

**GOVERNING AUTHORITY BOARD OF THE
WASATCH MENTAL HEALTH SERVICES
SPECIAL SERVICE DISTRICT**

Wasatch Mental Health Building
750 North 200 West
Provo, Utah

**November 19, 2014
8:30 a.m.**

**GOVERNING AUTHORITY
BOARD:**

Commissioner Larry Ellertson
Commissioner Gary Anderson
Commissioner Doug Witney

**WASATCH MENTAL
HEALTH STAFF:**

Juergen Korbanka, Executive Director
Todd Phillips, Financial Director
Doran Williams, Care Management Director
Ralf Barnes, Human Resource Director
Catherine Johnson, Children Division Director
Randy Huntington, Adult Division Director
Dawnalyn Hall, Board Secretary

ALSO PRESENT:

Kent Sundberg, County Attorney

Meeting called to order at 8:40 a.m.

CONSENT AGENDA

1. Approve the Minutes of the October 22, 2014, Governing Authority Board Meeting

MOTION: Motion to approve the Minutes of the October 22, 2014 meeting was made by Commissioner Anderson, seconded by Commissioner Ellertson. Motion approved 2-0.

REGULAR AGENDA

1. Approve Amendment #4 to Agreement #110858 with Utah Department of Human Services, Division of Child and Family Services to Extend Contract Date
2. Approve Agreement with Utah Department of Human Services, Division of Child and Family Services for Non-Medicaid In-Home Services

3. Approve Agreement with Utah Department of Health for Primary Care Grant
4. Approve Agreement with Utah Department of Workforce Services for TANF Grant
5. Approve Agreement with England Counseling Services LLC

MOTION: Motion to approve items 1-5 was made by Commissioner Anderson, seconded by Commissioner Ellertson. Motion approved 2-0.

6. Ratify New Pay Scale

MOTION: Motion to ratify the new Pay Scale was made by Commissioner Anderson seconded by Commissioner Ellertson. Motion passed 2-0.

7. Approve Various Positions based on TANF Funding
This TANF grant has been approved for three years. We are requesting to hire 20 pt employee/mentors to help with the program and staff to coordinate/ oversee the program. The PT staff would be like peer parents to deal with the families.

MOTION: Motion to approve the various positions based on TANF Funding was made by Commissioner Anderson, seconded by Commissioner Ellertson. Motion passed 2-0.

Commissioner Witney joined the meeting – late due to another appointment.

8. Director's Report
 - a. Briefing / QUAPI Report
 - i) Christmas Party for WMH will be held at the Utah County Convention Center on Dec 15 at 12:30. We would like the commissioners to come and assist with recognizing the employees of the year and service award recipients.
 - ii) 2014 Annual Report is ready, Juergen handed out a copy to the commissioners.
 - iii) Discussed the employees productivity
 - iv) Aspire – there was some remodeling due to requirements from licensing.
 - v) AFFC is now seeing close to 700 individuals a month.
 - vi) Discussed Outcome Questionnaires and how the staff use the data.
 - vii) Credentialing our staff to receive insurance reimbursements has been an interesting process. Insurance companies want similar

information in a dissimilar format which results in a labor intensive process.

- viii) Housing for our clients – discussed how there is not enough housing in Provo and the surrounding area to even use the vouchers we have on hand. Thus it is very difficult have get our clients into their own apartments. Juergen indicated that he will visit the Utah County and Provo Housing Authority with the DSAMH to explore options.

- 9. Presentation of FY2014 Audit Report by Litz & Co. – Brent Litz reviewed the audit.

MOTION: Move to accept the FY214 audit report was made by Commissioner Anderson, seconded by Commissioner Witney. Motion passed 3-0.

MOTION: Move to strike items 10-14 was made by Commissioner Anderson, Seconded by Commissioner Witney. Motion passed 3-0.

- 10. Set a Date, Time, and Location for a Closed Meeting to Discuss the Character, Professional Competence, or Physical or Mental Health of an Individual or Individuals

- 11. Set a Date, Time, and Location for a Closed Meeting for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation

- 12. Set a Date, Time and Location for a Closed Meeting for a Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property

- 13. Set a Date Time and Location for a Closed Meeting for a Strategy Session to Discuss the Sale of Real Property

MOTION: Motion to call the meeting to a close was made at 9:52 a.m. by Commissioner Anderson, seconded by Commissioner Witney. Motion approved 3-0 and meeting called to a close.