



# Wallace Stegner Academy

## Board of Directors Meeting

**Date:** July 31, 2025

**Time:** 12:00 PM

**In Attendance:** Sarah Vaughan, Jeremy Schow, Tony Furano, Frank Magana

**Excused:** Reed Farnsworth

**Others in Attendance:** Adam Gerlach, Platte Nielson, Nicole Jones, Chantel Wixon, Hannah Jones

**Location:** <https://us02web.zoom.us/j/83078648156>

### MINUTES

*Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.*

**CALL TO ORDER** Sarah Vaughan called the meeting to order at 12:02 PM.

#### CONSENT ITEMS

- June 12, 2025, Board Meeting & Closed Session Minutes

Sarah Vaughan made a motion to approve the June 12, 2025, Board meeting and closed Session Minutes. Frank Magana seconded. *The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano; Aye; Frank Magana; Aye.*

**CLOSED SESSION-** to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 12:05 PM Sarah Vaughan made a motion to move into a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah code 52-4-205(1)(a). Tony Furano seconded. *The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Tony Furano, Aye; Frank Magana, Aye.*

At 12:19 PM Sarah Vaughan made a motion to leave the closed session and enter the general meeting. Tony Furano seconded. *The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana, Aye; Tony Furano, Aye.*

## VOTING ITEMS

- Approve CSP Grant Purchases

The board discussed the charter school program budget. The budget included what purchases will be made with the grant money.

Frank Magana made a motion to approve the CSP Grant Purchases as discussed. Jeremy Schow seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; *Jeremy Schow, Aye; Frank Magana; Aye; Tony Furano, Aye.*

- Approve E-Rate Invoices (Kearns & Sunset Campus')

Adam Gerlach clarified that these purchases are associated with the approved E-rate contracts for the Sunset and Kearns campuses.

*Sarah Vaughan made a motion to approve the E-Rate Invoices for the Sunset and Kearns Campus's not to exceed \$92,083.81 for the Sunset Campus and not to exceed \$142,743.90 for the Kearns campus. Frank Magana seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana; Aye; Tony Furano, Aye.*

- Re-Approve List of Authorized Bank Signers

*Sarah Vaughan made a motion to approve the list of authorized bank signers as discussed with the CEO's, Board President, Board Secretary, and Financial Coordinator as approved signers replacing the old board member listed with Tony Furano as a signer. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana, Aye; Tony Furano, Aye.*

- Sunset Campus Lease

The board stated for the record that Adam Gerlach has permission to sign the lease agreement. There was no further discussion.

*Sarah Vaughan made a motion to authorize Adam Gerlach to sign the Sunset Campus Lease. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana; Aye; Tony Furano, Aye.*

- Award RFP for FSMC (Sunset Campus)

Adam Gerlach gave the recommendation to the board. There were no questions or concerns from the board.

Sarah Vaughan made a motion to award the RFP for Food Service Management services to Lunch Pro. Jeremy Schow seconded. *The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana; Aye; Tony Furano, Aye.*

## **CALENDARING**

The board determined the next board meeting will take place Thursday, September 18, 2025, at 5:30 PM at the Wallace Stegner Academy Salt Lake City Campus.

## **ADJOURN**

*At 12:31 PM Sarah Vaughan made a motion to adjourn the meeting. Tony Furano seconded. The motion passed unanimously. The votes were as follows: Sarah Vaughan, Aye; Jeremy Schow, Aye; Frank Magana; Aye; Tony Furano, Aye.*

**Wallace Stegner Academy  
Board of Directors  
Closed Session Statement**



**Date:** 07.31.2025

**Location:** <https://us02web.zoom.us/j/83078648156>

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**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Wallace Stegner Academy entered a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 31<sup>st</sup> day of July 2025.

A handwritten signature in black ink that reads "Sarah Vaughan".

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Sarah Vaughan, Board President