

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON NOVEMBER 6TH, 2024 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT
7:00 P.M.**

Mayor and Council Members Present:

Mayor Critchlow

Jolene Jenkins

Scott Bevan

Heidi Hammond

Jeff Williams

Rhett Butler

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder

Tysen Barker, City Attorney

Robert Rouselle, City Engineer (via Zoom)

Citizens and Guests Present: LT Greco, Jennifer Greco, Benjamin Greco, Pamela Blum, Rick Blum, David Morris, Tess Morris, Jessica McNeill, Derek Dalton, Krista Sparks, Micheal Vanwyck, Wade Budge, Mike Colson, Janette Toone, Aidan Warner, BJ, Matt Christensen, Thane Smith, Kevin Hall, Anthon Stauffer, Josh Romney, Katelynn Butler, Ryan Butler. There were many members of the public present in person and via Zoom

Mayor Critchlow asked Melanie Langford to lead the Pledge of Allegiance

AGENDA:

- 1. Swearing in new Grantsville City Officer David Morris**
- 2. Public Comment:** Krista Sparks stood for public comment. Ms. Sparks advised the council spent years discussing the City Manager position and the decision to hire a City Manager was an extensive process. Merve Nelson stood to provide comment regarding the handicap parking at the parks. Derek Dalton stood for public comment. Mr. Dalton wanted to discuss Item 10 on the agenda. Mr. Dalton advised the MDA was not seen by Planning Commission. Mr. Dalton also raised concerns about the special meeting scheduled for 11/07 being improperly noticed. Mike Vanwyck stood to provide public comment and was supportive of the City Manager position. Mr. Vanwyck provided information regarding a Deseret News article which stated the profit margins for builders are approximately 38%. Mr. Vanwyck advised he felt the affordability was not getting better, the profitability was getting higher. Mr. Vanwyck asked how there is savings on the density if there is a long list of variances. Mr. Vanwyck would like a City Manager so the Mayor can lobby the capital and prevent laws from being created that promote developer profitability.
- 3. Summary Action Items**

a. Approval of Minutes from October 9th Work Meeting, October 16th Regular Meeting, and the October 23rd Special Meeting

b. Approval of Bills totaling \$429,312.36

Motion: Councilmember Jenkins made the motion to Approve the minutes from the October 9th Work Meeting, October 16th Regular Meeting, and the October 23rd Special Meeting.

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Butler made the motion to Approve the Bills. Councilmember Butler inquired to the cost of the desk for the HR director

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Consideration of Ordinance 2024-30 amending the Impact Fees and Building Fees

Sherrie Broadbent stood to represent this item. Ms. Broadbent advised the impact fees were already approved but there is a 90 day waiting period before implementing. Ms. Broadbent continued the building fees were increased but now realizing they need to be reduced. Councilmember Hammond asked for clarification on the “Desert Peak has its own impact fees. Please see ordinance” verbiage. Robert Rouselle advised that impact fee language can be removed.

Motion: Councilmember Butler made the motion to Approve amending the Impact Fees and Building Fees.

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. Consideration of Ordinance 2024-31 amending the Fee Schedule and Standards Notes

Councilmember Butler asked for clarification on the verbiage “at the discretion of the Public Works Director”. Mayor Critchlow advised it was the Public Works Director’s discretion to have someone supervise the compaction at their cost.

Motion: Councilmember Butler made the motion to Approve Ordinance 2024-31 amending the Fee Schedule and Standards Notes

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. Consideration of Ordinance 2024-32 amending Chapter 13 of the Grantsville Municipal Code

Sherrie Broadbent stood to provide public comment. Ms. Broadbent explained the changes and why they are necessary. Ms. Broadbent advised the new reporting for the State requires identifying the project for the impact fee.

Motion: Councilmember Bevan made the motion to Approve Ordinance 2024-32 amending Chapter 13 of the Grantsville Municipal Code

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

7. Consideration of Ordinance 2024-33 approving adjustments to the Work Week and Changes to the Employee Handbook

Heidi Jeffries stood to represent this item. Ms. Jeffries advised 89% of the staff supported the change to a Sunday-Saturday work week. Councilmember Hammond inquired if this will change when the pay is deposited. Ms. Jeffries advised this increases the time for processing but not on the pay days.

Motion: Councilmember Jenkins made the motion to Approve Ordinance 2024-33 approving adjustments to the Work Week and Changes to the Employee Handbook

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Consideration of Resolution 2024-86 approving the amendments to the Twenty Wells MDA

Shelby Moore stood to represent this item. Ms. Moore advised this was to add language that was missed with the previous approval. Councilmember Butler asked about

Motion: Councilmember Butler made the motion to Approve Resolution 2024-86 approving the amendments to the Twenty Wells MDA

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

9. Consideration of Resolution 2024-84 approving the City Policy on Infrastructure Reimbursements and Pioneering Agreements

Sherrie Broadbent stood to represent this item. Ms. Broadbent advised this is a process improvement to change the impact fee schedule yearly.

Motion: Councilmember Williams made the motion to Approve Resolution 2024-84 approving the City Policy on Infrastructure Reimbursements and Pioneering Agreements

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

10. Consideration of Resolution 2024-85 approving the Master Development Agreement for Deseret Meadows PUD- This item was moved to a discussion item

Attorney Barker advised the PUD is considered a conditional use. Attorney Barker advised this is an administrative decision vs a legislative act. Attorney Barker advised the City is implementing an administrative decision not a legislative act. Councilmember Williams asked for examples of detrimental impact. Wade Budge stood to represent this item. Mr. Budge advised the applicant submitted the documents required by code. Mr. Budge asked the Council apply the code currently in place. Thane Smith stood to represent this item. Mr. Smith discussed the items on the deviations table. Matt Christensen with Focus Engineering advised the evacuation is dictated by the International Fire Code.

11. Discussion regarding City Manager Position: Councilmember Butler made a motion to amend the agenda to item number 11 to Item number 4: Jenkins seconded the motion

Councilmember Butler advised the public comment for City Manager was approximately a month ago and would like to discuss. Councilmember Butler advised hiring the right individual should be emphasized. Mayor Critchlow advised Millcreek population is greater and the position was decided in the middle of the term. Mayor Critchlow advised the City could use the salary to hire someone to apply for grants. Councilmember Bevan advised he is in favor of a City Manager position. Councilmember Jenkins advised this was not a knee-jerk decision by Council. Councilmember Jenkins advised the City Manager would be held accountable by the City Council. Councilmember Jenkins advised Enoch has a population of 8,000 and has a City Manager. Councilmember Williams was in favor of a City Manager but does not feel the last City Manager worked well. Councilmember Hammond advised having the right person in the role would be preferred. Councilmember Hammond felt the Mayor was the consistent person in the City. Councilmember Hammond advised she did not feel there was such a thing as a part-time Mayor due to the amount of work needed by the City. Councilmember Hammond felt a grant writer should be a higher priority for the City. Mayor Critchlow suggested the City hire a Chief Administrative Officer or a Chief of Staff. Councilmember Butler requested Heidi Jeffries to start the search for a City Manager.

12. Council Reports

Councilmember Hammond: Asked for clarification from Ms. Broadbent regarding the use of the impact fees that are going to expire. Ms. Broadbent advised the City needs to use some of the PAR tax funds to make Eastmoor Park ADA compliant. Would like to use impact fees to start work on the Scenic Slopes park. Would like to see Scenic Slopes completed in 4 phases but needs a full design.

Councilmember Jenkins: Youth Council is doing "Festival of Trees"

Mayor Critchlow: 30th of November is Light Parade. Having issues with employees and comp time. Façade on Public Works building is falling apart.

13. Closed Session (Imminent Litigation, Personnel) There was no Closed Session

14. Adjourn

Approved

Motion: Councilmember Butler made the motion to adjourn

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Bevan, “Aye”, Councilmember Williams “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 10:13 pm