



G R E A T E R   S A L T   L A K E

# Municipal Services District

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, September 10, 2025

At 860 W Levoe Dr Ste 300

Taylorsville, UT 84123

### **Trustees Present:**

Keith Zuspan, Chair  
Sean Clayton (via Teams)  
Joe Smolka  
Eric Barney  
Kelly Bush (via Teams)  
Paulina Flint

### **Trustee Excused:**

Laurie Stringham

### **Staff Present:**

Marla Howard, General Manager  
Brian Hartsell, Associate General Manager  
Stewart Okobia, Director of Finance  
Tabitha Mecham, Office Manager  
Lizel Allen, Director of Engineering  
Mark Schneider, Director of Information Technology  
Trent Sorensen, Director of Planning and Development Services  
Mark Anderson, Legal Counsel  
Daniel Torres, Economic Development Manager  
Joel Grant, Human Resources Manager  
Maridene Alexander, Communications Manager  
Rachel Manko, IT Support Supervisor (via Teams)  
Kirk Boyington, Chief Building Official (via Teams)  
Alex Rudowski, Grading, Floodplain and Stormwater Manager (via Teams)

### **Others Present:**

Paul Ashton, Magna and White City Legal Counsel (via Teams)  
Ryan Anderson, Salt Lake County Municipal Services and Planning Program Manager (via Teams)

### **1. Call to Order -**

Chair Zuspan called the meeting to order at 6:00 p.m.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

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#### Trustees

Keith Zuspan   Sean Clayton   Eric Barney   Kelly Bush   Paulina Flint   Laurie Stringham   Joe Smolka  
Chair   Vice Chair

### 3. Public Comments

There were no public comments.

### 4. Approve August 13, 2025, Board Meeting Minutes

**Trustee Flint moved to approve the August 13, 2025, Board meeting minutes as presented. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.**

### 5. Adopt Resolution 2025-09-01 Appointing a Member and an Alternate Member of the Utah Association of Special Districts Board of District Representatives; and approve payment of annual UASD Dues in the amount of \$15,759

Brian Hartsell presented and explained Resolution 2025-09-01, the adoption of which would appoint a Member and an Alternate Member to represent the MSD on the Utah Association of Special Districts (UASD) Board of District Representatives. Trustee Clayton indicated that he wouldn't be able to serve in that capacity because he has too many time commitments. Chair Zuspan expressed his willingness to be the Member and suggested Trustee Flint as the Alternate Member. Trustee Flint agreed with this nomination.

**Trustee Bush moved to adopt Resolution 2025-09-01 to appoint Chair Keith Zuspan as a Member and Trustee Paulina Flint as an Alternate Member of the Utah Association of Special Districts Board of District Representatives; and to approve the payment of annual UASD Dues in the amount of \$15,759. Trustee Smolka seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.**

### 6. Adopt Resolution 2025-09-02 Approving an Interlocal Cooperation Agreement with Salt Lake County and the City of West Jordan related to West Jordan's recent annexation of the Oquirrh Highlands Subdivision

Brian Hartsell presented Resolution 2025-09-02, the adoption of which would approve an Interlocal Cooperation Agreement (ILA). The purpose of the ILA is to enable MSD staff to continue to process applications, bonds and permits that were submitted to Salt Lake County and the MSD for the Oquirrh Highlands Development before July 1, 2025, the effective date of the annexation of Oquirrh Highlands into the City of West Jordan. West Jordan will be responsible for applications, bonds and permits that are submitted for the first time on or after July 1. He stated that the MSD Board would likely be the first governing body to adopt an approval Resolution and the other parties to the Agreement (the City and the County) may request minor non-substantive changes to the ILA.

**Trustee Bush moved to Adopt Resolution 2025-09-02 Approving an Interlocal Cooperation Agreement with Salt Lake County and the City of West Jordan related to West Jordan's recent annexation of the Oquirrh Highlands Subdivision. Trustee Flint seconded the motion. Trustee Barney presented a “friendly amendment” to the motion to allow for non-substantive changes. Trustee Smolka seconded the friendly amendment and Trustees Bush and Flint concurred with the friendly amendment. The**

**motion, as amended, carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.**

## **7. Communications Update**

Maridene Alexander presented a brief update of the many accomplishments of the Communications Department over the past year.

## **8. General Manager report**

Marla Howard presented her General Manager's Report:

- She reminded the Trustees that one more meeting is scheduled in September, two in October, and one each in November and December so, if there is any business that should come before the Board, she admonished the Trustees to make sure to get the business on the agenda for one of the upcoming Board meetings.
- September 17 is the MSD's 10-year Anniversary Bash. The office will close at 11:30 a.m. If any Trustees would like to join the staff for the lunch, they were asked to so inform Tabitha.
- Brian Hartsell, Marla Howard and Tabitha Mecham are working on Board and Council Member training for new MSD Board members and City or Town Council members.
- A small group will visit the Utah Olympic Park Campus to review the athlete accommodations and investigate the potential of the Utah Olympic Oval in Kearns.
- Brian Hartsell reported that the “Citizen Problem Reporter” experienced an outage that caused submissions to collect in the queue without staff being notified of the submissions. IT has addressed the issue. Various MSD team members are providing responses to citizens who submitted reports.

## **9. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business**

No other business was brought before the Board.

## **10. Identify future agenda items**

No future agenda items were suggested.

## **11. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. §52-4-205(1)(d))**

This agenda item was not needed.

## **12. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. §52-4-205 (1)(f))**

This agenda item was not needed.

## **13. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))**

This agenda item was not needed.

**14. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))**

This agenda item was not needed.

**15. Adjourn**

**Trustee Flint moved to adjourn the Board meeting. Trustee Barney seconded the motion. The motion carried with Trustees Zuspan, Barney, Bush, Clayton, Flint, and Smolka each voting “aye”.**

Chair Zuspan declared the Board meeting to be adjourned at 6:30 p.m.

**Approved by the Board of Trustees of the Greater Salt Lake  
Municipal Services District on the 8th day of October, 2025.**

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Keith Zuspan, Chair

**ATTEST:**

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Stewart Okobia, Clerk