ANGELL SPRINGS SPECIAL SERVICE DISTRICT
August Meeting Minutes - ZOOM Recorded
Thursday, August 14, 2025 @ 6:00 p.m @ Springs Bldg

Call to Order: Karen called the meeting to order at 6:03 p.m.

Roll Call:
Present: Chairman- Karen Blenkinship, Treasurer- Diane Hundal, Clerk, Jean Wojtyla Water Master**-** Shawn Bain, CCC Administrator- Martin Mathis

Absent:Vice-Chairman: Greg Maranto

Visitors: Patrick Hayes and Mark Osmer-LDWA

Vote on Jul 17th Meeting Minutes - Karen asked for a motion to approve the minutes from July 17th, 2025. Tony made the motion that we approve the minutes from 7/17/25 , Jean seconded it. Board Voted: Karen-Yes, Tony-Yes,Diane-Yes, Jean - Yes. Motion Carried.

Old Business Actions Items: *from 7/17/25* ***Action Items*** ***Completed Items*** ***Future Priority***

1. Karen opened the discussion forum regarding the following:

- [ ] Patrick Hayes provided details and brought documentation of the overage incident and provided water security improvements they made in efforts to monitor their water usage.
- [ ]

Tony made the motion that the customer has taken actions to install the necessary equipment to improve their monitoring system and are currently in the process of installing their leak detector, we shall give them 90 days to pay at the lowest tier. The clerk provided calculations based on the lowest tier. The board members voted based on information presented.

Jean seconded it. Board Voted: Karen-Yes, Diane- Yes, Jean- Yes, Tony-Yes. **The Motion Carried**

- [ ] **Letter to Residents Regarding Transfer -New Account Fees-** The board provided a draft letter to explain the board's decision to keep all funds pertaining to Transfer of Titles / New Account Customers at the recommendation of Attorney Eric Johnson. Per Mr Johnson we posted the notice and mailed to the customers allowing 30 days to respond.
- [ ]

Tony made a motion to send the Transfer Fee letter with our next billing statement on 8/31/25 as discussed. Jean seconded it. The board voted: Karen-Yes, Diane- Yes, Jean- Yes, Tony Yes. **The Motion Carried.**

2. Report on Accomplishments made in July*****Shawn and Marty report on these each month***

- **Shawn reported** that our meeting building roof is in need of repair. Marty will work on getting bids for its replacement. If the estimate is over $5K we will need three bids.
- No new developments from our engineers.
- Backflow double check valves on the customers side of the meters is a device installation that will become a requirement for us in the near future. If we have to replace any meters moving forward we will have our contractor install this device on them.
- **Marty reported** that he fixed the leaning hydrant at the intersection of Silver Valley and Shinarump.
- He has done all of his Cross Connect Inspections required

3. Tony's report on the Water Usage graph for July was distributed to the board .Our usage is down about 200,000 gallons from last year. Production of our spring water is down by 260,000 gallons as well. Mark said it would be wise to track the level of the well and he had a device to aid in that.

4. Greg was not in attendance and did not share information on the scheduled date of the inspection with Generac. The power bill was in line with last year.

5. Diane provided financial budget documents through August 17th. Diane provided the Invoice Register to Karen to sign. No budget changes need to be made at this time.

6. Tony- Provided the progress of our Water Conservation Plan by showing our water usage graph had reflected a significant decrease in our water usage from last year.

7. Jean reported that we had 15 Late Fee's in July's billing period**.** Many were $5.00 short due to the fee increases starting from June 1, 2025..

New Business Items:

1. Karen reminded the board of our next scheduled meeting **Thursday, Sept.18th, 2025 @ 6:00 p.m.**

2. **Karen requested a motion** to adjourn the meeting.Tony made a motion to adjourn the meeting. Diane seconded it **Board Voted**: Karen -Yes, Tony- Yes, Diane-Yes., Jean- Yes **Meeting adjourned at 7:11 p.m.**