

SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

August 19, 2025

11:00 A..M.

Members present for the meeting are Commissioner Scott Bartholomew, Stan Jensen (appearing telephonically), Ben Black, Doug Christiansen and Loni Hammond. Robert Staker asked to be excused this meeting. Secretary Kristine Frischknecht-Christensen, Treasurer Brett Casperson and Road Department Supervisor Tom Seely are present. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Commissioner/Chairman Scott Bartholomew.

Minutes for the meeting held in July 1. 2025 were distributed prior to the meeting. Upon review, a motion is made by Ben Black to approve the minutes with minor corrections. The motion is seconded by Loni Hammond and the motion passes.

The following claims were submitted for consideration of approval:

Kimball and Roberts (Independent Audit)	\$6,200.00
Kristine Frischknecht-Christensen (Meal)	\$86.22
Sanpete County (Salt and Culvert)	\$2,847.08
Carlisle Excavating (North Sugar Factory Road)	\$49,000.00
Jones and Demille (Moroni T Road)	\$200,000.00
Jones and Demille (Dust Suppression Engineering)	\$2,350.00

21 Jones and Demille (North Sugar Factory Bridge Const.Engineering) \$9,124.00

22 Motion is made by Doug Christiansen to approve the other claims as submitted.

23 The motion is seconded by Ben Black and the motion passes.

24 A financial report is given at this time. A mineral lease payment was received in
25 the amount of \$138,049.19, which is more than the \$100,000.00 budgeted. Garrick
26 explains why the budget sheet shows a negative. Checks were written but they
27 cannot be released until the funding has been received. Commissioner asks how
28 much of the funding will be turned back to the Community Impact Board. Garrick
29 believes \$400,000.00 -\$500,000.00 will be turned back. Garrick states that this has
30 been a good project. Staker Parsons will do the chip seal and depending on the
31 temperatures this fall it could be done in November but maybe not until next year.
32 Motion is made by Loni Hammond to accept the financial report. The motion is
33 seconded by Ben Black and the motion passes.

34 A short discussion of the Sugar Factory Bridge ensues. Garrick states that it is as
35 complete as can be done at this time. Most of it has to wait until the road is done.
36 Epoxy and grit have been put down on the bridge. After the completion of the
37 road, the irrigation will be tied in and the old bridge will be demolished.

38 The North Sugar Factory Road is discussed. Garrick states the design is nearly
39 done. They have prepared a Memorandum of Understanding between the
40 Frischknecht Family stating that once the Probate has been worked out, they will
41 deed the property needed for this project. The documents were sent a couple of
42 weeks ago. Ben asked about the appraisal for the purchase of the property.
43 Garrick states that it is approximately \$5,150 per ac. The project will be bid out
44 this winter to be constructed next year.

45 Commissioner Bartholomew comments what a great job that was done on the
46 Moroni T Road.

47 The Water Crossing Projects are discussed. Garrick states that the surveyors are
48 out getting the information that they need on the topography for the project. The
49 map of these areas is reviewed by the board relative to where the water crossings
50 will go. Garrick states that the Ftn. Green City is getting some funding to fix areas
51 in their jurisdiction. As the map is looked at, the board is shown the path of the
52 flooding problems. Motion is made by Doug Christiansen to approve and
53 authorize the signature of the Assignment Order for Jones and Demille to do the
54 work for the Low Water Crossings. The motion is seconded by Loni Hammond
55 and the motion passes.

56 Kristine states that the board has to register as an Entity each year with the Lt.
57 Governor's Office. Kristine is requesting \$25.00 be approved to pay for the
58 registration. Motion is made by Loni Hammond to approve \$25.00 to be paid to
59 Kristine to get the Entity Registration completed. The motion is seconded by Ben
60 Black and the motion passes.

61 Kristine states that the Independent Audit was received from the Auditors. There
62 was one finding relative to an incomplete Fraud Risk Assessment. The board did
63 the Fraud Risk Assessment in open meeting. It has since been uploaded to the
64 State Auditor Website bringing the board into compliance.

65 Kristine asks the board about the possibility of changing the meeting in September
66 from the 16th to the 23rd. Motion is made by Doug Christiansen to change the
67 meeting from September 16th to September 23rd. The motion is seconded by Loni
68 Hammond and the motion passes.

69 With no further business before the board, the motion to adjourn the meeting is
70 made Loni Hammond. The motion is seconded by Ben Black and the motion
71 passes.