



**Wasatch County Library
Library Board Meeting Minutes
Friday, August 15, 2025**

Hybrid meeting: Electronic meeting held via Zoom, with in-person anchor location in the Board Room, Wasatch County Library.

In attendance in person: Amber Koecher, Vice Chair/Chair Elect; Mitzi Nelson, Secretary; Angela Edwards, Assistant Library Director; Juan Lee, Library Director; and Carrie Luke, Library Marketing Specialist. Danny Goode, Board Chair arrived after start of meeting.

In attendance virtually: Luke Searle, County Council; Cristina Spicer, Board Member at Large.

Excused: None.

1. Call to Order & Welcome: 2:34 PM – Amber Koecher, Vice Chair/Chair Elect.

2. Public Comment: None.

3. Approval of Minutes

- **MOTION** to approve the Minutes of the regular Board meeting held on July 18, 2025, made by Cristina. Seconded by Mitzi. Approved.

4. Consent Agenda Items

- **Library Director's Report.** Juan presented highlights of July library activities. Library Board expresses appreciation to staff for programs/outreach and for their dedication and involvement.
- **Report of Year-to-date Expenditures: June and July expenditure reports presented.** Juan will be talking with county and making changes to the report form.

5. Business

- A. **INTRODUCTION:** New staff member – Carrie Luke (Library Marketing Specialist). Carrie was welcomed. Carrie introduced herself and outlined her responsibilities at the library.
- B. **FOLLOW UP AND DISCUSSION:** Juan gave update on the Needs Assessment for the Library. Juan will adapt the County's Need Assessment statement to be appropriate for the Library. The Library Needs Assessment would be best presented in coordination with the Senior Center under the new Parks and Recreation Director and Senior Center Director.

Library Awareness in Community: Juan, Angela and Library Staff are making good efforts to connect with the county government groups, the Chamber of Commerce and libraries in our consortium group Duchesne and Uintah Libraries. This is helping to keep the Library to become a more visible part of the County.

- C. **UPDATE:** Juan updated the Board on the progress with the new LAB – Library Adventure Base. He went over the meaning of the name, the LAB’s vision for the users, the LAB management, the new resources already available – sound booth, activity kits to check out and what is coming up.

6. Call for Agenda Items for Next Meeting

- A. Update on Needs Assessment for County - Juan.
- B. Outside space options for programming.
- C. Letter of support for Juan to Heber for his evaluation.

MOTION to adjourn the meeting at 3:44 PM made by Cristina. Seconded by Danny. Passed.

Next meeting: Friday, September 19, 2024, 2:30 PM.

APPROVED