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**MINUTES OF THE WORK MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON AUGUST 6TH, 2025 UTAH AND ON ZOOM. THE MEETING BEGAN AT
6:00 PM**

Mayor and Council Members Present:

Mayor Critchlow
Jolene Jenkins
Heidi Hammond

Jeff Williams
Rhett Butler
Jake Thomas

Council Members Not Present:

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder
Michael Resare, City Manager
Tysen Barker, City Attorney
Sherrie Broadbent, Finance Director

Shelby Moore, Zoning Administrator
Gina Roberts, Deputy City Recorder
Chief Sager, Police Department

AGENDA

1. Discussion regarding the proposed fee waiver policy

Sherrie Broadbent stood to represent this item. Ms Broadbent has had several requests for a fee waiver policy. The waivers would be granted in groups with the goal of stimulating economic growth. The proposed waivers have been reviewed by the City Manager and department heads. Eligibility criteria will apply, and not all fees can be waived. Applications will be submitted and reviewed by a board, with any waiver exceeding \$35,000 requiring City Council approval. There was discussion regarding the in-house approval limit and whether it should be adjusted. It was noted that waivers could be revoked if eligibility criteria are no longer met. Councilmembers discussed the importance of having clear criteria and processes to ensure transparency and prevent abuse. Councilmember Thomas inquired about annual reporting, with the proposed timeline set for August, following the start of the fiscal year.

2. Discussion regarding the Proposed Zoning Fees

Shelby Moore presented this agenda item and invited questions regarding the proposed fees. Discussion included concerns that the fees may be too high and questions about how they compare to other cities. Ms Moore explained that the fees are not based on

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comparisons with other municipalities. Additional concerns were raised about the number of steps in the process and its cost-effectiveness. It was noted that the process could be reviewed and adjusted if needed to improve efficiency. There was also concern that publishing the fees could discourage businesses from locating in Grantsville.

3. **Adjourn**

Motion: Councilmember Butler made the motion to adjourn

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 6:31 pm