CLINTON CITY COUNCIL AGENDA
2267 N 1500 W Clinton, UT 84015

SEPTEMBER 23, 2025

Live stream can be found on YouTube at youtube.com/@ClintonCityUtah

This meeting may be attended electronically by one or more members.

Mayor Stanger

Councilmember Arave
Dougherty
Searle
Gray
Tyler

6:00 PM REGULAR CITY MEETING

1. Call to Order
2. National Anthem performed by Parkside Elementary School Choir
3. Roll Call

PUBLIC INPUT

Any public member who wishes to address the Council shall, prior to the meeting, sign the "list to present" with the Clerk of the Council. They will be allowed up to three minutes to make their presentation. The public comment portion of the meeting will not exceed 30 minutes. Please send requests to ltitensor@clintoncity.com or call 801-614-0700. According to the Utah State Code, the Council cannot act on items not advertised on the agenda.

CONSENT AGENDA

a. Approval of Minutes: September 9, 2025 CC Meeting & Work Session
b. Approval of Accounts Payable: None
c. Purchase of Vehicle Public Works – 2025 F150 Super Cab

BUSINESS

a. **Ordinance 25-05** FY 2026 Fee Schedule Update
b. Personnel Policy Updates
c. Resolution 13-25 Water Bond Full Parameters
d. **Resolution 12-25** Impact Fee Analysis and Rate Studies

OTHER BUSINESS

a. Planning Commission Report
b. City Manager's Report
c. Staff Reports
d. Council Reports on Areas of Responsibility
e. Mayor's Report
f. Action Item Review

ADJOURN

ADJOURN

Dated the 18th day of September 2025
/s/Lisa Titensor, Clinton City Recorder

- ***Supporting documentation for this agenda is posted on the Clinton City website at www.clintoncity.com and on the Utah Public Notice Website www.utah.gov/pmn***
- ***In compliance with the American with Disabilities Act, individuals needing special accommodation (including auxiliary communicative aids and service) during the meeting should notify Lisa Titensor, City Recorder, at (801) 614-0700 at least 24 hours prior to the meeting.***
- ***This meeting may involve electronic communications for some members of this public body. The anchor location for the meeting shall be the Clinton City Council Chambers at 2267 N 1500 W Clinton UT 84015. Elected Officials at remote locations may be connected to the meeting electronically to participate.***
- ***Notice is hereby given that by motion of the Clinton City Council, pursuant to Utah State Code Title 52, Chapter 4 sections 204 & 205, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.***
- ***The order of agenda items may change to accommodate the needs of the city council, staff and/or public***

CLINTON CITY COUNCIL MEETING MINUTES

Date: September 9, 2025

Time: 6:00 PM

Location: 2267 N 1500 W, Clinton, UT 84015

Mayor: Brandon Stanger

City Council: Spencer Arave, Marie Dougherty, Austin Gray, Dane Searle, Gary Tyler

Staff: City Manager Trevor Cahoon, Chief Financial Officer Aaron Price, Police Chief Shawn Stoker, Treasurer Steve Hubbard, Public Works Director David Williams, Fire Chief Jason Poulsen, Recreation Director Brooke Mitchell

Attendees: Dereck Bauer, Hannah Klebe, Mary Frederickson, Bev Lambdin, Kirby Crowley, Terry Tremea, Chandra Weisbecker, C Johns, Rowan Johns, Wendy Tremea, Jennifer Christensen, Adam & Deanna Larsen, Russell Arave, Richard Lee, Kathy Ostberg,

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CALL TO ORDER

Mayor Stanger called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE & INVOCATION or THOUGHT

Councilmember Gary Tyler led the pledge of allegiance and offered a prayer

ROLL CALL

Mayor Stanger, Councilmembers Arave, Dougherty, Gray, Searle, and Tyler were all present.

PUBLIC INPUT

There was none.

1. CONSENT AGENDA

1a. Approval of Minutes – August 26, 2025, City Council Meeting

1b. Approval of Accounts Payable – August 2025

MOTION

Councilmember Gray moved to approve the consent agenda. Councilmember Searle seconded the motion. Voting is as follows: Councilmember Arave, aye; Councilmember Dougherty, aye; Councilmember Gray, aye; Councilmember Searle, aye; Councilmember Tyler, aye.

2. BUSINESS ITEMS

2a. FIRE DEPARTMENT BADGE PINNING

Fire Chief Poulsen introduced and welcomed each of these individuals and invited their person of choice to come up to assist with the badge pinning.

- Deputy Fire Chief Nick Jarvis was hired as Deputy Chief.
- Mike Jaramillo was hired as a Paramedic.
- Josh Rhees hired as Part-Time Firefighter
- Levi Blough hired as Part-Time Firefighter
- John Growcock hired as Part-Time Firefighter
- Colby Bailey hired as Part-Time Firefighter

He stated Clinton City is lucking to have them and he is looking forward to working with them.

2b. POLICE LEUITENANT BADGE PINNING

Chief Shawn Stoker stated he is pleased to announce the promotion of Jake Fowers to the rank of Lieutenant. The completed promotional process was thorough, competitive, and a clear reflection of the exceptional professionalism, leadership, and dedication demonstrated by every candidate. Lt. Fowers has continually exemplified the values and standards held as a department and city. His commitment to service, sound judgement, and strong leadership qualities will serve the citizens and department well.

Chief Stoker recognized and welcomed Deputy Chief Allred, an officer who was recently involved in a deadly police incident.

He introduced Jake Fowers as the new Clinton City Police Lieutenant

OTHER BUSINESS

Planning Commission Report

- The Planning Commission will meet on September 18, 2025 to review the Trail Point Development Agreement in West Clinton.
- The next General Plan Open House will be October 16, 2025

City Manager Report – City Manager Trevor Cahoon reported on the following:

- The part-time maintenance position will be advertised.
- The Parks and Recreation departments will be merging.
- The City will be updating their phone system at the end of October.

STAFF REPORTS

- **Fire Chief Jason Poulsen**
  - Reported the Fire Department will host a 9/11 Tribute on September 11, 2025, at 6:30 am.
  - Their Association is doing a fundraiser on Saturday for two of its members.

COUNCIL REPORTS ON AREAS OF RESPONSIBILITY

Councilmember Arave

- Expressed appreciation to staff for all they do.
- The HAFB RAB Committee will be sending out a post card to potential affected homes in Clinton.

Councilmember Dougherty

- Nothing at this time.

Councilmember Gray

- Nothing at this time.

Councilmember Searle:

- Reported that the Sewer District has a special announcement coming up.

Councilmember Tyler:

- Nothing at this time.

Mayor Stanger's Report:

- Reported on the activities of the Wasatch Front Regional Council..
- Reported Wasatch Integrated Waste Management has purchased new trailers to haul solid waste to Goshen Utah. A work session will be held in the future for recycling.
- He encouraged support of the 9/11 activities.

ADJOURNMENT

Councilmember Searle moved to adjourn. Councilmember Gray seconded the motion. All voted in favor. The meeting was adjourned at approximately 6:30 PM.

Reviewed and Approved by the Clinton City Council this 9th of September 2025

/s/ Lisa Titensor
Clinton City Recorder

CLINTON CITY COUNCIL WORK SESSION MEETING MINUTES

Date: September 9, 2025

Time: 6:35 PM

Location: 2267 N 1500 W, Clinton, UT 84015

Mayor: Brandon Stanger

City Council: Spencer Arave, Marie Dougherty, Austin Gray, Dane Searle, Gary Tyler

Staff: City Manager Trevor Cahoon, Police Chief Shawn Stoker, Public Works Director David Williams, Fire Chief Jason Poulsen, Recreation Director Brooke Mitchell, Parks Supervisor Zac Martinez, Engineer Bryce Wilcox

Attendees: Terry Tremea, Adam & Deanna Larsen

CALL TO ORDER

Mayor Stanger called the meeting to order at 6:36 PM.

ROLL CALL

Mayor Stanger, Councilmembers Arave, Dougherty, Gray, Searle, and Tyler were all present.

WORK SESSION

a. RAP TAX PRIORITY DISCUSSION

The Council reviewed recommendations from the RAP Tax Committee from their presentation at the August 26, 2025 City Council meeting and discussed potential uses of RAP tax funds. Key points included:

- Parking expansion at the Civic Center to alleviate congestion during events.
- Potential development at Meadows Park and Pond Park, including irrigation, pickleball courts, and pump/jump bike tracks.
- Consideration of a dog park, with possible sites at Kestrel or Shoestring.
- Discussion of restroom improvements and year-round access at heavily used parks.
- Debate on prioritizing large projects (such as turf fields and pump tracks) versus smaller visible improvements (benches, shades, doggy stations, and cameras).

The Council expressed the importance of balancing high-visibility projects funded by RAP tax with impact fee funding for larger capital improvements.

A breakdown of potential projects and cost estimates is included as Attachment A.

b. 2026 HERITAGE DAYS WORK SESSION

Recreation Director Brooke Mitchell provided the following information in her staff report:

RECOMMENDATION:

1. The council change the name of the Clinton City summer celebration from Heritage Days to Clinton Days to better represent the type of celebration it is and unify the Clinton residents.

2. The council support the city employee's recommendations to change the event schedule for Heritage Days/Clinton Days to help keep our residents, families, police officers, fire department members, city employees, entertainers, vendors and council members safe while at the event.

SUMMARY:

For many years, our city employees have observed a recurring issue during the Heritage Days celebration, particularly around 6:00 p.m. on Saturday evening. Currently, a large influx of teenagers arrives at the park. Unfortunately, a portion of this group does not come to participate in the celebration, but to fight and damage park facilities.

These teenagers mix in with families and community members who are at the park listening to the entertainment, enjoying the activities, visiting the vendors or simply sitting on the grass waiting to enjoy the firework show. Over the years, their actions have escalated and included carrying weapons, vandalizing city property, fighting, assaulting police officers, firefighters, and other employees, as well as launching fireworks into crowds, placing residents, employees and council members at risk.

From both personal interactions and police interviews with these individuals, many of these teenagers attend events across different cities with the sole purpose of fighting. As the summer progresses, the number and intensity of these incidents typically increase. A few years ago, we moved our celebration to the beginning of summer to curb this problem, which helped, but did not fully resolve the problem.

This year, Roy City attempted a different approach by ending its celebration and clearing their park at 6:00 p.m. before the fireworks went off later that evening. While they succeeded in clearing the park, the teenagers relocated to a nearby park and started fighting there. This highlights the challenge we face in maintaining a safe and enjoyable environment for our residents. Closing the park early is not a feasible option for our city because unlike Roy City our celebration is held at the same park where the fireworks are shot off and viewed from. If we were to end the entertainment and vending early the vendors and entertainers would be trying to clean up and leave the park and at the same time residents would be coming to the park to watch the fireworks causing unsafe conditions for our vendors, residents and employees.

To address this ongoing concern, we propose we adjust our summer celebration schedule by separating the fireworks from the rest of the activities and create a seating and standing only area for viewing the fireworks. This shift may help reduce or even eliminate the unsafe conditions we have experienced for years. We have consulted with the city attorney regarding the enforcement of designated seating and standing areas for the fireworks. They confirmed that, if we provide proper notice, we can legally enforce these areas.

Our goal is to ensure that the summer celebration remains a safe and enjoyable celebration for all families and community members. We believe this proposed change is an important step toward curbing or eliminating the safety concerns we have faced in the past.

The Council discussed planning for the 2026 Heritage Days celebration. Topics included event layout, parking, and amenities to accommodate growing attendance. Councilmembers emphasized early coordination with staff and volunteers.

A DRAFT schedule for the 2026 Heritage Days Celebration is included as Attachment B.

c. COMMUNICATIONS DISCUSSION

City Manager Cahoon provided the following information in the staff report for this discussion:

RECOMMENDATION

Begin a discussion on communication expectations and limitations that we possess as a city and start understanding where we would like to see some progress being made in our outreach efforts.

SUMMARY

The City has been working to diversify communication methods to better share information and encourage community engagement. We have experimented with newsletters, email and text alerts, social media platforms, podcasts, and short videos. These efforts demonstrate recognition that residents receive information in many ways and expect timely, transparent updates from their local government.

Despite this progress, the City's overall communication efforts have been haphazard and lack coordination. Currently, communication responsibilities are spread across multiple departments and staff members without centralized oversight or a clear strategy. This "shotgun approach" has produced some successes, but it has also led to inconsistency in tone, branding, frequency, and effectiveness.

- **City Recorder's Office**: Oversees the newsletter, website, and Facebook page, and has responsibility for required noticing. Recently it was discovered that the email and text system had not been fully utilized, which is now being corrected.

- **Recreation Department**: Manages its own social media channels and email system, in addition to supporting the Recorder's office.

- **Police and Fire**: Operate separate Facebook pages focused on department-specific news and alerts.

- **Intern Support**: Helped pilot more modern formats (videos, podcasts) that added value to engagement. However, the intern's time has now ended, and there is no dedicated staff capacity to continue those efforts.

- **Elected Officials**: Both City Council members and the Mayor frequently share updates and information through their individual or official channels. This outreach is valuable and helps build direct connections with residents, but it also does not follow a unified strategy. As a result, messaging may at times be inconsistent with broader city communication or lack coordination with staff-driven efforts.

In addition, not all departments are trained on how to be effective communicators. Staff often do their best within their areas of responsibility, but without clear guidelines, training, or support, messaging can miss the mark or fail to reach the intended audience. This lack of structure also impacts the City Council, who rely on staff-prepared messaging and tools to connect with the community.

KEY ISSUES

- Decentralized communication responsibilities across multiple departments.
- Limited training in effective communication practices.
- Underutilization of existing tools (email, text, website).
- No clear accountability for communication strategy or standards.
- Loss of intern support, which had temporarily boosted outreach capacity.
- Uncoordinated messaging across both staff and elected official channels.

NEXT STEPS / DISCUSSION POINTS

Staff recommends the Council begin discussing how the City can bring more structure, consistency, and intentionality to its communications. Key questions include:

- Should the City designate a lead role or centralized responsibility for communication strategy?
- What expectations should be set for departments, staff, and elected officials when it comes to messaging, tone, and branding?
- How can we provide training and tools to ensure staff and Council are prepared to communicate effectively?
- What are our top priorities for communication (timeliness, consistency, transparency, engagement, etc.)?
- How can we make better use of platforms we already pay for (email, text, website) to maximize value?

By establishing clear expectations and building capacity, the City can move away from a piecemeal, shotgun approach toward a unified, strategic communication framework. This will not only help staff and departments but also strengthen the ability of the City Council and Mayor to connect with residents in a coordinated, effective way that builds trust and confidence in local government.

The Council discussed strategies for improving communication with residents, including potential use of digital platforms, public notices, and outreach during community events.

They also discussed the possibility of hiring a part-time communications person.

ADJOURNMENT

Councilmember Searle moved to adjourn. Councilmember Gray seconded the motion. All voted in favor. The meeting was adjourned at approximately 6:30 PM.

Reviewed and Approved by the Clinton City Council this 23rd of September 2025

/s/ Lisa Titensor
Clinton City Recorder

ATTACHMENT A

Clinton Parks - Cost Estimate by Phase

11/23/2024

Prepared by: Seth Vance, Landscape Architect - Lead

J-U-B Engineers, Inc.

MEADOWS PARK

Phase	Total by Phase	Phase Description
1	$ 1,890,000.00	Large grass playfield (grading, sod, irrigation)
2	$ 610,000.00	South parking lot, south trail section by parking, south landscape adjacent to parking
3	$ 910,000.00	North parking lot, north trail section by parking & tying into existing trail, restroom, north landscape
0	**$ 3,410,000.00**	

POND PARK

Phase	Total by Phase	Phase Description
1	$ 2,430,000.00	Parking, Playground, Large Pavilion, 1 Picnic Shelter, Restroom, Large berm, Asphalt perimeter trail, Site furnishings, landscape
2	$ 790,000.00	Asphalt bike jump line, landscape
3	$ 880,000.00	Asphalt pumptrack/deck, 1 picnic shelter, landscape
4	$ 440,000.00	Pickleball courts, additional parking, landscape
0	**$ 4,540,000.00**	

LAND X

Phase	Total by Phase	Phase Description
1	$ 2,020,000.00	South parking, Playground, Ninja course, Restroom, Landscape
2	$ 1,360,000.00	North parking, Pavilion, Pickleball, 9-square, Stream area, Landscape
3	$ 970,000.00	West parking, concrete sidewalk, landscape for fields
0	**$ 4,350,000.00**	

CIVIC CENTER

Phase	Total by Phase	Phase Description
1	$ 250,000.00	Parking near Family Camp Pavilion
2	$ 1,490,000.00	New skatepark where basketball court is
3	$ 2,640,000.00	City plaza/gathering area
4	$ 1,050,000.00	Grass playfields
5	$7,000,000 - $12,000,000	Recreation Building Expansion (Indoor Basketball Courts, Office, etc…)
High End Total	**$ 17,430,000.00**	

SHOESTRING PARK

Phase	Total by Phase	Phase Description
1	$ 510,000.00	Parking lot, dog park with small & large dogs, pavilion, sidewalks, landscape
0	**$ 510,000.00**	

1	Concrete flatwork	LS	1	$225,000.00	$ 225,000.00
1	Utility connections for Restroom & pavilion	LS	1	$30,000.00	$ 30,000.00
1	Restroom	LS	1	$175,000.00	$ 175,000.00
1	Asphalt Maintenance road (10' wide)	SF	8100	$3.50	$ 28,400.00
1	Landscape - sod, rock mulch & shrubs	SF	50200	$4.00	$ 200,800.00
1	Trees by phase	EA	45	$550.00	$ 24,800.00
1	Various amenities (benches, tables, hammock area, boulder retaining, etc)	LS	1	$92,000.00	$ 92,000.00
1	bonds, contingency, etc.)	%			$ 628,950.00
2	Bike Jump Line	LS	1	$350,000.00	$ 350,000.00
2	Landscape - rock mulch & native grass/shrubs, a bit of sod	SF	70000	$3.00	$ 210,000.00
2	Trees by phase	EA	35	$550.00	$ 19,300.00
2	bonds, contingency, etc.)	%			$ 202,755.00
3	Pump Track and deck	LS	1	$625,000.00	$ 625,000.00
3	Picnic Shelter 12x12	EA	1	$22,000.00	$ 22,000.00
3	bonds, contingency, etc.)	%			$ 226,450.00
4	Pickleball court	EA	4	$60,000.00	$ 240,000.00
4	Extension of parking stalls off of roadway	SF	3600	$9.00	$ 32,400.00
4	Landscape - rock mulch & shrubs	SF	11500	$3.50	$ 40,250.00
4	Trees by phase	EA	15	$550.00	$ 8,250.00
4	bonds, contingency, etc.)	%			$ 112,315.00
	Overall property (±4.89 acres)	SF	213,008	$21.20	$ 4,515,800.00

LAND X

Phase	Total by Phase	Ph.	Description	Unit Type	Qty	Unit Cost	Est. Total Cost
1	$ 2,020,000.00	1	Demo	SF	91,041	$0.40	$ 36,500.00
2	$ 1,360,000.00	1	Grading/earthwork	LS	1	$30,000.00	$ 30,000.00
3	$ 970,000.00	1	South parking lot	SF	16,660	$7.40	$ 123,300.00
4	$ -	1	Concrete flatwork	SF	8,000	$12.00	$ 96,000.00

1	Concrete flatwork	LS	1	$225,000.00	$ 225,000.00
1	Utility connections for Restroom & pavilion	LS	1	$30,000.00	$ 30,000.00
1	Restroom	LS	1	$175,000.00	$ 175,000.00
1	Asphalt Maintenance road (10' wide)	SF	8100	$3.50	$ 28,400.00
1	Landscape - sod, rock mulch & shrubs	SF	50200	$4.00	$ 200,800.00
1	Trees by phase	EA	45	$550.00	$ 24,800.00
1	Various amenities (benches, tables, hammock area, boulder retaining, etc)	LS	1	$92,000.00	$ 92,000.00
1	bonds, contingency, etc.)	%			$ 628,950.00
2	Bike Jump Line	LS	1	$350,000.00	$ 350,000.00
2	Landscape - rock mulch & native grass/shrubs, a bit of sod	SF	70000	$3.00	$ 210,000.00
2	Trees by phase	EA	35	$550.00	$ 19,300.00
2	bonds, contingency, etc.)	%			$ 202,755.00
3	Pump Track and deck	LS	1	$625,000.00	$ 625,000.00
3	Picnic Shelter 12x12	EA	1	$22,000.00	$ 22,000.00
3	bonds, contingency, etc.)	%			$ 226,450.00
4	Pickleball court	EA	4	$60,000.00	$ 240,000.00
4	Extension of parking stalls off of roadway	SF	3600	$9.00	$ 32,400.00
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2	$ 1,360,000.00	1	Grading/earthwork	LS	1	$30,000.00	$ 30,000.00
3	$ 970,000.00	1	South parking lot	SF	16,660	$7.40	$ 123,300.00
4	$ -	1	Concrete flatwork	SF	8,000	$12.00	$ 96,000.00

5	$ -	1	Playground	LS	1	$560,000.00	$ 560,000.00
	$ 4,350,000.00	1	Ninja Course	LS	1	$150,000.00	$ 150,000.00
		1	Restroom & utility connections	LS	1	$70,000.00	$ 70,000.00
		1	Landscape - rock & shrubs	SF	10952	$4.00	$ 43,900.00
		1	Trees (single phase)	EA	54	$550.00	$ 29,700.00
		1	(benches, tables, hammock area, gazebo, gaga ball, foot bridge, etc)	LS	1	$350,000.00	$ 350,000.00
		1	bonds, contingency, etc.)	%			$ 521,290.00
		2	Demo	SF	92931	$0.40	$ 37,200.00
		2	Concrete flatwork	SF	6000	$12.00	$ 72,000.00
		2	Pavilion	LS	1	$400,000.00	$ 400,000.00
		2	North Parking Lot	SF	16,290	$7.40	$ 120,600.00
		2	Pickleball court	LS	3	$65,000.00	$ 195,000.00
		2	Stream area	LS	1	$80,000.00	$ 80,000.00
		2	9-Square	LS	1	$25,480.00	$ 25,500.00
		2	Landscape - rock & shrubs	SF	10952	$4.00	$ 43,900.00
		2	Trees (single phase)	EA	54	$550.00	$ 29,700.00
		2	bonds, contingency, etc.)	%			$ 351,365.00
		3	Demo	SF	162327	$0.40	$ 65,000.00
		3	West Parking	SF	11750	$7.40	$ 87,000.00
		3	Concrete flatwork	SF	8,000	$12.00	$ 96,000.00
		3	Basin soccer fields (lawn & sprinklers)	SF	133880	$3.50	$ 468,600.00
		3	bonds, contingency, etc.)	%			$ 250,810.00
			Overall property (±7.95 acres)	SF	346,302	$12.50	$ 4,328,800.00

CIVIC CENTER

Phase	Total by Phase	Ph.	Description	Unit Type	Qty	Unit Cost	Est. Total Cost
1	$ 250,000.00	1	Family camp Parking	SF	25000	$7.40	$185,000.00
2	$ 1,490,000.00	1	bonds, contingency, etc.)	%			$ 64,750.00
3	$ 2,640,000.00	2	New skate park	LS	20000	$55.00	$1,100,000.00
4	$ 1,050,000.00	2	bonds, contingency, etc.)	%			$ 385,000.00
5	$ 7,700,000.00	3	City Plaza	SF	23000	$85.00	$1,955,000.00

	$ 13,130,000.00	3	bonds, contingency, etc.)	%			$ 684,250.00
		4	Parking	SF	56354	$7.40	$417,100.00
		4	irrigation	SF	119063	$3.00	$357,200.00
		4	bonds, contingency, etc.)	%			$ 271,005.00
		5	Fieldhouse Building (Track + Basketball Courts	SF	20,000	$240.00	$4,800,000.00
		5	Office, restroom, classroom, etc... (optional)	SF	2,500	$360.00	$900,000.00
		5	bonds, contingency, etc.)	%			$ 1,995,000.00

SHOESTRING PARK

Phase	Total by Phase	Ph.	Description	Unit Type	Qty	Unit Cost	Est. Total Cost
1	$ 510,000.00						
2	$ -	1	Access to D&RG Trail	LS	1	$5,000.00	$5,000.00
3	$ -	1	Fenced Dog areas, with topdress material (large & Small dog area)	LS	1	$115,000.00	$115,000.00
4	$ -	1	Site furnishing/dog amenities	LS	1	$15,000.00	$15,000.00
5	$ -	1	Concrete flatwork	SF	2,500	$12.00	$30,000.00
	$ 510,000.00	1	9x18 Pavilion/shelter	LS	2	$20,000.00	$40,000.00
		1	Landscape	SF	40,000	$3.50	$140,000.00
		1	Parking lot	SF	4,175	$7.40	$30,900.00
		1	bonds, contingency, etc.)	%			$ 131,565.00
			Overall property	SF	57,546	$8.68	$ 499,500.00

Powerline Park

Phase	Total by Phase	Ph.	Description	Unit Type	Qty	Unit Cost	Est. Total Cost
1	$ 810,000.00						
2	$ -	1	Parking lot	SF	71,300	$7.40	$527,700.00
3	$ -	1	Fencing	LF	150	$40.00	$6,000.00
4	$ -	1	Sidewalk	LF	480	$45.00	$21,600.00
5	$ -	1	Trail	LF	130	$60.00	$7,800.00
	$ 810,000.00	1	Landscaping	SF	4,000	$4.00	$16,000.00
		1	Gate	EA	1	$15,000.00	$15,000.00
		1	bonds, contingency, etc.)	%			$207,935.00

ATTACHMENT B



CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	September 23,2025
CONSENT AGENDA	X
BUSINESS AGENDA	
PETITIONER(S):	David Williams, Dave Sotosanti
TYPE OF VOTE:	Roll Call
SUBJECT:	Purchase of new Vehicle

RECOMMENDATION:

Purchase of 2025 F-150 State Contract MA3800

FISCAL IMPACT:

$43,984.00

SUMMARY:

One of Public Works F150 pick-ups was involved in a rear end collision at no fault to the employee. Insurance determined it a total loss because of a bent frame. The city was paid $22,645.00 for the loss of the truck. We need to replace this vehicle

ATTACHMENTS:

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ford.com

VEHICLE DESCRIPTION

F-150

SK **E40326**

2025 F-150 4X4 SUPER CAB
145" WHEELBASE
2.7L V6 ECOBOOST
ELEC TEN-SPEED AUTO TRANS

EXTERIOR
OXFORD WHITE
INTERIOR
DARK SLATE CLOTH 40/20/40

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- DAYTIME RUNNING LAMPS
- EASY FUEL® CAPLESS FILLER
- FULLY BOXED STEEL FRAME
- HEADLAMPS - AUTO HIGH BEAM
- HEADLAMPS - AUTOLAMP (ON/OFF)
- LED REFLECTOR HEADLAMPS
- LOCKING REMOVABLE TAILGATE
- MANUAL FOLD POWER MIRRORS
- PICKUP BOX TIE DOWN HOOKS
- POWER TAILGATE LOCK
- TRAILER SWAY CONTROL
- WIPERS- INTERMITTENT

INTERIOR
- CRUISE CONTROL
- DOOR LOCKS - POWER
- DUAL SUNVISORS
- ILLUMINATED ENTRY
- MESSAGE CTR: OUTSIDE TEMP, COMPASS, TRIP COMPUTER
- TILT/TELESCOPE STR COLUMN

FUNCTIONAL
- AM/FM STEREO
- AUTO HOLD
- BLIS W/CROSS-TRAFFIC ALERT
- CLASS IV TRAILER HITCH W/ SMART TRLR TOW CONNECTOR
- CURVE CONTROL
- FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REVERSE SENSING AND REAR VIEW CAMERA
- SELECTABLE DRIVE MODES
- SYNC®4 W/EVR & 12" SCREEN

SAFETY/SECURITY
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT SEAT MOUNTED SIDE IMPACT
- AIRBAGS - SAFETY CANOPY®
- CTR HIGH MOUNT STOP LAMP
- PERIMETER ALARM
- SECURE PKG 1 YR INCLUDED
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST
- 8YR/100,000 HYBRID BATTERY

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 103A	1,195.00
•XL SERIES	
•17" SILVER PAINTED ALUMINUM	
•CHROME FRONT/REAR BUMPERS	
•LED FOG LAMPS	
•PRIVACY GLASS W/REAR DEFROSTE	
OPTIONAL EQUIPMENT/OTHER	
.265/70R 17 BSW ALL-TERRAIN	NO CHARGE
3.55 RATIO REGULAR AXLE	
6550# GVWR PACKAGE	
FRONT LICENSE PLATE BRACKET	NO CHARGE
50 STATE EMISSIONS	NO CHARGE
EXTENDED RANGE 36GAL FUEL TANK	
8-WAY POWER DRIVERS SEAT	350.00

PRICE INFORMATION	(MSRP)
BASE PRICE	$45,560.00
TOTAL OPTIONS/OTHER	1,545.00
TOTAL VEHICLE & OPTIONS/OTHER	47,105.00
DESTINATION & DELIVERY	1,995.00

Government Inventory Price: $43,984.00

Contract MA3800

RAMP ONE: CB26

RAMP TWO:

CONVOY

ITEM #: 56-I004 O/T 60

TOTAL MSRP $49,100.00

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SPECIAL ORDER
SE201 N RB 2X 560 010366 05 20 25

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy

20 MPG
combined city/hwy

18 city

23 highway

Standard Pickup Trucks range from 12 to 87 MPG. The best vehicle rates 140 MPGe.

5.0 gallons per 100 miles

You **spend $3,500** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel **cost $2,600**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1 – 10, Best)

Smog Rating (tailpipe only): 6 (1 – 10, Best)

This vehicle emits 444 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

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Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver ★★★★ Passenger ★★★★★
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash Front seat ★★★★★ Rear seat ★★★★★
Based on the risk of injury in a side impact.

Rollover ★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

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*Based on 1977–2024 CY total sales.
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www.ford.com/help/privacy-terms/

CLINTON CITY
COUNCIL AGENDA ITEM

SUBJECT: Ordinance 2025-05 FY 2026 Clinton City Fee Schedule Update 09/23/2025	**AGENDA ITEM: Ba**
PETITIONER: City Manager Trevor Cahoon	**MEETING DATE:** Sept. 23, 2025
RECOMMENDATION: That the City Council adopt **Ordinance No. 2025-05** adopting the FY 2026 Clinton City Consolidated Fee Schedule Update.	**ROLL CALL VOTE**

FISCAL IMPACT:

SUMMARY:

Utah Code § 10-3-701 and § 10-3-702 authorize municipalities to establish and regulate fees for services provided to the public. A municipality's fee schedule must be adopted by ordinance to have the full force of law and provide transparency, uniformity, and legal enforceability.

Clinton City maintains a Consolidated Fee Schedule to list and codify all service fees and regulatory charges associated with various City functions, including building permits, recreation programs, cemetery services, utility fees, and administrative costs. This schedule is reviewed annually and updated as necessary to reflect cost changes, statutory requirements, or new services.

The proposed FY 2025–2026 Consolidated Fee Schedule is attached with the proposed changes highlighted in green.

These changes ensure the City's fees remain fair, cost-recoverable, and legally defensible.

Adoption of the Consolidated Fee Schedule by ordinance is necessary to:

- Comply with state law (Utah Code § 10-3-702; § 63J-1-504);
- Ensure fees are transparent, standardized, and accessible to the public;
- Provide an enforceable legal basis for charges levied by City departments;
- Avoid fragmentation or inconsistency in fee adoption across resolutions or internal policies.

The ordinance includes Exhibit A, which comprises the complete and updated Clinton City Consolidated Fee Schedule Update for FY 2025–2026.

ATTACHMENTS: Ordinance 2025-5, which includes Exhibit A which comprises the complete and updated Clinton City Consolidated Fee Schedule for FY 2025-26.

CLINTON CITY

FEE SCHEDULE

FY 2025-26

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CLINTON CITY
CONSOLIDATED FEE SCHEDULE
FY 2025-26

BUILDING FEES

Building Valuation

Building Valuation is derived utilizing current building valuation data from the International Code Council (ICC) published on the ICC web site (www.iccsafe.org).

Building Permit Fees

Building Permit Fees are determined by utilizing the procedures outlined in Chapter 3 of the 1997 ICBO Uniform Administrative Code (UAC) and Table 1-A as modified and attached hereto, based upon the Building Valuation, plus the following fees:

Plan Review Fee			
	Residential Dwelling		
		Single Family est. 2002	30% of the Bldg. Fee
		Multi-Family est. 2001	65% of the Bldg. Fee
		Accessory Buildings and Detached Garages est. 2002	20% of the Bldg. Fee
	Commercial	Primary Building Structures est. 2001	65% of the Bldg. Fee
		Accessory Building est. 2001	65% of the Bldg. Fee
Investigation Fee	est. 2001		100% of the Bldg. Fee
State Fee			1% of the Bldg. Fee
Technology Fee	Est. 2019		
	Other Permits up to $100		$1
	Other Permits from $101 to $160		$3
	Other Permits from $161 to $999		$5
	Other Permits greater than $1000		$15
	Single Family Residential		$30
	Commercial Permits		$45

Building Permit Fees est. 2001

Additions or Modifications to Existing Structures; Structural, Plumbing, Mechanical, and/or Electrical Systems. Fees shall be assessed in accordance with the provisions of Section 304 of the 1997 Uniform Administrative Code (UAC), Section 109 of the IBC and Section R108 of the IRC.

Building Bond est. 2009

The Building Bond is a refundable bond designed to ensure compliance with the requirements of the Utah Uniform Building Standards Act Rules and for protection of the public right-of-way, only one bond is required per permit. Necessity of Bond is determined by the Building Official.

Residential Dwelling		
	Single Family Dwellings and modifications	$ 1,500.00
est. 2017	Single Family Dwellings in a PH Zone – Trees, Landscaping & Automatic Sprinkling System	$ 8,500.00
	Multi Family Dwellings and modifications	$ 75.00/l.f. of curb, gutter, sidewalk
Commercial		

	Existing Structure	$ 75.00/l.f. of curb, gutter, sidewalk
	New Construction	$ 75.00/l.f. of curb, gutter, sidewalk
	Building Demolition or Relocation est. 2012	$ 75.00/l.f. of curb, gutter, sidewalk

SERVICE FEES

FEE	FEE AMOUNT**
Subdivision Preliminary Plat* est. 2019	$ 655.00 plus $ 55.00 per lot or dwelling
Subdivision Final or Amended Plat* est. 2019	$955.00 plus 90.00 per lot or dwelling
Subdivision Inspection Fee	$ 75.00 per lot
Subdivision Inspection Fee Re-inspection	$ 58.80 per occurrence
Subdivision Street Light Connection est. 2022	$162.00 per streetlight
Minor Subdivision Fee est. 2019	$ 455.00 plus $35.00 per lot
Minor Subdivision Inspection Fee w/infrastructure	$ 250.00 plus $10.00 per lot
Subdivision Preliminary Plat Re-Certification est. 2019	$ 955.00 plus 45.00 per lot or dwelling
Subdivision Final Plat Re-Certification without Changes est.2019	$ 955.00
Minor Subdivision Fee Re-Certification without Changes est.2019	$ 230.00
Re-advertisement Fee	Cost of previous ad + $ 58.80
Subdivision Administrative Fee (eg. Subdivision Name Change) est. 2018	$250
Telecommunications Right-of-Way Application est.2019	$ 505.00
SITE PLAN REVIEW, COMMERCIAL AND OR NON-RESIDENTIAL SUBDIVISION	
GROSS SITE AREA	**FEE AMOUNT**
0 to 5 acres est. 2019	$ 655.00 plus $ 210.00 per acre
5.1 to 10 acres est. 2019	$1,705.00 plus $ 175.00 per acre over 5
10.1 to 15 acres est. 2019	$2,580.00 plus $ 150.00 per acre over 10
15.1 to 20 acres est. 2019	$3,330.00 plus $ 125.00 per acre over 15
20 acres or more est. 2019	$3,955.00 plus $ 110.00 per acre over 20
Engineering and design costs specific to a proposed development.	Actual engineering costs plus a 15% administrative cost
CODE ENFORCEMENT	
	FEE AMOUNT
Property Clean-up	Actual cost of work or contract
Administrative Cost	$ 175.00
Inspector Costs	$ 58.80
Removal of Lien	$ $75.00
Removal of Non-Compliance	$ $75.00
Zoning Compliance Inspection/Letter — Upon Request est. 2014	$ 150.00
CODE ENFORCEMENT - CIVIL PENALTIES, FINES, AND FEES	
General City Code Violations	
Administrative Citations – First Offense	$100.00
Administrative Citations – Second Offence (within one calendar year from the first offense)	$200.00
Administrative Citations – Third Offence or more (within one calendar year the from first offense)	
Civil Penalties per Notice of Violation or Hearing Officer Order	
After the first fourteen (14) calendar day correction period has ended, and the violation(s) has not been corrected	$125.00
After the second fourteen (14) calendar day correction period has ended, and the violation(s) has still not been corrected	$250.00
After the final fourteen (14) calendar day correction period has ended and the violation(s) has still not been corrected	$500.00
Hearing Fee for Default Hearings or Administrative Code Enforcement Hearings	$100.00 If responsible Person is unsuccessful or fails to appear after property notice

ADDITIONAL FEES DEPENDENT UPON MATERIAL PROVIDED	
	FEE AMOUNT
Subdivisions Submitted without Electronic Data	$ 115.00 plus 29.00 per lot
Storm Drain Analysis with Preliminary Plat or Site Plan Review	$ 115.00 plus 29.00 per lot

***Planning & Zoning Fees include a $5 technology fee*

CLINTON CITY SWPPP REVIEW AND INSPECTION FEES ^	
Plan Review Fees *	
FEE	**AMOUNT**
Single Lot est. 2011	$ 50.00 per lot
Commercial Development est. 2011	$ 50.00 per acre or portion thereof up to 5 acres
Subdivision Development est. 2011	$ 50.00 per acre or portion thereof up to 5 acres
Light Manufacturing est. 2011	$ 50.00 per acre or portion thereof up to 5 acres
Yearly Inspection	
Single Lot	$ 150.00 per year
Commercial Development	$ 300.00 per year
Subdivision Development	$ 300.00 per year
Light Manufacturing	$ 300.00 per year

Other SWPPP Fees	
Re-inspection est. 2017	$ 58.80 per inspection
Inspections Performed Outside of Clinton City	
Mileage	A mileage charge will be assessed for each plan review inspection and regular inspection based on the distance from Clinton City Public Works to the site of the development or lot. Charge will be based upon the rate found at: http://www.gsa.gov/portal/content/100715
Administrative Charge	A $10.00 administrative charge will be assessed for each plan review and inspection to cover the cost of office supplies, maintaining additional files and transferring information to the City where the project is located.
^ All fees shall be assessed starting when a permit is issued and continue until a Notice of Termination is filed with the State, approved, and a copy supplied to Clinton City. * Plans not complying with requirements established by city staff after a second review are subject to re-assessment of fees.	

Note: Service fees are a user fee designed to cover the cost of services and time provided by the City staff and where applicable the City Engineer reviews. City Engineer fees are tracked and considered to be equal to a minimum of one-half of the service fee. Once the engineer review constitutes greater than one-half of these fees a developer will be required to pay an additional fee equal to one-half of the original service fee. This additional fee will occur every time the engineering review fee exceeds one-half of the original service fees.

STORMWATER FEE WORKSHEET	
Equivalent Service Unit (ESU) est. 2025	$8.00
RESIDENTIAL USE FEES	
Single Family Dwelling, Attached or Detached	1 ESU
Apartments	1 ESU per unit or actual calculation of impervious surface
NON-RESIDENTIAL USE FEES	
One ESU per 2,700 square feet of impervious surface area.	

IMPACT FEES- Revised FY 2019^							
	Parks & Trails	**Police**	**Fire**	**Storm Water**	**Sewer***	**Culinary Water****	**Transportation**
Residential	***Per Housing Unit***						
Single Family Detached	$2,552	$110	$200	$0.10/SF of lot	$113	$1,964	$682
All Others	$2,351	$110	$200	$0.10/SF of parcel	*Refer to Non-Res*	*Refer to Non-Res*	
Multi-Family (2 stories or less/ townhomes)							$529
Multi-Family (3-9 stories)							$393
Mobile Home Park							$469
Non-Residential	***Per Square Foot***						
	---	$0.48/SF of bldg	$0.71/SF of bldg	$0.10/SF of parcel			
			Per Water Meter Size				
			3/4"		$113	$1,964	
			1"		$178	$5,238	
			1.5"		$518	$6,548	
			2"		$647	$12,688	
			3"		$647	$23,790	
			4"		$647	$39,650	
			6"		$647	$183,349	
			8"		$647	$314,313	
Assisted Living Center							$187/Bed
Hotel							$604/Room
Warehousing/ Mini-Warehouse							$109/1000 SF
General Manufacturing/ Industrial Park							$240/1000 SF
General Commercial							---

^Rates based on IFAs and IFFPs prepared by Zion's Public Finance and JUB Engineering, dated May 2019 and adopted by City Council on June 11, 2019

**This rate does not include the North Davis Sewer District Impact Fee.*

***Adjusted fees may be considered for a development based upon studies and data submitted by the developer that would otherwise indicate a more realistic and accurate impact upon the City's infrastructure than calculations indicated in the IFA.*

***Non-Standard Users Impact Fee Formula**:*
***Step 1**: Identify Estimated ERC Equivalency Ratio of Proposed Development*
***Step 2**: Multiply ERC Equivalency Ratio by Impact Fee per ERC of $1,964.46*

OTHER IMPACT PASS THRU FEES *	
North Davis Sewer District	
FEE	**AMOUNT**
Single Family Residential within Clinton est. 2024	$3,454.03
Non-Resident of District est. 2008	Refer to NDSD User Charge System Handbook
Other Connections est. 2008	Refer to NDSD User Charge System Handbook
Davis/Weber County Canal Company	
Assessment for secondary water required for new developments, either residential or otherwise, shall be as developed by the Davis and Weber County Canal Company.	

OTHER CONNECTION PASS THRU FEES *	
North Davis Sewer District	
FEE	**AMOUNT**
Connection Request Review Individual est. 2008	$ 125.00
Connection Request Review Subdivision est. 2008	$ 250.00
Connection Inspection Fee Individual est. 2008	$ 240.00
Connection Inspection Fee Subdivision est. 2008	$ 375.00
Other District Fees	Refer to NDCSD User Charge System Handbook. All District fees are subject to change.

USER FEES	
User fees are assessed against an individual or corporation wishing to have action taken on a specific case.	
FEE	**AMOUNT****
Rezone Request est. 2019	$ 405.00 plus $ 35.00 / acre
Agriculture Protection Area Request est. 2019	$ 285.00 plus $ 23.00 / acre
Conditional Use Permit/CUP Appeal/Administrative Requests (e.g. Zoning Verifications, Minor Variances, etc.) est. 2019	$ 255.00
Request to Appear Before Board of Adjustments est. 2019	$ 255.00
Request for Change General Plan	
Text est. 2019	$ 755.00
Map est. 2019	$ 955.00
Request for Annexation	
Up to 2 Acres est. 2019	$ 285.00 plus $ 173.00 / Acre
2+ up to 5 Acres est. 2019	$ 631.00 plus $ 144.00 / Acre over 2
5+ up to 10 Acres est. 2019	$1,064.00 plus $ 115.00 / Acre over 5
10+ Acres and Over est. 2019	$1,638.00 plus $ 87.00 / Acre over 10
Engineering and design costs specific to a proposed annexation. est. 2001	Actual engineering costs plus a 15% administrative cost

***Planning & Zoning Fees include a $5 technology fee.*

Credit/Debit Card Transaction Fee	
Non-utility credit/debit card transactions tendered on VISA, Mastercard, and Discover	3% based on the dollar amount of the non-utility credit/debit card transaction

DIRECT SERVICE FEES

Temporary Water Service (Collected With Each Building Permit)	
FEE	**AMOUNT**
Residential Construction est. 2015-16	$ 21.00 onetime fee with permit
Commercial Construction est. 2015-16	$ 21.00 with permit then per month schedule

Water Meter (Collected With Each Building Permit)		
Inches	Type	
¾ est. 2025	Displacement	Actual Cost
1 est. 2025	Displacement	Actual Cost
1 ½ est. 2022	Displacement	Actual Cost
2 est. 2022	Displacement/Compound	Actual Cost
Larger than 2 est. 2014	Compound	Actual cost + $ 150.00

Road Cut Fee (Collected With Each Road Cut Permit)	
Administration Fee est.2022	$ 58.80
Oil Mulch Paving, 4" thick est. 2022	Square Yard $ 30.00
Road Base for Patch, 2023	Cubic Yard $ 75.00
Winter Mix, 2" thick est. 2022	Square Yard $ 24.00
Crack Seal est. 2022	Linear Foot $ 2.50
Seal Coat est. 2022	Square Yard $ 3.00
Curb and Gutter est. 2023	Linear Feet $ 55.00
Sidewalk est. 2023	Linear Feet $ 60.00
Removal of Recorded Declaration of Needed Improvements est. 2012	$ 50.00
Road Cut Maintenance Fee est. 2015	1.5 * length of cut * crack seal rate * # years road life remaining / 5

Street Signs	
Post est. ~~2022~~ 2025	$ 65.00
Street Sign (Stop, Yield, Speed, Information, Street Number) est 2022	$ 60.00
Installation est. est. 2025	$ 50.00
Custom Signs (HOA, etc.) est. 2015-16	Actual Cost + $ 10.00 / sign

Snow Removal and Landscape Fees	
Includes mobilization, equipment and office work	$ 85.00 flat rate

UTILITY FEES ASSESSED BY THE CITY

Water Residential / Commercial	
FEE	**AMOUNT**
Customer Initialization Fee est. 2012	$ 20.00
Residential Deposit est. 2003	$ 70.00 per connection
Commercial Deposit est. 2001	$ 100.00 per connection
Service within Clinton Limits	
Up to 2,000 gallons per month est. 2025	$24.74 per ERU per Month
3000 gallons per month	$25.53 per ERU per Month
4,000 gallons per month	$26.32 per Month
5,000 gallons per month	$27.17 per Month
6,000 gallons per month	$28.02 per Month
7,000 gallons per month	$28.93 per Month
8,000 gallons per month	$29.84 per Month
9,000 gallons per month	$30.82 per Month
10,000 gallons per month	$31.80 per Month
11,000 gallons per month	$33.90 per Month
12,000 gallons per month	$36.16 per Month
13,000gallons per month	$38.59 per Month
14,000 gallons per month	$41.20 per Month
15,000 gallons per month	$44.01 per Month
16,000 gallons per month	$47.03 per Month
17,000 gallons per month	$50.28 per Month
18,000 gallons per month	$53.77 per Month
19,000 gallons per month	$57.52 per Month
< = 20,000 gallons per month	$61.55 per Month plus $5 per additional 1,000 gallons
Service outside of Clinton Limits	
Up to 2,000 gallons per month est. 2025	$25.74 per ERU per Month
3000 gallons per month	$26.53 per ERU per Month
4,000 gallons per month	$27.32 per Month
5,000 gallons per month	$28.17 per Month
6,000 gallons per month	$29.02 per Month
7,000 gallons per month	$29.93 per Month
8,000 gallons per month	$30.84 per Month
9,000 gallons per month	$31.82 per Month
10,000 gallons per month	$32.80 per Month
11,000 gallons per month	$34.90 per Month
12,000 gallons per month	$37.16 per Month
13,000gallons per month	$39.59 per Month
14,000 gallons per month	$42.20 per Month
15,000 gallons per month	$45.01 per Month
16,000 gallons per month	$48.03 per Month
17,000 gallons per month	$51.28 per Month
18,000 gallons per month	$54.77 per Month
19,000 gallons per month	$58.52per Month
< = 20,000 gallons per month	$62.55 per Month plus $5 per additional 1,000 gallons
Water Special Service	
Shut-Off Fee est. 2010	$ 35.00 ($ 10.00 suspended if paid in full)
After Hours Turn On est. 2010	$ 35.00
On/Off fee for inspections est. 2015	$ 35.00
Lien Origination Cost est. 2010	$ 175.00
Removal of Lien est. 2010	$ 50.00
Removal of Non-Compliance est. 2010	$ 50.00

Water Construction/Dust Control	
Residential Subdivision est. 2009	$ 65.00 / acre or portion thereof / month
Commercial Development	
Hydrant Meter Deposit est. 2009	See Water Temporary Connections Below
Monthly Meter Reading	See Residential Rates

Water Temporary Connections (to a hydrant)	
Deposit est. 2025	$2000
Set Meter est. 2023	$ 65.00
Monthly Meter Reading	See Residential Rates
Water Sample Investigative	
Requested Repeat Sample	$ 25.00 each
Sanitary Sewer	
Residential	
Connection Within Clinton Limits est. 2025	$9.20 per ERU per Month
Connection Outside Clinton Limits est. 2025	$11.20 per ERU per Month
NDSD Fee est. 25	$24.00 per ERU per Month

Sanitary Sewer West Fairfield Subdivision (Footnote 1) Interlocal Agreement with West Point September 18, 2012		
West Point Fee est. 2025		$8.70 per ERU per Month
Clinton City Fee est. 2025		$9.20 per ERU per Month
NDSD Fee est. 2025		$24.00 per ERU per Month
Sanitary Sewer Commercial & Non-Residential		
Connection Within Clinton Limits Per Month	Clinton City Fee est. 2025	$9.20 for the first 10,000 gallons of water used
	NDSD Fee est. 2025	$24.00 for the first 5,500 gallons of water used
	NDSD Fee est. 2025	$4.65 / 1,000 gallons of water over 5,500
	Clinton City Fee est. 2025	$1.82 / 1,000 gallons of water over 10,000 gallons
Connection Outside Clinton Limits (Winco)	Clinton City Fee est. 2025	$11.20 for the first 10,000 gallons of water used
	NDSD Fee est. 2025	$24.00 for the first 5,500 gallons of water used
	NDSD Fee est. 2025	$4.65 / 1,000 gallons of water over 5,500
	Clinton City Fee est. 2025	$2.02 / 1,000 gallons of water over 10,000 gallons

DAVIS COUNTY PASS THRU FEES*	
FEE	**AMOUNT**
Emergency Dispatch Per ESU est. 2025	$ 1.40 per month

ESU: Equivalent Service Unit, an apartment, separate residence, or separate business within or adjacent to a single building.
ERU: Equivalent Residential Unit

DAVIS AND WEBER COUNTIES CANAL COMPANY PASS THRU FEES*	
Secondary Water Rates est. 2025	
FEE	**AMOUNT**
0 – 1/3 acre	$ 26.33 / month
>1/3 – 1/2 acre	$ ~~28.83 / month~~ $30.33 month
>1/2 – 3/4 acre	$ ~~33.75 / month~~ $37.17 month
>3/4 – 1 acre	$ ~~37.50 / month~~ $41.25 month
> 1 – 1.25 acre	$ ~~41.25 / month~~ $45.33 month
> 1.25 acre-D & W Canal Co. bills larger lot sizes directly	

NOTE: For secondary water calculations, 1/3 acre = 14,520 sq. ft. 1/2 acre = 21,780 sq. ft. 3/4 acre =32,670 sq. ft. 1 acre = 43,560.

**** These fees are pass- thru fees assessed by other entities other than Clinton City and subject to change without prior notice from the City.***

UTILITY FEES ASSESSED BY THE CITY (Continued)		
Sanitary Sewer West Point Service Area 800 N and 3000 West (Footnote 2) Interlocal Agreement with West Point September 18, 2012		
Interlocal Agreement est. 2025	Clinton City Fee est. 2015	$8.70 for the first ten thousand gallons of water used
	NDSD Fee est. 2016	West Point City Collects
	Clinton City Fee est. 2015	$1.77 / 1,000 gallons of water over 10,000 gallons
	NDSD Fee est. 2016	West Point City Collects

1 – Equal to West Point City Fee plus NDSD Fee plus Clinton City Fee
2 - Equal to Outside Clinton Sewer Fee less NDSD fee, West point collects and pays the NDSD Fee.

UTILITY FEES ASSESSED BY THE CITY		
July 28, 2015 Interlocal Agreement for Sanitary Sewer with West Point for Service Area - forty-acre (40 acre) area in Clinton that is north of 1800 North and south of the 2050 North Davis County Storm Channel and west approximately 3250 West and extending west to the Clinton / West Point boundary		
Interlocal Agreement est. 2025	Clinton City Fee est. 2023	$9.20 for the first ten thousand gallons of water used,
	West Point Wheeling Fee	$8.70 per month
	NDSD Fee est. 2017	$24.00 Clinton City Collects

Sanitary Sewer Special Service District (Cranefield Subdivision)		
FEE		**AMOUNT**
Residential Connection	SSSSD Fee est. 2023	$25.70 per Month
	NDSD Fee est. 2017-18	$24.00 per Month
Non-Residential Connection (Commercial) (Golf Course)	NDSD Fee est. 2017-18	$24.00 for the first 5,500 gallons of water used per Month
	SSSSD Fee est. 2023	$25.70 for the first 5,500 gallons of water used per Month
	NDSD Fee est. 2017-18	$4.65 / 1,000 gallons of water over 5,500 gallons per Month
	SSSSD Fee est. 2023	$3.47 / 1,000 gallons of water over 10,000 gallons per
Residential Connection Outside SSSSD And Outside NDSD	SSSSD Fee est. 2023	$32.70 per Month (2 homes in Hooper)
	NDSD Fee est. 2024	$45.50 per Month
Non-Residential Connection Outside SSSSD		Fees will be calculated based upon established fee schedule when the need arises.
Trash Disposal (Residential)		
90 Gallon Can est. 2025		$19.01 month
Additional Can est. 2025		$15.51 month
Can Replacement		Actual replacement cost
New Lot Development		Actual cost

Additional Can Delivery est. 2022	$25 each
Can Retrieval est. 2022	$25 each

Storm Water Utility	
Residential est. 2025	$8.00 per month
Residential Multi-Family or Planned Development est. 2025	$8.00 per month when billed individually or based upon calculations from the Stormwater Fees Worksheet
Commercial est. 2025	Based upon calculations from the Stormwater Fees Worksheet
West Fairfield Subdivision Serviced by West Point est. 2025	$8.00 per month

Utility Connections Outside of Clinton Limits (Fees in addition to impact fees)	
Residential	
Culinary Water est. 2010	$1,586.00
Sewer est. 2010	$1,246.00
Commercial	
Culinary Water est. 2001	Approved by Council. Minimum fee based upon water meter size.
Sewer est. 2001	Approved by Council. Minimum fee based upon water meter size and anticipated water consumption.

OTHER FEES ASSESSED BY THE CITY

Administrative	
FEE	**AMOUNT**
Notary Service est. 2001	$ 5.00 per Signature
Copies (small quantities) est. 2010	$ 0.15 per page
Copies (large quantities) est. 2001	Established by job and man hours
Returned Check Fee est. 2001	$ 20.00
Delinquent Utility Payment Penalty est. 2023	$ 20.00
Illegal sign recovery (first time) est. 2015	$ 5.00 per sign
Illegal sign recovery (subsequent offence) est. 2015	$ 20.00 per sign
GRAMA Request Processing est. 2015	For action taking more than fifteen (15) minutes an hourly charge may not exceed the salary of the lowest paid employee who, in the discretion of the custodian of records, has the necessary skill and training to perform the request. Hourly rate is determined to be salary and does not include benefits.

RECREATION FEES ASSESSED BY THE CITY

City Facilities	
FEE	**AMOUNT**
Bowery/Park Rental est. 2006,2018,2022 (Resident)	$ 30.00 per 5 hours plus $50 refundable cleaning deposit
Bowery/Park Rental est. 2022 (Non – Resident)	$ 50.00 per 5 hours plus $50 refundable cleaning deposit
Bowery/Park Light Usage est. 2014	$ 10.00
Bowery Light Key Deposit	$125.00
Bowery Light Key Replacement/ Lost Key est. 2020	$ 150.00
Community Center Rental Deposit est. 2010	$ 250.00
Community Center w/Kitchen - Resident est. 2009	$ 40.00 per hour
Community Center w/Kitchen – Non-Resident est. 2022	$55 per hour
Community Center w/Kitchen – Employees est. 2022	$20 per hour
Special Event Fees	
Application (2018)	$ 95.00
Police Services Special Event 25-20-4(3)(e)	To be established by Council action based upon services needed
Fire Services Special Event 25-20-4(4)(b)	To be calculated and based upon application
Community Center Key Card Replacement/Lost Keycard est. 2014	$5.00

All fees are subject to change.

For Recreation Leagues, Sports, Classes and Misc. Fees, contact the Recreation Department at 801-6140780

POLICE DEPARTMENT FEES ASSESSED BY THE CITY	
Restrictive Violations est. 2010	
School Zone Restriction	$ 35.00 if paid within 30 days $ 50.00 plus collection fees if sent to collections after 30 days
Restricted Vehicles	
Restricted Recreational Vehicles	
Expired Registration	
Vehicles For Sale or Displaying for Advertising	
Using Streets for Storage	
Dumping onto Streets	
Other as Indicated on Citation	
Police Contracted Services Est. 2025	Standard Rate $90 per hour. Holiday Rate $150 per hour.
Handicap Zone est. 2008	
Parked in a Handicap Zone	$ 150.00 if paid within 30 days $ 225.00 plus collection fees if sent to collections after 30 days

Police Administration	
FEE	**AMOUNT**
Copy of Police Report est. 2010	$ 15.00
Finger Printing est. 2023	$ 20.00 $ 3.00 additional cards
Sex Offender Registry	$ 25.00
Restorable Vehicle Permit	$ 25.00 $ 25.00 one-time extension
Original (6 month) est. 2010	$ 25.00
Extension (6 month) est. 2010	$ ~~25.00~~ $ 90 / two attempts
Service of Civil Papers Local (Clinton) est. 2025	$ 90.00 local / two attempts
Reports est. 2010	$ 15.00 per report. DI-9 reports that include photos will be charged separately.
Photos est. 2016-17	$ 25.00 for each disk/USB $ 5.00 per photo if fewer than 5 total photos
Audio/Video Tapes est. 2005	$ 25.00 for each disk/USB and 1 hour of processing. $20 per hour for additional processing
Seized Property Sale Administrative Fee 20-2-5(3) est. 2011	10% of money received from the sale of seized property
Fines for Code Violations (Minor Violations) est. 2010	
Winter Parking	$ 20.00 if paid within 14 days $ 30.00 if paid after 14 days $ 50.00 plus collection fees if sent to collections after 30 days
Blocking a Public or Private Driveway	
Restricted Lane	
Unmoved Vehicle over 72 Hours	
Blocking a Mail Receptacle	
Parking too Close to a Regulatory Sign or Flashing Signal	
Double Parking, Standing or Stopping	
Restricted parking at parks, Playgrounds, Grounds of Public Buildings	
Prohibited Parking in Front Yards of Residential Property	
Failure to Clear Sidewalk Other as Indicated on Citation Parked on a Park Strip	
Parking too Close to an Intersection Parking to Close to a Fire Hydrant Parked on a Crosswalk	
Parked on or Blocking a Sidewalk	
Fire Lane	
Not having a means of removing or not removing animal excreta est. 2012	
First Offence	$ 25.00 in a calendar year
Second Offence	$ 50.00 in a calendar year

Third Offence	$ 100.00 in a calendar year
Fourth Offence	$ 200.00 in a calendar year

FIRE DEPARTMENT FEES ASSESSED BY THE CITY

Ambulance Transport est. 2015	
Advanced Emergency Medical Technician (AEMT) Transport	Maximum allowed by the Utah State Health Department, Bureau of Emergency Medical Services plus appropriate surcharges and consumable supplies.
Interfacility Transfers	Maximum allowed by the Utah State Health Department, Bureau of Emergency Medical Services or as per written agreement or contract
Paramedic Aboard	Maximum allowed by the Utah State Health Department, Bureau of Emergency Medical Services or as per written agreement or contract

Fire Department Administrative Fees est. 2017	
For each re-inspection after the second inspection. est. 2015	$ 59.00
Copy of Fire or EMS Incident Report With Photos est. 2019	$ 20.00
Copy of EMS reports is available from our third-party ambulance billing company. First Professional Services 801-255-0400 or 800-658-8700, fees may apply.	
Automatic Fire Extinguishing System Fee and Plan Review Fee:* est. 2017 All Automatic Extinguishing and Alarm Systems are third party reviewed and must be reviewed by a Utah licensed Fire Protection Engineer or State recognized equivalent. If the occupancy is Educational "E" or Institutional "I" it must be reviewed by the Utah State Fire Marshal's Office.	
Original/initial submittal for new installations	
0 – 3,000 square feet	$ 300.00 per plan
3,001 – 10,000 square feet	$ 400.00 per plan
10,001 square feet and greater	$ 400.00 + $0.07 per square foot over 10,000
Single family, two family and manufactured homes	
0 – 3,000 square feet	$ 200.00 per plan
3,001 – 7,000 square feet	$ 250.00 per plan
7,001 square feet and greater	$ 250.00 + $ 0.07 per square foot over 7,000
Original/initial submittal for existing system remodels:	
All buildings except single family, two family and manufactured homes	
0 – 3,000 square feet	$ 150.00 per plan
3,001 – 10,000 square feet	$ 200.00 per plan
10,001 square feet and greater	$ 200.00+ $0.07 per square foot over 10,000
Single family, two family and manufactured homes	
0 – 3,000 square feet	$ 125.00 per plan
3,001 – 7,000 square feet	$ 175.00 per plan
7,001 square feet and greater	$ 175.00 + $0.07 per square foot over 7,000
Re-review of corrected or rejected plans: * est. 2010	
All buildings except single family, two family and manufactured homes	
0 – 3,000 square feet	$ 150.00 per plan
3,001 – 10,000 square feet	$ 200.00 per plan
10,001 square feet and greater	$ 200.00 + $0.07 per square foot over 10,000
Single family, two family and manufactured homes	
0 – 3,000 square feet	$ 125.00 per plan
3,001 – 7,000 square feet	$ 175.00 per plan
7,001 square feet and greater	$ 175.00 + $0.07 per square foot over 7,000

Fire Department Reviews and Permits est. 2015-16	
Plan Review & Acceptance Testing Commercial Hood System	$ 59.00
Plan Review & Permit Hazardous Material Commercial	$ 118.00
Plan Review & Permit Hazardous Material Home Occupation	$ 40.00

Community Education est. 2015	
CPR / AED Certification Minimum of 6 Students per class	$ 50.00 + cost of card per Student
C.E.R.T. (Actual cost of supplies)	$ 35.00 per Student

Uniform Cost Recovery / Standby Services est. 2015		
Fire Department Personnel: All	Actual employee man hour rate, overtime rate (if applicable), plus benefits and overhead cost. Minimum two hours.	
Apparatus: All	Ambulance, Fire Engine, Ladder fire Truck, Grass Truck, Command / Chief Truck	Maximum allowed by FEMA Schedule of Equipment Rates Plus appropriate surcharges (personnel, equipment, and / or consumables) or as per written agreement or contract.

Automatic Fire Sprinklers/Alarm System/Fire/Smoke/Heat/CO Detection System Plan Review: * est. 2008	
Original/initial review fee	$ 350.00 per plan
Re-review of corrected/rejected plans	$ 225.00 per plan
Alarms est. 2021	
Responsible party non-response fee:	$ 25.00
Commercial	$100.00
Residential False alarms est. 2021	
False alarm fees: 3rd false alarm per quarter	$ 50.00
False alarm fees: 4th false alarm per quarter	$ 75.00
False alarm fees: 5th false alarm per quarter	$ 100.00
Additional false alarm per quarter	Incremental by $25 for each additional alarm
Commercial False alarms est. 2021	
False alarm fees: 3rd false alarm per quarter	$250
False alarm fees: 4th false alarm per quarter	$350
False alarm fees: 5th false alarm per quarter	$450
Additional false alarm per quarter	Incremental by $100 for each additional alarm

* Fees are to cover reviews that are accomplished by outside services. Fees may be adjusted by staff to ensure that outside assessments are covered.

COURT FEES ASSESSED BY THE CITY

Small Claims Filing Fee (under $2,000) est. 2011	$ 60.00
Small Claims Filing Fee (over $2,000) est. 2011	$ 100.00
Small Claims Filing Fee (over $7,500) est. 2023	$ 185.00
Counter Affidavit (under $2,000) est. 2011	$ 50.00
Counter Affidavit (over $2,000) est. 2011	$ 70.00
Garnishment est. 2015	$ 50.00
Writ of Continuing Garnishment est. 2015	$ 50.00
Writ of Execution est. 2011	$ 50.00
Criminal Expungement Fee est. 2023	$ 135.00
Docket Copy Fee est. 2011	$ 4.00 for the certificate and $0.50 per page
Photocopy Fee est. 2010	$ 0.15 per page

NOTE: Many court fees are set by the State and subject to change without prior notice from the City.

CLINTON CITY CEMETERY FEES est. 2006

Full Size	Resident	Non-Resident
Burial Plot est. 2022	$500	$ 600.00
Perpetual Care Fund est. 2022	$400.00	$1000
*Interment (M-F before 3pm) est. 2022	$300.00	$1200
*Interment (after 3pm) est. 2022	$300 plus an additional $100 / per hour after 3 pm	$1200 plus an additional $100 / per hour after 3 pm
*Interment (Saturdays & Holidays) est. 2022	Fees listed above plus $200	Fees listed above plus $200
Move Headstone est. 2022	$500	$500
Dis-interment (M-F before 3pm only)	$1000.00	$1200.00
Administrative Fee	$50.00	$ 100.00
Infant & Urn (1/2 size) est. 2022	**Resident**	**Non-Resident**
Burial Plot	$250.00	$ 300.00

Perpetual Care Fund	$200.00	$ 500.00
*Interment (M-F before 3pm)	$150.00	$ 600.00
*Interment (after 3pm, weekends and holidays)	$150 + $100 per hr after 3pm	$ 600 + $100 per hr after 3pm
Internment Saturday & Holidays	Fees listed above plus $200	Fees listed above plus $200
Dis-interment (M-F before 3pm only)	$800.00	$1000.00
Administrative Fee	$50.00	$ 100.00
Baby Plot Area (1/4 size) est. 2022	**Resident**	**Non-Resident**
Burial Plot	$125.00	$ 150.00
Perpetual Care Fund	$100.00	$ 250.00
*Interment (M-F before 3pm)	$75.00	$ 300.00
*Interment (after 3pm, weekends and holidays)	$75 + $100 per hr after 3 pm	$ 300.00 + $100 per hr after 3pm
Internment Saturday & Holidays	Fees listed above plus $200	Fees listed above plus $200
Dis-interment (M-F before 3pm only)	$400.00	$ 500.00
Administrative Fee	$50.00	$ 100.00
The buyback rate for multiple adjacent cemetery plots purchased prior to December 12, 2006 shall be $ 150.00, and $ 75.00 for a single plot. est. 2009		
The buyback rate for multiple adjacent cemetery plots purchased on or after December 12, 2006 shall be $ 250.00 per plot, and $ 125.00 for a single plot. est. 2009		

COLUMBARIUM FEES est. 2025			
	1 Cremain	**2 Cremain**	
Niche	$900.00	$900.00	
Inscription	$325.00	$650.00	
Urn	-	-	$ Going Rate
Internment	0	0	Included in price
Perpetual	0	0	Included in price
TOTAL	$1,225.00	$1,550.00	
NON-RESIDENT			
Niche	$1,000.00	$1,000.00	$ Going Rate
Inscription	$325.00	$650.00	
Internment	$100.00	$200.00	
Perpetual	$300.00	$600.00	
TOTAL	$1,725.00	$2450	
OSSUARY FEES est. 2020			
Memorial Band	Resident		
Ossuary	$325.00		
Inscription	$100		
Total	$425		
NON-RESIDENT			
Ossuary	$360.00		
Inscription	$325.00		
Internment	$100.00		
Perpetual	$100.00		
Total	$885		

Other Policies:

1) $1000 fine for setting a headstone without a permit.
2) City will only move headstone if the monument company has not moved it 24 hrs prior, and the City's headstone move fee is paid.
3) Residents can purchase up to two spaces per household – pre-need.
4) Non-residents can purchase up to two spaces AT NEED ONLY, no pre-need purchase.
5) Non-residents must pay a deposit guarantee of $1,600 for 2nd space with needed 1st space, the additional interment fees will be paid at current prices when 2nd space is needed.
6) Special allowance for additional spaces for residents may be made on a case-by-case basis.
7) All indigent burials are to utilize the Ossaury.

BUILDING PERMIT FEES

Modified FY 2005

TOTAL VALUATION	FEE
$1.00 to $1,000	$58.80
$1,000.00 to $2,000.00	$58.80 for the first $1,000.00 plus $2.70 for each additional $100.00 or fraction thereof, to and including $2,000.00.
$2,001.00 to $25,000.00	$83.40 for the first $2,000.00 plus $16.80 for each additional $1,000.00 or fraction thereof, to and including $25,000.00
$25,001.00 to $50,000.00	$469.80 for the first $25,000.00 plus $12.11 for each additional $1,000.00 or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$772.55 for the first $50,000.00 plus $8.40 for each additional $1,000.00 or fraction thereof, to and including $100,000.00
$100.001.00 to $500,000.00	$1,192.55 for the first $100,000.00 plus $6.72 for each additional $1,000.00 or fraction thereof, to and including $500,000.00.
$500,001.00 to $1,000,000.00	$3,880.55 for the first $500,000.00 plus $5.70 for each additional $1,000.00 or fraction thereof, to and including $1,000,000.00.
$1,000,001.00 and up	$6,730.55 for the first $1,000,001.00 plus $4.65 for each additional $1,000.00 or fraction thereof.

Finished Basement Valuation is 1.5 times the Unfinished Basement listed in the current ICC Table

Permit Fee Multiplier	**0.85**
EXCEPT THE FOLLOWING:	
Shell Only Building	0.80
Commercial Tenant Finish	0.35
Commercial Remodel	0.60

OTHER INSPECTION FEES

1. Inspections outside of normal business	$ 235.20 per call out
2. Re-inspection fees assessed under provisions of adopted Construction Codes	$ 58.80 per inspection
3. Inspections for which no fee is specifically indicated	$ 58.80 per inspection
4. Additional plan review required by changes, additions or revisions to approved plans (minimum charge-one hour).	$ 58.80 per hour
5. For use of outside consultants for plan checking and inspections or both	Actual costs including reasonable administrative and overhead costs
6. Specific Permit Fees	
• Pools (in ground)	$ 250.00 + Bond
• Pools (above ground), Hot Tubs, & Spas:	$ 58.80
• Re-Siding, Fireplaces & Woodstoves:	$ 80.00
• Re-Roof Residential	$ 80.00
• Re-Roof Commercial	$ 58.80 per inspection
• Signs	$125.00
• Patio Covers, Awnings & Decks:	$ 125.00
• Residential Remodel	$176.40
• Utility related modifications, i.e. air conditioner, heater, conventional water heater, exchanges, and other appliances/replacements as determined by the building official or his representative.	$ 58.80
• Lateral repair or replacement	$ 58.80
• Solar Hot Water System (Residential) est. 2019	$ 176.40
• Solar Electric System (Residential) est. 2021	$335.40
• Solar Electric System (Ground Mount – Residential)	$ 176.40
• Revised Solar Electric System (Residential)	$117.60
• Solar Electric System (Commercial)	$ 58.80 per inspection
• Temporary Sign Fee est. 2013	$ 35.00
7. Building Relocations or Demolition	
• Relocation Residential or Commercial	Per Inspection + Bond
• Demolition – Residential	$ 117.60 + Bond
• Demolition – Commercial	Per Inspection + Bond

* See page 1 for Bond amounts

BUSINESS LICENSE FEES	
Alcohol Licenses	
Off-Premise Beer Retailer	$ 250.00
On-Premise Beer Retailer	$ 500.00
Restaurant Alcohol License	$ 500.00
Club Alcohol License	$ 500.00
Single Event License	$ 175.00
Police ID Card	
Commercial Licenses	
Regulatory License Fee	$ 152.00
Temporary License	$ 76.00
Solicitor/Peddler Permit Fee est. 2013	$ 50.00
Solicitor/Peddler Work Card est. 2013	$ 30.00
Vendor/License Fee	$ 152.00
Vendor/License Work Card	$ 10.00
Fireworks Inspection Fee	$ 300.00
Fire Services est. 2015	$ 34.00
Fire Inspection Fee	$ 59.00
Police Services	$ 27.00
Hazardous Material Review	$ 20.00
Sprinkler System Fee	$ 20.00
Enhanced Service-Door Check	$ 20.00
Building Inspection Fee [a]	$ 59.00
Mobile Store Inspection est. 2012	$ 59.00
Commercial Safety Inspection	$ 55.00
Home Occupations	
Regulatory License Fee	$ 47.00
Annual Building Inspection Fee [a] est. 2013	$ 20.00
Annual Fire Inspection Fee [a]	$ 20.00
Hazardous Material Review	$ 20.00
License Administration Fees	
Appeal License Hearing Board	$ 75.00
Late Filing Fee	C
Transfer Fee	$ 15.00
Multiple Dwelling Units	
Regulatory License Fee	$ 207.00
Disproportionate Cost Apartment Fire	$ 10.00
Disproportionate Cost Assisted Fire	$ 34.00

Sexually Oriented Business est. 2013	
SOB Adult Non-Performer Employee	$ 193.00
SOB Adult Business	$ 317.00
SOB Semi-Nude Dance Agency	$ 319.00
SOB Semi-Nude Dance - Performer	$ 220.00
SOB Relocate	$ 100.00
SOB Work Permit est. 2012	$ 50.00
Other Licensing Fees	
Private Fire Hydrant Inspection est. 2013	$ 82.00
Christmas Tree Clean-Up Deposit	$ 300.00
Temporary Business Clean-Up Deposit	$ 150.00
Business License Duplicate Copy Fee est. 2013	$ 10.00
Residential Dwelling Rental License Fee *This fee is incurred annually only once per entity or individually owning rental units within the City. Est. 2024*	$152.00

a. May be required with initial issue of permit or annually, based upon assessment of business.
b. Fire inspections are only required where business is located.
c. Late fees are calculated separately as established by ordinance.

RECREATION FEES ATTACHMENT

ORDINANCE NO. 2025-05

AN ORDINANCE ADOPTING THE CONSOLIDATED FEE SCHEDULE FOR CLINTON CITY AND PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS

WHEREAS, pursuant to Utah Code § 10-3-701 and § 10-3-702, the Clinton City Council is authorized to pass ordinances and establish fees for services and regulatory functions of the city; and

WHEREAS, the City has determined the need to establish and maintain a consolidated fee schedule to ensure transparency and consistency in the assessment and collection of municipal fees; and

WHEREAS, the adoption of a consolidated fee schedule by ordinance is necessary to legally enforce the fees charged by Clinton City for its services;

NOW, THEREFORE, be it ordained by the City Council of Clinton City, Utah:

SECTION 1. Adoption of Consolidated Fee Schedule

The Clinton City **Consolidated Fee Schedule**, attached hereto as *Exhibit A* and incorporated herein by reference, is hereby **adopted**. Said schedule sets forth all service fees, regulatory fees, and charges applicable to municipal services and activities as authorized by law.

SECTION 2. Authority to Update Fees

The City Council retains the authority to amend the Consolidated Fee Schedule by ordinance. Periodic review and updates may be recommended by the City Manager or Department Heads to reflect inflationary changes, cost-of-service updates, or new regulatory requirements.

SECTION 3. Repealer Clause

Any ordinances, resolutions, or parts thereof that conflict with this Ordinance and the attached Consolidated Fee Schedule are hereby **repealed** to the extent of such conflict.

SECTION 4. Severability

If any provision of this Ordinance or the attached Consolidated Fee Schedule is held to be invalid for any reason, such invalidity shall not affect the remaining provisions.

SECTION 5. Effective Date

This Ordinance shall take effect immediately upon publication and posting as required by law.

PASSED AND ADOPTED by the City Council of Clinton City, Utah, this 23rd day of September, 2025.

BY ORDER OF THE CLINTON CITY COUNCIL:

_____

Brandon Stanger
Mayor, Clinton City

ATTEST:

_____

Lisa Titensor
City Recorder

CLINTON CITY COUNCIL STAFF REPORT

2267 N 1500 W, Clinton, UT 84015

MEETING DATE:	September 23, 2025
AGENDA ITEM:	Personnel Policy Updates
PETITIONER(S):	Trevor Cahoon, City Manager
TYPE OF VOTE:	Consensus Vote
SUBJECT:	Update Personnel Policy for Part-time Benefits

RECOMMENDATION

The City Council approve amendments to the Clinton City Personnel Policy and Procedures Manual limiting leave and other benefits for part-time staff.

FISCAL IMPACT

By eliminating leave benefits for part-time staff the City will not be required to contribute to URS for part-time employees.

SUMMARY

Historically the City has provided leave benefits for all part-time employees. If that employee worked more than 20 hours a week then they would qualify for URS benefits. Due to the nature of our part-time staff, our recommendation would be to make the following amendments to our policy manual:

X. COMPENSATION

A. *PAY PLAN*

The City shall adopt a pay plan for all positions in the City. The pay plan shall include each classification, a minimum and maximum rate of pay and such intermediate rates as are considered necessary and equitable. Flat and hourly rates may be used in place of salary ranges where appropriate and approved by the City Manager.

Cost of living adjustments reflected in a percentage increase to the pay plan base will be considered annually in conjunction with the annual budget process. The percent of increase, if any, will be decided by the City Council.

The pay plan shall consist of salary ranges each having a probationary step and incremental steps with an established differential between each step. Each classification shall have a minimum and maximum salary range.

When an employee has reached the top step of his/her pay plan he/she will be eligible on each anniversary for a 1% per year longevity pay increase, as determined by the annual evaluation and funding availability.

Any employee, at any time of the year, may be eligible for an exemplary service bonus. This bonus may be up to 2% of the employee's annual salary. It may be for any of the following reasons, though not exclusively:

1. Money savings
2. Life saving action.
3. Educational and training accomplishment.
4. Completion of an extra strenuous operation requiring a lot of employees own time.

All exemplary service bonuses must be recommended by the Department Director (and/or the City Manager), and approved by the City Manager. These are one time events and do not impact the employee's normal salary.

The salary range assigned to each classification shall be such as to equitably reflect the differences in the responsibilities and duties between it and other classifications, taking into account salary rates, benefits paid, and other relevant factors.

The City Manager is responsible for maintaining and administrating the pay plan. It is the policy of the City that every department use the pay plan in the same manner. A copy of the pay plan will be maintained in the City Hall as a matter of public record. The rate of pay for temporary employees shall be at least federal minimum wage, and will be set by the Department Director, and approved by the City Manager, to attract qualified personnel. Employee's classified temporary and/or part-time shall not be eligible for City sponsored medical, retirement, vacation, sick leave and other benefits provided regular full-time employees.

Regular full-time employees are hired on an hourly wage rate and receive all applicable benefits. Appointments of regular employees are made, pursuant to the hiring procedures established in Section VII and VIII of these rules, by the Department Director with the advice and consent of the City Manager. Employment is subject to all terms and conditions of these personnel rules and regulations.

XII. HOLIDAYS

A. All regular full-time ~~and part-time~~ employees shall be entitled to the following holidays with pay: (holiday pay is the regular straight time rate of up to 8 hours for regular full-time employees)

XIII.VACATIONS

The employee's date of hire will be used in calculating vacation accrual. Regular full ~~and part-~~time employees shall accrue vacation hours. Leave without pay and unpaid administrative leave do not count toward accrual. Probationary employees accrue the appropriate vacation leave, but are not entitled to use it until they pass their probationary period and become regular employees. Employee accrual is based on years of employment, position, and is prorated as follows:

YEARS OF EMPLOYMENT	FTE's	~~PTE's~~	EXEMPT
1 - 5 years	12 days	~~Pro-rated~~	18 days
6 - 10 years	15days	~~Pro-rated~~	21 days
11 - 15 years	18 days	~~Pro-rated~~	24 days
16 - 21 years	21 days	~~Pro-rated~~	27 days
Over 21 years	24 days	~~Pro-rated~~	30 days

D. Upon termination/resignation/retirement, an employee shall be paid for ~~all accrued~~ a maximum of 240 hours of vacation time. However, no payment for accrued vacation will be made for terminations during an employee's probationary period, except following a promotion when all benefits are retained.

~~E. Vacation time is pro-rated for regular part-time employees based on the number of hours worked in a month as a ratio of the equivalent full-time employee's accrual benefit.~~

~~F~~ E. In special cases, determined by the City Manager, an employee may be allowed to: 1) donate limited accrued vacation leave to another employee, or, 2) sell back to the city ~~a limited amount~~ 40 hours of accrued vacation leave which exceeds the maximum accumulation one time a year.

A. *SICK LEAVE WITH PAY*

All regular full-time employees will be entitled to sick leave with pay after the first month of employment. Sick leave shall accrue at the rate of eight (8) hours for each full month of service~~, with the exception of regular part-time employees who shall accrue sick leave based on the ratio of hours worked in comparison to the full-time equivalent~~.

XV. BENEFITS

B. *LIFE INSURANCE*

The City provides a group life, accidental death, and dismemberment insurance for all regular full-time employees. The basic insured amount reduces at certain age periods, as provided in the current policy.

C. *RETIREMENT*

The City provides retirement benefits for its qualified ~~full-time~~ employees through the Public Employees and Public Safety Retirement Systems of the State of Utah and F.I.C.A. (Social Security). The City pays the required contribution for the employee as is outlined in the Public Employees Retirement System (PERS). The contribution to F.I.C.A. is shared between the City and the employee as per federal law.

The City also participates in deferred compensation programs through the State of Utah. All regular employees achieving an average of 20 hours per week are permitted to participate in these programs. For employees hired prior to July 1, 2015, the City contributes an amount historically provided. For employees hired after June 30, 2015, the City will participate in a matching deferred compensation program through the State of Utah in an amount established by action of the City Council. Consult the City Treasurer for details.

There is no mandatory retirement age for City Employees. However, employees should consult PERS' Summary of Member Benefits for further information.

CLINTON CITY
COUNCIL AGENDA ITEM

SUBJECT: Resolution 12-25 Impact Fee Analysis and Rate Studies	**AGENDA ITEM: Bd**
PETITIONER: David Williams, Bryce Wilcox	**MEETING DATE:** 9/23/2025
RECOMMENDATION: That the Council Award the Impact Fee Analysis and Rate Studies for $79,000 to Zions Public Finance	**ROLL CALL VOTE:**

FISCAL IMPACT: Total $79,000

Impact Fee Analysis (From Impact Fees)		Rate Studies (From Enterprise Fund)	
Water Impact Fee:	$8,000	Water Rate:	$6,000
Parks and Trails Impact Fee:	$7,000	Sewer Rate:	$6,000
Storm Water Impact Fee:	$8,000	Storm Water Rate:	$7,000
Sewer Impact Fee:	$7,000		
Transportation Impact Fee:	$7,000	Streets Account	
Public Safety Impact Fee:	$12,000	Transportation Utility Fee Study:	$12,000

BACKGROUND:

The current Clinton City impact fees were adopted in 2019. It is time to update and renew them to ensure compliance with Utah law and to reflect current and projected growth. The impact fee process is governed by Title 11, Chapter 36a of the Utah Code, the "Impact Fees Act." This law requires that only new growth-related projects are funded through impact fees, while existing residents pay for current deficiencies or replacement of existing infrastructure.

Updating impact fees involves three key components:

- **Master Plans**
- Master plans are the foundation documents for each utility system.
- They identify long-term infrastructure needs, capacity requirements, and projects to serve both existing residents and new growth.
- The master plans distinguish between projects needed to address current deficiencies and those

required to serve new growth.

- J-U-B is in the process up updating the master plans

- **Impact Fee Facility Plans (IFFPs)**
- An IFFP is a formal document required by state law that defines which capital facilities are necessary to serve new development.
- It must show capacity calculations, project timing, and how each project is tied directly to anticipated growth.
- The IFFP ensures the City is legally defensible in charging impact fees, by documenting that projects funded with these fees provide a direct benefit to new development.
- J-U-B will completed the IFFPs with the master plans

- **Impact Fee Analysis (IFA)**
- The IFA takes the IFFP data and calculates the actual dollar amount of the impact fees to be charged.
- It allocates project costs proportionally across new development, based on demand factors such as water usage, trips generated, or population equivalents.
- The IFA also ensures that fees do not exceed the reasonable benefit received by new development, keeping the City in compliance with the Impact Fees Act.

Utility Rate Studies

In addition to impact fees, we received proposals to conduct utility rate studies for water, sewer, and storm water. The process includes:

- **Data Collection:** Reviewing customer billing data, current budgets, existing debt, capital improvement needs, and cash balances.
- **Demand & Expenditure Analysis:** Forecasting customer growth, operating expenses, and future capital costs.
- **Revenue Sufficiency & Rate Design:** Designing rate structures that ensure long-term sustainability, bond coverage, and adequate reserves
- **Modeling Scenarios:** Testing different options (e.g., gradual vs. one-time increases, combinations of rate adjustments and bonding) to give the City flexibility.
- **Deliverables:** A complete written report, user-friendly financial models, comparative rate tables, and presentations to Council.

Consultant Selection for the IFA and Rate Studies

The City received proposals from Zions Public Finance and EFG Consulting. The proposals can be sent if the Council members would like a copy.

The overall cost for each proposal is as follows.

Zions Public Finance: $79,000 (Itemized IFA and rate study costs are in the Fiscal Impact Section)

EFG Consulting: $114,750

Zion's completed the IFAs in 2019 and did a great job and are familiar with Clinton City. Staff is recommending that the IFA and rate studies be awarded to Zions Public Finance.

The schedule for the IFFP, IFA, and rate studies depends on when information for the draft general plan is available. The density and growth projections are needed to determine what the future population and number of homes will be in the City so that the appropriate costs can be applied to them. Pending the information from the general plan in December, the water and parks impact fee and rate study will be completed in February 2026, with the Sewer and storm water in June 2026, and transportation in September 2026. We received a grant for the transportation master plan and IFFP that will allow us to start on the transportation master plan in November.

ATTACHMENTS:

RESOLUTION NO. 12-25

A RESOLUTION AWARDING THE IMPACT FEE ANALYSIS AND RATE STUDIES TO ZIONS' PUBLIC FINANCE

WHEREAS, Clinton City (the "City") adopted its current impact fees in 2019 and is required under the Utah Impact Fees Act, Title 11, Chapter 36a, Utah Code Annotated 1953, as amended, to periodically update its impact fees to ensure legal compliance, equity, and reflection of current and projected growth; and

WHEREAS, the City desires to update its master plans, Impact Fee Facility Plans (IFFPs), and Impact Fee Analyses (IFAs) for water, sewer, storm water, parks and trails, transportation, and public safety; and

WHEREAS, the City also seeks to conduct water, sewer, storm water, and transportation utility fee studies to evaluate revenue sufficiency, rate design, and long-term sustainability of its enterprise funds; and

WHEREAS, the City issued a request for proposals and received proposals from Zions Public Finance in the amount of $79,000 and from EFG Consulting in the amount of $114,750; and

WHEREAS, Zions Public Finance successfully prepared the City's 2019 IFAs, is familiar with Clinton City's infrastructure systems, and submitted the lowest responsive proposal; and

WHEREAS, staff recommends that the City Council award the IFA and rate studies to Zions Public Finance in the total amount of $79,000, with costs allocated between applicable impact fee funds and enterprise funds as set forth in the fiscal impact statement;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Clinton City, Utah, as follows:

1. The City Council hereby awards the contract for the preparation of updated Impact Fee Analyses and Utility Rate Studies to Zions Public Finance in the total amount of $79,000.

2. The Mayor and City Manager are authorized to execute all necessary agreements and documents on behalf of the City.

3. The costs shall be funded as follows:

- Water Impact Fee Fund: $8,000
- Parks and Trails Impact Fee Fund: $7,000
- Storm Water Impact Fee Fund: $8,000
- Sewer Impact Fee Fund: $7,000
- Public Safety Impact Fee Fund: $12,000

- Water Enterprise Fund: $6,000

- Sewer Enterprise Fund: $6,000

- Storm Water Enterprise Fund: $7,000

- Streets Account (Transportation Utility Fee Study): $12,000

4. This Resolution shall take effect immediately upon adoption.

PASSED AND APPROVED by the Clinton City Council this 23rd day of September, 2025.

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Mayor Brandon Stanger

ATTEST:

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Lisa Titensor, City Recorder