

**UTAH PROFESSIONAL ENGINEERS AND
PROFESSIONAL LAND SURVEYORS
LICENSING BOARD**

Electronic Meeting

July 16, 2025 | 9:00 a.m.

CONVENED: 9:04 A.M.

ADJOURNED: 9:47 A.M.

Bureau Manager:
Board Secretary:

Stephen Duncombe
Nicole Herrera

Board Members Present:

Arthur LeBaron, Chair
Lisa Zundel
Stephen Connor
James Pitkin
Chris Kobayashi
Jessica Chappell

Board Members not Present:

Jeff Whitney

DOPL Staff Present:

Sicily Hill, Compliance

ADMINISTRATIVE BUSINESS:

Approval of Minutes:
TIME: 3:05

The minutes dated May 21, 2025 were reviewed. Mr. Connor made a motion to approve the minutes as written. Mr. Pitkin seconded the motion. The motion passed unanimously.

Elect Board Chairperson
TIME: 4:10

Ms. Chappell nominated Mr. LeBaron as chairperson. Mr. Kobayashi made a motion to approve Mr. LeBaron as chairperson. Ms. Zundel seconded the motion. The motion passed unanimously.

Investigations Report

TIME:

Mr. Main was unable to attend the meeting.

Compliance Reports

TIME: 7:40

Ms. Hill provided an update to the board. Item noted with no action taken.

Outreach Report

TIME: 8:00

Ms. Lewis was unable to attend the meeting. Mr. LeBaron updated the board on NCEES honor cords at graduation. Utah has 100% participation.

Education and Enforcement Fund

TIME: 8:38

Mr. Duncombe provided the Board with an updated report on the fund and current licensee numbers. Item noted with no action taken.

TOPICS FOR DISCUSSION:

DECISIONS AND RECOMMENDATIONS

ETHICS DISCUSSION:

TIME: 10:30

Ms. Chappell would like to have an investigator come to the next meeting. The board has some questions about the investigative process.

NUCLEAR PE EXAM BEING DISCONTINUED:

TIME: 16:00

Ms. Chappell wanted to discuss with the board how Utah should vote at the next NCEES meeting. NCEES is proposing to discontinue the Nuclear PE Exam. Mr. LeBaron will decide at the meeting once he receives additional information.

BOARD OPENINGS:

TIME: 32:56

Mr. Duncombe reminded the board that Mr. Connor has termed out. He can attend until December. There has been 1 resume sent to the governor's office.

HOUSE BILL 160:

TIME: 33:55

Mr. Duncombe reviewed the rule change to R156-22-302c. The rule will no longer require Land Surveyors to attend an accredited education program. The board acknowledged the changes, as the rule must align with statute. Ms. Zundel made a motion to accept the changes. Mr. Connor seconded the motion. The motion passed unanimously.

Next Board Meeting:

September 17, 2025 9:00 a.m.

ADJOURN:

Adjourned at 9:47 A.M.

Note: This report is not intended to be a verbatim transcript, but is intended to record the significant features of what was discussed in the meeting. Discussed items are not necessarily arranged in chronological order.

09/21/2025

Date Approved

Chairperson, Utah Professional Engineers and Professional Land Surveyors Board

09/22/2025

Date Approved

Stephen Duncombe

Bureau Manager, Division of Professional Licensing

