

**CASTLE VALLEY SPECIAL SERVICE DISTRICT
REGULAR MEETING
August 21, 2025**

MEMBERS PRESENT

BRAD GILES
JEFF TUTTLE
LEONARD NORTON
GARY PRICE
TRENT JACKSON

SHAWNA HORROCKS
SHAUN BELL
JAMES WINN
JORDAN LEONARD (By Phone)
PATRICK SUNDSTROM (By Phone)

STAFF PRESENT

JACOB SHARP
THOMAS SITTERUD
MERRIAL JOHANSEN
ARIEL GUYMON

MEMBERS NOT PRESENT

DANNY VAN WAGONER

NON-MEMBERS PRESENT

WYATT HANSEN
STEPHANIE BROTHERSON

Welcome by Chairman, Brad Giles at 7:00pm. Roll Call: Jeff Tuttle – yes; Leonard Norton – yes; Gary Price – yes; Trent Jackson – yes; Shawna Horrocks – yes; Shaun Bell – yes; James Winn – yes; Jordan Leonard – yes; Patrick Sundstrom – yes.

1. **Discuss/Approve/Deny: Minutes of July 17, 2025**

Motion was made by Leonard Norton and seconded by Jeff Tuttle to approve the minutes of July 17th, as prepared. Motion carried by all present.

2. **Discuss/Approve/Deny: Orangeville Citizen Concern – Stephanie Brotherson**

Stephanie presented to the board her and her husband's frustration about wastewater backing up into her home when the Vactor truck comes around to clean the sewer lines. They want the board to work with them to find a solution to the problem and possibly pay for a valve to be put in their home to stop this from happening again. The board discussed possible options and how to move forward. They are looking into meeting with them and IGotPoop to find the best solution.

3. **Discuss/Approve/Deny: 2025 Construction Projects and Related Matters**

a. **2025 City Streets Project**

Currently the subcontractor is working on the wall portion on the hill. Allred Construction will be coming back in to finish the road portion and the final stuff we need to complete. This is the project that we did give them an extension on time and may need to review again next month.

There is a pay estimate of \$171,757.63 and 5% retainage of \$9,039.88.

b. **2025 Drainage/Water Line Project**

Contractor has been in Orangeville on the Highway and on main street. All the water lines are installed, and the services are tied over. They have just moved over to Ferron and will be doing 4 blocks of water line replacements there. We are still working with UDOT on the bridge and sewer line issue in Huntington. We are hoping they will let us go over the bridge with a casing and if not, we will look at other options moving forward.

There is a pay estimate of \$108,883.02 and 5% retainage of \$5,730.69.

c. **2025 Curb & Gutter Project**

Our contractor on this project is the subcontractor on our street project, and they are just starting this project. There is no pay estimate or update yet to report.

d. **2025 Chip Seal Project**

We have wrapped up this project, but we are still waiting for them to do a final clean up and get us the last tickets for materials etc. before we do a final closing out of the project.

e. **Project Budget Review**

Jacob reviewed the project budget for the board.

We have around \$100,000.00 left in our contingency but still have a long way to go on most of the projects.

4. **Discussion of Outside District Subdivisions & Connections**

Brad and Jacob discussed what they found out in the meeting with the county. They have some concerns and suggest the board review the outside connections guidelines we currently have and see how we need to move forward. Brad discussed the possible issues in the future with having these minor subdivisions outside city limits. There was also discussion about making sure we have enough documentation and proof of coverage.

5. **Manager's Report**

a. **Discuss/Approve/Deny: Next Year Capital Projects List**

We currently have a list from everyone but Cleveland and Elmo. The applications are due to the CIB by October 1st. Merrial and Jacob will put together the list to present to the board at the next board meeting so that it can be submitted by the October deadline.

b. **Discuss/Approve/Deny: Insurance Claim, active Re-Entry**

In Huntington we had patches dug out to fill. A person from Active Re-Entry drove through one of them around 11pm that they said was not marked. This caused some damage to the company vehicle. It is quoted to be around \$2,200.00 of damage to the vehicle. Our insurance is having them submit a claim to them and then they will get it paid out. Legal suggested we take pictures when we must put up barricades in these situations in the future.

6. **General Operational Items**

Shawna – Has a list of drains that need cleaned out in Cleveland.

7. **Discuss/Approve/Deny: Voucher List**

The board reviewed the vouchers.

A motion was made by Leonard Norton and seconded by Trent Jackson to approve the vouchers. Motion carried by roll call vote: Jeff Tuttle – yes; Leonard Norton – yes; Gary Price – yes; Trent Jackson – yes; Shawna Horrocks – yes; Shaun Bell – yes; James Winn – yes; Jordan Leonard – yes; Patrick Sundstrom – yes.

8. **Adjourn**

A Motion was made by Leonard Norton and seconded by Jeff Tuttle to adjourn the meeting at 8:00pm. Motion approved by all members present.