

RESOLUTION R-2025-4

A RESOLUTION OF VERMILLION CLIFF'S SPECIAL SERVICE DISTRICT TO ADOPT A UNIFORM PROCESS FOR APPEALS OF DISTRICT FEES.

WHEREAS, The Vermillion Cliffs Special Service District ("District") is a duly organized and existing special service district under the laws of the State of Utah; and

WHEREAS, The District is authorized to adopt resolutions necessary and proper for the governance and operation of the District; and

WHEREAS, The District finds it necessary and in its best interest to implement a fee appeal process pursuant to Utah Code Ann. 17B-1-121(2); and

WHEREAS, All legal requirements relating to the consideration and adoption of this resolution have been met, including adequate notice and the opportunity for public input, where applicable

NOW THEREFORE, BE IT ORDAINED by the Vermillion Cliff's Special Service District Board of Trustees as follows:

1. Any person or entity required to pay a fee imposed by the District who believes the fee does not meet the requirements of law may request and be granted a full administrative appeal of that grievance. An appeal shall be made to the Board of Trustees within thirty (30) calendar days of the date on which the applicant pays the fee.
2. The notice of the administrative appeal to the Board of Trustees shall be filed and shall contain the following information:
 - i. The person's name, mailing address, and daytime telephone number;
 - ii. A copy of the written request for information and a brief summary of the grounds for appeal;
 - iii. The relief sought.
3. The District shall schedule the appeal hearing before the Board of Trustees no sooner than five (5) and no later than forty five (45) days from the date of the filing of the appeal. The written decision of the Board of Trustees shall be made no later than thirty (30) days after the appeal hearing, and shall, when necessary, be forwarded to the appropriate officials for action.

This Resolution shall be effective **September 17, 2025**

Board of Trustees Approval


Board Chair


Board Member


Board Member