

MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR UTILITY DISTRICT (THE “DISTRICT”)
HELD
AUGUST 25, 2025

A regular meeting of the Board of Directors of the WPR Utility District (referred to hereafter as the “Board”) was convened on Monday, August 25, 2025, at 5:00 p.m., at 36 S. State St., Suite 500, Salt Lake City, Utah 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:
Gary Derck
Ed Schultz
Jenny Robinson

Also, In Attendance Were:

Nic Carlson, CliftonLarsonAllen LLP (“CLA”)
Carley Herrick, Evan Tufts, Suzanne Bennett, Matt Musil and Kelli Reid; Wasatch Peaks Ranch
Todd Godfrey; Hayes Godfrey Bell, P.C.
Earle Lindell; Mountain High Propane

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:00 p.m. by Trustee Derck, who recited the following:

“As Chair of the Board of Trustees of the WPR Utility District, I hereby call this regular meeting of the Board to order at 5:00 P.M. on August 25, 2025, at 36 S. State St., Suite 500, Salt Lake City, Utah 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Minutes from July 22, 2025 Regular Meeting and August 5, 2025 Special Meeting:

Trustee Derck reviewed the minutes with the Board. Trustee Robinson made a motion to approve the Minutes from July 22, 2025 Regular Meeting and August 5, 2025 Special Meeting. Trustee Schultz seconded the motion. The motion passed unanimously.

FINANCIAL MATTERS

Payment of Claims:

Trustee Derck and Mr. Tufts reviewed the claims with the Board. Trustee Robinson made a motion to approve and/or ratify approval of the payment of claims. Trustee Schultz seconded the motion. The motion passed unanimously.

Public Hearing on the Operating and Capital Budget for Fiscal Year 2025-2026 and Adoption of the Same:

Mr. Tufts reviewed the budget with the Board, noting that no changes have been made since the tentative budget was presented. Trustee Robinson made a motion to adopt the Operating and Capital Budget for Fiscal Year 2025-2026. Trustee Schultz seconded the motion. The motion passed unanimously.

2024-2025 Fiscal Year Audited Financial Statements:

Following review and discussion, Trustee Robinson made a motion to accept the 2024-2025 Fiscal Year Audited Financial Statements. Trustee Schultz seconded the motion. The motion passed unanimously.

MANAGER AND OPERATIONAL MATTERS

Propane RFP Update:

Ms. Herrick provided an update for the Board and noted that the RFP window closed at 5:00 p.m. today. Three responses were received, and vendor selection is anticipated to be made in early September.

LEGAL MATTERS

None.

BOARD MEMBER MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz motioned to adjourn the meeting at 5:12 p.m. Trustee Robinson seconded the motion. The motion passed unanimously.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk

Minutes 08-25-2025 (WPR Util)

Final Audit Report

2025-09-25

Created:	2025-09-25
By:	Carley Herrick (carley.herrick@wasatchpeaksranch.com)
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