

Approved

**MINUTES OF THE WORK MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON AUGUST 2ND, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 6:00
P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow

Jolene Jenkins

Scott Bevan

Darrin Rowberry (via Zoom)

Council Members Not Present: Jeff Hutchins , Jewel Allen

Appointed Officers and Employees Present:

Sherrie Broadbent, Finance Director

Heidi Jefferies, HR/Treasurer

Dan England, City Engineer

Robert Sager, Police Chief

Braydee Baugh, Recorder

Jesse Wilson, City Manager

Brett Coombs, City Attorney

Citizens and Guests Present:

There were many members of the public present in person and via Zoom

AGENDA:

1. Discussion regarding adjusting PD wages and implementing a wage schedule

Chief Sager was present for this item. Chief Sager advised the City loses 3.16 officers a year. Chief Sager advised the PD has 95% attrition. Councilmember Jenkins asked if the City completed exit interviews. Mr. Wilson advised they were completed and the majority of the attrition is related to wages. Chief Sager went over the numbers provided in Appendix A provided to the council. Chief Sager advised his proposal is to keep the current officers instead of trying to hire more. Chief Sager advised there is not a process for wages and would like to provide structure to the process. Chief Sager advised the goal is to absorb the wages from the vacancies into the wages. Mayor Critchlow advised he would like the pay schedule to be reduced from 10 years to 8 years. Mayor Critchlow asked about shift differential. LT. Watson advised the Officers are not asking for a shift differential. Mr. Wilson advised having younger officers, there were significant worker's compensation claims. Sherrie Broadbent advised Chief Sager did not want to impact other departments and has done a thorough job in researching these options.

2. Discussion regarding expansion of City Hall hours of operation and employee schedule adjustments

Heidi Jeffries represented this item. Ms. Jeffries advised the 4/10 schedule were requested by many staff members. Ms. Jeffries advised the policy related to lunch and breaks is unclear. Ms. Jeffries advised the residents would benefit from expanding hours of operation. Councilmember Jenkins asked about the modification of hours. Ms. Jeffries advised the staff would prefer the Monday-Friday schedule with staggered schedule. Mayor Critchlow asked how the checks and balances would still work with a staggered schedule. Mayor Critchlow advised he would like the City to move to an electronic form for the majority of the reasons people come to City Hall. Ms. Broadbent advised the staff wants the 4/10 schedule to work and will make it work. Councilmember Jenkins asked how the directors would address the 4/10 schedule. Mr. Wilson advised it would be to the directors' discretion. Councilmember Rowberry advised he does not think there should be an option to close City Hall one day a week but sees the need for the extended hours and supported the staff schedule changes

3. Adjourn

Motion: Councilmember Bevan made the motion to adjourn

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, "Aye", Councilmember Bevan, "Aye", and Councilmember Jenkins, "Aye". The motion carried.