

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON JULY 16TH, 2025 UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00
PM**

Mayor and Council Members Present:

Mayor Critchlow
Heidi Hammond
Jeff Williams

Rhett Butler
Jake Thomas

Council Members Not Present:

Jolene Jenkins

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder
Michael Resare, City Manager
Tysen Barker, City Attorney

Christy Montierth, Public Works Director
Shelby Moore, Zoning Administrator

AGENDA

- 1. Youth Recognition Presentation by Layne Koyle: Reese Anderson and Steven Winget were recognized for their contributions to the community. Mayor Critchlow provided Layne Koyle with a plaque for his contributions to the City.**
- 2. Public Comment: Sharie Butler would like to know if there is an opportunity to do friends of the cemetery to help clean up the cemetery.**
- 3. Summary Action Items**
 - a. Approval of Minutes from the July 9th, 2025 Special Meeting**
 - b. Approval of Bills**

Motion Councilmember Butler made the motion to approve the minutes with the exception to get the corrected

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion Councilmember Hammond: made the motion to approve the bills.

Second: Councilmember Butler seconded the motion.

Councilmember Butler asked for clarification on the finger print scanner being two charges. Chief Sager advised it was one scanner that was split between the two departments.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Consideration of Ordinance 2025-53 approving the First Amendment to the Master Development Agreement for the Townhomes on Willow PUD

Shawn Holste stood to represent this item. Councilmember Hammond noted she did not vote in favor of this project due to the buffering between the current homes to the south and this project. Ms. Moore advised the buffering language for Chapter 12 was not approved and the project was not required to create the buffer for the plan.

Motion Councilmember Williams made the motion to approve Resolution 2025-53 approving the First Amendment to the Master Development Agreement for the Townhomes on Willow PUD

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and The motion carried.

5. Consideration of Resolution 2025-54 appointing Debra Dwyer to the Grantsville City Planning Commission

Debra Dwyer stood to represent this item. Ms. Dwyer appreciates the opportunity to serve her community.

Motion: Councilmember Hammond made the motion to approve Resolution 2025-54 appointing Debra Dwyer to the Grantsville City Planning Commission

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”. The motion carried.

6. Consideration of Resolution 2025-55 appointing Aubrey Durrant as an Alternate Member of the Grantsville Planning Commission

Motion: Councilmember Hammond made the motion to approve Resolution 2025-55 appointing Aubrey Durrant as an Alternate Member of the Grantsville Planning Commission

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”. The motion carried.

7. Discussion regarding the proposed Cemetery code changes

Mayor Critchlow advised there is no code changes being proposed. Councilmember Williams asked for the exception days. Christy Montierth advised the dates is November-March 15th. Christy Montierth provided the current cemetery code. Ms. Montierth advised for a week after recent graves and Memorial Day. Councilmember Hammond advised she understands the dangers of items left on the headstones. Councilmember Williams wanted clarification on “mow strip”. Ms. Montierth advised all new headstones must have a four-inch cement strip but the older headstones do not have the cement strip. Councilmember Thomas wanted the cemetery to stay personal and that visitors have the experience they are expecting and agrees the headstones requirement for 90 days should be removed. John stood to provide feedback regarding the regulations and noted the crew is overworked. Councilmember Hammond noted if the City left a space around the planters and wire then the City wouldn’t be able to keep up with the maintenance of weed whacker around the headstone. Councilmember Thomas noted the interest in creating a committee for the cemetery. Ms. Dwyer asked if the City could post signs regarding the regulations surrounding the cemetery. Councilmember Thomas asked how volunteer service differs from the fields. Attorney Barker advised any volunteers need to sign a waiver.

Councilmember Butler advised there is a balance to be found in the cemetery expectations and was in favor with items over the headstones. Mayor Critchlow would like to have cemetery code changes on the first meeting in August with creation of the committee.

8. Council Reports

Councilmember Williams: Mosquito Abatement meeting councilmember expressed appreciation for spraying of the parks before the 4th of July. Parade Route has to change due to the parade route.

Councilmember Hammond: Main Street flowers are coming along. Meeting with school district tomorrow regarding the School using city facilities for school sports.

Councilmember Thomas: Lots of feedback regarding the 4th with a lot of positive fireworks.

Mayor Critchlow: Will be meeting on Friday with staff regarding the car show and the budget. Mayor Critchlow advised some changes on registration for events.

9. Closed Session (Personnel, Litigation, Real Estate)

Motion: Councilmember Butler made the motion to go into a Closed Session

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Closed Session began at 8:12 pm

Closed Session ended at 8:53 pm

10. Adjourn

Motion: Councilmember Hammond made the motion to adjourn

Second: Councilmember Hammond Thomas seconded the motion.

Approved

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 11:17 pm