



BOARD OF EDUCATION  
REGULAR SCHOOL BOARD MEETING  
Detailed Agenda

**Wednesday, October 8, 2025**

ILSC Building, 960 South Main, Brigham City,  
Utah 84302

"Always consider the effects  
on our students."

**A. If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.**

**B. Work Session - 5:30 p.m.**

**1. Update on Building Projects - New, Remodels, and Additions**

Corey Thompson, Facilities Director

**C. Administrative - 6:30 p.m.**

**1. Call to Order**

Tiffani Summers, Board President

**2. Reverence**

Karen Cronin, Board Member

**3. Flag Salute/Pledge of Allegiance**

Bryan Smith, Board Member

**4. Recognitions**

Jamie Kent, Public Information Officer

a. Read Marshall - Custodian at Century Elementary

b. Trisha Day - 4th Grade DLI Teacher at Garland Elementary

**D. Approval of Agenda - 6:45 p.m.**

**E. Public Comment - 6:50 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

**F. Action Items - 7:20 p.m.**

**1. Approval of Exemption of Community Council at Sunrise High School**

Randy Rasmussen, Sunrise High Principal

**2. Approval of Positive Behavior Support Plans (PBS)**

Megan Bushnell, Student Services Director

**3. Approval of LEA Specific Endorsements and LEA Specific Licenses**

Coerina Fife, Executive Director of Personnel and Title IX

**G. Information Items - 7:35 p.m.**

**1. Inland Port Presentation**

Stephanie Pack

**2. Social Media Monthly Theme Instructional Strategies**

Jamie Kent, Director of Public Relations

**3. October 1 Enrollment Report**

Coerina Fife, Executive Director of Personnel and Title IX

**4. School Land Trust Review**

Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum

**5. Exemption Approval from USBE**

Steve Carlsen, Superintendent

**6. Monthly Financial Report**

Neil Stevens, Business Administrator

**7. Board Committee Reports**

**H. Policy Review - 8:05 p.m.**

**1. First Reading**

- a. Policy 1015 Fiscal Responsibilities
- b. Policy 1030 Qualifications for Board Members
- c. Policy 1032 Vacancies on the Board
- d. Policy 1040 Board Member Elections and Redistricting
- e. Policy 2182 School Safety
- f. Policy 3007 Employment - Staff Code of Conduct
- g. Policy 3008 Employee Communication/Addressing Concerns
- h. Policy 3043 Redress of Grievances
- i. Policy 3070 Alcohol and Drug Abuse - Employees
- j. Policy 3096 Reporting Substantial Threats Against a School
- k. Policy 3212 ESP: Paraprofessional Qualifications
- l. Policy 4028 Special Programs: Education of Youth in Care
- m. Policy 4040 Grade Level Retention of Students
- n. Policy 4069 Curriculum: Firearm Safety
- o. Policy 4078 Class Disclosure Statements - Elementary
- p. Policy 4190 Driver Training
- q. Policy 5009 Admissions and Attendance: Kindergarten
- r. Policy 5140 Education and Family Privacy Rights
- s. Policy 5230 Student Fees, Fines, and Charges
- t. Policy 5390 Student Toilet Training
- u. Policy 6015 School Community Councils
- v. Policy 6045 Board of Education Hotline

**2. Second Reading**

- a. Policy 2100 Gifts, Donations, and Bequests — Acceptance
- b. Policy 3091 Postpartum and Parental Leave
- c. Policy 3108 Certificated: Educator's Hours and Teaching Load
- d. Policy 3126 Certificated: Sickness, Absences and Leaves
- e. Policy 3208 ESP: Fringe Benefits and Leave of Absence
- f. Policy 4033 Early Learning Plan
- g. Policy 4067 Curriculum: Ethnic Studies
- h. Policy 4175 Student Data Protection
- i. Policy 4178 Internet Use
- j. Policy 4185 Use of Video/Digital Media Materials
- k. Policy 5010 Admissions Eligibility Requirements
- l. Policy 5011 Admissions and Attendance of Military and Department of Defense (DOD) Civilian Children
- m. Policy 5035 Attendance Requirements and Procedures
- n. Policy 5050 Immunization Requirements
- o. Policy 5060 Medical Treatment for Students
- p. Policy 5061 Medical Treatment Directives
- q. Policy 5064 Medical Recommendations by School Personnel to Parents
- r. Policy 5065 Administration of Medication
- s. Policy 5066 Students with Potentially Life-Threatening Allergies
- t. Policy 5067 Student Asthma Emergency
- u. Policy 5069 Student Treatment for Diabetes
- v. Policy 5080 Mental Health Care
- w. Policy 5090 Child Abuse, Sexual Abuse and Human Trafficking Prevention Training and Reporting
- x. Policy 5270 Student Rights and Responsibilities Bullying, Cyberbullying, Hazing, and Abusive Conduct
- y. Policy 5282 Student Behavior Management

**I. Consent Items - 8:15 p.m.**

1. Minutes
2. Claims
3. Personnel
4. Exemption from Compulsory Attendance (Home School)
5. Clubs
6. McGraw Hill Study Sync Renewal

J. Suggestions for Future Board Meetings - 8:20 p.m.

K. Board Handbook

L. Closed Session to Discuss Personnel - 8:25 p.m.

M. Closed Session for Sale or Lease of Real Property 8:40 p.m.

N. Adjournment - 9:00 p.m.

The next meeting of the Board of Education will be held on Wednesday, November 12, 2025, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.