

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON DECEMBER 20, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN
AT 7:00 P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow
Jolene Jenkins
Scott Bevan
Jeff Hutchins (Via Zoom)
Darrin Rowberry
Jewel Allen

Council Members Not Present:

Appointed Officers and Employees Present:

Sherrie Broadbent, Finance Director	Braydee Baugh, Recorder
Heidi Jeffries, HR/Treasurer (Via Zoom)	Jesse Wilson, City Manager
Dan England, City Engineer	Brett Coombs, City Attorney
Robert Sager, Police Chief	

**Citizens and Guests Present: Elise Mondragon, Gene Marshall, Judd Williams,
Rhett Butler, Ernie Matthews, Jeff Williams, Mike Colson, Krista Sparks**

There were many members of the public present in person and via Zoom

Mayor Critchlow asked Darrin Rowberry to lead the Pledge of Allegiance.

AGENDA:

1. Introduction of Victim Advocate Volunteers

Chief Sager was present for this item. Chief Sager advised that Delia Kirk has worked very hard to promote the volunteer program within Grantsville City. Ms. Kirk introduced the new volunteer victim advocates. Chief Sager advised the VOCA grant is a two-year cycle.

2. Public Comments- There were no public comments offered

3. Summary Action Items

- a. Approval of minutes from the December 6th, 2023 Regular Meeting
- b. Approval of Bills – **There were no bills provided**

Motion: Councilmember Allen made a motion to approve the summary action items.

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. Consideration of Resolution 2023-75 awarding the West Street Collector contract to Broken Arrow Construction

Jesse Wilson stood for this item. Mr. Wilson explained the item was not going to be ready to approve tonight. There were funds approved through a grant but there needs to be further information received regarding funding.

Motion: Councilmember Jenkins made the motion to table Resolution 2023-75 awarding the West Street Collector contract to Broken Arrow Construction

Second: Councilmember Allen seconded the motion.

Vote: Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. Consideration of Resolution 2023-76 approving the Recertification of the Grantsville City Justice Court

Attorney Coombs explained the state requires this to occur every couple years.

Motion: Councilmember Jenkins made the motion to approve Resolution 2023-76 approving the Recertification of the Grantsville City Justice Court

Second: Councilmember Rowberry seconded the motion.

Vote: Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. Consideration of Resolution 2023-09 adopting an official BFE Flood Plain Ordinance

Motion: Councilmember Allen made the motion to approve Resolution 2023-09 adopting an official BFE Flood Plain Ordinance with the addition of the H&H analysis and Certificate

Second: Councilmember Bevan seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

7. Consideration of Resolution 2023-77 approving the amendments to the Employee Handbook

Heidi Jeffries stood to represent this item. Ms. Jeffries advised there is a need for clarification on the policy. Ms. Jeffries advised that if an employee works on a holiday to pay the employee time and a half.

Motion: Councilmember Rowberry made the motion approve Resolution 2023-77 approving the amendments to the Employee Handbook

Second: Councilmember Allen seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Council Reports

Scott Bevan: Only one Grantsville Resident is going to apply for historical grants available through the State the next funding cycle. The Historical preservation committee would like to meet with the council on January 17th.

Jolene Jenkins: Appreciates the outreach from Communities that Care with the Youth Council.

Jewel Allen: Appreciates the support she has received from the City for her efforts.

Jesse Wilson: City did receive grant for the storm drain design for Clark Street

9. Adjourn.

Motion: Councilmember Rowberry made the motion to adjourn

Second: Councilmember Allen seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.