



LIBRARY BOARD

Wednesday, October 08, 2025, at 6:00 PM
Council Chambers at City Hall Building
110 S. Center Street, Santaquin, UT 84655

MEETINGS HELD IN PERSON

The public is invited to participate as outlined below:

- **In Person** – Meetings are held in the City Council Chambers on the Main Floor in the City Hall Building

ADA NOTICE

If you are planning to attend this Public Meeting and due to a disability need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

AGENDA

WELCOME

INVOCATION/INSPIRATIONAL THOUGHT

PLEDGE OF ALLEGIANCE

MEETING MINUTES

1. April 9, 2025
2. July 9, 2025

NEW BUSINESS

3. Review September - January Events Planned
4. Library Building Progress
5. Staff Conferences

BOARD MEMBERS UPDATES, QUESTIONS, RECOMMENDATIONS

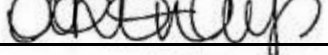
NEXT MEETING

6. January 14, 2026

ADJOURNMENT

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda may be found at www.santaquin.gov, in three physical locations (Santaquin City Hall, Zions Bank, Santaquin Post Office), and on the State of Utah's Public Notice Website, <https://www.utah.gov/pmn/index.html>. A copy of the notice may also be requested by calling (801)754-1904.

BY: 

Amalie R. Ottley, City Recorder



LIBRARY BOARD

Wednesday, April 9, 2025, at 6:00 PM
Council Chambers at City Hall Building

BOARD MEMBERS PRESENT: Riana Jasperson, Alicia Thornton, Anna Shaw, Ashlyn Nguyen

OTHERS PRESENT: Library Director Jen Wagner, Council Member Travis Keel

WELCOME

PLEDGE OF ALLEGIANCE

Held the pledge of allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

MEETING MINUTES

1. January 2025 Minutes. Board Member Jasperson motioned to approve minutes. Board Member Thornton seconded the motion. All approved.

NEW BUSINESS

2. Updated Internet policy was approved per State requirement. Board Member Jasperson motioned to approve. Board Member Nguyen seconded. All approved.
3. Library Director Jennifer Wagner discussed:
 - Numbers Jan 2025-Apr 2025
 - 209 Jan 1-Apr 9th new cards opened on average 69 per month
 - 18,054 checkouts 6018 per month average not including Libby
 - Summer Reading -theme is Color Our World. May 29th is the Summer Reading Opening between 1-4pm.
 - Will include youth council face painting
 - Pool party July 16th Payson Pool for the closing of Summer Reading
 - Colors and sizes of all board members with the Summer Reading logo
 - Sign ups sheet passed for Board Members to volunteer
4. Budget costs for 2025-26
 - Libby has gone up-was \$1500 for our library, this year went to \$2693 and they're planning on it going up next year, could be double
 - Utah State trying to figure out what to do with Libby
 - Raise our prices per library
 - Only buy certain books and curate it more strictly
 - FeTech (part of our library IT) is \$1693, will go up \$600 next year
 - Federal Grants-have seen the news, less money may be available, so it may be tight with our budget, since we've received over 100k over the past 4 years in grants

- City is discussing the next fiscal years budgets right now, Councilman Keel discussed budgets of the city and how they're working to sort through it still, meeting next week.

BOARD MEMBERS UPDATES, QUESTIONS, RECOMMENDATIONS

Santaquin joined with Provo in putting an article in the Herald together for some of the Utah County libraries to advertise for National Library week

Board members asked how they can better advocate for the library, its budget and the building of the new library. Councilman Keel discussed some ideas with them.

NEXT MEETING

9. Wednesday July 9, 2025 at 6pm

ADJOURNMENT

Board Member Thorton motioned to adjourn the meeting and it was seconded.

ATTEST:

Board Chair

Meeting Recorder



LIBRARY BOARD

Wednesday, July 9, 2025, at 6:00 PM
Council Chambers at City Hall Building

BOARD MEMBERS PRESENT: Riana Jaspersen, Justin Craig, Alicia Thornton, Ashlyn Nguyen

OTHERS PRESENT: Library Director Jen Wagner, Council Member Travis Keel, Community Services Director John Bradley

WELCOME

PLEDGE OF ALLEGIANCE

Held the pledge of allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Provided by CS Director Bradley.

MEETING MINUTES

1. No minutes were approved.

NEW BUSINESS

2. Summer Reading Recap.
Information was provided by Library Director Wagner. 1541 participants have signed up including youth and adults. Multiple events were held including Opening Kickoff, Face painting, Paint Nights, Activities at the Park, Cowboy Poetry and Dance Party. The final event will be the Pool Party on August 16. Library staff are already starting to meet and will be reviewing the 2026 theme and events.
3. Orchard Days Book Sale.
Discussed the Orchard Days Magazine and schedule for fundraising book sale. Board Members can volunteer with set up and clean up. The fundraiser also includes the sale of multiple quilts that were donated to the library.
4. New Library Update.
Councilmember Keel and Library Director Wagner shared the good news. Funding has been acquired mostly from local businesses moving to Santaquin. Mayor has worked diligently on fundraising for several years. This project will hopefully be officially approved at Council meeting on July 15, 2025. This is for finalization of construction only and does not cover the cost of FF& E (furniture, fixtures & equipment) or additional expanded staff members.
5. It was noted that here is a small property tax increase that City Council is considering. If approved in August 2025, it would give the city some additional part time library hours. This amount plus the increase in operations budget this fiscal year for the library will help to increase the part time library staffing hours. This will be helpful as the library

continues to grow in programs and hours. This will also help as the library plans to move into a larger space with need for additional staff.

6. IMLS Federal Grant has been discontinued. This will affect the ability for local libraries in Utah to receive Federal grants. CS Director Bradley discussed RAP TAX contributions to the library will increase this fiscal year from \$3,000 to \$4,000 per year. Those funds can help to offset the lack of grant funding available.

BOARD MEMBERS UPDATES, QUESTIONS, RECOMMENDATIONS

NEXT MEETING

7. Wednesday October 8, 2025 at 6pm

ADJOURNMENT

Board Member Thorton motioned to adjourn the meeting and it was seconded by Board Member Nguyen.

ATTEST:

Board Chair

Meeting Recorder
