Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL, HELD ON SEPTEMBER 3RD, 2025 UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00 PM

Mayor and Council Members Present:

Mayor Critchlow
Jolene Jenkins
Heidi Hammond
Jeff Williams
Rhett Butler
Jake Thomas

Council Members Not Present:

Appointed Officers and Employees Present:

Braydee Baugh, City Recorder
Michael Resare, City Manager
Tysen Barker, City Attorney
Shelby Moore, Zoning Administrator
Gina Roberts, Deputy City Recorder
Robert Sager, Police Chief
Jason Remick, Fire Chief
Christy Montierth, PW Director (via Zoom)
Bill Cobabe, Comm Development Director

Citizens and Guests Present: Travis Taylor, Thomas Peck, Deaun Woolsey, Blake Woolsey, Terry Moss, Gary Cunningham, Lynn Hollinger, Barry Bunderson

There were many members of the public present in person and via Zoom

Mayor Critchlow asked John Lux to lead the Pledge of Allegiance.

AGENDA

1. **Public Comment**

   Blake Woolsey stood for public comment. Mr Woolsey raised questions regarding the secondary water service transferring from Grantsville Irrigation to Grantsville City. Mayor Critchlow set up a meeting September 4, at 7:00 pm at the corner of Mustang Ridge Road with Mr Woolsey and neighbors to discuss.

2. **Summary Action Items**
   a. **Approval of Minutes from the August 6th, 2025 Work Meeting and August 20th, 2025 Regular Meeting**
   b. **Approval of Bills**

Motion: Councilmember Hammond made the motion to approve the minutes

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Motion: Councilmember Butler made the motion to approve the bills.

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. **Consideration of Resolution 2025-67 appointing Steve Clark as Second Assistant Chief**

Steve Clark was present to introduce himself and gave a brief history of his service with the department and why he serves.

Motion: Councilmember Jenkins made the motion to approve Resolution 2025-67 appointing Steve Clark as Second Assistant Chief

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

4. **Consideration of Resolution 2025-70 appointing Chris Horrocks as an Alternate Planning Commission Member**

Clarification was given on the role and expectation of the Planning Commission Alternate

Motion: Councilmember Hammond made the motion to approve Resolution 2025-70 appointing Chris Horrocks as an Alternate Planning Commission Member

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

5. **Consideration of Resolution 2025-68 approving the Technical Planning Assistance Program Funds Cooperative Agreement with UDOT**

City Manager Michael Resare presented this item. Mr Resare gave an explanation of how this would facilitate the Master Transportation Plan

Motion: Councilmember Thomas made the motion to approve Resolution 2025-68 approving the Technical Planning Assistance Program Funds Cooperative Agreement with UDOT

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. **Consideration of Resolution 2025-66 approving a Contract with Jones and DeMille for a Master Transportation Plan**

Councilmember Hammond asked for some clarification on the proposed scope of work and associated schedule and fees. Shelby Moore and Bill Cobabe were able to explain and decipher the language and what it actually means. Councilmember Jenkins asked about the Master Transportation Plan that Horrocks was working on and what the status was. Ms Moore explained that is was paid for with a grant and the money ran out. She also explained that UDOT wanted to be involved and this would open the door to involve them. There was discussion about the benefits and accuracy that Jones & DeMille offer. The Horrocks study will be incorporated and built upon by this new study. Clarification was requested on what the reasonable, timely manner means for the schedule of completion. Mr Cobabe indicated that a request for a time frame could be part of the approval.

Motion: Councilmember Butler made the motion to approve Resolution 2025-66 approving a Contract with Jones and DeMille for a Master Transportation Plan with the addition that the defined scope of work will be complete within 6 months of the contract

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried.

7. **Consideration of Resolution 2025-64 approving the Kenneth Fawson Minor Subdivision Plat Amendment**

Shelby Moore and Barry Bunderson stood to present this item. This property was previously subdivided into two lots and they would like to add a third lot. Planning Commission has recommended approval

Motion: Councilmember Hammond made the motion to approve Resolution 2025-64 approving the Kenneth Fawson Minor Subdivision Plat Amendment

Second: Councilmember Butler seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried.

8. Consideration of Ordinance 2025-32 amending Chapter 15 of the Grantsville City Land Use and Management Code regarding Residential and Multiple Residential Districts

Shelby Moore stood to present this item. Ms Moore explained the changes and what prompted these changes. These adjustments would allow for a smaller front and larger back yard. Councilmember Butler expressed concerns with the changes in the R-1-21 zoning and questioned the need on the larger ½ acre lot vs the smaller lots.

Motion: Councilmember Butler made the motion to approve Ordinance 2025-32 amending Chapter 15 of the Grantsville City Land Use and Management Code regarding Residential and Multiple Residential Districts with the one change that the minimal yard setback be kept at 30 feet and not changed to 25 feet.

Second: Councilmember Hammond seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Aye", and Councilmember Jenkins, "Aye". The motion carried.

9. **Consideration of Ordinance 2025-34 amending Chapter 20 of the Grantsville City Land Use and Management Code to Allow Electronic Messaging Boards as a Conditional Use in the CN Zone**

Shelby Moore stood to present this item. Ms Moore explained that the CN Zone is the only commercial zone that does not currently allow any electronic messaging boards. Councilmember Jenkins pointed out that this zone's purpose is not to impose on the neighborhoods that are in this zoning. Ms Moore clarified that electronic signs are currently conditional or permitted in some residential zones already and allowing them in the CN Zone would be conditional. Ms Moore also asked Bill Leavitt to provide some clarification and guidelines on electronic signs. Councilmember Jenkins expressed concern about where the current CN Zones are and would there be a benefit to anyone other than a specific business in this zone. Councilmember Butler opened the discussion of what the specific concerns are and what types of signs are currently permitted or conditional in the CN zone. Ms Moore pointed out with a conditional permit approval the city then had the ability to place limits on what could be approved. There was discussion about current electronic signs in the city.

Motion: Councilmember Butler made the motion to approve Ordinance 2025-34 amending Chapter 20 of the Grantsville City Land Use and Management Code to Allow Electronic Messaging Boards as a Conditional Use in the CN Zone

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, "Aye", Councilmember Butler, "Aye", Councilmember Williams "Aye", Councilmember Thomas "Nay", and Councilmember Jenkins, "Nay". The motion carried.

10. **Consideration of Ordinance 2025-33 amending the Presidents Park PUD to Modify the Townhome Portion of the Project**

Travis Taylor stood to present this item. Councilmember Hammond asked for a reason and the benefit to the current Presidents Park residents and City to approve a higher density than what was originally approved. Mr Taylor explained that there were upgrades in the amenities that would be offered to the residents and the increased density allows for more affordable housing.

Motion: Councilmember Butler made the motion to approve Ordinance 2025-33 amending the Presidents Park PUD to Modify the Townhome Portion of the Project

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Nay”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Nay”, and Councilmember Jenkins, “Aye”. The motion carried.

11. Consideration of Resolution 2025-65 approving the First Amendment to the MDA for Presidents Park PUD

Travis Taylor stood to present this item.

Motion: Councilmember Butler made the motion to approve Resolution 2025-65 approving the First Amendment to the MDA for Presidents Park PUD with the inclusion of verbiage that state that 14 of the townhomes meet the state’s requirement for affordability and sidewalk connectivity

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

12. **Closed Session (Personnel, Imminent Litigation, Real Estate)**

Motion: Councilmember Butler made the motion to go into a Closed Session

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Closed Session began at 9:08 pm
Closed Session ended at 10:25pm

13. **Adjourn**

Motion: Councilmember Hammond made the motion to adjourn

Second: Councilmember Williams seconded the motion.

Vote: The vote was as follows: Councilmember Hammond, “Aye”, Councilmember Butler, “Aye”, Councilmember Williams “Aye”, Councilmember Thomas “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

Meeting ended at: 10:26 pm