

**MONTICELLO CITY COUNCIL/ MUNICIPAL BUILDING AUTHORITY MEETING**

**AGENDAS**

**Tuesday ▪ November 25, 2014 ▪ 7:00 p.m.  
17 North 100 East**

- |   |                    |
|---|--------------------|
| <b>1. Call to Order Municipal Building Authority</b>      |                    |
| <b>2. Minutes Review/Approval – November 10, 2014 (1)</b> | <b>ACTION</b>      |
| <b>3. Payment of Bills (2)</b>                            | <b>ACTION</b>      |
| <b>4. Adjourn</b>   | <b>ACTION</b>      |
| <b>5. Call to Order Monticello City Council</b>           |                    |
| <b>6. Invocation/Opening Remarks</b>                      |                    |
| <b>7. Minutes Review/Approval – November 10, 2014 (3)</b> | <b>ACTION</b>      |
| <b>8. Public Comment</b>                                  | <b>INFORMATION</b> |
| <b>9. Payment of Bills (4)</b>                            | <b>ACTION</b>      |
| <b>10. Business Incubation Update – San Juan Chamber</b>  | <b>INFORMATION</b> |
| <b>11. Consider Citizen of the Year (5)</b>               | <b>ACTION</b>      |
| <b>12. Consider Airport Tarmac Expenditure (6)</b>        | <b>ACTION</b>      |
| <b>13. Consider Purchase of Municipal Sign/Kiosk (7)</b>  | <b>ACTION</b>      |
| <b>14. Airport Courtesy Car</b>                           | <b>DISCUSSION</b>  |
| <b>15. Follow-Up Items:</b>                               | <b>DISCUSSION</b>  |
| <b>16. Governing Body/Administrative Communications</b>   | <b>INFORMATION</b> |
| <b>17. Upcoming Agenda Items</b>                          | <b>DISCUSSION</b>  |
| <b>18. Meetings</b>                                       | <b>INFORMATION</b> |
| <b>19. Adjournment</b>                                    | <b>ACTION</b>      |

Mailing/Posting Date: 11/20/14 /s/Cindi Holyoak, Recorder, CMC

**THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS**

Monticello City Council holds meetings on the 2nd and 4th Tuesdays of each month, unless otherwise posted, at the Monticello City Office, 17 N 100 E, beginning promptly at 7:00 p.m. In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5.

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**MONTICELLO MUNICIPAL BUILDING AUTHORITY MEETING MINUTES**  
**Monday ▪ November 10, 2014 ▪ 5:00 p.m.**  
**17 100 E, Monticello UT**

**1. Call to Order Municipal Building Authority**

The Municipal Building Authority Meeting was called to order by Mayor Tim Young at 5:07 p.m. The following persons were present for all, or portions of the meeting:

**City Officials**

Mayor Tim Young

**City Council**

Scott Frost

Monte Wells

Steven Duke

George Rice

Rick Clark

**Assistant City Manager:** Oliver Crane

**City Recorder:** Cindi Holyoak

**Public Works Superintendent:** Nate Langston

**Police Chief:** Kent Adair

**Visitors**

Todd Adair, Krieg Adair, Roma Young, Anna Fredericks, Danny Fredericks, Rhett Adair, Chris Adair, Art Adair, and Dorothy Pipkin-Padilla.

**2. Payment of Bills**

**MOTION was made by Councilman Scott Frost to approve the MBA bills as paid. The motion was seconded by Councilman Steven Duke and passed unanimously.**

**3. Adjourn**

**MOTION was made by Councilman Rick Clark to adjourn the Municipal Building Authority Meeting at 5:13 p.m. The motion was seconded by Councilman Scott Frost and passed unanimously.**

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

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**Monticello City**  
**General Ledger for 54 Municipal Building Authority - 11/11/2014 to 11/25/2014**

Account		Description	Debit	Credit	Balance
Date	Code				
<b>1111 - Checking MBA</b>					<b>(\$229,341.99)</b>
11/19/2014	APCK	Check # 41019 - EMPIRE ELECTRIC		42.00	(229,383.99)
11/19/2014	APCK	Check # 41020 - JONES & DEMILLE ENGINEEGING, INC		37,776.79	(267,160.78)
11/19/2014	APCK	Check # 41021 - LEGRAND JOHNSON CONSTRUCTION CO.		5,014.90	(272,175.68)
11/19/2014	APCK	Check # 41022 - WESTLAND CONSTRUCTION		277,993.04	(550,168.72)
11/19/2014	APCK	Check # 41023 - MOUNTAINLAND SUPPLY CO		1,807.22	(551,975.94)
				<b>(\$322,633.95)</b>	<b>(\$551,975.94)</b>
<b>1135 - PTIF 5188 Swimming Pool Payment</b>					<b>\$371,384.99</b>
<b>1136 - PTIF 7562 New Community Center</b>					<b>(\$227,704.87)</b>
<b>1191.1 - Restricted cash</b>					<b>\$36,460.00</b>
<b>1191.2 - Restricted cash offset</b>					<b>(\$36,460.00)</b>
<b>1325 - Note recievable - from water fund</b>					<b>\$195,905.00</b>
<b>1411 - A/R due from other governments</b>					<b>\$146,468.23</b>
<b>1601 - Construction in Progress</b>					<b>\$292,936.46</b>
<b>1610 - Land</b>					<b>\$35,297.60</b>
<b>1621 - Buildings</b>					<b>\$1,043,142.41</b>
<b>1631 - Improvements</b>					<b>\$2,206,437.58</b>
<b>1721 - AccDpn Buildings</b>					<b>(\$135,825.63)</b>
<b>1731 - AccDpn Improvements</b>					<b>(\$168,545.58)</b>
<b>1799 - MBA GFA offset</b>					<b>(\$3,290,047.12)</b>
<b>2131 - Accounts Payable</b>					<b>(\$208,550.34)</b>
11/18/2014	AP	INV: 0112220 JONES & DEMILLE ENGINEEGING, INC		37,776.79	(246,327.13)
11/18/2014	AP	INV: Billing #4 WESTLAND CONSTRUCTION		277,993.04	(524,320.17)
11/19/2014	AP	INV: S101187089.001 MOUNTAINLAND SUPPLY CO		1,410.00	(525,730.17)
11/19/2014	AP	INV: 1000188054 EMPIRE ELECTRIC		42.00	(525,772.17)
11/19/2014	AP	INV: 145702532 LEGRAND JOHNSON CONSTRUCTION CO.		5,014.90	(530,787.07)
11/19/2014	APCK	Check # 41019 - EMPIRE ELECTRIC	42.00		(530,745.07)
11/19/2014	APCK	Check # 41020 - JONES & DEMILLE ENGINEEGING, INC	37,776.79		(492,968.28)
11/19/2014	APCK	Check # 41021 - LEGRAND JOHNSON CONSTRUCTION CO.	5,014.90		(487,953.38)
11/19/2014	APCK	Check # 41022 - WESTLAND CONSTRUCTION	277,993.04		(209,960.34)
11/19/2014	AP	INV: S101211524.001 MOUNTAINLAND SUPPLY CO		119.44	(210,079.78)
11/19/2014	AP	INV: S101213659.001 MOUNTAINLAND SUPPLY CO		277.78	(210,357.56)
11/19/2014	APCK	Check # 41023 - MOUNTAINLAND SUPPLY CO	1,807.22		(208,550.34)
			<b>\$322,633.95</b>	<b>(\$322,633.95)</b>	<b>(\$208,550.34)</b>
<b>2510.1 - 2006 MBA Lease Revenue issued</b>					<b>(\$300,000.00)</b>
<b>2510.2 - 2006 MBA Lease Revenue repaid</b>					<b>\$70,000.00</b>
<b>2510.3 - 2006 MBA Lease Revenue current</b>					<b>(\$10,000.00)</b>
<b>2510.4 - 2006 MBA Lease Revenue current offset</b>					<b>\$10,000.00</b>
<b>2511.1 - 2009 MBA Swimming Pool - issued</b>					<b>(\$1,350,000.00)</b>
<b>2511.2 - 2009 MBA Swimming Pool - repaid</b>					<b>\$135,000.00</b>
<b>2511.3 - 2009 MBA Swimming Pool - current</b>					<b>(\$45,000.00)</b>
<b>2511.4 - 2009 MBA Swimming Pool - current offset</b>					<b>\$45,000.00</b>
<b>2599 - MBA LTD offset</b>					<b>\$1,490,000.00</b>
<b>2961.1 - Capital Asset Reserve</b>					<b>(\$4,876.04)</b>
<b>2961.2 - Capital reserve asset offset</b>					<b>\$4,876.04</b>
<b>2981 - Fund balance</b>					<b>(\$465,743.91)</b>
<b>3794 - Interest Income</b>					<b>(\$441.39)</b>

**Monticello City**  
**General Ledger for 54 Municipal Building Authority - 11/11/2014 to 11/25/2014**

Account		Description	Debit	Credit	Balance
Date	Code				
<b>4565.730 - Capital outlay - community center</b>					<b>\$179,067.58</b>
11/18/2014	AP	INV: 0112220 JONES & DEMILLE ENGINEERING, INC - Reimbursement #4 Engineering & Professional Services	37,776.79		216,844.37
11/18/2014	AP	INV: Billing #4 WESTLAND CONSTRUCTION - Reimbursement #4	277,993.04		494,837.41
11/19/2014	AP	INV: S101187089.001 MOUNTAINLAND SUPPLY CO - 24 N12 Ultra 65S ADS WT Pipe	1,410.00		496,247.41
11/19/2014	AP	INV: 1000188054 EMPIRE ELECTRIC - Connect Fee	42.00		496,289.41
11/19/2014	AP	INV: 145702532 LEGRAND JOHNSON CONSTRUCTION CO. - Reimbursement #4	5,014.90		501,304.31
11/19/2014	AP	INV: S101211524.001 MOUNTAINLAND SUPPLY CO - 36" CI MTR ADPT RING L-2338	119.44		501,423.75
11/19/2014	AP	INV: S101213659.001 MOUNTAINLAND SUPPLY CO - A1180 30" Water Manhole R&C	277.78		501,701.53
			<b>\$322,633.95</b>		<b>\$501,701.53</b>
<b>4600.740 - Capital outlay</b>					<b>\$193,956.70</b>
<b>4754.690 - MBA depreciation expense</b>					<b>\$16,604.28</b>
<b>Report Total:</b>					<b>\$0.00</b>

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## **MONTICELLO CITY COUNCIL MEETING MINUTES**

**Monday ▪ November 10, 2014 ▪ 5:00 p.m.**

**17 North 100 East, Monticello UT**

**4. Call to Order** - The regularly scheduled meeting of the Monticello City Council was called to Order by Tim Young at 5:13 p.m. The following persons were present for all, or portions of the meeting:

### **City Officials**

Mayor Tim Young

### **City Council**

Scott Frost

Monte Wells

Steven Duke

George Rice

Rick Clark

**Assistant City Manager:** Oliver Crane

**City Recorder:** Cindi Holyoak

**Public Works Superintendent:** Nate Langston

**Police Chief:** Kent Adair

### **Visitors**

Todd Adair, Krieg Adair, Roma Young, Anna Fredericks, Danny Fredericks, Rhett Adair, Chris Adair, Art Adair, and Dorothy Pipkin-Padilla.

**5. Invocation/Opening Remarks** - Mayor Young invited anyone in the audience or the governing body to offer a prayer or opening remarks. A prayer was given by Councilman Steven Duke.

**6. Minutes Review/Approval** - The minutes were emailed with the agendas. There were amendments to the October 28<sup>th</sup> Minutes – Councilman Clark was not present and add comment by Councilman Rice.

**MOTION was made by Councilman Steven Duke to approve the minutes for the Monticello City Council & Municipal Building Authority meetings held on October 28, 2014 and the City Council Special and Executive Sessions held on October 20, 2014. The motion was seconded by Councilman George Rice and passed unanimously.**

### **7. Public Comment**

Police Chief Kent Adair said he was there to protect his good name due to accusations by a City Councilman of a lie. He said the video recording which was posted online begins with Mayor Young asking if all your officers are up to date on certifications. Chief Adair said yes. Then in the video, Councilman Rice turned to

Mayor Young and said, "I'm sorry you asked about certifications." He then turned to Chief Adair and asked, "So everyone has Radar, Firearms, and Intoxilizer certifications, all three?" Chief Adair said "all three" was referring to the three certifications. Chief Adair said Mayor Young was talking about his officers and he was continuing the discussion with Councilman Rice. He gave a sheet showing all the officers' certifications. He encouraged the City Council to review the video and they will agree that he was answering for his officers, not for himself. He also showed minutes from an executive session where he discussed his radar certification with the Mayor and asked, "Why would I lie when it had already been discussed?" The certifications are not required to perform as a police officer and Chief Adair completed a waiver course from the Department of Public Safety. He listed the trainings needed to perform as Chief of Police. He said he has never told anyone he has had these certifications. He said what the City Council is doing is not right and it is not within the due process boundaries. He said only three people have been worried about his Intoxilizer certifications, Brad Randall, George Rice, and Monte Wells, not judges, not anyone else. He has agreed with the Mayor to get the certifications and he said he is being slandered by Councilman Wells. Mayor Young said that during the discussion he had with Chief Adair, the importance of going to the trainings was agreed upon, and he felt it should have been the end of the issue. If these trainings are desired by the Council, it should be written as a policy and directed by the Council. Councilman Wells said, in his defense, that Councilman Rice asked, and the Chief answered the way he did, and the Petroglyph responded. Councilman Wells explained that the petroglyph is his business and so I am it, and I put out what I want to put out. Councilman Rice said to Chief Adair, "When I looked at you and asked, "So everyone has the certifications?" Why didn't you clarify that then? Chief Adair said, "Why didn't you clarify? In the last two months how many times have you talked to me about this? Why haven't you talked to me about it?" Councilman Rice said, "No one will talk to you because they're afraid of you. How many speeding tickets have you written?" Chief Adair said, "If this bothers you and so many people, how many people have talked to me?" Arguing ensued between the visitors and Councilman Wells. Kim Henderson said she was highly offended by how a City Councilman was talking about a business in our community and talking to people the way he was.

**8. Payment of Bills** - Questions and answers were directed to the following bills:

- #40905 – Football and harvest fest workers
- #40911 – Foot Joy - golf course shoes inventory
- #40996 – pig farm – water meter for 4-H pigs
- #40936 – Teacher Training – Park reservation refund

**MOTION was made by Councilman Steven Duke to approve the bills as paid. The motion was seconded by Councilman Rick Clark and passed unanimously.**

**9. Consider Closed Session to Discuss Personnel Issues**

**MOTION was made by Councilman Scott Frost to move into an executive session at 5:45 p.m., for the purpose of discussing personnel issues. The motion was seconded by Rick Clark and opened for discussion.**

**Councilman Rick Clark – Aye  
Councilman Monte Wells – Aye  
Councilman Steven Duke – Aye  
Councilman George Rice – Aye  
Councilman Scott Frost – Aye**

**The motion passed unanimously.**

The Council moved back into open session at 6:24 p.m.

**10. Consider New Hire for Open Positions**

**MOTION was made by Councilman Scott Frost to open the City Manager position to applications. The motion was seconded by Councilman Rick Clark and opened for discussion.**

**Councilman Monte Wells – Aye  
Councilman Steven Duke – Aye  
Councilman George Rice – Aye  
Councilman Scott Frost – Aye  
Councilman Rick Clark – Aye**

**The motion passed unanimously.**

**11. Consider Ratification of Home Occupation 345 Uranium Drive**

**MOTION was made by Councilman Rick Clark to ratify the approval of the Home Occupation Business License for Black Oil on 345 Uranium Drive. The motion was seconded by Councilman Steven Duke and opened for discussion.**

**Councilman Steven Duke – Aye  
Councilman George Rice – Aye  
Councilman Scott Frost – Aye  
Councilman Rick Clark – Aye  
Councilman Monte Wells – Aye**

**The motion passed unanimously.**

**12. Consider Appointment of Mayor Protempore**

**MOTION was made by Councilman Rick Clark to appoint Councilman Scott Frost as the Mayor Protemp. The motion was seconded by Councilman Steve Duke and opened for discussion.**

**Councilman George Rice – Aye**  
**Councilman Scott Frost – Abstained**  
**Councilman Rick Clark - Aye**  
**Councilman Monte Wells – Aye**  
**Councilman Steven Duke – Aye**

**The motion passed unanimously.**

**13. Consider Planning Commission Assignments**

Interim City Manager Oliver Crane told the Council they have an opportunity to have the Planning Commission work on ordinances or specific assignments. Councilman Rice said the R.V. code should be looked into. Scott Frost said R.V. Park restrictions within the City limits should also be looked at to see if they are reasonable. There was no motion.

**14. Follow-Up Items:**

Emails for the Council should be sent through a city email exchange for public record retrievals.

Councilman Clark asked if the fire truck has been ordered. Interim City Manager Crane said the paperwork is almost complete and it will be ordered soon.

Councilman Clark said a citizen uses the trails at the Millsite Memorial Park frequently with dogs and reported coyotes were killed and left on the trail. Additional signage was discussed.

**15. Governing Body/Administrative Communications**

15.1 RTCA – agreement for the mill site award. They will help conduct public meetings for park development.

**16. Upcoming Agenda Items**

None.

**17. Meetings:**

**18. Adjournment**

**MOTION was made by Councilman Scott Frost to adjourn the meeting at 6:45 p.m. The motion was seconded by Councilman Steven Duke and passed unanimously.**

ATTEST: \_\_\_\_\_

Cindi Holyoak, Recorder

Minutes APPROVED by: \_\_\_\_\_

DATE: \_\_\_\_\_

Mayor Tim Young

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**Monticello City  
Check Proof List**

11/21/2014

<u>Vendor</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Payment</u>	<u>Check Total</u>
ADAIR, KENT B	11/18	11/18/2014	11/19/2014	\$36.00	\$36.00	\$36.00
AIVLES, GILBERT	145200333	11/13/2014	11/14/2014	\$111.00	\$111.00	\$111.00
ALBA, MYRIAM	Oct2014	10/31/2014	11/10/2014	\$200.00	\$200.00	\$200.00
ALERT-ALL CORP	214090391	11/14/2014	11/15/2014	\$436.74	\$436.74	\$436.74
BEH, MOSIAH CHRISTIAN	CS131200029	11/6/2014	11/7/2014	\$50.00	\$50.00	\$50.00
BLUE MOUNTAIN FOODS	0092412 0092447	10/18/2014 10/28/2014	10/28/2014 10/29/2014	\$9.16 \$3.00	\$9.16 \$3.00	\$12.16
CHOICE BUILDING SUPPLY INC.	603963	10/31/2014	11/1/2014	\$18.71	\$18.71	\$18.71
CHRISTENSEN, CINDY	jr jazz	11/14/2014	11/15/2014	\$15.00	\$15.00	\$15.00
COUNTRY COMFORT, LLC	4033 4201	7/15/2014 10/13/2014	7/16/2014 10/14/2014	\$36.50 \$36.50	\$36.50 \$36.50	\$73.00
CROP PRODUCTION SERVICES, INC	25766983 25766973	10/27/2014 10/27/2014	10/28/2014 10/28/2014	\$360.28 \$1,027.14	\$360.28 \$1,027.14	\$1,387.42
DIRECTV	24457071886	11/11/2014	11/12/2014	\$140.22	\$140.22	\$140.22
DPC INDUSTRIES INC	DE74000870-14	10/31/2014	11/1/2014	\$108.00	\$108.00	\$108.00
EFTPS	PR111414-1310	11/14/2014	11/14/2014	\$5,301.20	\$5,301.20	\$5,301.20
EMPIRE ELECTRIC	1023nov14 1029NOV14 1030NOV14 1044NOV14 1051NOV14 1052NOV14	11/7/2014 11/7/2014 11/7/2014 11/7/2014 11/7/2014 11/7/2014	11/8/2014 11/8/2014 11/8/2014 11/8/2014 11/8/2014 11/8/2014	\$25.59 \$41.71 \$15.16 \$31.13 \$16.25 \$48.28	\$25.59 \$41.71 \$15.16 \$31.13 \$16.25 \$48.28	\$178.12
EQUITABLE/EQUI-VEST	PR111414-106	11/14/2014	11/14/2014	\$679.01	\$679.01	\$679.01
FOOTJOY	5926049 5952090	10/28/2014 11/13/2014	10/29/2014 11/14/2014	\$100.98 \$142.00	\$100.98 \$142.00	\$242.98
FREEDOM MAILING SERVICES, INC	25612	11/8/2014	11/9/2014	\$375.72	\$375.72	\$375.72
FRONTIER	3497NOV14 2200NOV14	11/5/2014 11/13/2014	11/6/2014 11/14/2014	\$51.56 \$196.73	\$51.56 \$196.73	\$248.29
GETGO IMAGING, INC.	9400 9414	11/10/2014 11/19/2014	11/11/2014 11/20/2014	\$131.40 \$182.55	\$131.40 \$182.55	\$313.95
H & H PEST MANAGEMENT, LLC	29644	10/12/2014	10/13/2014	\$65.00	\$65.00	\$65.00

**Monticello City  
Check Proof List**

11/21/2014

<u>Vendor</u>	<u>Invoice No.</u>	<u>Invoice Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Payment</u>	<u>Check Total</u>
ICMA RETIREMENT TRUST - 457/PLAN 301502	PR111414-141	11/14/2014	11/14/2014	\$1,023.54	\$1,023.54	\$1,023.54
KAJ-LP FM	Nov 14	11/14/2014	11/15/2014	\$75.00	\$75.00	\$75.00
LEGRAND JOHNSON CONSTRUCTION CO.	145702359	10/14/2014	10/15/2014	\$6,034.00	\$6,034.00	\$6,934.00
	145702412	10/20/2014	10/21/2014	\$900.00	\$900.00	
LIBERTY NATIONAL	PR111414-2153	11/14/2014	11/14/2014	\$66.00	\$66.00	\$66.00
LYLE NORTHERN ELECTRIC	3239	11/1/2014	11/2/2014	\$120.00	\$120.00	\$240.80
	3253	11/3/2014	11/4/2014	\$120.80	\$120.80	
MAX TECHNOLOGY LLC	4382	11/4/2014	11/5/2014	\$279.95	\$279.95	\$279.95
MONTICELLO HOME & AUTO SUPPLY	380506	10/28/2014	10/29/2014	\$35.41	\$35.41	\$680.82
	380507	10/31/2014	11/1/2014	\$0.99	\$0.99	
	380504	10/31/2014	11/1/2014	\$11.24	\$11.24	
	380501	10/31/2014	11/1/2014	\$258.29	\$258.29	
	380883	11/6/2014	11/7/2014	\$24.82	\$24.82	
	381119	11/10/2014	11/11/2014	\$36.02	\$36.02	
	381120	11/10/2014	11/11/2014	\$25.81	\$25.81	
	381121	11/10/2014	11/11/2014	\$26.90	\$26.90	
	381117	11/10/2014	11/11/2014	\$196.37	\$196.37	
	381118	11/10/2014	11/11/2014	\$64.97	\$64.97	
MONTICELLO MERCANTILE CO	A193098	10/18/2014	10/19/2014	\$3.40	\$3.40	
MOUNTAINLAND SUPPLY CO	S101145057.001	9/9/2014	9/10/2014	\$3.82	\$3.82	\$507.06
	S101144184.001	9/9/2014	9/10/2014	\$413.48	\$413.48	
	S101206636.001	10/30/2014	10/31/2014	\$28.65	\$28.65	
	S101206746.001	10/30/2014	10/31/2014	\$4.55	\$4.55	
	S101214937.001	11/6/2014	11/7/2014	\$50.64	\$50.64	
	S101221271.001	11/12/2014	11/13/2014	\$4.47	\$4.47	
	S101229517.001	11/19/2014	11/20/2014	\$1.45	\$1.45	
OFFICE DEPOT, INC	736888171001	10/25/2014	10/26/2014	\$251.50	\$251.50	\$528.19
	736888265001	10/25/2014	10/26/2014	\$11.01	\$11.01	
	737838637001	10/30/2014	10/31/2014	\$265.68	\$265.68	
OPTUM HEALTH BANK	PR111414-2291	11/14/2014	11/14/2014	\$1,649.18	\$1,649.18	\$1,649.18
OR Dept. of Justice	PR111414-2723	11/14/2014	11/14/2014	\$135.69	\$135.69	\$135.69
QUESTAR GAS COMPANY	OCT14	11/6/2014	11/7/2014	\$833.47	\$833.47	\$858.27
	NOV POOL14	11/6/2014	11/7/2014	\$24.80	\$24.80	
SAN JUAN CLINIC	4931361	11/3/2014	11/4/2014	\$72.01	\$72.01	\$72.01
SAN JUAN CO LANDFILL OPER	22488a	10/27/2014	10/28/2014	\$172.56	\$172.56	\$172.56
SAN JUAN COUNTY WATER CONSERVANCY	338	11/4/2014	11/5/2014	\$29,500.00	\$29,500.00	\$29,500.00
SCHAFFER AUTO CLINIC	6414	10/27/2014	10/28/2014	\$495.90	\$495.90	\$580.40

**Monticello City  
Check Proof List**

11/21/2014

<b>Vendor</b>	<b>Invoice No.</b>	<b>Invoice Date</b>	<b>Due Date</b>	<b>Amount</b>	<b>Payment</b>	<b>Check Total</b>
	6545	10/31/2014	11/1/2014	\$84.50	\$84.50	
<b>SMUIN, RICH &amp; MARSING</b>	30049	10/31/2014	11/1/2014	\$10,900.00	\$10,900.00	<b>\$10,900.00</b>
<b>TAYLOR MADE GOLF COMPANY, INC.</b>	30248061	11/4/2014	11/5/2014	\$158.04	\$158.04	<b>\$950.04</b>
	30237509	10/29/2014	11/8/2014	\$792.00	\$792.00	
<b>UNIVERSAL ADCOM</b>	541026	11/4/2014	11/5/2014	\$309.50	\$309.50	<b>\$309.50</b>
<b>UTAH LOCAL GOVERNMENTS TRUST</b>	preimum	3/10/2014	3/11/2014	\$220.44	\$220.44	<b>\$220.44</b>
<b>UTAH STATE RETIREMENT</b>	PR111414-318	11/14/2014	11/14/2014	\$4,998.78	\$4,998.78	<b>\$4,998.78</b>
<b>UTAH STATE TAX COMMISSION</b>	PR111414-319	11/14/2014	11/14/2014	\$959.39	\$959.39	<b>\$959.39</b>
<b>WALTER BIRD ATTORNEY AT LAW</b>	Oct 14	10/31/2014	11/1/2014	\$1,282.50	\$1,282.50	<b>\$1,282.50</b>
<b>ZEE MEDICAL, INC.</b>	0161537195	9/16/2014	9/17/2014	\$29.99	\$29.99	<b>\$51.60</b>
	0161537598	11/17/2014	11/18/2014	\$21.61	\$21.61	
<b>Batch Total:</b>						<b>\$72,971.64</b>

5

## Cindi Holyoak

---

**From:** Oliver Crane  
**Sent:** Thursday, November 20, 2014 12:15 PM  
**To:** Cindi Holyoak  
**Subject:** FW: Citizen of the Year

Oliver Crane | Monticello City  
Interim City Manager  
o. 435-587-3727  
17 N 100 E | Monticello, UT 84535  
[www.monticelloutah.org](http://www.monticelloutah.org)

**From:** Heidi Pehrson [mailto:heidi7pehr@gmail.com]  
**Sent:** Thursday, November 20, 2014 10:56 AM  
**To:** Oliver Crane  
**Subject:** Citizen of the Year

Oliver,

Can I please nominate Carol Van Steeter as Citizen of the Year?

Carol has done so much for Monticello. As chair of the Parks and Beautification Committee and a member of the Committee for years, Carol has put her many skills to use for the City. Recently, Carol has helped the City complete the Youth Banner Project. This project took junior and high school student's artwork about "life in San Juan County" and put them on banners that line the City streets. This project has catch the eyes of many visitors. Carol was involved with every part of this large project. Writing grants, finding individual donors, contacting vendors, producing the brackets for the street polls, coordinating with City employees and so much more. Carol's leadership and generosity made this project happen. Carol is also a gifted artist and with the help of other committee members created a beautiful mural on the front of a City building. Carol also coordinates the flowers on main street; watering, planting and care of. Without Carol many projects would not happen. She truly is an asset to our community.

Thanks,

Heidi Pehrson

6

## Tarmac Budget Change

The City's portion of the existing grant is \$14,200. That should already be budgeted for. The revised City portion will be \$17,043.11, so the additional cost to the City will be \$2,843.11. That is the amount that needs to be approved to Award the project to get an extra \$25,587.95 in value.

We will most likely need to amend the budget for Capital Outlay Airport because it is so difficult to project correct costs on a project so large.



November 4, 2014

Mr. Oliver Crane  
 17 North 100 East  
 Monticello, Utah 84535

RE: U.D.O.T. No. 149608  
 Crack Seal, Fog Seal and Re-Mark Airport Pavements

Mr. Crane:

As you are aware, bids were opened on the above-noted project October 14, 2014. Five bids were received for the Crack Seal, Fog Seal and Re-Mark Airport Pavements project. A bid tabulation is attached.

The bids were reviewed for math errors, bid bonds and other items of responsiveness. All of the bids appear to be responsive.

The following table shows the relationship of the bids to the engineer's estimate:

<b>CONTRACTOR</b>	<b>SCHEDULE I</b>	<b>SCHEDULE II</b>	<b>TOTAL</b>
Maxwell Asphalt, Inc.	\$117,311.05	\$34,120.00	\$151,431.05
American Road Maintenance	\$116,114.40	\$39,806.50	\$155,920.90
Straight Stripe Painting, Inc.	\$123,333.95	\$37,784.00	\$161,117.95
Bonneville Asphalt and Repair	\$151,027.39	\$47,567.40	\$198,594.79
Intermountain Slurry Seal	\$173,142.40	\$66,857.60	\$240,000.00
<b>ENGINEER'S ESTIMATE</b>	\$97,078.25	\$28,455.00	\$125,533.25

A great deal of effort was put forward to attract bidders to this project. A total of seven sets of plans and specifications were sent out to plan rooms, potential bidders, and suppliers. The advertisement for bids for the project was published for three consecutive weeks prior to the bid opening.

Colorado  
 861 Rood Avenue  
 Grand Junction, CO 81501  
 T: 970.242.0101  
 F: 970.241.1769

The following minimum budget needs to be developed for the U.D.O.T. project No. 149608 consisting of Schedules I and II- Crack Seal, Fog Seal and Re-Mark Airport Pavements:

Arizona  
 2345 S. Alma School Road  
 Suite 208  
 Mesa, AZ 85210  
 T: 602.803.7079  
 F: 480.632.0760

	<b>Total</b>	<b>State (90%)</b>	<b>Local (10%)</b>
Schedule I:	\$117,311.05	\$105,579.95	\$11,731.10
Schedule II	\$34,120.00	\$30,708.00	\$3,412.00
Engineering:	\$18,000.00	\$16,200.00	\$1,800.00
Administration:	\$1,000.00	\$900.00	\$100.00
<b>Total:</b>	<b>\$170,431.05</b>	<b>\$153,387.95</b>	<b>\$17,043.10</b>

New Mexico  
 2305 Renard Place SE  
 Suite 210  
 Albuquerque, NM 87106  
 T: 505.508.2192  
 F: 505.508.2795

Mr. Oliver Crane  
November 4, 2014  
Page 2

To award the total of the low bid, it would be necessary for UDOT Aeronautics to increase the grant amount by \$25,587.95, and the City would need to increase the matching amount by \$2,800.00.

All of the pavements are in need of crack sealing and fog sealing, however, a possibility to reduce the cost of the project, if only the runway was fog sealed and the runway and apron crack sealed, the following minimum budget would need to be developed:

	Total	State (90%)	Local (10%)
Schedule I:	\$117,311.05	\$105,579.95	\$11,731.10
Schedule II (Crack Seal Only)	\$17,500.00	\$15,750.00	\$1,750.00
Engineering:	\$18,000.00	\$16,200.00	\$1,800.00
Administration:	\$1,000.00	\$900.00	\$100.00
<b>Total:</b>	<b>\$153,811.05</b>	<b>\$138,429.95</b>	<b>\$15,381.10</b>

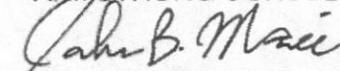
With this option, it would be necessary for UDOT Aeronautics to increase the grant amount by \$10,629.95, and the City would need to increase the matching amount by \$1,181.10.

Another much less desirable option would be to eliminate Schedule II (all of the apron work) and only perform work on the runway. This would bring the project to under budget by a total of \$6,835.60. Due to the amount of large cracks in the apron and the need to get them filled, we would not recommend this option unless UDOT Aeronautics is unable to increase the grant amount. This option also changes who the low bidder would be.

At this time, we recommend awarding Schedules I and II to Maxwell Asphalt, Inc. in the amount of \$151,431.05, upon receipt of concurrence and an increase of the grant amount of \$25,587.95 by U.D.O.T. Aeronautics. Should UDOT Aeronautics not be able to increase the grant amount by \$25,587.95, we recommend awarding Schedules I and II to Maxwell Asphalt, Inc. in the amount of \$134,811.05, upon receipt of concurrence and an increase of the grant amount of \$10,629.95 by U.D.O.T. Aeronautics.

Sincerely,

ARMSTRONG CONSULTANTS, INC.

  
John B. Manée  
Civil Engineer

cc: Matt Swapp – UDOT  
Craig Ide - UDOT



ARMSTRONG CONSULTANTS, INC.  
861 ROOD AVE.  
GRAND JCT., CO 81501

Office: (970) 242-0101 Fax: (970) 241-1769

MONTICELLO MUNICIPAL AIRPORT  
U.D.O.T. No. 149608  
ACI # 146192

BID DATE: October 14, 2014 9:00 A.M. MDT

BID TABULATION

SCHEDULE I - CRACK SEAL, FOG SEAL AND RE-MARK RUNWAY 16/34 TAXIWAY

ITEM	QUAN.	UNIT	ENGINEER'S ESTIMATE		MAXWELL ASPHALT		AMERICAN ROAD	
			UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1 Mobilization								
2 Watering	L.S.	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
3 Crack Sealing	Incidental	Incidental			Incidental	Incidental	Incidental	Incidental
4 Emulsified Asphalt Pavement Seal & Rejuvenator (with Sand)	7	Ton	\$ 3,000.00	\$ 21,000.00	\$ 1,500.00	\$ 10,500.00	\$ 4,200.00	\$ 29,400.00
5 Emulsified Asphalt Pavement Seal & Rejuvenator (without Sand)	50000	S.Y.	\$ 0.75	\$ 37,500.00	\$ 1.05	\$ 52,500.00	\$ 0.80	\$ 40,000.00
6 Pavement Markings	11,870	S.Y.	\$ 0.70	\$ 8,309.00	\$ 0.95	\$ 11,276.50	\$ 0.75	\$ 8,902.50
7 Temporary Pavement Markings	29,991	S.F.	\$ 0.35	\$ 10,496.85	\$ 0.30	\$ 8,997.30	\$ 0.50	\$ 14,995.50
8 Pavement Marking Removal	29,991	S.F.	\$ 0.30	\$ 8,997.30	\$ 0.75	\$ 22,493.25	\$ 0.40	\$ 11,996.40
	674	S.F.	\$ 1.15	\$ 775.10	\$ 6.00	\$ 4,044.00	\$ 5.00	\$ 3,370.00
			<b>TOTAL SCHEDULE I</b>	<b>\$ 97,078.25</b>		<b>\$ 117,311.05</b>		<b>\$ 116,164.40</b>

SCHEDULE I - CRACK SEAL, FOG SEAL AND RE-MARK RUNWAY 16/34 TAXIWAY

ITEM	QUAN.	UNIT	STRAIGHT STRIPE		BONNEVILLE ASPHALT		INTERMOUNTAIN SLURRY	
			UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1 Mobilization								
2 Watering	L.S.	L.S.	\$ 20,775.00	\$ 20,775.00	\$ 17,000.00	\$ 17,000.00	\$ 25,000.00	\$ 25,000.00
3 Crack Sealing	Incidental	Incidental			1,000.00	1,000.00	\$ 100.00	\$ 100.00
4 Emulsified Asphalt Pavement Seal & Rejuvenator (with Sand)	7	Ton	\$ 3,200.00	\$ 22,400.00	\$ 2,500.00	\$ 17,500.00	\$ 5,000.00	\$ 35,000.00
5 Emulsified Asphalt Pavement Seal & Rejuvenator (without Sand)	50000	S.Y.	\$ 0.87	\$ 43,500.00	\$ 1.65	\$ 82,500.00	\$ 1.15	\$ 57,500.00
6 Pavement Markings	11,870	S.Y.	\$ 0.83	\$ 9,852.10	\$ 0.98	\$ 11,632.60	\$ 1.00	\$ 11,870.00
7 Temporary Pavement Markings	29,991	S.F.	\$ 0.40	\$ 11,996.40	\$ 0.35	\$ 10,496.85	\$ 0.80	\$ 23,992.80
8 Pavement Marking Removal	29,991	S.F.	\$ 0.35	\$ 10,496.85	\$ 0.32	\$ 9,597.12	\$ 0.60	\$ 17,994.60
	674	S.F.	\$ 6.40	\$ 4,313.60	\$ 1.93	\$ 1,300.82	\$ 2.50	\$ 1,685.00
			<b>TOTAL SCHEDULE I</b>	<b>\$ 123,333.95</b>		<b>\$ 151,027.39</b>		<b>\$ 173,142.40</b>

146192  
Monticello Municipal Airport  
Monticello, UT

Bid Tabulation

ARMSTRONG CONSULTANTS, INC.  
861 ROOD AVE.  
GRAND JCT., CO 81501

MONTICELLO MUNICIPAL AIRPORT  
U.D.O.T. No. 149608  
ACI # 146192

BID DATE: October 14, 2014 9:00 A.M. MDT

**BID TABULATION**

**SCHEDULE II - CRACK SEAL, FOG SEAL AND RE-MARK APRON**

ITEM	QUAN.	UNIT	ENGINEER'S ESTIMATE		MAXWELL ASPHALT		AMERICAN ROAD	
			UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1 Mobilization	L.S.		\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 7,500.00
2 Watering	Incidental				Incidental		Incidental	
3 Crack Sealing	3	Ton	\$ 3,000.00	\$ 9,000.00	\$ 1,500.00	\$ 4,500.00	\$ 4,200.00	\$ 12,600.00
4 Emulsified Asphalt Pavement Sealer & Rejuvenator (without Sand)	20,050	S.Y.	\$ 0.70	\$ 14,035.00	\$ 1.05	\$ 21,052.50	\$ 0.75	\$ 15,037.50
5 Pavement Markings	1,910	S.F.	\$ 0.35	\$ 668.50	\$ 0.40	\$ 764.00	\$ 0.50	\$ 955.00
6 Temporary Pavement Markings	1,910	S.F.	\$ 0.30	\$ 573.00	\$ 0.85	\$ 1,623.50	\$ 0.40	\$ 764.00
7 pavement Marking Removal	590	S.F.	\$ 1.15	\$ 678.50	\$ 2.00	\$ 1,180.00	\$ 5.00	\$ 2,950.00
<b>TOTAL SCHEDULE II</b>			<b>\$ 28,455.00</b>		<b>\$ 34,120.00</b>		<b>\$ 39,806.50</b>	

**SCHEDULE II - CRACK SEAL, FOG SEAL AND RE-MARK APRON**

ITEM	QUAN.	UNIT	STRAIGHT STRIPE		BONNEVILLE ASPHALT		INTERMOUNTAIN SLURRY	
			UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1 Mobilization	L.S.		\$ 6,334.00	\$ 6,334.00	\$ 17,000.00	\$ 17,000.00	\$ 24,856.10	\$ 24,856.10
2 Watering	Incidental				Incidental		Incidental	
3 Crack Sealing	3	Ton	\$ 3,200.00	\$ 9,600.00	\$ 2,500.00	\$ 7,500.00	\$ 100.00	\$ 100.00
4 Emulsified Asphalt Pavement Sealer & Rejuvenator (without Sand)	20,050	S.Y.	\$ 0.83	\$ 16,641.50	\$ 0.98	\$ 19,649.00	\$ 4,800.00	\$ 14,400.00
5 Pavement Markings	1,910	S.F.	\$ 0.40	\$ 764.00	\$ 0.35	\$ 668.50	\$ 1.15	\$ 23,057.50
6 Temporary Pavement Markings	1,910	S.F.	\$ 0.35	\$ 668.50	\$ 0.32	\$ 611.20	\$ 0.80	\$ 1,528.00
7 pavement Marking Removal	590	S.F.	\$ 6.40	\$ 3,776.00	\$ 1.93	\$ 1,138.70	\$ 3.00	\$ 1,770.00
<b>TOTAL SCHEDULE II</b>			<b>\$ 37,784.00</b>		<b>\$ 47,567.40</b>		<b>\$ 66,857.60</b>	

**ENGINEER'S ESTIMATE**  
\$ 125,533.25

**MAXWELL ASPHALT**  
\$ 151,431.05

**AMERICAN ROAD**  
\$ 155,970.90

**STRAIGHT STRIPE**  
\$ 161,117.95

**BONNEVILLE ASPHALT**  
\$ 198,594.79

**INTERMOUNTAIN SLURRY**  
\$ 240,000.00

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## Municipal Sign

Having a sign for to notify citizens of meetings and hearings is the most effective way I know how to advertise. I recommend we purchase a sign. The sizes and features are flexible. We have \$10,000 available for building such a sign. The sign would go on in the rock area on the south end of the city offices.



Website: [www.stewartsigns.com](http://www.stewartsigns.com)  
 Phone: 1-800-237-3928  
 Fax: 1-941-378-2765  
 Address: 2201 Cantu Ct. Suite 215  
 Sarasota, FL 34232

Home » Changeable Letter Signs »

## Extended Message Area Signs

Our Extended Message Area signs offer the maximum amount of space for your changeable message! Select from one of these models if you require longer messages or larger letter sizes.

Each sign comes standard with a locking vandal cover made of the same **graffiti and UV resistant Makrolon SL®** found in our sign faces. These vandal covers prevent the theft of letters and rearrangement into inappropriate messages.

Please view the tabs below or contact us for more information.



*We have already told two others where we purchased the sign. We've gotten good response from local businesses and people about the sign. Every body likes it!*

Jane Jenkins  
 Adventures Enterprises Inc  
 Petersburg, IN

[Read More](#)

### Extended Message Area

- ✓ Maximum area for changeable message
- ✓ Locking vandal cover made with Makrolon SL® and opens to a full 90°
- ✓ *Glide & Lock®* support system keeps vandal cover safe when opened
- ✓ Full complement of letters, numbers & punctuation included
- ✓ Lifetime warranty

### More Info

- ▶ [Changeable Letter Size Selection Chart](#)

### Find Us in Your Area!

We have a presence across the country & around the world.

City, ST or Zip

### Local Area Representative

Kimberly Thrasher  
 1-888-237-3928 x243  
[kthrasher@stewartsigns.com](mailto:kthrasher@stewartsigns.com)



*I look forward to working with you on your new sign project!*



Bids  
 Will be available for Tuesday Mtg.

Photos | Features | Sizes | Options

### Courier All Message Area Face

Our Courier model has no identification area, leaving the entire sign face available for changeable letter messages. The Courier is a great option when adding to a location with existing identification signage.

Many sizes and mounting methods are available. Please contact us for more information and options.



### Changeable Letter Sizes (Announcer Model)

Below are the letter size options for the Announcer. The number of letters per row is approximate; actual numbers will vary based on which letters and how many spaces are used.

Letter Size & Traffic Speed	Announcer Cabinet Size				
	3'6"x5'	3'9"x8'	4'x5'	4'x6'	4'x8'
3" Letters Up to 15mph	5 rows 27 letters/row	-----	-----	-----	-----
4" Letters Up to 30mph	4 rows 20 letters/row	4 rows 33 letters/row	4 rows 20 letters/row	4 rows 25 letters/row	4 rows 33 letters/row
6" Letters Up to 45mph	3 rows 14 letters/row	3 rows 23 letters/row	3 rows 14 letters/row	3 rows 17 letters/row	3 rows 23 letters/row

Letter Size & Traffic Speed	Announcer Cabinet Size				
	5'x8'	5'x10'	6'x8'	6'x10'	6'x12'
4" Letters Up to 30mph	5 rows 33 letters/row	5 rows 42 letters/row	-----	-----	-----
6" Letters Up to 45mph	4 rows 23 letters/row	4 rows 29 letters/row	5 rows 23 letters/row	5 rows 29 letters/row	5 rows 35 letters/row
8" Letters Up to 55mph	3 rows 18 letters/row	3 rows 23 letters/row	4 rows 18 letters/row	4 rows 23 letters/row	4 rows 28 letters/row
10" Letters Up to 70mph	-----	-----	3 rows 15 letters/row	3 rows 19 letters/row	3 rows 22 letters/row

### Changeable Letter Sizes (Envoy Model)

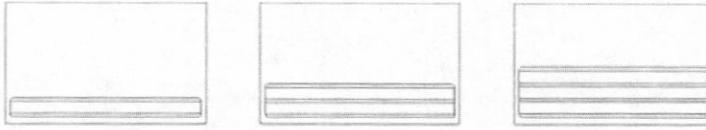
Below are the letter size options for the Envoy. The number of letters per row is approximate; actual numbers will vary based on which letters and how many spaces are used.

Letter Size & Traffic Speed	Envoy Cabinet Size		
	5'3"x8'	6'3"x8'	6'6"x10'
4" Letters Up to 30mph	4 rows 33 letters/row	5 rows 33 letters/row	5 rows 42 letters/row
6" Letters	3 rows	4 rows	4 rows

Up to 45mph	23 letters/row	23 letters/row	29 letters/row
8" Letters	-----	3 rows	3 rows
Up to 55mph		18 letters/row	23 letters/row

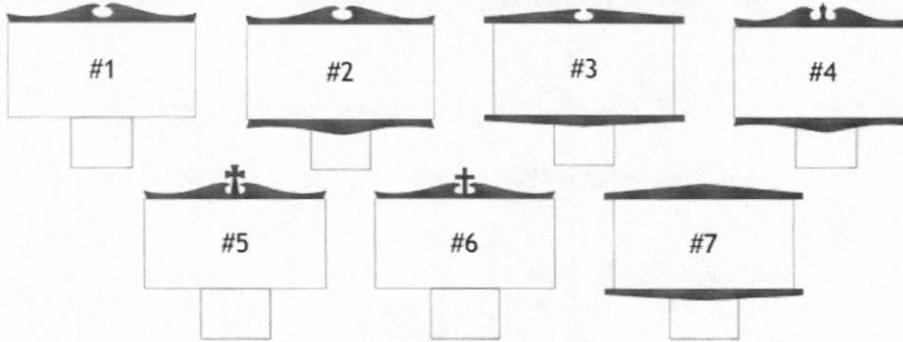
**Alternate Face Options**

We also offer changeable letter tracking attached directly to the sign face with our Signature model. Please contact us for more information about this option.



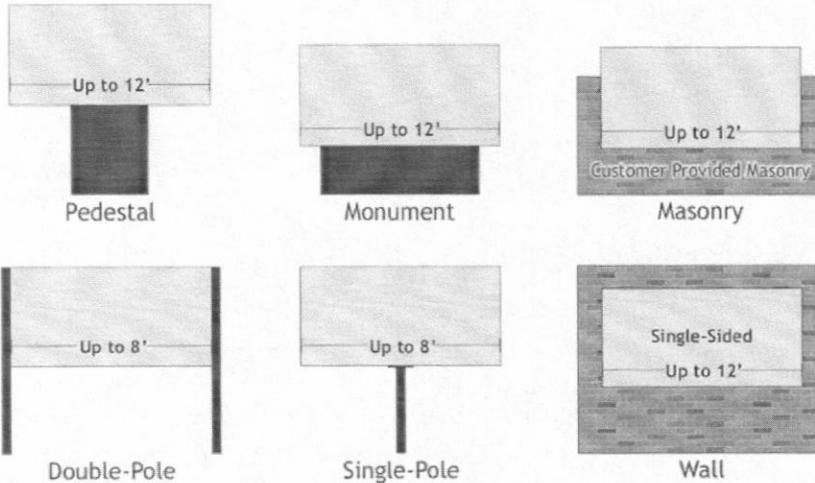
**Trim Options (Announcer Only)**

Enhance the profile of your sign and complement your architecture with one of our trim options. Trim pieces utilize the same rust-proof aluminum and TCI powder-coat finish as the rest of the sign cabinet.



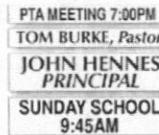
**Mounting Options**

Our mounting options range from free-standing to wall and masonry mounted signs. Our most popular mount, the Pedestal, gives your sign a more substantial and professional appearance. Custom mountings and leg heights are available. Please speak with a Stewart representative for more information.



**Word Panels**

Stewart offers customized word panels that fit within the letter tracking of your sign. Announce people, times and regular events on a single piece that can be easily added, moved and removed as needed. Panels are available as single or double lines of text, and can be any length up to the width of your changeable letter area. Panels are made of the same durable material as the changeable letters, with silk screened black text.



You may also wish to view our graphics & color options.

To receive a catalog, pricing information and a **FREE artist rendering** of a sign designed for your needs, just request a Quick Quote!

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