



Midway Sanitation District

MIDWAY SANITATION DISTRICT REGULAR MEETING MINUTES

Monday, August 11, 2025, 3:00 p.m.
Midway Sanitation District Offices
75 North 100 West, Midway, Utah

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, August 11, 2025, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway Sanitation District Offices Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order, Opening Remarks or Invocation

Roll Call:

Don Huggard, Chairman	Wes Johnson, District Engineer
Clair Provost, Vice-Chairman (arrived at 3:09pm)	Becky Wood, Manager
Celeste Johnson, Mayor, Trustee (arrived at 3:06pm)	

Excused:

Eric Mecham, Public Works

General Consent Calendar

- a. Agenda for the August 11, 2025, Regular Meeting
- b. Minutes of July 14, 2025 Regular Meeting
- c. Warrants & Financials

Note: Copies of items a, b and c are contained in the supplemental file. Becky Wood also submitted 3 additional invoices for approval with tonight's warrant list: Caselle, Inc. in the amount of \$261.23, Timp Engineering in the amount of \$7,377.00 and Heber Valley SSD in the amount of \$75,173.18.

Motion: *Celeste Johnson made a motion to approve the agenda, minutes, warrants and financials with the additional invoices. Don Huggard seconded the motion that carried with all members voting aye.*

Annual Audit Report Presentation (Ben Probst):

Ben Probst reported on the 2024 Audit of the District (See copy of Audit Report in supplemental file). He noted that the district was in overall good financial shape having no debt, plenty of liquid assets and no findings to be corrected.

Motion: Clair Provost made a motion to accept the 2024 Auditors Report. Celeste Johnson seconded the motion that carried with all members voting aye.

Resolution 2025-03 (Updates of District Documents): The board discussed updates to district documents including Midway Sanitation District Contracted City Employees Interlocal Agreement/Policy, District Policies & Procedures & District Bylaws. The board questioned actual amounts of equipment usage and would like further research completed. The board noted that they would like to review this as soon as possible and have the updated agreement(s) in effect on January 1, 2026.

Motion: *Clair Provost made a motion to table the review of district documents for more research to be completed on the Interlocal Agreement between Midway Sanitation District and Midway City before having the attorney look over. Celeste Johnson seconded the motion that carried with all members voting aye.*

Motion: *Celeste Johnson made a motion to go into a closed session. Don Huggard seconded the motion that carried with all members voting aye.*

Closed Executive Session to Discuss Pending or Reasonably Imminent Litigation, Purchase, Exchange or Lease of Property and/or the Character, Professional Competence or Physical or Mental Health of an Individual

Motion: *Clair Provost made a motion to go out of closed session and back into open session. Don Huggard seconded the motion that carried with all members voting aye.*

Engineering Report: Wes Johnson updated the board on the monthly flows and JSSD line flow with minimal amounts.


Manager Report: Becky Wood updated the board on the upcoming GIS multi-utility website currently being built.

Trustee Reports: Celeste Johnson discussed the Heber Mayors' Sewer Summit to be held by local collection and treatment plants to discuss capacity and direction from Wasatch County.

Adjourn:

Celeste Johnson made a motion to adjourn the meeting at 5:29p.m. Clair Provost seconded the motion that carried with all members voting aye.


Don Huggard, Chairman


Becky Wood, District Clerk