

# Bridge Elementary Board of Directors Meeting

**Date:** August 19, 2025

**Location:**

<https://zoom.us/j/99737499735?pwd=1I1SI9m6TSDQ6R3gxzeirCdhb82ysw.1>

**Board Member Present:** Trent Ady, Marianne Henderson, Lance Eastman

**Others Present:** Janey Stoddard, Lalani Williams, Sara Tucker, Steve Finley and Ron Hubbard



## MINUTES

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### CALL TO ORDER

At 5:10 Marianne Henderson called the meeting to order.

### CONSENT ITEMS

- July 22, 2025, Board Meeting Minutes  
*Marianne Henderson made a motion to approve the July 22, 2025, Board Meeting Minutes. Lance Eastman seconded the motion. The motion passed unanimously. Votes were as follows: Aye; Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady.*

### VOTING & DISCUSSION ITEMS

- Director's Report  
Janey Stoddard  
Bond Statements have been transitioned. Financial Systems are about 95% complete. Payroll and billing is complete and in control at the school. Control has been given back to the school and the Board. The impact of AW has still brought challenges. The AW itemized list was very helpful. Janey has continually researched what companies that work with Bridge. Medical and Dental has been approved today. 401K is in process with the State Charter Board. Help side has shut down the management tools for the school. Payroll has been processed with the new company. Five employees were impacted with errors but they have been resolved. Janey is daily checking in with Red Apple with trainings on the new systems. Red Apple has been very supportive.

Trent asked for clarification for the 5% that has not been completed. Janey explained that US Bank is still requiring a new form to be completed. Also, Bridge is working on the 401K program for employees. Multiple Board Members will be added to the Bond. The school owns the school domain name. Those that should not have access to the websites have been removed. FrogTummy has been very helpful with the transition. The documents from AW are only available until Dec. Janey went over the information that

was sent from AW. Roger Simpson at AW has been helpful to send documents as well. Janey is working on downloading all of the documents from AW since they will expire. The school plans to keep at least 10 years of data. Enrollment projections are spot on. Staff orientation has been completed. Back to School night was greatly supported- so many donations from our parents. Finalized cafeteria and walking routes. Administration has started to organize keys/school access cards for school safety. Computers and IPADs have been inventoried. Staff Behavior training will take place in Sept per the State requirements. With student's behavior increasing the training is for Teachers to have the skill sets necessary. Tier 1 classroom management is a focus of admin; this will handle 80-85% of behaviors. Susan and Sara are working on a leadership opportunity for "Frog Squad" involving the students. Admin is looking to make improvements with the BASE program to make it more smooth for adults and students. With year 5, admin have taken a walk around the school and create a maintenance plan for the future. School Guardian is in process- although it is slowly moving forward. Trainings must be completed for this position.

Janey highlighted staff member, Susan Lindsay, Vice Principal. Susan has taught for over 19 years. Susan has a love for those older and younger. Susan loves to watch students learn. Our staff feels that she is an exceptional caregiver. Susan is always willing to jump in to help in anyway. Bridge is fortunate to have Susan. Lance expressed his gratitude for Susan's impact on the school.

Steve Finley has joined meeting.

- Principal's Report

Sara Tucker

556 students registered. Ad to be posted on social media. Back to school night was a great success. Parents were waiting 45-60 minutes to enter BTS night. Lobby has a few changes- bulletin boards has been added for a Spotlight and Parent News. The Lost and Found has been moved to the lobby vs outside the school. The new Facebook and Instagram pages have been implemented. So far, 267 followers. First day of school was exhausting- Susan and Sara wanted to build a different way to have the students feel community. Multiple staff members cheered with music, pom poms and excitement. Assessments are in full swing. Great things are happening. We are learning our new bullfrogs.

- Academica West Invoice

This item was tabled from last month. Further information was requested from Academica West President Matt Mouritsen. There were some questions about the invoice and the breakdown of transition services.

Janey feels that Bridge is in a good spot. Lance asked if Janey felt that she was able to get the information needed from AW. Administration feels that we are in a great place, however disappointed with some of the information from AW. Janey and Steve from Red Apple have reached out to Roger at AW for a bit of information. Marianne mentioned that she would have appreciated a more comprehensive break down from Matt M. Marianne and Lance appreciated Hannah and the help that she was to the Board. Steve indicated that the amount charged was a little less than what was the typical rate. Trent has reviewed the document. By the time that Bridge received this information from Matt, Janey felt more comfortable with what needed to happen. Janey mentioned that the team, Sara, Susan and Lalani have been helpful with this process. As questions arise, admin will find the answers the best possible. Lance mentioned that the data belongs to Bridge and should be given to Bridge, not controlled by Academica West. The transition will make us stronger. Sara and Janey have gained more knowledge with this process. Moving forward, Bridge will take greater ownership of information in the future. Payroll, 401 k is now under the school EIN. Board Members were disappointed in AW however they will approve to pay the invoice.

*Lance Eastman made a motion to approve the Academica West invoice. Trent Ady seconded the motion. The motion passed unanimously. Votes were as follows: Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.*

- Future Board Meeting Dates

The Board meeting on September 16<sup>th</sup>. Three Board members are necessary for a Board Quorum.

- Financial Report

Steve Finley

Lance, Ron, Janey and Steve are coordinating dates for financial meetings. Meetings will be held one week before the Board Meeting. \$100, 000 to \$200,000 should be available for savings according to Steve's best guess. Operating margin is healthy. Building Payment is lower than the State. On July 30<sup>th</sup>, High Cash was \$1.2 Million in reserves. Forecast is set on 557 enrollments. Steve is waiting for the AFR from AW. Health Insurance was a pretty small number- 13 employees, which is very manageable. Unemployment insurance was very high. Steve reviewed multiple charges that have been processed and paid. Bond payments are entered for this year as well as next year. Lance encouraged Janey to use funds to help with the classrooms and teachers. Significant

raises were given to staff members. Janey feels that it was needed and appreciated. This will ultimately help with retention. Bonus has been authorized from the State. Professional Time has been approved by the State. Teacher support has increased. Lance feels that this administration is taking the school funds to help in the classroom and assist teachers. The school is still in a good place financially moving forward.

## **CLOSED SESSION**

*At 6:30 Trent Ady made a motion to enter a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a)., located on Zoom. Lance Eastman seconded. Motion passed unanimously. Votes were as follows: Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.*

## **ADJOURN**

*At 6:43 Marianne Fredrickson made a motion to come out of closed session and adjourn. Lance Eastman seconded. Motion passed unanimously. Votes were as follows: Lance Eastman, Aye; Marianne Henderson, Aye; Trent Ady, Aye.*

## **CALENDARING**

o Next Board Meeting September 16, 2025 at 5:00pm.