Town of Dutch John
P.O. Box 235, Dutch John, UT 84023
(435) 885-3036 https://dutchjohn.org

Regular Town Council Meeting

Minutes

Wednesday, September 10, 2025 at 7:00 pm

Meeting Location: Dutch John Community Center 530 South Blvd.

Public Access

Meeting access is available electronically. See https://dutchjohn.gov/pages/calendar for more details.

1. **Call to Order / Pledge of Allegiance**

   Minutes:
   - Called to order at 7:01pm.

2. **Roll Call**

   Minutes:
   - Committee & Town Members: Butch Johns, Harriet Dickerson, Al Pulham, Sandy Kunkel, Amy McDonald (online), Rachel Albritton, Allen Parker (online)
   - Public: JayDee Guymon, Kelly Morse

3. **Consent Agenda**

   Minutes:
   Motion
   Al made a motion to accept the consent agenda. Sandy second. All in favor. No opposed.

   a. **Minutes of meeting: July 9th 2025, July 23rd 2025 and August 27th 2025**

      Minutes:
      - Harriet made a motion to accept the minutes from July 9, July 23, and August 27. Al Pulham second. All in favor. No opposed.

   b. **Business Licenses:**

   c. **Expenditures: Voucher List**

      Minutes:
      - Al has a voucher for diesel fuels that he will be submitting ASAP.

- No other questions / comments.

d. Correspondence:

Minutes:

- Union Tel Wireless : About the fiber optics proposal. They did not receive a grant from the state to install the fiber optics but are willing to look into opportunities in the future as the town grows.
- Dutch John Water and Sewer : Water outage planned for Friday Sept. 12th . The tie-in for the main line was a dead end line so all of the water to the town needs to be shut off. All water from South Blvd. needs to be drained so the WRFG construction site can tie into the main water line. The town members have been notified through text and individual notices to each residence.
- Peggy White Regranting Funds: There was a letter from the county regarding regranting of certain funds. The town will send them all of the business that may qualify.

4. Committee / Staff Reports

a. Mayor's Report

Minutes:

- For planning and Zoning - if someone complains about an ordinance - that complaint must be formal. That must be timely and in writing.
- Sandy asked what is ‘timely’. Butch says ‘sooner the better’. Allen said usually a 30 day window, depending on the nature of the complaint. Then the Town must also take action quickly.
- Next Tuesday Butch and Allen will be meeting Physician’s Service about the clinic for the town.
- There will be an executive meeting next Tuesday in Vernal. Meeting with potential land developers of RDA property North of Little Hole Road and up toward the Dutch John Springs area (approximately 450 acres).
- The property owners of the old hospital site are working with another engineering firm that can implement the proposed plans for the townhome bed and breakfast.

b. Volunteer Fire Department

Minutes:

- JayDee asked if October 25, 2025 (Saturday) would work for the annual chili cook-off. The Council did not see any conflicts. They also agreed that the school is the perfect location for the event.

c. Planning and Zoning

d. Building and Grounds

Minutes:

- Serve America Day is scheduled for tomorrow (Sept. 11) and will start at

6:30pm. The plan is to prune down the silver maples in the fire station area. They'll get disposed of at the green waste pile. Also the volunteers will try to clean up the garbage around the city dumpster.

- Sandy asked when the weed guys were coming back. Harriet said she needs to follow up. She also noted that the town still needs to buy a side-by-side.

e. **Cemetery**

Minutes:

- Al mowed the grass today.
- Overall, the cemetery is looking good going into the winter.

f. **Freedom Festival: July 4, 2026**

Minutes:

- Butch asked Harriet to call the fireworks vendor. Harriet asked if it should be for the same amount that the Town spent this year? There was some back and forth discussion on that but Butch wasn't 100% sure.
- Amy asked Harriet to also follow up with the vendor on the invoice. Next year a major portion of the funding should come from grant funding. Harriet is going to follow up with the county on when the grant application will be available.

5. **Public Comment**
6. **Old Business**

a. **Business License Ordinance - Discussion and Possible Action**

Minutes:

- Sandy made a motion to accept the business license ordinance. Harriet second.
- After the motion there was some discussion on the reasoning for the ordinance. Specifically, Sandy asked, for the sake of public record, that Butch provide a summary of why the ordinance is needed. Butch stated that this ordinance gives the town the legal authority to issue business licenses. The ordinance was advised by the town's legal council.
- Amy brought attention that the formatting of the document was changed to bring it into alignment with the rest of the town's ordinances.

Vote

- Butch Johns: Yes
- Harriet Dickerson: Yes
- Al Pulham: Yes
- Sandy Kunkel: Yes
- Amy McDonald: Yes
- Motion Passes

b. **CIB Grant - Discussion Only**

Minutes:

- Butch presented to the board on September 3. He learned that in the future, any changes made to a CIB application should go through the public hearing process.
- The CIB voted and approved the Towns application to receive the grant funding as a 100% grant. The exact award amount will be announced once details are finalized.

c. **Public Works Land Survey - Discussion and Possible Action**

Minutes:

- The Council discussed the need to survey the land the Town is seeking to purchase from the County and RDA in order to complete the transaction. Butch requested that the Council approve funding for the survey. While $3,500 is budgeted specifically for the cemetery survey, no funds were allocated for this survey (land adjacent to the cemetery).
- Al expressed concern about the waste piles Northeast of the cemetery. Butch said that the construction waste will be taken care of through the US Government, Brownfield program.

Motion

- Al made a motion to approve the public land works survey. Sandy second. All in favor. No opposed.

d. **Dutch John Developments - Discussion Only**

Minutes:

- The Old Hospital site. See notes from the Mayors Report.
- Jesse Lassley (Ranch 8). A PUD application has been submitted and is under review.
- Four-Pillars 450 acre development (RDA land).

7. **New Business**

a. **America 250 Utah Celebration - Discussion and Possible Action**

Minutes:

- Next year is a national America 250 celebration. There is a $1500 grant that the town is eligible to receive from the state.
- A committee must be formed specific to the America 250. Butch proposed that the committee be established with town council members then work to recruit other members from town. As new members come on, town council members can drop off. One town council member must remain on the committee.
- States must have their own unique logo and branding that is separate from the Federal America 250 logo. The state logo is what the town would use in the America 250 support and celebration over the course of the year.

Motion

- Sandy made a motion to accept and contribute to the America 250 celebration. Al second. All in favor. No opposed.

b. Compensation Ordinance - Discussion Only

Minutes:

- A separate ordinance is needed that would allow Town Council members to receive compensation for attending Town Council meetings and related events.
- Mike has provided a draft ordinance for the Council to review and update in a future working session.
- It is Butch's intention that the ordinance would not go into effect until next calendar year (at the earliest).

8. Land Use Ordinance Updates - Discussion and Possible Action

9. Closed Session, if necessary* Pursuant to 52-4-20

10. Adjournment

Minutes:

- Meeting adjourned at 8:24pm

Contact: Amy McDonald (amcdonald@dutchjohn.org 801-243-1463) | Minutes published on 10/05/2025, adopted on 09/24/2025

Deputy Clerk