

(WORKING MINUTES)

Reagan Academy Board of Trustees

**Public Meeting**

1143 W. Center Street  
Springville, UT 84663  
September 16, 2025  
11:30 AM

*Anyone wishing to make public comments must state their intentions at the beginning of the meeting.  
Public comment will be heard as noted on the agenda. Please limit comments to two minutes.*

**Meeting starts:** 11:35 pm

**Attendance:** *Joe Millward, Ron Squire, Austianna Wilson, David Fox, Justin Riggs, Joy Herring, Amber Rogers*

**Welcome:** Joe Millward

**Prayer/Thought:** Austianna

**Pledge:** Ron Squire

**Timekeeper:** Joy Herring

**Facilitator:** Amber Rogers

**Policy Training:** Joe Millward

**New Business:**

- **Approve July Minutes**

*Move that we accept the minutes from July 22, 2025 as presented.  
Motion: Joe 2nd: Austianna Carries 5:0*

- **Board Training - Open Public Meetings Act (OPMA) Annual Training**

Board members watched a training video on the Open Public Meetings Act, presented by the Utah Office of the State Auditor ( [▶ Open and Public Meetings Act 2023](#) ), which outlined both open and closed meeting parameters. Joe observed that some requirements might have changed and stated that he will look for possible documentation that outlines the OPMA requirements.

- **Policy Training- ES 3a 4,5 and EL 2e Emergency CEO Succession**

Joe inquired about the new Orchastra teacher dynamic, reports have been favorable. Discussion of the definition of “Classic literature”

Introduce policy training for review in preparation for next meeting’s director report.

- **Legal Liability Notice**

Covers employees, background checked volunteers. Outlining what insurance does/doesn’t cover.

Austianna requested clarification -----

Information and accessible on drive.

- **TSSA Framework Approval**

Located on drive. Program in place for about 5 years now, (Teacher Student Success Act) framework created in order to -----

Program has not changed. No changes made. No questions from board.

Board and Director

*Move that we approve the TSSA Framework as presented.*

*Motion: Austianna 2nd: Joy Carries 5:0*

- **TSSA Plan Approval 2025-2026**

What funds are used for -----

Teacher salaries

Signing bonuses (recruitment, retainment, etc)

Stipends for additional duties

Hardware/Software Educational Tools

Remainder is put into a teacher grant program. Current donation campaign adds to the funding.

Joy inquired if teachers are required use programs, some programs are required and a few programs are (i.e. NWEA MAP testing) ----. She also inquired

*Move that we approve the TSSA Plan 20 as presented.*

*Motion: Austianna 2nd: Joy Carries 5:0*

- **Chromebook Expenditure Approval -----**

52 Chromebooks

Bought from same vendor as previous Chromebook purchase

*Move that we approve the Chromebook Expenditure as presented.*

*Motion: Austianna 2nd: Amber Carries 5:0*

- **Positive Behavior Plan Approval -----**

Always in place.

In order to meet academic needs, behavioral needs need to be met. Intended to support students and teachers

Way of collecting data on behavior in order to support academic needs and success.

Behavior plan outlines general pathway

Promotes positive behavior and relationships between teachers and parents.

The Board feels that this plan has and continues to work well.

*Move that we approve the Positive Behavior Plan as presented.*

*Motion: Joe 2nd: Amber Carries 5:0*

- **Review Land Trust Plan** ----

Review of plan in place, next month the Board will finalize. Plan is to get back to pre-COVID numbers.

Progress being made, no need to change approach.

Money in the land trust used to  
Schoollandtrust.schools.utah.gov

- **Early Literature Plan Review**

K-3 Math and LA, programs that we use (must be evidence based), find weak spots in data and make goals to improve.

State already approved.

- **West Land Update**

Justin has talked with Brad Stapley at the city, the city reports they don't need any part of the 'Diamonds' property and they won't be contacting the Diamond Family to acquire their land.

Essentially their land will be pinched in, Justin suggests reaching out to the Diamonds to inquire about purchasing their land.

Reviewed letter previously written to the Diamond family. Suggested drafting another letter

Liquidity could be used to purchase land, bonds do not need to be used.

Form a committee to draft a letter and meet with the Diamonds,

Joy and Ron

*Move to appoint Joy, Ron, and Justin to a committee to draft a letter and contact the Diamond's about options to acquire their land.*

*Motion: Joe 2nd: Joy Carries 5:0*

**Public Comments:**

None

**Director Reports:**

- EL 3b Treatment of Faculty and Staff

Move to table review of

*We find that the director's interpretation of EL 3b reasonable.*

*Motion: Joe 2nd: Joy Carries: 5:0*

*We find Mr Riggs in compliance of EL 3b.*

*Motion: 2nd: Carries: 5:0*

**Executive Session:**

None

**Adjourn the meeting**

*Move that we adjourn the meeting.*

*Motion: Joe 2nd: Amber Carries: 5:0*

**Meeting end:** 12:54 p.m.

**Next Meeting:** October 21 @ 11:30 am

**To Do:**

**MISSION:** Reagan Academy's mission is to:

- BUILD an excellent academic foundation for all students
- ENSURE that each child is challenged and progressing
- INSPIRE integrity and a spirit of citizenship

**VISION:** Reagan Academy's vision is to instill in each child a lifelong love of learning and serving by challenging their mind and nurturing their heart.