Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON SEPTEMBER 17TH, 2025 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00 PM

Mayor and Council Members Present:

Mayor Critchlow
Jolene Jenkins
Heidi Hammond
Jeff Williams
Rhett Butler
Jake Thomas

Council Members Not Present:

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder (via Zoom)
Michael Resare, City Manager
Tysen Barker, City Attorney
Shelby Moore, Zoning Administrator
Gina Roberts, Deputy City Recorder
Bill Cobabe, Comm Development Director
Sherrie Broadbent, Finance Director
Emalee Tripp, Utilities Manager

Citizens and Guests Present: Kevin Casey, Les Peterson

There were many members of the public present in person and via Zoom

Mayor Critchlow asked Les Peterson to lead the Pledge of Allegiance.

AGENDA

1. **Public Comment**

   Kevin Casey addressed the Council regarding Resolution 2025-42 and expressed concerns about Grantsville City's billing of irrigation shares.

2. **Summary Action Items**
   a. **Approval of Minutes from the September 3rd, 2025 Work and Regular Meetings**
   b. **Approval of Bills**

   Motion: Councilmember Hammond made the motion to approve the minutes

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Williams made the motion to approve the bills.

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. **Consideration of Resolution 2025-72 approving the Deviation for the Driveway Width at 671 E Clover Gate Lane, in the R-1-21 zone**

Shelby Moore presented the item, providing a summary of the citizen’s request along with staff concerns. Discussion followed regarding the reasoning behind the request, with additional questions raised to clarify staff concerns.

Motion: Councilmember Butler made the motion to approve Resolution 2025-72 approving the Deviation for the Driveway Width at 671 E Clover Gate Lane, in the R-1-21 zone

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. **Consideration of Resolution 2025-71 awarding the Contract for Scenic Slopes Park Phase 1 to Strong Excavation**

   Sherrie Broadbent presented the item, reporting that seven bids were received and that Strong Excavation was selected based on bid amount and verified reputation. A question was raised regarding the project's completion timeline to allow American Ramp to begin construction in the spring. Ms. Broadbent outlined the scope of work for the excavation project as well as the grants and funds that will be used to finance it. Discussion followed regarding steps to ensure the park meets City expectations and standards to avoid unusable space. Suggestions included being mindful of placing improvements to accommodate future phases and allowing flexibility to add bid alternates with a specified date in the contract. Additional discussion addressed funding for later phases. Ms. Broadbent explained that the park is currently fully funded in the budget, but that grants will continue to be pursued to free up funds for other projects.

   Motion: Councilmember Hammond made the motion to approve Resolution 2025-71 awarding the Contract for Scenic Slopes Park Phase 1 to Strong Excavation

   Second: Councilmember Thomas seconded the motion.

   Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried Councilmember Butler recused himself from the vote.

5. **Council Reports:**

   Councilmember Williams: Reported on Mosquito Abatement. Comments were made regarding the low number of mosquitoes this summer and requests were received to spray Cherry Street Park and Clark Farm.

   Councilmember Hammond: Inquired about the updated traffic study and whether Main Street is included, citing observations of traffic during a project. Noted the need to reschedule the October 15 council meeting to October 22 due to a scheduling conflict affecting several councilmembers.

Councilmember Thomas: No report.

Councilmember Jenkins: Reported on the success of Constitution Day despite the weather, noting that “America 250” was launched at the event. The Veterans Committee held a flag retirement ceremony over the weekend and announced approximately $15,000 in recent donations. Reported that the Chamber of Commerce luncheon will be held tomorrow at noon with Josh Romney as the speaker.

Councilmember Butler: Reported that the Historic Preservation Committee met this week. Upcoming events include the Honey Harvest Festival and Historic Home Tour. Commented on the importance of city representation at GIC in connection with a recent public comment.

Mayor Critchlow: Reported on upcoming events including a Senior Citizens activity at Cherry Street Park tomorrow, a Day of Service at the Cemetery on September 27 (8:00 a.m.–12:00 p.m.), and Homecoming on Friday, with council invited to participate in the parade at 4:00 p.m. Noted today’s ribbon cutting for the railroad spur and indicated that train crossings on the highway should impact traffic for one minute or less.

City Manager Michael Resare: Reported a miscalculation in the irrigation fees, resulting in a new annual rate of $206.28 ($17.19/month). Those who paid the higher rate will receive an account credit, and a revised letter will be sent to affected residents. In response to a question, City Attorney Barker clarified that an amended resolution is not required, as administration may make such corrections. There was discussion about including in the new letter a clearer explanation of why fees are being collected for six months prior to the 2026 water year. Reported that asphalt has been laid on Durfee Street, with concrete dividers, manhole collars, and striping scheduled for completion by Monday in preparation for full reopening. Reported that the Fire Department recently completed its 5-year audit with a good rating and will seek ways to improve. Noted the hiring of Tae-Eun Ko as GIS/Planner, the upcoming ULCT Conference, and the need for a State-required environmental study for the sewer treatment plant. Reported that UDOT will attend the October 1 council meeting, with a work session prior, to discuss Main Street and traffic lights.

6. **Adjourn**

Motion: Councilmember Butler made the motion to adjourn

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 8:12 pm