

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

AUGUST 21, 2025 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Monty Pratt, Jake Wilkins Absent: Lucky Wall Employees: Trudy Wheeler, Travis Ruppe Community Participants: Bryan Meier (Sunrise Engineering), Craig Nebeker (Horrocks Engineering), Davis Smuin (Horrocks Engineering) Lorn Ruppe

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES 7-17-2025

DISCUSSION			
CONCLUSIONS	Jake made a motion to approve the meeting minutes, Monty 2 nd the motion. All board members voted: Randan Vincent-For, Monty Pratt-For, Jake Wilkins-For. Late: Russell Tomlinson Absent: Lucky Wall. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: IMPACT & METER CONNECTION FEE, ADU FEE - RESOLUTION #08212025

DISCUSSION	Resolution #08212025 increasing the impact fee and water meter connection fee for residential, industrial and commercial connections. Also to create a new fee additional dwelling unit fee (ADU) of \$25 additional to residential rate. Had a public hearing May 15 th , 2025, with 30-day public hearing comment period, had a 90-day waiting period Aug 13 th , 2025. ADU is where it could become a new parcel and could be sold. Garages and shops are exempt. See Admin code for complete guidelines of ADU. For the Adu it needs to meet 800 sq feet or less, bathroom, kitchen and living quarters. Currently one on brush creek, one on 3500 S, once built and any others needing a building permit.		
CONCLUSIONS	Monty Pratt made a motion to approve the resolution #08212025, Jake 2 nd the motion. All board members individually voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Absent: Lucky Pratt. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Brooks unable to attend, no new updates on Redwash.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: HORROCKS ENGINEERING

DISCUSSION	Craig would like to welcome Davis Smuin with Horrocks. Has nothing new for us.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Bryan let us know the plan is still being reviewed by DDW. DDW funding expires in October, maybe on case by case basis they may extend it.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: UTAH DIVISION OF DRINKING WATER NEW PROPOSED TAX FEE

DISCUSSION	Utah DDW is proposing adding a \$0.0331 fee on all water systems for each 1,000 gallons. This is based off our reported number to department of water rights. Discussed what last year's numbers were and what the charge would have been. Can do some incentive to get a lower rate. We would need tier rates; we only have 1 tier. They are losing federal money and don't charge anything except operator testing and program administer. Will help with Lead and Copper, emergency contamination sampling, PFAS and employees. Does not cover drinking water infrastructure grants.		
CONCLUSIONS	Submit comments from district that we are opposed to this rate. Board members will submit their own as well. Add it to Facebook page. Comments need to be submitted by August 31 st . Ask where the 30-day comment period is and the rate study, why wasn't the public hearing first?		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: LEAD AND COPPER POTHOLING QUOTES

DISCUSSION	I received 2 quotes for potholing for the lead and copper. From \$5,000-\$25,000 we only need to get 2 quotes. George T Weldon \$385 per service, and Tri-West Services \$225.00 per hour. For Utility or customer side only 2 hours \$450.00 just depending on if it takes that long to dig. Both Utility side and customer side 3 hours \$675. For Tri-West Services. Public comment from Lorn public comment, equipment being larger would work better.		
CONCLUSIONS	Russell made a motion to approve Weldon to carry on with lead and copper. Jake 2 nd the motion. All board members individually voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For, Absent: Lucky Pratt. Motion passed; board approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: ADDITIONAL DWELLING UNIT APPLICATION

DISCUSSION	Will still need to work on it and will address in a future meeting.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OPEN & PUBLIC MEETING ACT

DISCUSSION	The board watched the YouTube video on the open and public meeting act. Signed confirming they watched it.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: ETHICS PLEDGE

DISCUSSION	Each board member and employee took the ethics pledge. Randan, Russell, Jake, Monty, Travis and Trudy.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OFFICE REPORT:

DISCUSSION	Utah Cyber Center asked us to confirm what email addresses we want. Office@jensenwid.utah.gov and operator@jensenwid.utah.gov Uintah Basin Water summit is on Jan 8 th , 2025, at the Uintah Conference Center. Starting Budget next month. Utah Association of Special Districts \$1144 do we want to pay? Board answered yes. Got the lead and copper results and will be sending those letters out. Cudd Energy wants to go ACH is that okay, board answered yes.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Been installing some meters with Trudy. A lot of Bluestakes and not a lot of time for meters right now. Leak at Gloria's line going to Lon Snow's had a leak will need to be repaved. Dino trails have 4 accounts and only 3 were turned on. We read it each month, and the meter never changed. The meter has been inaccurate.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review of current budget <ul style="list-style-type: none">• Bank Statement - Board Review and Initial• A/P Register - Board Review and Initial• PTIF Accounts - Board Review and Initial• Past Due and Shut off Notice List - Board Review and Initial• 2025 Budget Worksheet Report - Board Review and Initial• 2025 Ashley Valley Water Statement of Water Used Report - Board Review and Initial• G/L Account – Board Review and Initial		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

TOPIC: OPERATION DISCUSSIONS

DISCUSSION	Nothing		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

ADJOURN

Russel made a motion to adjourn, Jake 2nd the motion.