

DAGGETT County MUNICIPAL BUILDING AUTHORITY
Tuesday September 23, 2025 AT 9:15 A.M.
Daggett County Courthouse (95 North 1st West; Manila, UT 84046)
Public Access Is Available Through Electronic Means At
meet.google.com/ewi-tjqt-axg

9:15 A.M. STANDING BUSINESS

- A. Welcome And Introduction Of Those Attending Electronically By Name
- B. Review of Minutes
- C. Issues Updates – Discussion Only
 - a. Water Treatment Plant Project
 - b. New Clinic Building Project
 - c. Legislation Discussion
- D. Citizen Comments - 5 minutes
- E. MBA Cash Summary Report & MBA Accounts Receivable Report
- F. MBA Open Invoice Register & Reimbursement Register
- G. MBA Disbursement Listing
- H. MBA Purchase Requests
- I. MBA Correspondence – Discussion Only
- J. MBA Calendar Review

POLICY AND LEGISLATION

- 1. Discussion And Consideration Of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC)

Closed Session For Discussion Of Items Permitted By §52-4-205 Of State Code**

Draft Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, September 16, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippetts, Randy Asay and Jack Lytle attended in person. Attorney Kent Snider, Auditor Keri Pallesen, and Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:20 am by Board Member Tippetts.

Present In Person: Gary Boyd, Bret Reynolds, Jesse Platt

Present Online or by Phone: Mechelle Miller, Jordynn Hewitt, Trevor Brooksby

Approve MBA Minutes: The minutes from Tuesday Sept 2, 2025 were available for review. Board Member Asay motioned to approve the minutes for Sept 2, 2025. Board Member Lytle seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant, New Clinic, RDA & MBA: A brief update was given on the Water Treatment Plant, and also on the new Clinic. Things are moving forward.

Legislation: Board Member Jack Lytle gave an update on the PILT. It was good to bring this forward again. There were 6 that flew back for the meeting. It was a positive experience.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary & MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to accept the MBA Cash Summary and MBA Accounts Receivable Report as being reviewed from September 12, 2025. Board Member Asay seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Disbursement Listing: The MBA Disbursement Listing was provided by the Auditor's Office and reviewed by the Board Members. Board Member Asay motioned to accept the MBA Disbursement Listing as being reviewed from September 4, 2025 in the amount of \$24,701.72 for Daggett County MBA. Board Member Tippetts seconded the motion. Board Members Voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Purchase Request, Correspondence / Calendar: No updates at this time.

There was a need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:46 am.

DRAFT

Municipal Building Authority of Daggett County

Open Invoice Register - 9/22/2025

Invoice No.	Vendor	General		Amount	Account No.	Account Name.	Description
		Ledger Date	Due Date				
HBC Center App 002	Hadfield Construction LLC	8/31/25	8/31/25	\$ 613,700.00			
				\$ 613,700.00	454100.740	MBA Capital outlay	
TreatmentPlant#5	Patriot Construction, LLC	9/2/25	9/2/25	\$ 65,483.50			
				\$ 65,483.50	454100.740	MBA Capital outlay	
Total				\$ 679,183.50			

GL Account Summary

\$ 679,183.50	454100.740	MBA Capital outlay
\$ 679,183.50	Total	

Municipal Building Authority of Daggett County
Disbursement Summary
Zions Checking - 09/15/2025 to 09/22/2025

Payee Name	Reference	Payment	Payment	Void Date	Void Amount	Source
No.	Date	Amount				
Jones & DeMille Engineering, Inc.	Wire	45916	\$ 81,616.44			Purchasing
Total			\$ 81,616.44		0	