

MINUTES OF PUBLIC MEETING OF  
**THE BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH**  
COMMISSION CHAMBERS, ROOM 1400  
OF THE UTAH COUNTY ADMINISTRATION BUILDING  
**Wednesday, September 17, 2025 at 2:00 P.M.**

**PRESENT:** COMMISSIONER BRANDON GORDON, CHAIR  
COMMISSIONER SKYLER BELTRAN, VICE CHAIR  
COMMISSIONER AMELIA POWERS GARDNER

**ALSO PRESENT:**

Burt Garfield, Utah County Assessor  
Theron Case, Utah County Chief Deputy Assessor  
Diane Garcia, Utah County Assessor's Office  
Chad Pehrson, Utah County Assessor's Office  
Paul Child, Utah County Recorder's Office  
Linnea Fletcher, Utah County Health Department

PJ Maughan, Utah County Human Resources  
Robert Baxter, Utah County Purchasing Manager  
Jolynn Clegg, Utah County Clerk's Office  
Aaron Davidson, Utah County Clerk  
Nicole Stevens, Utah County Clerk's Office

Commissioner Gordon called the meeting to order at 2:01 P.M. and welcomed those present. The following matters were discussed:

**1. APPROVE THE MINUTES OF THE BOARD OF EQUALIZATION MEETING HELD ON AUGUST 27, 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 1. The motion was seconded by Commissioner Beltran and carried with the following vote:

**AYE:** Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
**NAY:** None

APPROVED

**2. APPROVE BOARD OF EQUALIZATION ASSESSOR APPROVED – REVIEW PROCESS REPORT, REPORT DATE: 9/15/2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 2. The motion was seconded by Commissioner Powers Beltran and carried with the following vote:

**AYE:** Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
**NAY:** None

APPROVED

**3. APPROVE OR DENY THE CLASSIFICATION CHANGE PRIMARY RESIDENTIAL TO SECONDARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 3. The motion was seconded by Commissioner Beltran and carried with the following vote:

**AYE:** Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
**NAY:** None

APPROVED

**4. APPROVE OR DENY THE CLASSIFICATION CHANGE PRIMARY RESIDENTIAL TO SECONDARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 4. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
NAY: None

APPROVED

**5. APPROVE OR DENY THE CLASSIFICATION CHANGE SECONDARY RESIDENTIAL TO PRIMARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 5. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
NAY: None

APPROVED

Commissioner Powers Gardner made the motion to adjourn. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Brandon Gordon  
Skyler Beltran  
Amelia Powers Gardner  
NAY: None

There being no further business, the meeting adjourned at 2:03 P.M.

---

Brandon Gordon, Commission Chair

ATTEST:

---

Rodney W. Mann  
Utah County Auditor

Copies available upon request or online at: [www.utahcounty.gov](http://www.utahcounty.gov) or [www.utah.gov/pmn](http://www.utah.gov/pmn)  
Recorded by Jolynn Clegg and transcribed by Sally Leo, Board of Equalization Secretary