



# **The Governing Board of Freedom Preparatory Academy**

HELD A RETREAT

IN THE SECONDARY SCHOOL CONFERENCE ROOM

1761 WEST 820 NORTH, PROVO, UTAH

**June 18, 2025 – 9:05AM-1:43PM**

*In attendance via zoom: Austin Anderson, CAO, Lindsay Owen, CFO, board members Paul Baltes, Rex Galbraith and Keith Powers, Executive Director Grayson Wolf, Director of Operations Buddy Ivie, Director of Finance Chris Helvey, Principals Cherlynn Imes, Matt Fullmer, Carrie Banfield, Brandon Winn, and Assistant Principal Brandon Waite plus Joe Dunlop, ESS Rep. Executive Secretary Tracey Noonan participated at the anchor location.*

## **PUBLIC COMMENT**

None

Paul Baltes mentioned that, despite it being a public meeting, the retreat doesn't require providing time for public comment. Austin Anderson noted that for next year's retreat.

## **REGULAR AGENDA**

### **1. Approval of minutes from April 17, 2025, Governing Board Meeting**

Lindsay noticed that her name was spelled incorrectly in one section of the minutes. Tracey Noonan will correct that typo.

Keith Powers moved to approve minutes from April 17, 2025, Governing Board Meeting with minor spelling correction.

Lindsay Owen seconded the motion. 5-0 passed, no opposition

### **2. Executive Director & Principal's Year-End Review**

Grayson Wolf mentioned how positively the graduation ceremony went.  
Keith Powers noted the lower MLL numbers.

Austin Anderson welcomed and introduced the newest FPA Governing Board member Rex Galbraith.

### 3. Title IX Report Review

Brandon Waite, Assistant Principal at the Secondary campus, reviewed this year's Title IX Report.

### 4. Review and Approve Changes to Elementary Handbook

Grayson Wolf reviewed and explained a few minor changes.

Keith Powers moved to approve updates to the Elementary Handbook with mentioned edits. Lindsay Owen seconded the motion. 5-0 passed, no opposition

### 5. Review and Approve Changes to Secondary Handbook

Matt Fullmer reviewed and explained a few minor changes including the updated cell phone policy. Discussion of cell phone policy ensued.

Lindsay Owen moved to approve updates to the Secondary Handbook with mentioned edits. Keith Powers seconded the motion. 5-0 passed, no opposition

### 6. Review and Approve Changes to Employee Handbook

Chris Helvey and Buddy Ivie reviewed edits including to PTO, Maternity, Bereavement, Building Use, and Sexual Harassment Policy update.

Keith Powers moved to approve updates to the Secondary Handbook as discussed. Lindsay Owen seconded the motion. 4-0 passed, Paul Baltes abstained (since he was unable to review changes due to technical issues)

### 7. Review and Approve Changes to Elementary Fee Schedule

Buddy Ivie noted that Elementary Fees are not allowed for activities during the school day, so this fee schedule includes fees for possible electives outside of school hours activities.

Paul Baltes and Austin Anderson noted a couple of needed minor edits.

Paul Baltes moved to approve the Elementary Fee Schedule as discussed with edits. Lindsay Owen & Keith Powers seconded the motion. 5-0 passed, no opposition

### 8. Review and Approve Changes to Secondary Fee Schedule

Buddy Ivie explained the changes, including that some made were required by state law.

Lindsay Owen moved to approve the Secondary Fee Schedule as discussed. Paul Baltes seconded the motion. 4-0 passed, Keith Powers was unable to vote due to technical difficulties.

### 9. Review and Approve Changes to SHINE Policy

Buddy Ivie summarized the function and the need for this new policy.

Paul Baltes moved to approve the SHINE Policy as presented.

Lindsay Owen seconded the motion. 5-0 passed, no opposition

At this time in the meeting (10:30AM), Austin Anderson announced a ten-minute break.

#### 10. Fiscal year 2025 Budget Update

Chris Helvey summarized and reviewed the FY 2025 Budget and in the same discussion, also reviewed the prospective 2026 Fiscal Year Budget. Items discussed included student count, allotment memo, full time positions cut, teacher salaries, advertisement costs, and cost per student analysis.

Rex Galbraith led a discussion regarding negotiating with vendors.

Paul Baltes moved to approve the final FY 2025 Budget for FPA as presented.

Keith Powers seconded the motion. Roll Call Vote: 5-0 passed, no opposition.

#### 11. Approve or Deny 2026 Fiscal Year Budget

Keith Powers moved to approve the 2026 Fiscal Year Budget as presented.

Lindsay Owen seconded the motion. Roll Call Vote: 5-0 passed, no opposition.

#### 15. The Governing Board may consider a motion for a Closed Meeting in accordance with The Utah Open and Public Meetings Act for purposes outlined in Utah Code\*

Austin Anderson explained that the remainder of the agenda would be discussed in a Closed Meeting.

Lindsay Owen moved to enter a Closed Meeting at 11:51AM.

Keith Powers seconded the motion. Roll Call Vote 5-0 passed, no opposition

#### 12. ERC Update

#### 13. Executive Director Contract

#### 14. Board Assessment and Goals Review

#### 16. Adjourn

Governing Board returned to public session at 1:42PM.

Keith Powers moved to adjourn at 1:43PM.

\*The Freedom Preparatory Academy Governing Board may consider a motion to close the meeting to hold a strategy session to discuss the purchase, sale, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual or individuals or discuss pending or reasonably imminent litigation in conformance with § 52-4-204 and 52-4-205 et. Seq., Utah Code Ann.