



WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, August 18, 2025 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

Chairman Dale Allen
Vice Chairman James Jenson
Clarence Kelley
Alisha Marigoni

Mayor Rob Vanderwood
Councilmember Ryan Swapp
Planning Member Melinda Stimpson

MEETING MINUTES OF AUGUST 18, 2025

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:32 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – Alisha Marigoni
James Jenson led the Pledge of Allegiance
B. Invocation – Melinda Stimpson

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. STAFF REPORT

- A. John Wallace
John Wallace updated the board on the following: 2700 W Lift Station Project-he let them know that the power line has been relocated and construction should begin soon. The generator for the 4700 W Lift Station is ready for installation once bids have been received for installation. The water pump on the 4450 Lift Station generator went out and we are now waiting for the replacement part. Acoustic testing will start this upcoming Spring on 2/3 of the sewer system.

**Ryan Swapp arrived at the meeting at 6:37 PM*

- B. Ed Mignone
Ed did not have any updates for the board.

7. CENTRAL WEBER UPDATE- Mayor Vanderwood

Mayor Vanderwood was attending the Central Weber Board Meeting

8. ACTION ITEMS

- A. Award Bid to Advanced Linings LLC for \$48,442.00 for the 5100 W Manhole Rehab Project
John Wallace gave some background on the current condition of the manholes on 5100 W. He said that they are showing wear and need to go through a rehab process to prevent a full collapse. There are plans to do 3 manholes this year and possibly request to do 3 more next year. Hooper City will be adding a force main down 5100 to be able to get its residents off of the WHSSD sewer main.
Clarence Kelley asked for clarification on the quantity of manholes that are listed in the bid documents.
Ed Mignone clarified that there are 3 manholes to be done, not 1, and that was confirmed with Advanced Linings.

Clarence Kelley made a motion to award the bid to Advanced Lining LLC for \$48,442.00 for the rehabilitation of 3 manholes on 5100 W.
James Jenson seconded the motion.

AYES:	Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	Rob Vanderwood, Alisha Marigoni

8. CONSENT AGENDA

- A. Action on minutes (July 21, 2025)
B. Billing adjustments (July 2025)
C. Monthly accounts payable (August 2025)
D. Roy City Corporation- \$11,318.40 (Surplus Water)
E. Cummins Sales and Service- \$27,999.82 (4700 W Lift Station Generator)

- F. Cummins Sales and Service- \$21,034.82 (2700 W Lift Station Generator)
- G. Gardner Engineering- \$6,492.50 (Invoice 4508-2700 W Lift Station Engineering)

Melinda Stimpson made a motion to approve items A-G. **Clarence Kelley** seconded the motion.

AYES:	Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	Rob Vanderwood, Alisha Marigoni

11. ADJOURNMENT

James Jenson made a motion to adjourn at 6:50 PM. **Ryan Swapp** seconded the motion.

AYES:	Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	Rob Vanderwood, Alisha Marigoni

Dated this 15th day of September 2025



Charis Sully, District Recorder