIAN	Town Center Intersections	Redevelopment or Reconstruction	
CROSS SECTION WIDTH	See Exhibits D-1 to D-5	Redevelopment or Reconstruction	



EXHIBIT D-1

GREENWAY SOUTH OF EAGLERIDGE (DEDICATED RIGHT TURN) EAGLERIDGE TO EAGLEGATE DR



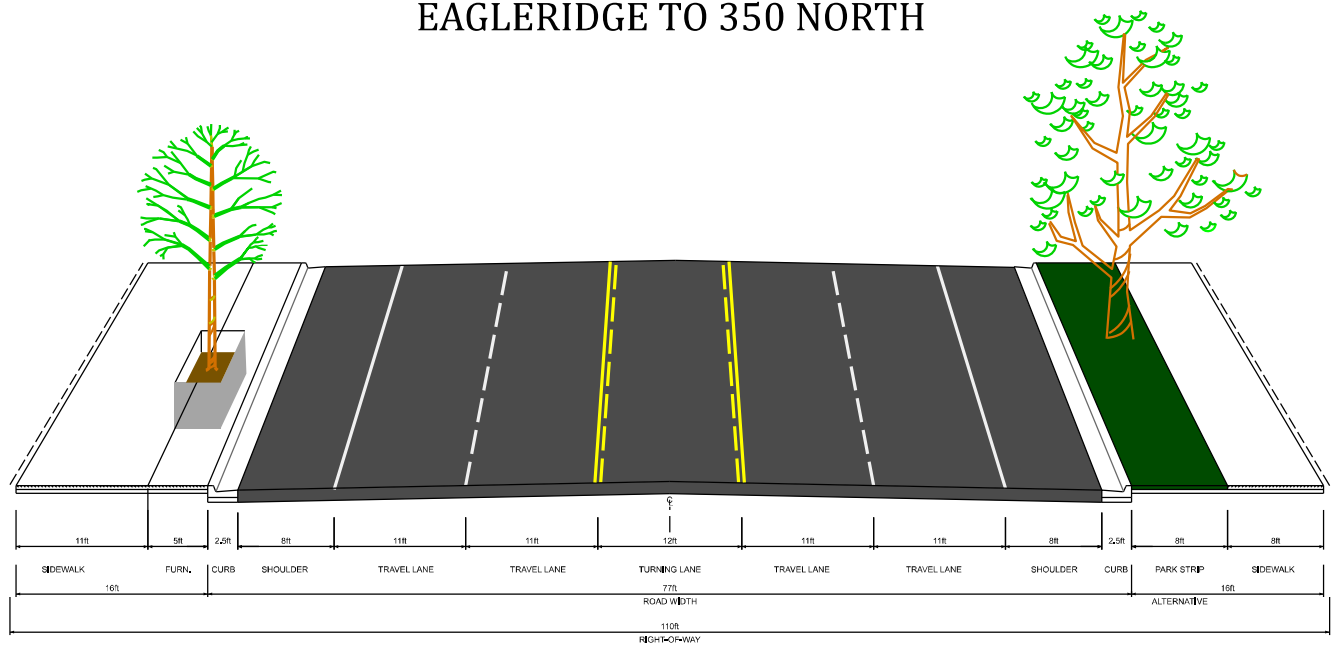
TYPICAL CROSS SECTION GREENBELT (EAST SIDE)

GREENBELT (WIDTH VARIES, TYP. 47-52 FT)
WEST SIDE: 5 FT PARASTRIP, 6 FT SIDEWALK
RIGHT-OF-WAY VARIES

EXHIBIT D-2

TOWN CENTER

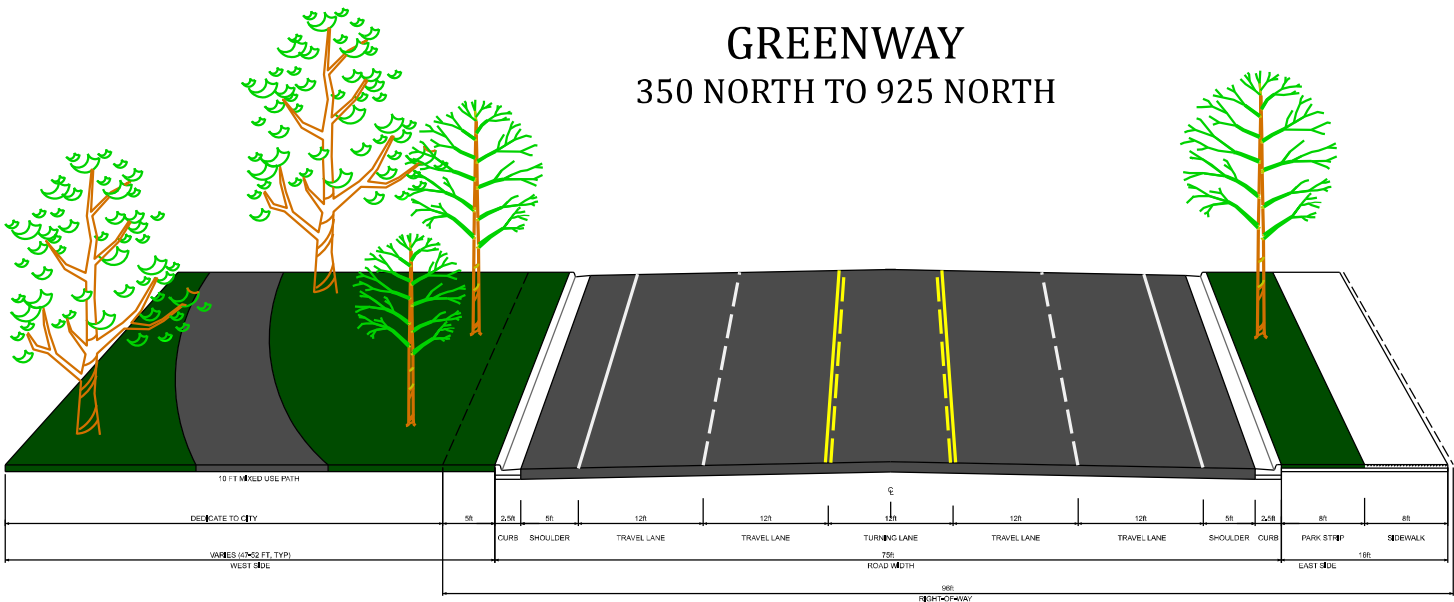
EAGLERIDGE TO 350 NORTH



TYPICAL CROSS SECTION
URBAN MIXED-USE PLAZA
 16 FT PLAZA (TOTAL WIDTH), 8 FT SHOULDER
 110 FT RIGHT-OF-WAY

EXHIBIT D-3

GREENWAY
350 NORTH TO 925 NORTH

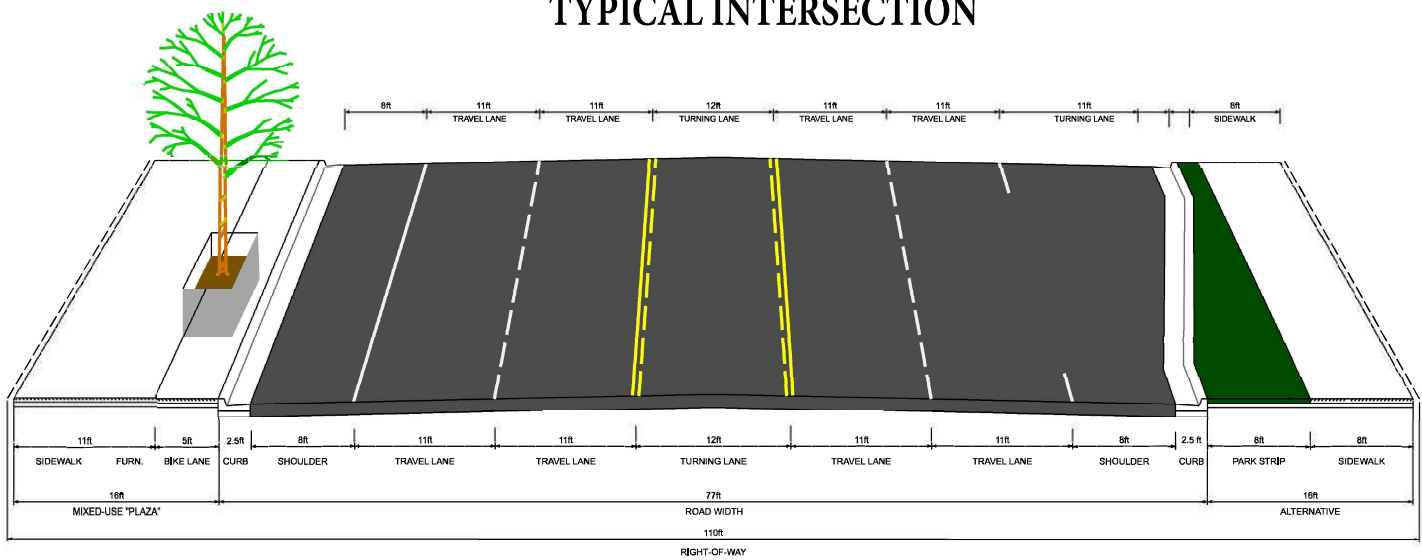


TYPICAL CROSS SECTION
GREENWAY (WEST SIDE)

GREENBELT (WIDTH VARIES, TYP. 47-52 FT)
EAST SIDE: 8 FT PARKSTRIP, 8 FT SIDEWALK
96 FT RIGHT-OF-WAY

EXHIBIT D-4

TYPICAL INTERSECTION

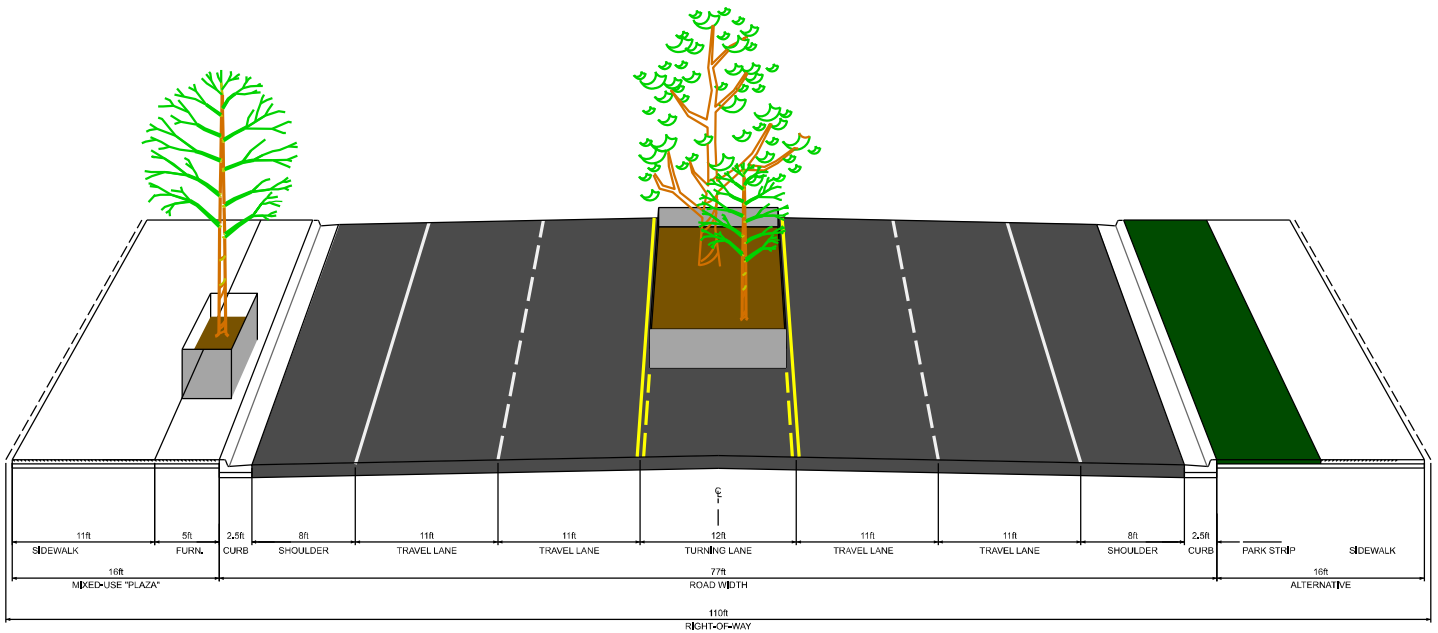


TYPICAL CROSS SECTION - TURN LANE

URBAN MIXED-USE PLAZA & GREENWAY AREAS

110 FT RIGHT-OF-WAY

EXHIBIT D-5 TYPICAL CROSS SECTION RAISED MEDIAN



TYPICAL CROSS SECTION - FUTURE MEDIAN URBAN MIXED-USE PLAZA & GREENWAY AREAS

110 FT RIGHT-OF-WAY



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Karyn Baxter, City Engineer

DATE: October 7, 2025

SUBJECT: Consideration of Authorization for Crossing Improvements Agreement with Union Pacific Railroad

RECOMMENDATION

I recommend approval of the Authorization for Crossing Improvements Agreement with Union Pacific Railroad.

BACKGROUND

There are four railroad tracks that cross Main Street at approximately 800 N Main. This railroad crossing is part of the Woods Cross Quiet Zone that runs from Ogden to Salt Lake City. The Quiet Zone was suspended by the Federal Railroad Administrations (FRA) in October of 2024 due to two non-compliant crossings, one in North Salt Lake and another in Salt Lake City. This resulted in train horns sounding at all crossings within the Quiet Zone.

A request was filed jointly by North Salt Lake and Salt Lake City for a temporary waiver. This waiver requested that the FRA reinstate the Quiet Zone for the time it would take to design and construct the required signal mast and gate arm at both crossings, as this process typically takes UPRR at least 18 to 24 months. This waiver was granted in March 2025 for a period of one year with the possibility of an extension. This waiver is subject to the requirement that “work to bring the crossings into compliance with 49 CFR Part 222 must begin as soon as practicable.”

The work needed to bring the crossing into compliance will include the installation of a flashing light signal with automatic gate and removal of the existing flasher signal mast that belongs to Union Pacific Railroad (UPRR). UPRR design and install all signal arms for their crossings, but the cost of the work is the responsibility of the City that owns the road. The estimate for this work is \$151,586.

Additional work will include relocating the existing gate and arm that belongs to UTA, which will be done under a separate agreement.

REVIEW

The signal arm must be installed as quickly as possible to bring the crossing into full compliance with the FRA rules, per the conditions of the temporary waiver. UPRR has agreed to expediate this work for both North Salt Lake and Salt Lake City. When both are completed, the entire Quiet Zone will be fully compliant with the FRA rules.

The Main Street Reconstruction Project is currently in final design, and the new signal mast and arm locations have been incorporated into the construction plans. This will allow the signal arm to be installed as soon as UPRR is able to begin work and be constructed in the correct location for the road work to be done next summer. These plans have been reviewed by the Railroad Diagnostic Team and have been approved by UPRR.

The cost of the signal arm work by UPRR is included in the existing project budget, which includes \$4.56 million dollars in grant funding and a City Match of \$1.83 million. This project and budget have already been approved by City Council.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-50R approving the Authorization for Crossing Improvements Agreement with Union Pacific Railroad.

Attachments:

- 1) Resolution 2025-50R
- 2) Authorization for Crossing Improvements Agreement with Union Pacific Railroad
- 3) Proposed Railroad Crossing Improvements for US DOT No. 805664P

RESOLUTION NO. 2025-50R

**A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF
NORTH SALT LAKE RESOLUTION APPROVING AN AGREEMENT
WITH UNION PACIFIC FOR THE INSTALLATION OF CROSSING
ARMS AT THE RAILROAD CROSSING ON MAIN STREET**

WHEREAS, the City of North Salt Lake has several at-grade crossings with various railroads which need periodic maintenance and replacement of safety equipment; and

WHEREAS, the at-grade crossing of the Union Pacific railroad at Main Street has several needed repairs including gate arms; and,

WHEREAS, the City has a desire to maintain its crossings in compliance with the Federal Railroad Administration (FRA) and has determined that it must complete this project in order to remain in compliance with FRA rules and guidelines.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. The City Council approves the attached agreement between the City and Union Pacific Railroad.

This resolution shall become effective immediately.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 7th day of October, 2025.

CITY OF NORTH SALT LAKE
By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____
Council Member Clayton _____
Council Member Jackson _____
Council Member Knowlton _____
Council Member Van Langeveld _____



AUTHORIZATION FOR CROSSING IMPROVEMENTS

Effective Date:

Agency: **City of North Salt Lake, Utah**

THIS AUTHORIZATION FOR CROSSING IMPROVEMENTS ("**Agreement**") is made and entered into as of the **Effective Date** above, by and between UNION PACIFIC RAILROAD COMPANY, a Delaware corporation ("**Railroad**"), and AGENCY ("**Agency**").

RECITALS

In accordance with the terms and conditions of this Agreement, Agency and Railroad desire to improve the existing crossing area ("**Project**") along, over and across Railroad's track and right of way, as such crossing area is more particularly described on Exhibit A attached hereto and made a part hereof ("**Crossing Area**").

AGREEMENT

NOW THEREFORE, the parties hereto agree as follows:

1. Railroad agrees to perform the Project work described on Exhibit B attached hereto the ("**Railroad Work**"). Railroad's estimated cost for the Railroad Work is included on Exhibit C attached hereto ("**Estimate**") and may include without limitation costs of engineering review, construction, inspection, flagging, procurement and delivery of materials, equipment rental, manpower and all direct and indirect overhead labor/construction costs, including Railroad's standard additive rates. Such standard additive rates may be subject to upward or downward adjustment based on industry standards and practices, and the parties acknowledge and agree that any such adjustment to standard additive rates may be made retroactively.

2. Agency has appropriated sufficient funds to complete the Project and shall reimburse Railroad for costs incurred by Railroad in connection with the Railroad Work in accordance with Exhibit D attached hereto. Bills will be submitted to the Agency using the contact information provided on Exhibit E.

3. If Agency will be performing any Project work, such work is described on Exhibit B attached hereto ("**Agency Work**"). Agency shall perform the Agency Work, if any, at its sole cost, and Railroad consents to Agency (or any contractor or other agent hired by Agency) performing the Agency Work within the Crossing Area, subject to complying with the terms and conditions of this Agreement. Railroad's consent shall not be deemed to grant Agency (or any contractor or other agent hired by Agency) any property interest in the Crossing Area or other Railroad property.

4. If Agency hires a contractor or other agent to perform the Agency Work, Agency shall require such contractor or agent to execute Railroad's then current form of Contractor's Right of Entry Agreement and to comply with the requirements set forth therein.

5. No work of any kind shall be performed, and no person, equipment, machinery, tools, materials, vehicles or other items shall be located, operated, placed or stored within twenty-five (25) feet of any track at any time for any reason except as otherwise provided herein. Prior to

commencing the Agency Work, and if the performance of any Agency Work requires any person or equipment to be within twenty-five (25) feet of any track, Agency shall provide Railroad at least thirty (30) working days advance notice of the performance of such proposed work, and upon Railroad's receipt of such notice, Railroad will determine and inform Agency whether a flagman needs to be present or whether Agency needs to implement any special protective or safety measures. Subject to Exhibit D, in the event that flagging or other special protection or safety measures are required to be performed in connection with the Railroad Work specifically or the Project generally, and regardless if the costs for such measures are included in the Estimate, Agency shall be responsible for all such costs incurred in connection therewith.

6. Fiber optic cable systems may be buried on the Railroad's property. Protection of the fiber optic cable systems is of extreme importance since any break could disrupt service to users resulting in business interruption and loss of revenue and profits. Prior to commencing any Agency Work, Agency shall visit up.com/CBUD to complete and submit the required form to determine if fiber optic cable is buried anywhere on Railroad's property to be used in connection with the Agency Work. If fiber optic cable is present, Agency will telephone (or will cause its contractor or agent to coordinate) the telecommunications company(ies) involved, arrange for a cable locator, and make arrangements for relocation or other protection of the fiber optic cable.

7. Agency, for itself and for its successors and assigns, hereby waives any right of assessment against Railroad, as an adjacent property owner, for any and all improvements made under this Agreement.

8. Neither party shall assign this Agreement without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned or delayed.

9. This Agreement sets forth the entire agreement between the parties regarding the Project and the installation and maintenance of the Project improvements within the Crossing Area. To the extent that any terms or provisions of this Agreement regarding the installation and maintenance of such Project improvements are inconsistent with the terms or provisions set forth in any existing agreement affecting the Crossing Area, such terms and provisions shall be deemed superseded by this Agreement to the extent of such inconsistency.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the Effective Date.

CITY OF NORTH SALT LAKE, UTAH

UNION PACIFIC RAILROAD COMPANY,
a Delaware Corporation

Signature

Signature

Printed Name

Kenneth Tom
Printed Name

Title

Manager I, Industry & Public Projects
Title

Description of Crossing Location

Street	Main Street	DOT #	805664P
Subdivision	Salt Lake Sub	Milepost	7.044
City	North Salt Lake	State	UT
County	Davis		



Scope of Work

Railroad Work:

Remove existing flasher and replace with new gate mechanism that includes flashing lights, gate, and bell.

Agency Work:

No work to be performed by Agency.



Estimate Cover Page

(see attached)



Preliminary Estimate

Estimate Creation Date: 06/25/2025 Number: 154910 Version: 1

Estimate Good Until 06/25/26

Location: SALT LAKE SUB, NO 1, 788-810.34
Buy America: No

Description of Work: NORTH SALT LAKE, UT - MAIN STREET - MP.788.96 - SALT LAKE SUB - DOT# 805664P - CAN# 79443 - PID# 207938

COMMENTS	Description	QTY	UOM	Unit Cost	LABOR	MATERIAL	TOTAL
SIGNAL							
	Xing - Add Gates Existing Location (pair)	0.5	EA	58,483.00	13,000	16,242	29,242
	Xing - Public Project Mgmt	1	LS	15,000.00	0	15,000	15,000
	Xing - Semi-Bi Coupler	2	EA	898.00	0	1,796	1,796
	Xing - Remove Location	0.5	LS	2,000.00	1,000	0	1,000
	Gang Day - 5 Man	2	EA	7,500.00	15,000	0	15,000
	Xing - Engineering Design	1	LS	7,046.00	7,046	0	7,046
FED WITH OVD/INDR 228.88%	Xing - Labor Additive	1	LS	82,502.00	82,502	0	82,502
Sub-Total =					118,548	33,038	151,586
Totals =					118,548	33,038	151,586
Grand Total =					\$151,586		

This is a preliminary estimate, intended to provide a ballpark cost to determine whether a proposed project warrants further study. This estimate is not to be used for budget authority. Quantities and costs are estimated using readily available information and experience with similar projects. Site conditions and changes in project scope and design may result in significant cost variance.

Reimbursement Method

Agency agrees to reimburse Railroad for **ONE HUNDRED PERCENT (100%)** of actual costs incurred by Railroad in connection with the Railroad Work. During the performance of the Railroad Work, Railroad will provide progressive billing to Agency based on Railroad's actual costs. Within three hundred sixty-five (365) days after completion of the Project, Railroad will confirm final billing to Agency for any balance owed Railroad in connection with the Railroad Work. Agency shall pay Railroad within thirty (30) days after Agency's receipt of any progressive and final bills submitted by Railroad.

Billing Contact Information

Name	Karyn Baxter
Title	City Engineer
Address	10 E. Center Street, City of North Salt Lake, UT 84054
Work Phone	(801) 335-8722
Cell Phone	(###) ###-####
Email	karynb@nslcity.org
Agency Project No.	Agency Project #

[illegible]



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: October 7, 2025

SUBJECT: Action Item-East Side Dog Park Proposal

RECOMMENDATION

No recommendation at this time.

BACKGROUND

The City owns a 0.23 Acre parcel at 141 South 350 East which was acquired as part of the Springhill Landslide remediation. A home was damaged by the slide and this property was part of the FEMA grant under which the home and others on the landslide were purchased by the City and the homes removed. It is restricted by FEMA and the City cannot extend utilities or add a sprinkler system. There are 2 additional properties to the south which also had homes that were destroyed, but were removed by the owners. Those lots were not part of the FEMA grant and are not subject to FEMA approval of future use. However, those lots cannot be used for homes and the City restricts the use of the lots accordingly. Those 2 lots are held in private ownership and are valued by the County Assessor at ~\$30,000 each.

The proposed plan would be to purchase those 2 properties and create a low impact dog park, utilizing the existing native vegetation and mature trees on the site. The park would be a total of approximately 0.80 acres. The size is about ½ the size of the improvements installed at the dog park recently built adjacent to Legacy Park. The cost of those dog park improvements was about \$200,000, but did not include parking. The proposed site would require parking to be added and minimal improvements similar to those installed at the existing park.

Staff is seeking input from the Council on the desirability of this proposal. If the Council is interested staff will contact the owners and initiate purchase offers, create a more formal plan, and obtain cost estimates.

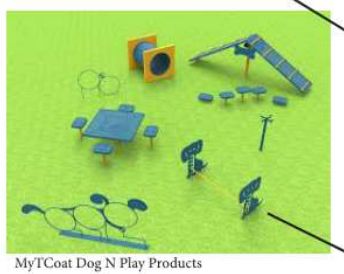
Possible East Side Dog Park Location



Property Ownership



Conceptual Dog Park Design



MyTCoat Dog N Play Products



Webcoat Pet Water Fountains (3)



Double gate entry systems (4 Entries)



We could utilize old fire hydrants and pipe to add in the play area



Waste Stations



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: October 7, 2025

SUBJECT: Legacy Highway Expansion Comment Period

RECOMMENDATION

The City Council direct staff to provide comment to UDOT with regard to consideration for an on/off ramp to Legacy Highway in North Salt Lake to address traffic impacts associated with the Legacy Highway and I-15 expansions.

BACKGROUND

UDOT recently announced a plan to expand Legacy Highway, adding a travel lane in each direction during the 2026 construction season. The additional lanes will be added within the center median of the existing right of way and no additional right of way purchase will be necessary to complete the project. The project is being completed to add capacity to the highway to meet future growth and to assist with traffic diversion during the I-15 reconstruction and expansion project slated to begin construction in 2027.

UDOT has commenced the Environmental Impact Study (EIS) as part of the approval process to determine the impacts of the expansion and plan strategies to mitigate those impacts. As part of the process UDOT held a public information meeting at Foxboro Elementary on September 24, 2025. Specifics of the study may be viewed at the following website: <https://publicinput.com/legacyparkwaystudy#tab-68014>

A 30 day public comment period ends on October 10, 2025. This comment period is an opportunity to identify issues that UDOT should address as part of the EIS. Staff is seeking direction from the Council to determine what, if any, comments or concerns that the City should submit to UDOT on the EIS.

One issue that staff has identified that the Council may want to consider commenting on is the impact that the reconstruction of I-15 will have on traffic along Center Street and Redwood Road. The proposed additional lanes that will be added to Legacy will be helpful

in diverting traffic from I-15 to Legacy. However if north bound drivers fail to divert at I-80 to I-215 and then to Legacy Highway, it is likely that drivers encountering construction upon arriving at the City boundary will be diverted off I-15 to Highway 89 and will have to take Center Street and Redwood Road to the 500 South Legacy Highway on ramp in West Bountiful to utilize the added travel lanes. Without a direct connection to Legacy from I-15, I-215, or Center Street, the City will be negatively affected by the increase in traffic volume. This would be an opportunity to ask UDOT to consider an on/off ramp for NSL onto Legacy.

UDOT will be seeking direct input from Foxboro residents with regard to sound wall installation. The decision will require 75% of the affected residents to respond and 75% of those that respond would have to be in favor of installing the sound walls. The City may want to consider commenting as to the City's desire to have, or not have, sound walls adjacent to Legacy Park.

PROPOSED MOTION

I move that the City Council direct staff to provide comment to UDOT regarding the expansion of Legacy Highway to include a request for an on/off ramp to address connectivity of transportation systems in the area and provide access to our residents as well as address the pass-through traffic that will be utilizing Legacy during the reconstruction of I-15.





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: October 7, 2025

SUBJECT: Report on Redwood Road CDA

This item is a follow-up to previous City Council discussions about the Redwood Road CDA Project Area. The purpose of this item is to provide a more detailed overview of potential projects within this area that could be funded with the project's excess funding.

History of the project area

As shown on the attached graphic, the Redwood Road CDA Project encompasses the largest CDA land area in the City at 585.34 acres. This area was created for four principal purposes:

- 1) Stimulate private investment
- 2) Infrastructure enhancement
- 3) Expansion of the tax base
- 4) Job creation

Shortly after its formation, the City entered into a development agreement with the developers of the Lee's Marketplace project which created a successful grocery store and shopping center on the west side of the City. The Redevelopment Agency (made up of the Mayor and Council) agreed to share \$1.5 million in tax increment revenue (TIF) with the development and a share of the sales tax above \$75,000 annually generated from Lee's. This has proven to be a very successful project.

The second project the City participated in was the purchase of property for a west entrance road into the group of properties known as the Kimball property. That entry road was built by the developers of Amazon, but the property purchase was reimbursed to the developers for approximately \$700,000.

Today, the project area generates \$1.6 million annually in tax increment revenue mostly because the area has experienced a significant amount of new construction on vacant property. As you will recall, TIF revenue is the difference between the assessed valuation of the base year of the project and any added taxable value after that time. So, since this area had a large amount of vacant property that is now developed, it generates a large amount of TIF revenue each year.

This project area also created hundreds of new jobs (full and part time) and has been a tremendous success in job creation. This part of the original plan was an important one to most of the other taxing entities who have given up a certain percentage of their property tax growth in this area. Davis County and the Davis School District in particular believed that assisting in the redevelopment of this area by creating jobs would greatly assist in the ongoing economic prosperity and stability of this part Davis County.

The annual distribution of the TIF revenue is as follows: Housing Fund: 10%; Administrative Fee to the General Fund: 5%; and approximately 50% to the City's Debt Service Fund. This leaves approximately \$600,000 annually for projects within the Redwood Road CDA Project area that the City may want to embark upon. The collection of TIF revenue in this project area expires in 2031.

Potential Projects

We have considered and previous Councils discussed in the past several possible projects the City could accomplish in this part of the City. The RDA and City have never finalized projects and this part of the memorandum will describe the possible projects we have discussed in the past. The first and largest category of projects fall into the category of infrastructure and aesthetics. They include:

- Addition of missing sidewalks on the east side of Redwood Road
- Addition of trees within the Redwood Road corridor
- Decorative street lighting on Center Street, Cutler Drive, Redwood Road or other areas
- City entry monumentation
- Grants or loans to partner with property owners to make enhancements (landscaping, building façade, improved fencing)
- Active transportation improvements and improved pedestrian-friendly amenities
- Widening of Cutler Drive around the Legacy schools in order to improve traffic circulation in the area

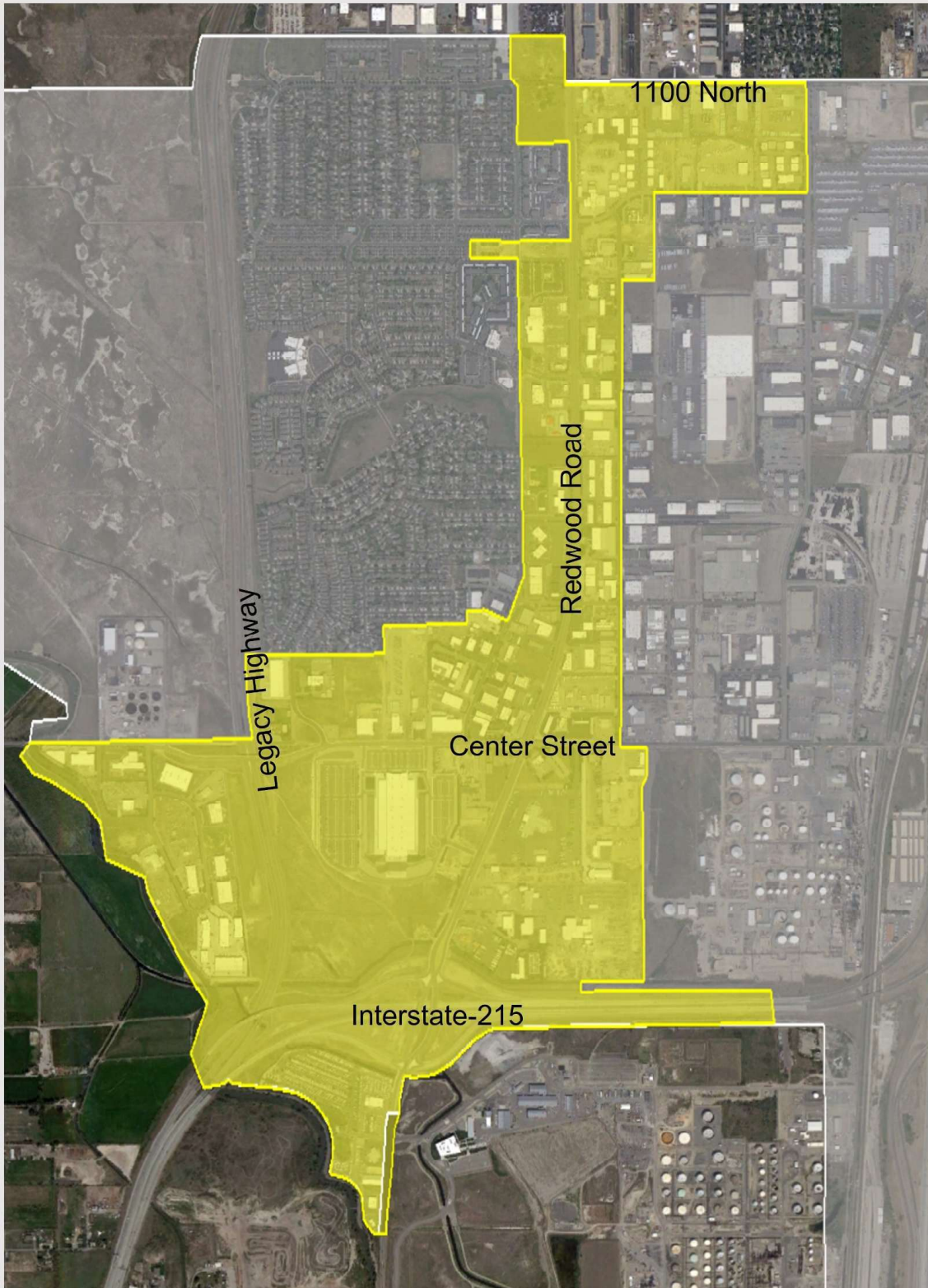
Other projects include an emphasis on economic development. These include:

- Working with property owners south of Center Street to attract commercial development (Kimball properties, east side owners, North Pointe Circle)
- Working with commercial brokers to attract desired commercial development such as hotel and restaurant land uses both around the I-215 interchange, but also at other key locations including 1100 North, 900 North, 600 North and Center Street (see next recommendation)
- Completion of an area plan or master plan for key locations that could be used to understand future growth potential in the area

A final set of projects falls into a category of creating City facilities in order to achieve a greater City presence on Center Street between Redwood Road and the Jordan River. There are properties available in these locations and such uses could include a renovated Public Works facility, a police substation or other public purposes such as library or recreation center expansion space.

We do not have cost estimates for any of these projects, but we should have discussion about what the City's priorities and greatest needs are in this area so that we can plan for future investments using excess TIF revenues.





Redwood Road CDA





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: October 7, 2025

SUBJECT: Report on Strategic Plan

You will recall that on August 5 and 19, the City Council conducted their strategic planning retreat meetings. One of the purposes of the meetings was to identify the priority projects, initiatives and policies of the six elected officials. We went through that identification process and then made a determination to create a strategic plan document that identified what would be the highest priorities for the next 12 months (for 2026). A summary of those highest priorities as noted in the approved minutes of the August 19 meeting are these five priorities:

- City Identity; City Motto; City Marketing Plan
- Improve quality of US89
- RDA funding/Housing Plan w/RDA funds
- City app (for use by the public)
- One beautification project annually at entrances or major corridors

At the Council meeting on October 7, I will have an initial draft that defines and provides focus and direction to these five priorities in preparation for adopting a plan document.

Also, as a reminder to the Council, we also identified numerous other Council priorities that were moved to the action item list or otherwise put into the City Staff's work program. Those priorities and projects will be addressed in the next few weeks and months.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-WORK SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
SEPTEMBER 16, 2025

DRAFT

Mayor Horrocks welcomed those present at 6:05 p.m.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton via Zoom
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder; Linda Horrocks, Communications Coordinator.

OTHERS PRESENT: Dee Lalliss, Ryan Holbrook, Conrad Jacobson, Lisa Thompson, Heidi Smoot, Carolyn Jacobson, Lisa Midgley, Amy Morrow, Barry Bryson, residents; Soren Simonsen, Jordan River Commission & Watershed Council; Sharon Dohlman, Dorothy Owen, West Point Community Council; Patty Jensen, Northpoint; Dave Harris, Terracon.

1. DISCUSSION ON THE ACTION ITEM RELATED TO PARK STRIP IMPROVEMENT
REQUIREMENTS AND RELATED ISSUES

Sherrie Pace reported that the Water Efficient Landscaping Standards were adopted in 2022 which regulated new commercial and residential construction and any modifications of 5,000 square feet or greater.

Councilmember Van Langeveld arrived at 6:07 p.m.

Sherrie Pace reviewed the following regulations related to the Water Efficient Landscaping Standards:

Plant Selection:

- Based on soil conditions-group similar water needs plants together

- Greater than 25% cannot be sod
- Park strips and areas less than 8' wide cannot be sod
- Minimum plant bed size based on plant type 1-3'
- Recommended Weber Basin Plant List

Tree Selection:

- Canopy trees for shading and screening tall objects
- Low growing trees under overhead utility lines
- Trees that can have lower branches trimmed
- Columnar trees near buildings
- Street trees selected from Community Forestry Code (Sept. 2019)
- Tree type by
 - Area (east, west, town center)
 - Park strip width 3-5, 5-8, 8'+
- New trees irrigated by drip irrigation rings

Mulch:

- Angular or crushed rock
- Pea gravel prohibited in park strips
- Rock mulch compaction on +8% slope (bark & lava rock prohibited)
- Final grade below sidewalk

Turf Design:

- Drought tolerant
- Prohibited in areas less than 8' wide
- Prohibited in park strips or parking lot islands
- Prohibited on slopes 25%+
- 1 tree per 1,000 sq. ft. turf
- Limited to 25% of residential lot (6,500 sq. ft. max)
- Limited to 5% of commercial lot (5,000 sq. ft. max)

Park Strip Design:

- Plant height 22" in clear view areas, 36" otherwise
- 33% vegetation at maturity (3 years)
 - Small tree (50 sq. ft.)
 - Medium tree (75 sq. ft.)
 - Large tree (100 sq. ft.)

- No thorns, spines, sharp, etc.
- No gravel within 36” of tree unless irrigated
- Boulders setback from curb 24”
- Paving allowed only for 4’ carriageways
- Retaining walls or planters only allowed as per development agreement or adopted standards and specifications

Ms. Pace presented City owned or maintained properties and adjacent park strips that may be eligible for the Weber Basin Flip the Strip program:

- City Hall
- Foxboro/Cutler Roundabout
- Foxboro/Fox Hollow Roundabout
- Center Street/Valley View
- Lacey Way
- Orchard Dr/Sycamore Lane
- Parkway Drive
- Tunnel Springs

Sherrie Pace provided examples of waterwise landscaping (with rocks, trees, shrubs, etc.) to meet the standard of 30% vegetation at City Hall, the Cutler roundabout, Center Street/Valley View, the Lacey Way park strip, Orchard Drive/Sycamore, Parkway Drive, and Tunnel Springs. She asked for feedback on the selection and prioritization of proposed projects, budget, and timeline.

Councilmember Jackson spoke on the water situation and that it would continue to become a larger concern. She mentioned potential issues with replacing sod including how it may affect recharging the aquifer and well levels, unmaintained areas, potentially losing the contract or increased pricing with South Davis Water, and appearance.

Karyn Baxter said that the City did not have secondary water for many of the proposed locations and that when using sprinklers, up to 70% of the water could evaporate on a hot and windy day. She explained that 15-20% of the water would then be used by the plant with potentially 10% returning to the aquifer. She continued that if the City was part of a water conservancy district with secondary water that the water would come from outside the basin and that 10% would be an addition. She noted that 90% of every gallon used on sod was lost and did not reach the aquifer unlike a recharge situation. Ms. Baxter then spoke on the lining placed beneath rock, the benefits of a drip system, and maximizing water use. She said the science for sod in park strips

was well defined and that it was difficult to keep sod in this area alive due to (heat, watering, location).

Councilmember Jackson expressed her concern with the size of the Tunnel Springs and the roundabout areas. Sherrie Pace replied that staff had provided the Council with available opportunities to help make an informed decision.

Councilmember Van Langeveld commented on the recommendation for rock rather than mulch for sod replacement. She requested an understanding of the cost savings for doing these projects. Sherrie Pace responded that bark generally washed off into the storm drain and was not allowed in the park strip area in the hillside areas. She said there would be a considerable initial cost and that staff could obtain bids or estimated costs, maintenance post installation, and water and maintenance savings.

Councilmember Jackson spoke on landscaping with rocks, shrubs, mulch and the need for Public Works to then weed and maintain these areas versus mowing.

Sherrie Pace asked the Council which of the proposed sites staff should prepare a cost analysis for. The Council suggested City Hall as a test.

Ken Leetham felt that staff could provide a ballpark estimate for all of the proposed sites. He did not think this would be a cost savings exercise and that each area had different existing and proposed maintenance.

Mayor Horrocks mentioned the State Capitol with grass and tourism. He felt that City Hall should retain grass except for the park strip areas. Councilmember Van Langeveld said City Hall was a top priority as a showcase and the next priority would be locations where sod could be removed.

Councilmember Knowlton arrived at 6:38 p.m.

2. DISCUSSION ON THE ACTION ITEM RELATED TO TELECOMMUNICATIONS LIMITATIONS IN ORDER TO REGULATE AESTHETICS

This item was deferred for discussion to the Closed Session held later in the evening on September 16, 2025 at 9:57 p.m.

3. REPORT ON LIBERTY FEST 2025

David Frandsen reported on the timeline leading up to the events and the hourly schedule for July 3rd. He highlighted the plan including teams with captains, pre-event preparation, set up, etc. He reviewed the Fun Fair setup, signage, race routes, breakfast, vendors, volunteers, and staff. He spoke on the benefits of briefing prior to the event and de-briefing after. He then reviewed the Eaglewood Auto Fest including pre-event setup with temporary fencing, generators, light towers, security fencing, no bounce houses, and road closures.

Mr. Frandsen mentioned that the staff de-briefing reviewed garbage can layout and use, signage, traffic. He reviewed Liberty Fest including fencing, layout, Big West Oil area, pedestrian walkway, use of plow trucks as barricades, and entertainment. He thanked those involved including Public Works, the police department, volunteers (Julie, Kristen, Dallas Golden, Allen Simonson (Auto Fest), Dan Checketts (Liberty Fest), and staff (Linda, Sherrie, Heidi).

Councilmember Clayton spoke on attending Liberty Fest in the past and volunteering. She thanked staff for this event and noted all the work that went into making it successful.

Chief Black commended Public Works for making this event exceptional. He spoke on the issues in 2024 and the strategies implemented this year including the walkway and private security use. He provided a routine public safety report including one incident that generated a police report, no significant medical issues, minor juvenile problems (snap firecrackers, throwing items), disorderly conduct with court citation referral, several fights including one arrest, a lewdness/harassment event, lost children, and lost property. He noted extra assistance from the Salt Lake Metro Gang Unit, CERT, and police officers from Layton and Clearfield.

Councilmember Jackson thanked those involved and spoke on how the City was known for this event. She noted that there was a visible presence of event volunteers and officers. She suggested shutting the food trucks down fifteen minutes prior to the firework show and dispersing individuals in that area could help in the future.

Councilmember Van Langeveld spoke on hosting the events over multiple days and locations to allow a variety of residents to participate. She asked if the safety concerns from last year had been addressed. Chief Black replied that the concerns had been addressed but would never be completely mitigated. He said based on pre-planning, addressing the issues from 2024, and good fortune allowed a better level of success for this event.

Councilmember Van Langeveld mentioned an estimate of 20,000 attendees at Liberty Fest. She spoke on City events and the reputation of Liberty Fest while noting that a majority of the attendees may not be residents. She requested an itemized budget (including donations) for

193 Liberty Fest. David Frandsen said while it was hard to gauge attendance that staff estimated
194 20,000 to 30,000 attendees.

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196 Councilmember Van Langeveld also mentioned the stage rental for Liberty Fest and suggested
197 that the City invest in a portable stage that could be utilized at events.

198
199 Mayor Horrocks thanked staff for their efforts and in implementing methods for the City to
200 continue to host this event.

201
202 4. ADJOURN

203
204 Mayor Horrocks adjourned the meeting at 7:04 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
SEPTEMBER 16, 2025

DRAFT

Mayor Horrocks welcomed those present at 7:10 p.m. Ted Knowlton provided a thought and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Ted Knowlton via Zoom
Councilmember Alisa Van Langeveld

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Todd Godfrey, City Attorney; Wendy Page, City Recorder; Linda Horrocks, Communications Coordinator.

OTHERS PRESENT: Dee Lalliss, Ryan Holbrook, Conrad Jacobson, Lisa Thompson, Heidi Smoot, Carolyn Jacobson, Lisa Midgley, Amy Morrow, Barry Bryson, residents; Soren Simonsen, Jordan River Commission & Watershed Council; Sharon Dohlman, Dorothy Owen, West Point Community Council; Patty Jensen, Northpoint; Dave Harris, Terracon.

1. CITIZEN COMMENT

Mayor Horrocks read a brief statement noting that the City was happy to receive public comment on the proposed homeless facility but clarified that the City was not the owner or service provider for this enterprise. He said the City would make a record of each person's comments but would not enter into a dialogue nor answer specific questions in this setting. He clarified that there would be a public meeting with Wayne Neiderhauser, the State homeless services coordinator, on September 30th at City Hall to answer questions from the public. He said the City had concerns about public safety impacts and would be formulating future strategies in preparation for this development. He spoke on mitigating the impacts of this facility on neighboring areas.

Mayor Horrocks then entered a letter into the record from several residents on 2200 West. He paraphrased that the letter expressed concern of the impact a shelter for up to 13,000 individuals on 15.8 acre would have on the generational farms in the area. He spoke on the shared issues with the location including mosquitos, wetlands conditions, the Great Salt Lake, as well as lack of transit, infrastructure, and services.

Dee Lalliss, resident, noted that on line 378 of the minutes that pickleball court in “Hatch Park” should be changed to “Legacy Park”. He said for lines 446-448 when the Mayor mentioned Seattle without the Space Needle or Paris without the Eiffel Tower was a response to Mr. Lalliss’ objection to the tower planned for Hatch Park. He continued that those landmarks were not free to visit and suggested something similar for the tower in the City. He spoke on the aquifer and that it would be better to plant small shrubs which would be a better use than trees and sod.

Amy Morrow, resident, spoke on doing the right thing and commented that she would be in attendance at the September 30th meeting to disapprove of the proposed location. She mentioned reaching out to the Governor about property in Fairview rather than the proposed location for the homeless shelter. She shared that this was not the right location and she would be speaking out for the safety of the farmers, children, and her neighbors.

Patty Jensen, resident, shared that she lived in the Northpoint area and was in favor of the letter read by Mayor Horrocks. She spoke on sharing issues about the project during a similar meeting and that no solutions were proposed.

Ryan Holbrook, resident, praised the City for two recent events including the Wetlands Park ribbon cutting and the Get to the River event. He recommended the use of Corten steel at the boardwalk. He said the proposed location for the homeless shelter was a poor choice.

Heidi Smoot, resident, mentioned providing funding to the Bountiful Davis Arts Center (BDAC). She spoke on the benefits of the BDAC to the City including the gingerbread festival, Summerfest, and art venue. She noted that the BDAC hoped to host a statewide final for art and asked for funding to continue these types of services. She explained that the increased donation request was due to decreased federal funding.

Conrad Jacobson, resident, said that while there was a need for a homeless shelter that this was not the right location. He spoke on the John Volken Academy replacing the Lifeline facility in the community and how this program provided a 27 month program for individuals in need of rehabilitation. He said this was a good use of the facility and a successful training center as opposed to a homeless shelter which appeared to be set up more like a prison.

Dorothy Owen, West Point Community Council, shared that she had experience as the senior budget analyst in the Governor's budget office including responsibility with the department of corrections and juvenile justice. She also spoke on volunteer work related to the construction of an ice skating rink near Pioneer Park. She said numbers can be manipulated and numbers could be powerful which was important to remember in relation to the proposed shelter.

2. COUNCIL REPORTS

Councilmember Clayton provided an update on the Youth City Council (YCC) with two upcoming events including an activity at Hogan Park and a trail cleanup in coordination with the Trails Committee. She shared that the YCC helped to provide meals on a monthly basis to those in need.

Councilmember Van Langeveld reported that she attended the Rose Park Community Council meeting related to the proposed homeless campus. She shared several ideas for the City to implement including a representative involved in the operational board as well as with planning. She mentioned the ribbon cutting event at the Wetlands and the positive feedback from Foxboro Elementary fifth grade classes who also attended the event. She spoke on meeting with Wasatch Peak School who had volunteered at the dog park.

Councilmember Van Langeveld continued her report with the City's photo contest and participation with Mueller Park Junior High. She said Monday would be the Unity in the Community Latino Heritage event. She said this event would include different dance groups, a dance instructor, and Mueller Park students would provide a craft for this event. She asked if there were natural deterrents for mosquitoes such as dragonflies, granules, or something similar at the parks and schools.

Mayor Horrocks said one of the challenges was the loss of seasonal workers and heavy rains which made it difficult this year. He explained that the City could request treatment in specific areas.

Councilmember Baskin reported on the Audit Committee meeting and the recommendation for a cash handling policy to be adopted by the City. She disclosed that her firm represented individuals in the rural area that would be impacted by the shelter proposal. She said the City did not have jurisdiction to oppose this so her firm would approach this by representing individuals.

Councilmember Baskin then spoke on an incident at a golf course in Salt Lake City in which a golf cart ran into geofencing which caused a golf cart to flip and injured those inside. She said

this included a lawsuit aimed at Salt Lake City which would result in action being taken at the City's golf course to help mitigate any similar issues.

Councilmember Jackson spoke on the mosquito issue and natural remedies such as dragonflies, plants that may help to deter mosquitoes, or traps which could be utilized in backyards.

Councilmember Van Langeveld asked for an action item with staff to research remedies to the mosquito issue including bait boxes or other solutions.

Councilmember Jackson mentioned attending the South Davis Recreation Board, the Senior Lunch Bunch, the Arts Committee, and the Audit Committee meetings in the last week. She expressed appreciation for those anxiously engaged in creating a community. She concluded that she had reached out to Why I Love America Organization who had offered to host a 250-year event. Councilmember Van Langeveld requested that a resident volunteer chair this event.

Councilmember Baskin reiterated the importance of content neutral or random rotation of City events.

Councilmember Clayton mentioned the breakdown of the costs for events which had been shared with the Council.

3. CITY ATTORNEY'S REPORT

Todd Godfrey shared a recent decision from the Utah Supreme Court relating to the application of governmental immunity particularly in the police officer category. He said the ruling by the court narrowed what governmental immunity may cover in a significant way. He explained that it was concerning and a little alarming which had resulted in discussions about clarifying the governmental immunity statute in a way that would extend the coverage of the immunity act such that immunity provisions would consistently cover police and paramedics in specific public safety circumstances. He spoke on watching for updates from the League of Cities and Towns.

Councilmember Baskin said the firm she worked for filed an amicus brief on behalf of multiple entities. She mentioned the Petito case in which governmental immunity was being appealed for law enforcement. She clarified that the amicus brief was to protect and preserve governmental immunity.

4. MAYOR'S REPORT

Mayor Horrocks spoke on attending the Get to the River event and shared that it was a great event. He reported that there had been two West Nile deaths in Davis County. He stated that Wyoming and Colorado were experiencing their worst year on record with West Nile. He spoke on the need for an upcoming agenda item to announce the tax increase per the Mosquito Abatement Board.

5. CITY MANAGER'S REPORT

Ken Leetham reported that UDOT would conduct a public information meeting on September 24th at Foxboro Elementary. He said this meeting was related to the EIS project to review the widening of Legacy Highway with an additional lane in each direction. He mentioned that City staff would attend this meeting. He announced that the City had requested the State of Utah host a public information meeting on September 30th related to the proposed homeless campus.

Councilmember Van Langeveld spoke on the Rose Park Community Council meeting and the unevenly allocated time. She suggested that more time should be given to allow for public questions and comments. Ken Leetham replied that he would provide this information to the State.

6. CONSIDERATION OF RESOLUTION 2025-43R: A RESOLUTION APPROVING THE 2025 LOGO DESIGN PLAN

Linda Horrocks presented the revised City Logo Design Plan which was previously reviewed in March 2025. She said the updated plan provided in the packet included several refinements which she would review. She shared examples of the following:

- Primary logo (stacked and wide)
- Secondary logos
- Wordmark options
- Department logo variations
 - Public Works
 - Parks
 - Storm & Streets
 - Water
 - Fleet
 - Inspectors
 - Recreation

- Committees and subgroups
 - Arts (NSL Reads)
 - Events
 - Trails
 - Health & Wellness
 - Youth City Council
- Event and sub group logos
 - Arbor Day
 - Community Garden
 - Jordan River
 - Unity in the Community
 - Winter Lights Fest
 - Liberty Fest
 - Eaglewood Auto Fest

Ms. Horrocks also reviewed examples of branding color specifications, type specifications, social media templates, printed items (business cards, letterhead, envelopes, newsletter header), pole banners, outdoor banners, street signs, and vehicle signage. She asked for feedback particularly on the vehicle signage.

Councilmember Baskin was in favor of the round logo for the vehicle signage as it felt in conformity with the vehicle. She specified that she did not like the purple and pink complementary colors. Mayor Horrocks was also in favor of the round logo for vehicles.

Linda Horrocks mentioned that she had assigned the pink/reddish color to Recreation. She noted that the colors may appear in contrary shades due to different monitors.

Councilmember Jackson preferred the lettering “NSL” and the department for vehicle signage for easy identification.

Councilmember Knowlton shared his opinion in favor of the circle logo and said many of the brand marks highlighted the mountains which was the most common feature on a city logo across the state. He was in favor of the mountains with the water which created a distinctive mark and featured what made the City interesting.

Councilmember Van Langeveld did not have a preference on the vehicle logo. She mentioned the logos for the committees and suggested changes to the icons for the Health & Wellness Committee, the Arts Committee, and the Community Garden.

Councilmember Clayton also did not have a preference on the vehicle logo.

Councilmember Baskin stated that she was not in favor of the black and white for the color palette. Linda Horrocks replied that she used the white logos over images or something similar.

Ken Leetham commented that generally the black logo was not used often. Linda Horrocks suggested that the gray could be utilized in place of the black.

Ken Leetham commended staff on their efforts. He recommended the City Council adopt the resolution with staff assignments to work on subsequent individual icons for the committees and events.

Councilmember Van Langeveld moved that the City Council approve Resolution 2025-43R: a resolution approving the 2025 City Logo Design Plan. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, Knowlton, and Van Langeveld.

7. CONSIDERATION OF BID AWARD FOR HATCH PARK CONSTRUCTION

Mayor Horrocks commented that this item would be tabled and included as part of the closed session later in this meeting.

8. DISCUSSION OF PROPOSED CENTER STREET PARK STRIP CONDITIONS AND REVIEW OF CONCEPTUAL LANDSCAPING PROPOSAL FOR CENTER STREET BETWEEN 400 WEST AND 750 WEST

Jon Rueckert shared a current photograph of the Center Street Trail between 400 West and 750 West. He said the soil was tested and the analysis returned showing no soil sterilant which meant the area could sustain plant growth. He shared a landscape concept plan for the 2,000 square foot area consisting of trees, shrubs, and irrigation. Mr. Rueckert noted that street lighting every 120 feet would also be installed with an alternating tree pattern and low shrubbery in clear view areas. He presented images from other areas along Center Street with existing trees and street lights which could be continued into the proposed area.

Jon Rueckert asked for City Council feedback on the proposed plan.

Councilmember Clayton was in favor of the proposed plan and said the lights and trees would improve the area.

Councilmember Baskin shared her recommendations for the light pole that was directed down for reduced light pollution.

Councilmember Jackson asked if the downward facing light was more consistent with the Highway 89 lighting per the Master Plan. She also liked the banner option on the pole. Jon Rueckert replied that the downward facing option was the fixture proposed for the Town Center area.

Councilmember Knowlton was in agreement with the downward directed light fixture. Councilmember Van Langeveld was also in favor of the proposed light and a citywide circuit trail.

Ken Leetham said staff would take the feedback from the Council and return with cost estimates and a plan for approval.

Mayor Horrocks questioned the use of RDA funds for this project. Ken Leetham replied affirmatively.

9. CONSIDERATION OF A DESIGN BUILD CONCEPT FOR PROPOSED LANDSCAPING ON EAGLERIDGE DRIVE

David Frandsen reported on the design build option for Eagleridge Drive and explained that this would allow for design overlap and some construction by staff. He asked for Council input on trees to achieve the desired look and to ensure the trees were suitable for the soils and conditions.

Councilmember Baskin asked for clarification on the design build aspect of this project. David Frandsen clarified that the City would hire a contractor and make decisions as the project progressed rather than a strict plan with change orders.

Ken Leetham added that this would eliminate the need for a large set of plans, going out to bid, as this was a long and expensive project. He said this was a relatively simple project which could be accomplished with design build.

Dave Harris, Terracon, stated the original concept was a Tuscan hillside and shared related images. He spoke on adding color with native perennials, low maintenance grasses, and trees on the perimeter including Horn Beam and Flowering Cherry. He reviewed images of the existing conditions, the preferred option without the tower feature, lighting, and signage.



Councilmember Van Langeveld commented that the previous conversation was more natural landscape and not the Tuscany theme. She also spoke on natural landscaping and keeping costs low. She asked if the revised option with the perennials and small vegetation would require additional funds. Dave Harris replied that the perennials should not have a large cost and would come back each year with the drip irrigation. He said the real cost would be the quantity of trees and the light fixtures.

Councilmember Jackson was in favor of the proposed design and beautifying corridors into the City. She spoke on the uniformity of trees and having some smaller and larger trees. She suggested less uniformity in the species of trees with more of a mix so any lost trees would be less noticeable. She also mentioned using less random native plantings and more trees and plants that blossom or change colors throughout the seasons.

Councilmember Baskin suggested varied trees (Birch, Honey Locust, Autumn Blaze Maple) but was not in favor of the Horn Beam.

Mayor Horrocks commented that uniformity in the trees and plantings looked like an effort had been made. Dave Harris said the tree species needed to be planted closer to the road and would not thrive on the slope.

Councilmember Van Langeveld asked about existing trees. Dave Harris confirmed that the majority of the existing trees could be preserved and the plan was to hydroseed the slope with a bio-grass hydroseed.

Councilmember Van Langeveld asked if this plan would meet the standards for waterwise landscaping. Sherrie Pace replied that the drip irrigation would meet the waterwise landscaping requirements and the proposed trees were from the City's tree list.

Dave Harris cautioned against certain types of maples that may not do well. He also spoke on creating a rhythm or some balance to ensure that the area did not appear messy.

Councilmember Baskin suggested the idea of a variety of trees that had a pattern and enough diversity. She also mentioned the Linden tree which would do well in the area.

Ken Leetham clarified that the plan would return for review and suggested the Council could make a motion to solidify approval.

Councilmember Jackson moved that the City Council authorize City staff to proceed with the proposed Eagleridge Drive landscaping improvement project using a design build

method which includes the City Council awarding any future bids for project construction. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

10. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2025-44R: A
RESOLUTION AMENDING THE ADOPTED STANDARDS AND SPECIFICATION
MANUALS FOR PUBLIC INFRASTRUCTURE FOR STREETS, WATER, STORM
DRAIN AND PARKS

Karyn Baxter reported on amending the City's standards and specifications manuals which must be officially adopted by the City Council. She continued that these manuals covered all the rules and regulations for construction methods and practices within the public right of way or on City owned improvements. She noted that existing manuals for Water, Storm and Parks were adopted in 2020 and Streets was adopted in 2022. She stated that the regulations were based on widely accepted standards, primarily the American Public Works Association (APWA) Utah Chapter and additional information with customized City specific requirements. Ms. Baxter clarified that all land use approvals must meet the adopted standards (new development, improvements to existing areas, redevelopment, etc.).

Karyn Baxter shared the updates to the manuals including product updates for manufacturer's model numbers, contact information and website links, and minor changes and improvements in standards. She also highlighted and reviewed the following changes in detail:

- Inclusion of meter base and timer enclosure (Parks)
 - Standard for service pedestal
 - Used for power connection and housing for sprinkler systems timers
- Adoption of Whirlygig method for manhole collars (Street & Storm)
 - Current standard adopted by South Davis Sewer District
 - Thermoplastic form that replaces concrete grade rings
 - Demonstrated improvement in function and longevity
- Inclusion of additional details for Street Light Standards (Streets)
 - Existing standards located in North Salt Lake Street Light Design Standards
- Adoption of using Adaptor II for water valve installations (Water)
 - Inserts on valve before valve box is installed
 - Eliminates settling and shifting of valve box, prevents dirt from entering
- Water meter numbering for town house meter cans (Water)
 - Plastic or metal numbers installed to the inside of each meter box
 - Four inch (4") tall readily available from local stores or online retailers

- Changing secondary water services from double to single (Water)
 - Leaks occurring due to extra fittings needed (two houses per lateral)
- Addition of service pedestal for PRV (Water)
 - Existing standard, not previously included in manual
 - Used for power service and SCADA connections for PRV vaults
- Addition of HDPE pipe specifications and standard details (Water)
 - Not previously included (APWA does not include standards for HDPE)
 - Standards used are from “Alliance for PE Pipes Standards & Specifications”

Councilmember Knowlton was excused at 8:58 p.m.

Councilmember Jackson asked in regard to the new manhole procedures and that this would be the policy moving forward and retrofitting only those that fail. Karyn Baxter replied that this procedure would be the standard for new work moving forward.

At 9:03 p.m. Mayor Horrocks opened the public hearing.

Dee Lalliss, resident, commented that he reviewed the packet and that the new technology may allow pipes to last more than 50 years. He approved of the proposed changes.

At 9:04 p.m. Mayor Horrocks closed the public hearing.

Councilmember Jackson moved that the City Council approve Resolution No. 2025-44R, amending the adopted Standards and Specifications Manuals for Public Infrastructure for Streets, Water, Storm Water and Parks. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.
Councilmember Knowlton was excused.

Councilmember Van Langeveld was excused at 9:06 p.m.

11. CONSIDERATION OF RESOLUTION 2025-45R: A RESOLUTION ACCEPTING THE DEDICATION OF PUBLIC RIGHT-OF-WAY AT THE INTERSECTION OF 400 EAST AND 2600 SOUTH

Ken Leetham reported on a current UDOT parcel located at the top of the intersection at 400 East and 2600 South and clarified that it was the area labeled 1504 C on the map he had presented. He said this would become a linear part of the right of way along 400 East. He explained that this type of dedication of right of way would occur throughout this project related to the widening of the freeway.

Councilmember Van Langeveld joined the meeting at 9:08 p.m. via Zoom.

Councilmember Baskin moved the City Council approve Resolution 2025-45R accepting the dedication of a portion of public right-of-way adjacent to 400 East south of 2600 South. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

12. CONSIDERATION OF RESOLUTION 2025-46R: A RESOLUTION ADOPTING A
CITY HALL FACILITY USE POLICY

Ken Leetham presented the proposed City Hall Use Policy with the minor clarifications from the previous Council meeting including a one page policy document. He shared the following permitted and prohibited uses:

Permitted:

- Other government agencies during regular business hours for official purposes
- Agencies which are City partners supporting City purposes
- City citizen committees
- Group political events such as meet the candidate nights

Prohibited:

- Private events, person, family events, commercial purposes or an individual campaign activity
- Use by individual political parties
- Private organizational uses, whether for profit or non-profit
- Overnight use or storage of personal or non-government property

Councilmember Clayton moved that the City Council adopt Resolution 2025-46R: a resolution adopting a City Hall Facility Use Policy. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

13. CONSIDERATION OF RESOLUTION 2025-47R: A RESOLUTION APPROVING AN
INTERLOCAL AGREEMENT BETWEEN THE CITY OF NORTH SALT LAKE AND
THE UTAH DEPARTMENT OF CULTURAL AND COMMUNITY ENGAGEMENT
FOR THE USE OF THE AMERICA250 LOGO AND BRANDING RELATED TO THE
CITY'S SEMIQUINCENTENNIAL ACTIVITIES

Ken Leetham reported that this item was related to the America250 designation and specifically approved an agreement to authorize the City to use certain branding material created by the State. He shared that this agreement would allow for provisions related to the use of the branding material. He also noted that the Resolution was required for City eligibility for the \$1,500 stipend.

Councilmember Baskin asked if there was a cost to enter into this agreement. Ken Leetham replied that there would not be a fiscal obligation.

Councilmember Baskin moved that the City Council adopt Resolution 2025-47R: a resolution approving an interlocal agreement between the City and the Utah Department of Cultural and Community Engagement for the use of the America250 logo and branding related to the City's semiquincentennial activities. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

14. CONSIDERATION OF RESOLUTION 2025-48R: A RESOLUTION APPROVING A
MASTER SERVICES AGREEMENT WITH ETS FOR IT SERVICES

Ken Leetham reported on the operating agreement with ETS that was entered into three years ago. He said the City's IT needs have grown over the years and that ETS has provided a wi-fi network which was crucial to operating the water system. He continued that the base charge was \$79,342 which included the maintenance and cost related to the core network, phone system, internet service, software licensing, electronic door locks, and cameras. He stated that \$185,000 was spent in the last fiscal year for IT services including repairs, replacement computers, storage support for the police department, etc. Mr. Leetham gave an example of an upcoming cost related to the requirement to change the email suffix to a dot gov (.gov) which would be approximately \$11,000.

Ken Leetham said this was a two year contract and suggested the City evaluate IT services. He mentioned that the October 7th Council meeting included a cyber security agenda item with ETS, the Local Government Trust, and potentially the State of Utah.

Councilmember Baskin asked if the contract would expire prior to the October 7th meeting and if the Council should wait until after that meeting to renew the contract. Ken Leetham replied that the contract had already expired and the City was operating under the same terms and conditions. He said the Council could wait to approve the contract and that there would not be a disruption in service.

Councilmember Baskin moved that the City Council table Resolution 2025-48R: a resolution approving a Master Services Agreement with ETS for IT services for a time when ETS was present. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.

Councilmember Knowlton was excused.

Ken Leetham clarified that the approval or denial of Resolution 2025-48R would be reviewed at the October 7th City Council meeting after the work session with ETS. He indicated that staff felt there was a robust system in place provided by ETS and other tools.

15. CONSIDERATION OF A DONATION TO THE BOUNTIFUL DAVIS ARTS CENTER

Ken Leetham stated that the City had previously donated \$500 to \$1,000 in prior years to the Bountiful Davis Arts Center.

Mayor Horrocks commented that the Bountiful Davis Arts Center had requested a \$10,000 donation this year.

Councilmember Jackson suggested that she felt comfortable with a \$1,000 donation this year.

Councilmember Baskin asked the resident who had commented on the BDAC to provide more information.

Heidi Smoot, resident, shared that they raised \$500,000 per year to run the fine arts center. She explained that Bountiful provided the facility and RAP tax funds. She said the funds were used for covering facility costs, maintenance, cash awards to attract artists, fund rotating exhibits, and staffing. She said federal funding and grants had been reduced this year so any donations would be appreciated.

Ken Leetham explained that the City did have RAP tax which was used mainly for parks and could be used to contribute to the BDAC.

Councilmember Baskin asked staff about available RAP tax funds. Heidi Voordeckers replied that current RAP tax funds were dedicated for debt service for Hatch Park and Legacy Park. She mentioned there was a line item in the General Fund budget for this type of donation. She said the budget was \$15,000 for the year.

Councilmember Jackson added that Arts Committee would be presenting to the City Council before the end of the year with a budget request.

Councilmember Baskin mentioned that with the lack of federal funds for art funding the City could consider a higher donation of \$5,000.

Councilmember Clayton was in favor of donating \$2,500 in the event there were other needs for the \$15,000 funding.

Councilmember Van Langeveld spoke on how much of the \$15,000 should be donated to the BDAC and how much should be allotted to the Arts Committee. She suggested \$2,000 to be donated to the BDAC.

Councilmember Baskin moved that the City Council authorize a donation to the Bountiful Davis Arts Center of \$2,500. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.

Councilmember Knowlton was excused.

16. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of August 26, 2025 were reviewed and approved.

Councilmember Baskin moved the City Council approve the minutes for the August 26, 2025 meeting as written. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.

Councilmember Knowlton was excused.

The City Council minutes of September 2, 2025 were reviewed and approved.

Councilmembers Jackson, Baskin, and Van Langeveld requested the following revisions to the draft minutes prior to the meeting which were included in redlined handouts for the Council's consideration:

Councilmember Jackson requested that line 335 be corrected from “*Councilmember Jackson thanked the Council for the reminder that they were elected to represent constituents*” to *Councilmember Jackson thanked the Council for the discussion and reiterated the fact that council members are elected to represent constituents.*”

Councilmember Baskin desired to have the draft minutes revised on lines 744-747 by deleting “*abutted*” and inserting “*created unfair competition for private sector lawyers not with the ULCT. She said her firm represents many cities, both very small and large; therefore, she declared a conflict of interest and would abstain from voting.*” She requested the last line be amended from “*she expressed concern that individuals would practice law without a license when providing these services and for these reasons she would abstain*” to “*she also expressed concern that LAA advisors as individuals might be practicing law without a license when providing these services and for these reasons she would abstain.*”

Councilmember Baskin also requested a revision on lines 807-808 by inserting “*She said the City definitely should not permit City staff to host any personal family parties at City Hall and then post them on Facebook.*” She asked that the word “*acceptable*” be inserted before use of the building, and revisions to the last line from “*...congress members or similar*” to “*...Congressional members who might host town halls.*”

Councilmember Van Langeveld submitted the following revision in advance of the meeting: line 304 strike sentence and replace with: “*She said “not making anybody mad” is not a reasonable criteria for a public decision-making body and if we wait until we have zero complaints, we are not leading out in our City.*”

Councilmember Clayton noted in the meeting that during the September 2nd meeting discussion related to events on line 272 that the word “*similar*” should be removed. She said since that meeting she spoke with Melissa Ballard who had requested the following statement be included with the meeting minutes to help provide clarity regarding her attendance and comments at the Civic Events Committee meeting: “*My presence at the events committee was clarified by me stating I was there as a citizen of North Salt Lake – not in my legislative capacity. The encouragement I gave the committee was to emphasize what you do for one you do for all, so either rotate every year which groups you gather, or don’t pick and choose groups by having more universal events, like a Veterans Day celebration. I appreciate the work of the committees and Council who work to make this city a great place to live!*”

Councilmember Baskin questioned supplementing the minutes with changes proposed by Melissa Ballard who had not even attended the meeting. Todd Godfrey replied that the minutes should be a reflection of what was said or occurred during the meeting. He explained that he

frequently saw councils who would change what they said by revising the minutes which was not appropriate. He concluded the minutes needed to be an accurate reflection of what happened in the meeting. It was determined that the paragraph beginning on line 276 and ending on 283 with Melissa Ballard's requested clarification be removed from the minutes of September 2nd.

Councilmember Van Langeveld requested an additional change during the meeting to line 469 adding that she had represented the City and spoke at the Jordan River press conference on August 29th. She also asked that on line 699 the word "reviewed" be replaced with Jon Ruckert "referenced" the 15 point checklist.

Councilmember Baskin moved the City Council approve the minutes for the September 2, 2025 meeting as amended. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.

Councilmember Knowlton was excused.

17. DISCUSSION OF ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

18. ADJOURN INTO CLOSED SESSION

At 9:43 p.m. Councilmember Baskin moved the City Council hold a closed session as allowed by State code 52-4-205 for discussing the character, professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

Councilmember Van Langeveld rejoined the meeting in person at 9:57 p.m.

19. ADJOURN

The meetings were adjourned during the closed session at 10:33 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday October 7, 2025 by unanimous vote of all members present.

Brian J. Horrocks, Mayor

Wendy Page, City Recorder

Action Items for October 7, 2025

Item	Staff	Description	Staff Responses
New			
25-26		(9-16-25 CM Van Langeveld) Investigation of mosquito abatement strategies including sharing cost of bait boxes with residents.	
Current			
25-02	Ken/David	(5-20-25 CM Knowlton) Explore options to property purchase for expanding the Public Works facilities.	<u>7-15-25 Response: This item should return to the City Council for follow up with some initial conceptual information including: 1) potential locations; 2) overview of needs for a new facility; 3) cost estimates and an overview of potential funding sources for the eventual project.</u> <u>Deadline to have a Council work meeting to review conceptual information: October 21, 2025</u>
25-03	Sherrie	(5-20-25 CM Baskin) Research potential for creating a dog park at Springhill Park.	<u>(6/11/25) Ali is researching the restrictions on the property that was acquired from the FEMA grant, there is possibility for the lots that are on 350 East that are not part of the grant that could be utilized as a dog park.</u> <u>7-15-25 Response: We (staff) believe the spirit of the deed restrictions on the property is that the City NOT use the property for any purpose. Further, we can allow dogs in the area as a policy if we wish to do that. There has been no outreach to the City from the public on this idea.</u> <u>City staff believes that there are City-owned properties adjacent to the Springhill landside location that do not have any restrictions. These are located downhill from the FEMA-restricted properties and have frontage on 350 East Street.</u> <u>The proper way to evaluate this item is to undertake a small study of potential locations for a dog park in the central part of the City; that is, should the dog park be located further west so that higher density neighborhoods are closer to such a facility? Does the City wish to provide multiple dog parks in various locations? Deadline to present a more comprehensive report on this matter: October 7, 2025.</u>

25-04	Ken/Todd	(5-6-25 CM Van Langeveld) Telecommunication – research on City’s ability to limit improvements to streets and parkstrips and to regulate aesthetics of certain equipment.	<i>(5/15/25) City legal counsel is reviewing the City’s ability to comply with this assignment.</i> <i><u>7-15-25 Response: The City has not yet determined its legal authority to require all pedestals to be located underground; however, Fugal, which has been doing work in the Foxboro neighborhoods, has agreed that in all future phases, they will bury pedestals that are located in front yards.</u></i> <i><u>If the City can enact such a restriction, it will take a legislative change to all license agreements and will have to return to the City Council for action.</u></i> <i><u>Deadline for a report back: September 16, 2025.</u></i>
25-08	Sherrie	(2-18-25 CC) Project to evaluate readdressing all County addresses to City addresses.	<i>(6/11/25) Staff has met to discuss the framework for the committee, the goals or recommendations to be considered, potential committee members, timeline and review 345 properties affected. Staff will draft assigned addresses for affected properties and provide timeline for Council.</i> <i><u>7-15-25 Response: City staff is working to assemble a data base of all addresses in the City that require adjustment. That will be completed by the end of 2025. After that time, City staff will propose to the Council a working group of members of the public, staff and Council representative to review the entire scope of the project, City costs and overall impacts of the project. Estimated completion, which is City Council taking action on a plan to move forward is April 1, 2026.</u></i>
25-10	Ken/David	(6-18-24 CC) Eagleridge beautification project – staff to continue working on the beautification project including branding, less expensive plans, cohesive signage (all City).	<i><u>7-15-25 Response: Staff has received a detailed phasing and cost estimate for the project and will make a presentation to the City Council on July 15, 2025. This project may stay on the Action Item list, but the Council could take action on this item in the July 15th meeting.</u></i>
25-11	Ken	(5-21-24 CM Knowlton) Prepare talking points for the 2600 South / 1100 North bridge challenges.	<i>(1/2/25) Ken is preparing talking points and will then update City website for public awareness.</i> <i><u>7-15-25 Response: The City has not moved forward on this project and the main reason is that the bridge cannot be built unless it is approximately 2,200 feet long. That length would be a significant disruption to several properties, require the re-routing and/or disconnection of Main Street, does not have the support of Woods Cross (adjacent to the project) and cost approximately \$50-60 million.</u></i>
25-12	Jon/Sherrie	(5-7-24 CM Jackson) Possibility for an app that would provide the status of possible rail	<i><u>7-15-25 Response: This action item is two items: 1) a request to develop a mobile train crossing warning system; and, 2) investigate having a City app</u></i>

		blockages. (8-6-24 CM Jackson) signage notifications for rail blockages. (3-4-25 CM Van Langeveld) Interested in a City app and to know costs. This app would help residents to stay informed, report issues, and access city services – similar to SLC, Syracuse or Sandy.	<u>that would contain lots of useful information for the public about city events and services.</u> <u>Train crossing warning system: Staff is working to prepare a presentation on alternatives for a mobile train access warning system. We are looking at a system in the Midwest and a system operated by Salt Lake City where there are multiple at-grade crossings subject to delay. This part of the project will require a few more months of work and a deadline of March 1, 2026 has been established.</u> <u>City app: City staff is reviewing several apps and some vendors who could provide this service to the City. A deadline to make a presentation to the City Council on this part of the action item is November 4, 2025.</u>
25-14	Jon / Karyn	(2-6-24 CM Jackson) Staff to further investigate and reach out to Big West Oil related to soil conditions of park strip on the south side of Center Street adjacent to BWO property.	<u>(5/1/25) Soil sample results indicate soils are clean of any harmful chemicals; however, the parkstrip has been compacted such that material will have to be removed and replaced. Staff is working on a cost estimate to prepare the parkstrip for planting, establishment of water service and tree planting.</u> <u>7-15-25 Response: Based upon the findings that the soils are not contaminated, staff has initiated a cost estimate for the design and construction drawings for the treatment of this park strip area. Staff received a cost estimate of \$12,950 which includes the costs of preparing designs, construction plans, bidding assistance and construction administration. Staff's intention is to proceed with that portion of the project and then seek further Council direction for construction. Deadline for this portion of the project is November 1, 2025 with a bid process occurring during the winter for construction in early 2026.</u>
25-15	Ken	(3-7-23) Staff to identify any items that would qualify for the Community Funding Projects that Congresswoman Maloy recommends.	<u>(5/16/24) Program details were not made available in advance and so we will be looking at projects for 2025. Possible projects include message and reader boards related to train crossing delays or other traffic safety improvements.</u> <u>7-15-25 Response: City staff is working to identify qualifying water projects for 2026. Federal projects are very complex and usually cost almost twice as much as using other local funding sources. Staff will report back on this project by January 20, 2026.</u>

Future Agenda Item Discussion Requests			
25-24	Sherrie	(9-2-25 CM Knowlton) City Council Review of General Plan Update.	
25-25	Ken	(9-2-25 All) Prepare Strategic Plan draft document for Council's review.	
25-18	Sherrie/Ken	(11-19-24 Mayor Horrocks) Future discussion related to expanding Tunnel Springs Park or the Springhill Landslide area for parks request per residents on Independence Way.	<i>(11/26/24) The General Plan will have a park and open space element and an analysis of park distribution and walkability should be included.</i>
25-19	Ken / David	(4-2-24 CC) Staff will make future proposal on trees/sidewalk damage policies.	<i>(5/16/24) Funds have been proposed in the FY25 budget of \$100k for the purpose of sidewalk repair. An ordinance relating to trees and public rights-of-way needs to be put forward.</i> <u><i>7-15-25 Response: This item is part of a larger issue of sidewalk condition and repair Citywide. Two parts of the project are: 1) creating a policy for when trees on private property damage public sidewalks (should they be removed, sidewalk relocated, etc.). This first part also includes a policy related to the obligations of the adjacent property owners to participate in the costs of repair and replacement of sidewalk or removal of trees. 2) The City must address a citywide infrastructure need to repair and replace sidewalks throughout the City. This is a policy decision by the City Council.</i></u> <u><i>Deadline for Part 1: October 21, 2025</i></u> <u><i>Deadline for Part 2: January 20, 2026</i></u>
25-20	Sherrie/Karyn	(5-21-2024 CM Knowlton) Completion of the Hwy 89 corridor agreement with UDOT with a goal to complete the agreement by September 1, 2024. (8-6-24 CM Knowlton) Provide update at next meeting and draft agreement soon. (9/17/24 CM Knowlton) Discussion desired related to status update. (1/21/25 CM Knowlton) Requested update soon.	<i>(7/1/2025) Meeting with UDOT scheduled on July 10th at Region 2 offices</i> <i>(3/27/25) Draft agreement was submitted to UDOT Region 1 Director and staff on February 27, 2025.</i> <u><i>7-15-25 Response: This project should be completed soon in a way that allows the City to adopt a formal agreement with UDOT that will govern access management, future right-of-way configurations, locations of semaphores (intersection lights), and many other issues on US89. The deadline for this item is immediate and staff will bring the proposed agreement to the Council asap after the July 15, 2025 meeting.</i></u>

25-21	Sherrie/Jon	<i>Combined Action Items:</i> (1-2-24) Work session on Code amendments related to park strip landscaping and street trees. Evaluate City owned park strips and properties for recommendation on conversion to water wise landscape & review compliance notifications and processes. (3-21-23) Look into increasing tree plantings on City owned land.	<u><i>7-15-25 Response: this project is to landscaping, water conservation methods and tree planting on City-owned property. This project requires City staff to provide an inventory and analysis of City-owned park strips and properties which might be good candidates for conversion from turf to water wise landscaping treatments. A second minor piece of this project is to evaluate our compliance notifications and processes related to conversion of areas to low water use treatments. Deadline for this project is September 16, 2025.</i></u> <u><i>This item also includes a policy question for the City Council related to what level of investment should the City be making each year for tree planting. The current General Plan and City budgets identify tree planting as a priority in the City and this project should articulate the City's specific action plan to increase tree plantings on City property. Deadline for this project is November 11, 2025.</i></u>
25-22	Sherrie	(10/3/23) Future work session item to discuss parking (restrictions, shared parking, time of day, on street, etc.)	<u><i>7-15-25 Response: This project is from October of 2023. We have had some discussions about parking since that time, but the Council should clarify for the staff what is needed or wanted with this assignment.</i></u>
25-23	Ken	(6-20-23) Potential City Council discussion on cyber security.	<u><i>7-15-25 Response: This project is now 2 years old, but the City could still have a work session on this item at any time. ETS, the City's IT group, has implemented several strategies to protect the City, our data and our electronic systems from harm. No deadline, but could be scheduled at any time.</i></u>
<u>Completed</u>			
25-16	Ken	(3-7-23) Staff to prepare a policy related to City Hall rental/use.	<u><i>(3/16/23) Staff is reviewing city hall use policies and will propose a written policy statement in a future Council meeting.</i></u> <u><i>7-15-25 Response: City staff is working to complete a draft of a policy statement on this issue for review by the City Council. Deadline for this item is September 16, 2025.</i></u>