



PUBLIC NOTICE IS HEREBY GIVEN THAT THE
BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH
WILL HOLD A PUBLIC MEETING
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 E CENTER ST, PROVO, UT 84606
September 3, 2025 - 2:00 PM

When necessary, board members may participate electronically with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UckRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission meeting dates: Wednesday, September 17, 2025 at 2:00 p.m.
and Wednesday, September 24, 2025 at 2:00 p.m.

~COMMISSION MEETING MINUTES~

In attendance: Commissioner Gordon (Chair), Commissioner Beltran, Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet.

(Meeting called to order: 2: 01 pm)

PRAYER/READING/THOUGHT: Rod Mann
PLEDGE OF ALLEGIANCE: Richard Nielson

RECOGNITION

1. RECOGNITION OF SEPTEMBER 2025 EMPLOYEE OF THE MONTH.
-PJ Maughan, Human Resources

**COMMISSIONER GORDON ANNOUNCED THAT DEPUTY JOSHUA JOJOLA WAS
SELECTED AS THE SEPTEMBER 2025 EMPLOYEE OF THE MONTH. HE READ THE
FOLLOWING NOMINATION.**

I am proud to nominate Deputy Joshua Jojola for Employee of the Month. Deputy Jojola consistently goes above and beyond the expectations of his role, embodying the core values of the Utah County Sheriff's Office: integrity, service, and dedication.

Near Christmas time last year, Deputy Jojola recognized that several victims of abuse in our community were unlikely to receive any Christmas gifts. Without any prompting and with no desire for recognition, Deputy Jojola personally purchased and delivered presents to these victims. He never mentioned what he had done. I only learned about this act of kindness after a grateful citizen posted about it online.

Deputy Jojola's compassion and drive are not limited to isolated moments. In a recent fraud case involving the theft of a minor's Social Security Number, Deputy Jojola demonstrated exceptional investigative ability and compassion. He worked diligently to identify and locate the suspect, taking the victim's concerns seriously and treating the family with respect and empathy throughout. His efforts led to the successful identification of the suspect, prompting the victim's mother to hand-deliver a thank-you note to our Chief Deputy, stating that Deputy Jojola was "awesome and crucial in finding the suspect" in a case they were told would likely go unsolved.

Deputy Jojola treats every victim as if they are his number one priority. He builds trust, shows empathy, and follows through. His consistent service is deeply appreciated by both the community and this agency. He represents what it means to be a public servant in the truest sense.

I strongly and respectfully recommend Deputy Josh Jojola for Employee of the Month.

Sergeant Roger Lowe, Eagle Mountain Patrol



CONSENT AGENDA

1. RATIFICATION OF WARRANT REGISTER FOR SEPTEMBER 3, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

2. APPROVAL OF THE MINUTES FOR THE AUGUST 27, 2025 BOARD OF COMMISSIONERS BOARD MEETING

-Jolynn Clegg, Clerk

APPROVED ON CONSENT

3. APPROVE AND ADOPT A SNOW REMOVAL COMPENSATION ELECTION AGREEMENT WITH THE CORRESPONDING ON-CALL AGREEMENT FOR ELIGIBLE UTAH COUNTY PUBLIC WORKS EMPLOYEES.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-757

4. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF THE FIRST AMENDMENT TO INTERLOCAL AGREEMENT 2019-873 BETWEEN AMERICAN FORK CITY FOR THE AF 200 S MULTI-MODAL PROJECT

-Richard Nielson, Public Works

APPROVED ON CONSENT

Resolution 2025-758

Agreement 2025-759

5. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH STAKER & PARSON COMPANIES FOR THE BOAT HARBOR DRIVE AND SKIPPER BAY TRAIL PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-760

6. APPROVE AND AUTHORIZE THE SIGNING OF A ROAD PROJECT AGREEMENT, 25-RO-11041900-030, WITH THE USDA, FOREST SERVICE FOR THE AMERICAN FORK - SNAKE CREEK ROAD SLOPE STABILIZATION PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-761

7. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT BETWEEN MCMULLIN ORCHARD INC., AND UTAH COUNTY.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-762

8. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT BETWEEN MCMULLIN FARM PROPERTIES LC, AND UTAH COUNTY.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-763

9. APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT WITH UTAH ELITE ROOFERS AND REPAIR SPECIALIST, LLC TO FURNISH AND INSTALL A NEW ROOF ON THE JAIL INDUSTRIES BUILDING ACCORDING TO ITB 2025-17.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-764

10. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #1 OF UCA #2025-389 WITH TIVITRI INC, EXTEND THE AGREEMENT TERMINATION DATE.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-765

11. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #14 TO AGREEMENT #2023-711 FOR HOGAN & ASSOCIATES CONSTRUCTION INC., FOR THE JAIL MEDICAL & MENTAL HEALTH REMODEL AND ADDITION PROJECT.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-766

12. APPROVE AND AUTHORIZE THE SIGNING OF A QUIT CLAIM DEED TO PAYSON CITY FOR 3550 WEST

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-767

13. OBTAIN COMMISSION APPROVAL AND SIGNATURE FOR MEMORANDUM OF AGREEMENT FOR SEARCH AND RESCUE EMS GRANT FUNDING.

-Jodee Kimber, Sheriff

APPROVED ON CONSENT

Agreement 2025-768

14. APPROVE AND AUTHORIZE THE HEALTH DEPARTMENT NURSING DIRECTOR TO SIGN A RECREDENTIALING AGREEMENT WITH HEALTH CHOICE UTAH.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-769

15. ADOPT AND SIGN A RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN SPRINGVILLE CITY LIBRARY AND UTAH COUNTY HEALTH DEPARTMENT FOR SUBSTANCE MISUSE PREVENTION AND COMMUNITIES THAT CARE (CTC) MODEL FOR FY26.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Resolution 2025-770

Agreement 2025-771

16. APPROVE THE SIGNING OF AMENDMENT 7 TO 2021-645 WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE BREAST AND CERVICAL CANCER SCREENING PROGRAM.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-772

17. APPROVE THE SIGNING OF AMENDMENT 3 TO UC#2023-992 WITH UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES FOR THE DISABILITY AND HEALTH PROGRAM 2023. 100% FEDERAL FUNDS.

-Juli Van Ginkel, Health

APPROVED ON CONSENT

Agreement 2025-773

18. APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY AUDITOR'S OFFICE IN CANCELLATION AND CORRECTION LETTER 60533 DATED AUGUST 26, 2025.

-Burt Harvey, Auditor

APPROVED ON CONSENT

Agreement 2025-774

19. APPROVE AND AUTHORIZE COMMISSION SIGNATURE ON UTAH COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FEDERAL ASSISTANCE SF-424

-Ezra Nair, Commission

APPROVED ON CONSENT

Agreement 2025-775

20. APPROVE AND AUTHORIZE THE SIGNING OF A 2025 RECREATION GRANT AGREEMENT BETWEEN UTAH COUNTY AND FAIRFIELD TOWN

-Aileen Conder, Commission

APPROVED ON CONSENT

Agreement 2025-776

REGULAR AGENDA

1. APPROVE AN AGREEMENT WITH URS TO ALLOW UTAH COUNTY FIRE DEPARTMENT FIREFIGHTERS TO PARTICIPATE IN THE PUBLIC EMPLOYEES LONG TERM DISABILITY PROGRAM

-Patrick Carlson, Sheriff

APPROVED ON CONSENT

Agreement 2025-777

2. APPROVE AND AUTHORIZE THE SIGNING OF AMENDMENT #1 OF UCA #2024-658 WITH JONES & DEMILLE ENGINEERING, INC. TO ADD PLANNING SERVICES AND AMEND THE PROJECT END DATE.

-Richard Nielson, Public Works

APPROVED ON CONSENT

Agreement 2025-778

3. APPROVE AND AUTHORIZE THE ACCEPTANCE OF A DONATION FROM THE DENNIS AND JOAN NORTON FAMILY FOUNDATION TO HIRE SOMEONE TO USE A ROCK PICKER ON THE EQUESTRIAN PARK ARENA.

-Richard Nielson, Public Works

(Timestamp: 7:12)

COMMISSIONER BELTRAN EXPRESSED THANKS FOR THE DONATION AND ASKED IF THIS WAS ENOUGH MONEY TO RENT THE MACHINE. RICHARD NIELSON (*Public Works Director*) SAID IT WOULD BE ENOUGH MONEY AND THEY WOULD HAVE SOMEONE COME IN TO DO THE JOB.

COMMISSIONER BELTRAN: MOTION TO APPROVE

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Agreement 2025-779

4. APPROVE AND AUTHORIZE THE COMMISSION CHAIR TO SIGN A BUSINESS ASSOCIATE AGREEMENT WITH OUR BENEFITS BROKER

-Brandon Chambers, Human Resources

APPROVED ON CONSENT

Agreement 2025-780

5. APPROVE THE SIGNING OF AN AGREEMENT WITH 'FOR THE RECORD' FOR COURT RECORDING SERVICES

-Emily Trafny, Justice Court

APPROVED ON CONSENT

Agreement 2025-781

6. APPROVE THE SIGNING OF A CONTRACT BETWEEN UTAH COUNTY AND KMONEY CONSULTING LLC FOR LAND VALUATION DESIGN SERVICES.

-Burt Garfield, Assessor

APPROVED ON CONSENT

Agreement 2025-782

7. APPROVE AND AUTHORIZE A CONTRACT GRANT WITH THE STATE OF UTAH, GEOSPATIAL RESOURCE CENTER FOR MONUMENT REPLACEMENT, PRESERVATION AND RESTORATION OF PUBLIC LAND SURVEY SYSTEM SECTION CORNERS.

-Dale Eyre, Surveyor

APPROVED ON CONSENT

Agreement 2025-783

8. APPROVE AND AUTHORIZE EXECUTION OF A SUBORDINATION AGREEMENT FOR UTAH COMMUNITY FEDERAL CREDIT UNION ON BEHALF OF SHANE AND SHELLIE JENSEN.

-Dale Eyre, Community Development

ITEM TABLED

(Timestamp: 11:13)

COMMISSIONER GORDON REMOVED ITEM FROM TABLE

COMMISSIONER BELTRAN: MOTION TO APPROVE

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Agreement 2025-784

9. APPROVE AND AUTHORIZE THE SIGNING OF A NOTICE OF VACANCIES ON THE LAKE SHORE AND BENJAMIN DRAINAGE DISTRICT BOARD OF TRUSTEES

-Aileen Conder, Commission

APPROVED ON CONSENT

Notice 2025-785

10. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2025-10

-Adam Beck, Commission

APPROVED ON CONSENT

Agreement 2025-786

11. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE 2025 UTAH COUNTY BUDGET.

-Adam Beck, Auditor

(Timestamp: 7:48)

COMMISSIONER GORDON WAS ABSENT LAST WEEK (AUGUST 27, 2025) AND THIS ITEM WAS CONTINUED. DISCUSSION ON ADDING A DIRECTOR OF EFFICIENCY. COMMISSIONER POWERS GARDNER SAID THIS POSITION WOULD BE USING SAVINGS AND THERE IS NO CHANGE TO THE BUDGET. SHE ALSO EXPRESSED THAT THE COUNTY WILL STILL HAVE TO NEGOTIATE ON WHETHER OR NOT WE WANT TO ADD OR WHEN WE WANT TO ADD IT. COMMISSIONER BELTRAN SAID HE WAS FINE WITH ADDING IT TO THE UPCOMING BUDGET CYCLE BUT NOT NOW.

COMMISSIONER BELTRAN: MOTION TO APPROVE ITEM #11 WITH THE REDUCTION OF \$70,000 TOWARDS THE DIRECTOR OF EFFICIENCY.

COMMISSIONER GORDON: SECOND

ALL IN FAVOR: AYE

ANY OPPOSED: AYE (COMMISSIONER POWERS GARDNER)

PASSES: 2/1

Resolution 2025-787

12. APPROVE A SECONDARY OPIOID MANUFACTURERS' COMBINED SUBDIVISION PARTICIPATION AND RELEASE FROM

-Ben VanNoy, Attorney

APPROVED ON CONSENT

Agreement 2025-788

13. APPROVE A RESOLUTION OF APPOINTMENT OF MEMBERS TO THE UTAH COUNTY BOUNDARY COMMISSION.

-Ezra Nair, Commission

ITEM WAS TABLED

(Timestamp: 11:22)

COMMISSIONER GORDON TOOK ITEM OFF TABLE

COMMISSIONER BELTRAN: MOTION TO APPROVE ITEM #13 WITH THE NAMES OF ANDREA ALLEN AND ANTHONY CANTO TO 4 YEAR TERMS AND KIM T. JACKSON AS ALTERNATE.

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

Resolution 2025-789

14. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

15. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

16. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

STRICKEN ON CONSENT

17. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

HELD ON CONSENT

PUBLIC COMMENTS

None

(Moved to Closed Meeting: 2:11 p.m.)

(Opened to Public Meeting: 3:38 p.m.)

COMMISSIONER BELTRAN: MOTION TO ADJOURN

COMMISSIONER POWERS GARDNER: SECOND

ALL IN FAVOR: AYE

PASSED: 3/0

(Meeting adjourned: 3:39 p.m.)

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

BOARD OF COMMISSIONERS FOR UTAH COUNTY
PUBLIC MEETING ATTENDANCE SHEET
September 3, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Agency:

<u>[Signature]</u>	<u>Clerk's Office</u>
<u>[Signature]</u>	<u>Utah County IT</u>
<u>Linnea Fletcher</u>	<u>Utah</u>
<u>Shannon Citambar</u>	<u>HR</u>
<u>Shanda Green</u>	<u>HR</u>
<u>[Signature]</u>	<u>Assessor</u>
<u>Burt Craftfield</u>	<u>Assessor</u>
<u>Aaron Davidson</u>	<u>Clerk</u>
<u>[Signature]</u>	<u>HR</u>
<u>James Longhurst</u>	<u>IS</u>
<u>[Signature]</u>	<u>Purchasing</u>
<u>Brian Voeks</u>	<u>Clerk</u>

Meeting minutes approved at the September 17, 2025 Board of Commissioners of Utah County, Utah Public Meeting



ATTEST:
AARON R. DAVIDSON
Utah County Clerk

[Signature]
BRANDON B. GORDON, Chair

By: [Signature]
Deputy