

**October 8, 2025**  
**USD Board Work Session/Business Meeting**  
**826 South 1500 East**  
**Naples, UT 84078**

The Board of Education may vote to convene in Closed Session, which will be closed to the public, pursuant to Utah Code sections 52-4-204 through 206. There is a possibility that one or more Board Members may participate in the meeting electronically or by telephone.

**4:00 p.m. WORK SESSION**

**Work Session Purpose:** The purpose of the board work session is for the board and district administration to discuss and review issues dealing with school district business. This meeting will be held in public, but public input will not be held during this meeting. There are other meetings designed for public participation, questions, and comments. Patrons wishing to address the board on school district issues will be able to do so according to school district policy governing public input during board meetings. (002.0720 PUBLIC APPEARANCES AT BOARD MEETINGS).

1. INTRODUCTION/OPENING
  - 1.01 Welcome/Called to Order
  - 1.02 Reverence
2. POLICY REVISIONS
  - 2.01 Policies for Approval on First Reading
    - A. 005.0640 Leave of Absence for Career Development – Dr. Mistalyn Leis, Human Resources Director
    - B. 005.0680 Leave of Absence (For elimination) – Dr. Mistalyn Leis
  - 2.02 Policies for Approval on Second Reading
    - A. 004.0350 Investment (NEW) – Troy Timothy, Business Administrator
3. ITEMS REQUIRING FUTURE BOARD ACTION
  - 3.01 Minutes – Troy Timothy, Business Administrator
  - 3.02 Contracts Needing Board Approval – Troy Timothy
4. INFORMATIONAL/DISCUSSION ITEMS
  - 4.01 Committee Reports – Board President Dave Chivers
  - 4.02 School Improvement Plans – Dr. Rick Woodford, Superintendent

**6:00 p.m. BUSINESS MEETING**

1. INTRODUCTION
  - 1.01 Welcome/Called to Order
  - 1.02 Reverence
  - 1.03 Pledge of Allegiance
  - 1.04 Student Board Member Report – Paisley Bell
  - 1.05 Celebrations
    - A. UHS FCCLA Nationals winners - Amanda Brown, UHS Administrator
    - B. Students of the Month
  - 1.06 School Reports
    - A. Davis Elementary School–Cris Labrum, School Administrator
  - 1.07 Patron Input – No items have been received in accordance with Board Policy 002.0720.
2. BUSINESS/ACTION ITEMS
  - 2.01 Consent Calendar
    - A. Minutes – Troy Timothy, Business Administrator
    - B. Contracts Needing Board Approval – Troy Timothy
    - C. Monthly Board Financial Update – Troy Timothy
  - 2.02 Policies for Approval on First Reading
    - A. 005.0640 Leave of Absence for Career Development – Dr. Mistalyn Leis, Human Resources Director
    - B. 005.0680 Leave of Absence (For elimination) – Dr. Mistalyn Leis
  - 2.03 Policies for Approval on Second Reading
    - A. 004.0350 Investment (NEW) – Troy Timothy, Business Administrator
  - 2.04 Personnel Changes – Dr. Mistalyn Leis
3. INFORMATIONAL/DISCUSSION ITEMS
  - 3.01 Purchases Over \$50,000 – Troy Timothy
  - 3.02 Calendar Items – Dr. Rick Woodford, Superintendent
    - A. Board Retreat – November 7, 2025
  - 3.03 Superintendent and/or Board President follow-up or clarification on items discussed during the meeting.
4. ADJOURNMENT
  - 4.01 Meeting Adjourned

Here is the public input link  
for the board meeting:

<https://www.surveymonkey.com/r/S7TF86K>



## UINTAH SCHOOL DISTRICT BOARD OF EDUCATION

### RULES OF ORDER AND PROCEDURE

The Uintah School District Board of Education follows Robert's Rules of Order. The Board may set aside some time for patron input for items that are not on the agenda. Patron input may also be allowed upon the introduction of each agenda item. During patron input, the Board will not hear complaints, criticism, or defamation against individual employees or Board Members of Uintah School District, employment or personnel issues, bidding issues, contract issues, complaints for which other avenues for appeal exist, or complaints by employees or their representatives in efforts to circumvent formal communication channels or established grievance or negotiations procedures.

#### Standard Order of Business

##### 1. Introduction

- a. Welcome
- b. Reverence
- c. Pledge of Allegiance
- d. Student Board Member Report
- e. Celebrations
- f. School Reports
- g. Patron Input (in accordance with Board Policy 002.0720)

##### 2. Business/Action Items

- a. Approval of Minutes
- b. Consent Calendar
- c. Policy Revisions
- d. Personnel Changes
- e. Other Action Items

##### 3. Informational/Discussion Items

- a. Calendar Items
- b. Superintendent and/or Board President follow-up or clarification on items

##### 4. Adjournment

### THERE ARE THREE WAYS THE PUBLIC CAN PROVIDE INPUT DURING A BOARD MEETING:

1. **PROVIDING INPUT ON A SPECIFIC AGENDA ITEM** – To address the Board on a specific agenda item, patrons must sign the sign-up sheet provided and indicate the agenda item they wish to address. The Board President will call upon the patron when the agenda item is up for discussion. The sign-up sheet is next to the board meeting room's entrance.
2. **PROVIDING INPUT ON ISSUES THAT ARE NOT ON THE AGENDA** – To address the Board during "Patron Input", a written request must be submitted to the Superintendent by the Friday before the upcoming school board meeting. No action will be taken.
3. **PROVIDING INPUT THROUGH A REQUEST TO ADD AN ITEM TO A FUTURE BOARD MEETING AGENDA** - Patrons requesting to add an agenda item to be addressed at a public Board meeting must submit a written request to the Superintendent two (2) weeks in advance of the Board meeting. The requested agenda item will be reviewed by the Executive Committee and is subject to be approved or denied. The board may or may not take action on these agenda items.

For additional information please refer to policy 002.0720 PUBLIC APPEARANCES AT BOARD MEETINGS located on BoardDocs. [https://www.uintah.net/school\\_board/board\\_docs](https://www.uintah.net/school_board/board_docs)