



Shelter Cities Advisory Board

Monday, July 21, 2025

Virtual Meeting

2:00 – 3:00pm

Zoom Meeting ID: [Linked](#)

PNW Meeting Link: [Linked](#)

Audio Link: [Linked](#)

Agenda Link: [Linked](#)

Meeting Minutes

Attendees: Mayor Monica Zoltanski, Mayor Debbie Winn, Mayor Dustin Gettel, Shawn Guzman, Andrew Johnston, Mara Brown, Amy Anderson

Excused/Absent: Mayor Bryan Burrows, Mayor Garth Green, Cherie Wood

Support Staff: Molly Wheeler, Shalie Ripley, Nick Coleman

Agenda Item	Discussion	Recommendations/Actions
Agenda Item 1	1. Welcome	Mayor Monica Zoltanski
Agenda Item 2	2. Roll call Quorum was present before any voting items.	Shalie Ripley
Agenda Item 3	3. Approval of Minutes* a. April 3, 2025 Linked	Mayor Monica Zoltanski Mayor Monica Zoltanski called for a motion to approve the minutes. Mayor Dustin Gettel made a motion to approve the minutes.

		Andrew Johnston seconded the motion. Motion passed unanimously.
Agenda Item 4	4. Community Sentiment Survey Molly Wheeler began this discussion by giving a summary update, highlighting recent discussions by the Utah Homeless Services Board regarding how best to measure the impact of shelter-related funding on local communities. The board’s current direction is to develop a community sentiment survey. Concerns were formally expressed in a letter signed by all major city mayors regarding this survey. The board acknowledged these concerns and agreed on the need for a collaborative approach to designing a survey that is both effective and sensitive to community input. The purpose of the survey is to assess how these funds affect surrounding neighborhoods, in line with the statutory intent of mitigation. Nick Coleman from the Office of Homeless Services shared an update, noting that while a vendor has not yet been selected, preliminary discussions are underway. He emphasized that broad community outreach will likely be necessary to ensure a representative sample. Nick also gathered feedback from the board to inform the survey design and guide future conversations with potential vendors. Efforts remain focused on refining the survey’s methodology to ensure it accurately reflects the shelter’s impact on surrounding communities. A meeting is scheduled for Monday, the 28th, to formally discuss budget, scope, and operational challenges with Y2 Analytics. A bid is expected soon after. The plan is to share the bid informally and review the details more thoroughly at the board meeting scheduled around late August to early September.	Molly Wheeler and Nick Coleman
Agenda Item 5	5. Chair and Vice Chair Election and Replacement Policy ‡* The committee discussed formalizing the election and term policy linked here for the Chair and Vice Chair roles. Molly Wheeler presented a draft policy, refined by Elliot Clark, Assistant Attorney General. Members expressed support for the two-year term, citing the complexity of the work and the learning curve involved.	Mayor Monica Zoltanski Shawn Guzman made a motion to approve the policy as presented. Mayor Dustin Gettel seconded the motion. Motion passed unanimously.

	Mayor Zoltanski, current Chair, invited nominations and expressed willingness to continue serving while remaining open to new leadership.	Shawn Guzman made a motion to appoint Mayor Monica Zoltanski to serve as the Chair until January of 2026. Mayor Dustin Gettel seconded the motion. Motion passed unanimously. Shawn Guzman made a motion to appoint Mayor Dustin Gettel as the Vice Chair of the board through January 2026. Mayor Monica Zoltanski seconded the motion. Motion passed unanimously.
Agenda Item 8	6. Adjourn * Before adjourning, Nick Coleman with the Office of Homeless Services provided an update on the Impact Project, which focuses on identifying all sources of homeless-related funding statewide to meet statutory requirements. A draft report will be available in early August and is expected to be presented during the August legislative interim session, followed by a public release. As a result, the next Homeless Services Board meeting will likely shift to September, following the legislative presentation.	Mayor Monica Zoltanski

*Needs approval
‡ Has corresponding document