

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 16, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider, Auditor Keri Pallesen, and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:20 am by Board Member Tippetts.

Present In Person: Gary Boyd, Bret Reynolds, Jesse Platt

Present Online or by Phone: Mechelle Miller, Jordynn Hewitt, Trevor Brooksby

Approve MBA Minutes: The minutes from Tuesday Sept 2, 2025 were available for review. Board Member Asay motioned to approve the minutes for Sept 2, 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant, New Clinic, RDA & MBA: A brief update was given on the Water Treatment Plant, and also on the new Clinic. Things are moving forward.

Legislation: Board Member Jack Lytle gave an update on the PILT. It was good to bring this forward again. There were 6 that flew back for the meeting. It was a positive experience.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary & MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to accept the MBA Cash Summary and MBA Accounts Receivable Report as being reviewed from September 12, 2025. Board Member Asay seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Disbursement Listing: The MBA Disbursement Listing was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to accept the MBA Disbursement Listing as being reviewed from September 4, 2025 in the amount of \$24,701.72 for Daggett County MBA. Board Member Tippetts seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request, Correspondence / Calendar: No updates at this time.

There was a need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:46 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle