

September 4, 2025, Minutes

Board of Directors Meeting 7 p.m. located at 750 N. 6700 W. West Warren UT 84404. Duncan called the meeting to order at 7:00 p.m. Duncan Murray, Brent Davis, and Amy Coleman were in attendance. Jace Marriott and Ryan Rogers were excused.

1- Approval of August Meeting Minutes-Board

- a. Duncan motioned to approve the minutes as written. Brent seconded the motion; thus, the motion carried.

2- August Monthly Activity-Amy

- a. Plots updated/Notarization of plot sales-Duncan
 - i. No plot sales.

3- Maintenance Updates and Procurement Items – Jace

- a. Duncan talked to the Judkins about the names of the people whose headstones had settled on an angle. There were no concerns so Jace will level the headstones, if he has not done so already.
- b. Jace had no items. He has continued to change out the sprinkler heads and brought back all the dead spots.
- c. The bathroom and the building doors were painted.

4- UASD Conference- Ryan

- a. Ryan suggested that Brent attend the USAD conference and asked if the item could be placed on the agenda.
- b. Brent and Duncan reviewed the conference agenda. The conference is to take place on November 5th, 6th and 7th. Duncan suggested that Brent do the Wednesday afternoon core training. Brent plans to attend the Wednesday main session. Amy will send in the registration paperwork.

5- Other Business

- a. Mail
 - i. Ryan recertified the holding tank, and the operating fees were paid. The district was able to renew its operating permit for the year.
 - ii. The monthly bank statement was reviewed.
- b. Checks
 - i. There were seven checks to be signed for Robinson Waste, Rocky Mountain Power, Jace Marriott Excavation, Amy Coleman, Scott Breeding Inc, Mountain Land Supply and UASD Conference.
- c. Board Comments
 - i. The digital process is complete; therefore, Amy will begin working on the notary process.

- ii. Duncan noted that the grass is beginning to overgrow several of the headstones. Amy will bring it up to Jace and Ryan and see if the cemetery needs another day of service specifically to weed eat around the headstones.

Duncan motioned to adjourn the meeting. Brent seconded the motion. The meeting was adjourned at 7:19 p.m.