



AGENDA
LIBRARY BOARD
Thursday, September 18, 2025

Notice

NOTICE is hereby given that the Library Board of Directors of Summit County will meet in session on Thursday, September 18, 2025 at the anchor location of the Kamas Valley Branch, 110 N. Main St., Kamas, UT, and electronically via Zoom at 6:00 p.m.

To participate in the meeting, you may attend at the anchor location noted above or join the Zoom webinar: <https://us02web.zoom.us/j/85798484175?pwd=bLGBQfjQj3CD2VvPpj2U6aYgZ2KJmD.1>

OR

To listen by phone only: Dial: 1-346-248-7799, Meeting ID: 857 9848 4175, Password: 780902

1. Call to Order
6:00 p.m. – Call to Order
2. Approval of Minutes
[7-17-25 Draft Minutes](#)
3. Public Input
4. Director's Report
 1. Director's Report
[Director's Report September 2025.pdf](#)
5. Budget Update - Dan Compton
 1. Budget Update
[Library Budget Update.pdf](#)
6. Governance and Education Committee
 1. Fee Schedule and Policy Update - Dan Compton
7. Strategic Planning and Marketing Committee
 1. Grant Opportunities - Discussion
8. Building and Facilities Committee
 1. Skullcandy Update - Dan Compton
9. New Business

1. New Branch Move/Celebration - Discussion
2. Next Meeting Date and Location - Thursday, November 20 at 6:00 p.m. - Coalville Branch

10. Miscellaneous/Open Floor

11. Adjournment

Meeting Information

Members of the Library Board of Directors, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the Kamas Valley Branch, 110 N. Main St., Kamas, UT.

Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Tori Gallup at (435) 615-3907.

Summit County Library Director's Report – September 10, 2025 – Submitted by Dan Compton

I have indicated Goals/Objectives from the new Strategic Plan in this report. For example, 1.1 means Goal 1, Objective 1.

Goal 1 – Continue to expand the user experience for our library patrons.

(1.1) Locker Statistics (items checked out)

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January: 168
February: 119
March: 116
April: 177
May: 132
June: 103
July: 108
August: 102
2024 Average: 139

Kimball Junction

January: 170
February: 110
March: 103
April: 86
May: 116
June: 90
July: 92
August: 92
2024 Average: 86

Kamas

January: 48
February: 28
March: 21
April: 31
May: 25
June: 25
July: 20
August: 44
2024 Average: 20

(1.1) Open+ Statistics – July: 13, August: 15

(1.1) There was an [article](#) in TownLift on July 31 about Murph's Seed Library program that was started this year.

(1.2) One Book One Community ended on a high note with a visit from author John Vaillant on Tuesday, July 29. There were over 200 attendees at the event, and it was very well received by the community.



L to R: Rachel Spohn, Dan Compton, John Vaillant, Rylee Broach (PC Library), Becca Lael (PC Library)

(1.2) We had 333 children, 132 adults, and 70 teens participate in summer reading through our Beanstack app. Children logged 8,382 days of reading, and teens logged 1,669 days. 3,269 badges were earned in the challenges.

(1.2) I meant to share Heather's article about Pippi that was published back in March. It's so fun to see kids coming in to practice their reading with Pippi. Thank you, Heather for the [article](#).

(1.2). Kirsten has arranged a new [yoga class](#) for kids on Fridays at 1:00 p.m. at the Kimball Junction Branch. Heather Flynn serves on the FOL Board and is a certified yoga instructor. She has agreed to volunteer to offer this program each week. She is also volunteering to do a yoga/meditation session on our Library Team Day for staff who would like to participate.

(1.2) Events for the Wasatch Back Book Festival are happening October 1-5. We will be holding an event titled "[Courage in History](#)" on Friday, October 3 at 5:00 p.m. at the Kamas Valley Branch with authors Heather B. Moore and Allison Hong Merrill. They will be talking about their book *The Paper Daughters of Chinatown*. Dolly's Bookstore is planning to attend and will sell copies of the book along with other works by the two authors. Look for an article in the Park Record around September 25 promoting the event. There will be events at the Wasatch County Library, Midway Town Hall, and Park City Library during the week as well. The program for the festival hasn't been published yet, but check on [this website](#) for more updates. We have partnered with Utah Humanities to make these events possible.

(1.3) We have a new Beanstack challenge for all ages titled "Fall Into Reading" that will run until the end of November. It highlights fall-friendly activities and some of the month-long observances such as Hispanic Heritage Month and Native American Heritage Month. It also advertises the wide array of programs being offered at our library branches. It's amazing the number and quality of programs our staff provides each week! There are 16 potential activities in this bingo challenge. [Register here](#)

Goal 2 – Serve as a welcoming and inclusive gathering space for all.

(2.3) I submitted a staff report to attorney Helen Strachan about our desire to increase our non-resident (unlimited) card fee from \$25 to \$60 annually. At this point it looks like the best course of action is going to be for me to present to the County Council in November at a work session and at a public hearing in mid-December. We will continue to charge \$25 until this is officially approved by County Council.

Goal 3 – Nurture a culture where all staff feel empowered and valued.

(3.1) Shaylee was recently awarded an LSTA grant to attend the Association for Rural & Small Libraries annual conference! The conference is September 17-20 in Albuquerque, NM, and there is a decent-sized cohort attending from Utah. I have been able to attend this conference twice over the years and have found it to be extremely helpful and relatable to the work we do in Summit County.

(3.1, 3.2) Our annual Library Team Day will be held on Monday, October 13 at the Kimball Junction Branch. We decided to hold it in Kimball Junction because it may be our last opportunity in this building. I am working to arrange a tour of the Skullcandy building as one of the day's sessions. We have also invited Juan Tomás Lee, Wasatch County Library Director, to speak with us. We are planning some technology training and other fun activities. If any board members would like to attend the Skullcandy tour, we may be able to make that happen. We'll just need to know if it will be a potential quorum or not.

(3.1) I'll be attending the Library Directors Summit in Provo September 24-26. This is something I really look forward to each year. It is a wonderful learning and networking opportunity. It is attended by all of the public library directors in Utah and State Library staff.

(3.3) I recently attended some emergency plan training with Summit County staff and am working on a plan for our library system. I will be doing staff training at all of our locations in the coming months.

General Information

The next Friends of the Summit County Library Used Book Sale will be November 13-15. I think Murph wants to do a small sale in Coalville as well shortly after. We will be accepting donations up until the sale and then plan to stop accepting them in preparation for the move to the Skullcandy building. We will provide a handout directing community members to other potential donation locations in the community.

Budget update -Dan Compton

I presented to the Budget Committee on Friday, August 22. I have not received their recommendations yet, but I expect to hear from them soon.

I requested staffing for Sunday hours at the Kimball Junction Branch. I requested a current part-time position be moved to full-time, in addition to 2 new part-time staff members who would be expected to work on Sundays. I also requested a new staff position that would be titled Systems & Technology Librarian. This person would oversee the library's core systems and website and work with County IT to ensure all library technology is running smoothly. They would be stationed at the new building and would also help the public troubleshoot with the A/V needs in the meeting rooms, etc. I think IT is also looking to hire a position like this, so we'll see how it plays out.

I requested more money in our Travel/Training budget in support of Goal 3, Objective 1 in our strategic plan to provide more training/development opportunities to our staff.

I requested increases to our collection budgets, namely Children's, General, and E-Books.

I budgeted in Professional/Technical for funding to pay Bibliotheca to deinstall and reinstall the Kimball Junction locker at the new facility.

In our Equipment budget, I requested funding to replace the Kamas public computers, the Coalville public printer (to add color printing capabilities), and 3 staff PCs at the Kimball Junction Branch.

The rest of the budget was requesting at our normal levels or small increases for contracts, etc.

SUMMIT COUNTY 2026 BUDGET REQUESTS

OBJECT OF EXPENSE SUMMARY

Justification of expenses may be made on the 'JUSTIFICATION' worksheet

DEPT: Library

NO: 4580

SCHEDULE: EXP100

1	2	3	4	5	6	7	8	9	10	11	12
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#	ACCT NO	OBJECT OF EXPENSE DESCRIPTION	2022 ACTUALS	2023 ACTUALS	2024 ACTUALS	2025 BUDGETED	2025 YTD ACTUALS	LAST SIX MONTHS OF CURRENT	2025 DEPT ESTIMATED	2026 REQUESTED	REQUESTED % INCREASE
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1	4580-110-000	SALARIES	912,787	1,017,265	1,114,137	1,241,060	610,745	630,315	1,241,060	1,359,900	9.6%
2	4580-120-000	OVERTIME	4,434	2,398	968	2,400	312	2,088	2,400	2,400	0.0%
3	4580-130-000	BENEFITS	364,388	433,177	467,869	558,500	246,906	311,594	558,500	592,700	6.1%
4	4580-200-000	MATERIALS/SUPPLIES	21,594	21,612	21,256	21,000	7,821	13,179	21,000	21,000	0.0%
5	4580-230-000	TRAVEL/TRAINING	5,527	5,301	4,244	5,835	4,232	1,603	5,835	6,435	10.3%
6	4580-251-000	BOOKS/CHILDREN	30,064	29,993	32,973	30,000	16,945	13,055	30,000	32,000	6.7%
7	4580-252-000	BOOKS/GENERAL	32,190	27,100	28,799	30,000	11,884	18,116	30,000	32,000	6.7%
8	4580-253-000	BOOKS/AUDIO-VISUAL	15,877	14,910	14,978	15,000	10,816	4,184	15,000	15,000	0.0%
9	4580-254-000	BOOKS/MULTICULTURAL	2,844	1,990	4,119	3,500	705	2,795	3,500	3,500	0.0%
10	4580-255-000	BOOKS/YOUNG ADULT	10,794	11,007	8,557	11,000	4,545	6,455	11,000	11,000	0.0%
11	4580-256-000	BOOKS/E-BOOKS	29,409	24,980	31,826	33,000	22,521	10,479	33,000	35,000	6.1%
12	4580-260-000	MAGAZINES/SUBSCRIPTIONS	5,143	3,785	1,246	6,000	3,048	2,952	6,000	6,000	0.0%
13	4580-265-000	PROGRAMS/EDUCATION	12,082	11,714	10,146	12,000	8,953	3,047	12,000	12,000	0.0%
14	4580-270-000	DUES/SUBSCRIPTIONS-ADMIN	26,855	30,221	34,421	35,968	20,490	15,478	35,968	36,989	2.8%
15	4580-280-000	TELECOMMUNICATIONS	3,130	3,280	2,872	8,530	1,795	6,735	8,530	8,530	0.0%
16	4580-290-000	CELL PHONE	1,097	1,013	645	1,120	305	815	1,120	1,120	0.0%
17	4580-310-000	PROFESSIONAL/TECHNICAL	2,155	1,188	489	1,350	478	872	1,350	1,925	42.6%
18	4580-315-000	MAINTENANCE CONTRACTS	31,529	33,485	38,481	54,120	53,828	292	54,120	53,865	-0.5%
19	4580-420-000	BOOKMOBILE	5,895	4,615	7,195	5,500	1,074	4,426	5,500	5,500	0.0%
20	4580-510-000	GRANTS - LSTA REGULAR	-	-	-	-	-	-	-	-	-
21	4580-515-000	GRANTS - CLEF	9,013	5,673	8,766	9,500	9,369	-	9,369	9,500	0.0%
22	4580-525-000	GRANTS - LIBRARY	1,829	3,126	7,008	3,000	-	3,000	3,000	3,000	0.0%
23	4580-741-000	FLEET LEASE PAYMENT	25,000	25,000	25,000	-	-	-	-	-	-
24	4580-760-000	EQUIPMENT	1,216	5,717	3,877	4,800	1,525	3,275	4,800	17,500	264.6%
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