

Jefferson Academy

Board of Directors Meeting

Date: September 15, 2025

Time: 7:00 PM

Location: 1425 S Angel St, Kaysville, UT 84037



It is the desire and mission of this school to have every child be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

Jefferson Academy will offer an academically challenging and content-rich history-centered curriculum that incorporates the study of American citizenship. Jefferson Academy will provide an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math and fine arts.

AGENDA

CALL TO ORDER

CONSENT ITEMS

- 08.15.2025 Board Meeting and Closed Session Minutes

REPORTS

- Director's Report
- Finance Report
- Policy Governance
 - Ends 1.1 Academic Accomplishment
 - Ends 1.5 Appreciation for Learning

VOTING AND DISCUSSION ITEMS

- LEA Licenses
- Rooftop Unit Replacement
- New Board Member Consideration

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

CALENDARING

- Next Board Meeting: November 10, 2025

ADJOURN

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call 801-444-9378 to make appropriate arrangements. One or more board members may participate electronically or telephonically pursuant to UCA 52-4-207.

Jefferson Academy

Board of Directors Meeting

Date: August 15, 2025

Location: <https://us02web.zoom.us/j/9078319259>

In Attendance: Keith Facer, Natalie Allman, Alana Wilson, Paul Smith

Others Present: Dawn Benke, Hannah Dorius, Heidi Bauerle



MINUTES

CALL TO ORDER

Keith Facer called the meeting to order at 9:05AM.

CONSENT ITEMS

- 06.09.2025 Board Meeting and Closed Session Minutes
- 07.11.2025 Board Meeting Minutes
- 08.04.2025 Board Meeting Minutes

Keith Facer made a motion to approve 06.09.2025 Board Meeting and Closed Session Minutes, 07.11.2025 Board Meeting Minutes, 08.04.2025 Board Meeting Minutes. Natalie Allman seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Paul Smith, Aye.

REPORTS

- Early Learning Plan
Nicole Jones presented the Early Learning Plan for the 2025-2026 school year to the board. This plan is similar to previous years except the curriculum for 1st-3rd grade is now a state approved curriculum.

VOTING AND DISCUSSION ITEMS

- Brand X Invoice
Brand X invoice was presented by Nicole Jones. This invoice is for student apparel. The apparel is then sold at the school and at school events.

Alana Wilson joined the meeting at 9:14PM.

- Armitex Invoice
Nicole Jones presented the Armitex Invoice. This invoice is for film on the interior of the school and utilizes money from the Safety Grant. Bullet resistant film has already been added to the exterior windows and the film will also be added to the interior of the windows.

Keith Facer made a motion to approve the Brand X Invoice up to \$19,004 and the Armitex Invoice up to \$15,104. Alana Wilson seconded the motion. The motion passed

unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

CLOSED SESSION- - to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).

At 9:14AM Keith Facer made a motion to o move into closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a). Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

At 9:24AM Keith Facer made a motion to move out of closed session and approve the new hire as discussed in closed session. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

CALENDARING

- Next Board Meeting September 15, 2025, at 7:00pm at Jefferson Academy Library

ADJOURN

At 9:25AM Keith Facer made a motion to adjourn. Alana Wilson seconded the motion. The motion passed unanimously. The votes were as follows: Keith Facer, Aye; Natalie Allman, Aye; Alana Wilson, Aye; Paul Smith, Aye.

1.0 Ends Policies

1.0 JA Global Ends Policy

Jefferson Academy exists to empower students as stewards of great scholarship, citizenship, and moral excellence, who will lead and move the cause of liberty.

Policy Type: Ends

Policy Title: 1.1. Academic Accomplishment

Jefferson Academy provides the tools and environment to learn, acquire and evaluate information to achieve academic mastery through a variety of instructional resources and current technologies.

Accordingly:

1. All students will, through exposure to Core Knowledge topics and state standards, demonstrate a depth of knowledge in multiple subject areas to make informed decisions.
2. JA students will be able to communicate effectively through reading, writing, speaking and listening to understand information in a variety of contexts, media and languages.
3. JA will achieve a literacy goal of 80% of students in grades K-3 achieving typical or better progress as measure by state assessments.
4. JA will be ranked in the top 30% in language arts, in the top 15% in mathematics and in the top 20% in science by end-of-year state reference tests.
5. Every student continuously enrolled in JA for at least a year will achieve at least one year's worth of growth (as measured by Board approved assessment provided by the Executive Director) in exchange for one year's worth of instruction.

Adopted: June 23, 2011

Revised: March 18, 2024

Monitoring Method: Internal

Monitoring Frequency: Three Times Annually (September, January, June)

Policy Type: Ends

Policy Title: 1.2. Citizenship

Jefferson Academy exhibits superior characteristics of American citizenship.

Adopted: June 23, 2011

Monitoring Method: Internal

Monitoring Frequency: Semi-Annually (October, March)**Policy Type: Ends**

Policy Title: 1.3. Moral Excellence

Jefferson Academy exhibits standards of moral excellence.

Adopted: June 23, 2011

Monitoring Method: Internal

Monitoring Frequency: Semi-Annually (October, March)

Policy Type: Ends

Policy Title: 1.4. Principles of Liberty

Jefferson Academy exhibits the principles of liberty, which provide that individuals govern themselves to behave according to their own free will and take responsibility for their actions.

Adopted: June 23, 2011

Monitoring Method: Internal

Monitoring Frequency: Semi-Annually (October, March)

Policy Type: Ends

Policy Title: 1.5. Appreciation for Learning

Accordingly, all students will be equipped with a minimum set of skills:

1. Effectively communicate orally and in writing as measured by end of level testing and class/grade level presentations.
2. Use technology for word processing, information, research, and communication measured by curriculum based projects and assignments.
3. Read and comprehend a variety of material that gives students a greater access to knowledge as measured by end of level testing and curriculum-based assessments.

Adopted: June 23, 2011

Revised: January 30, 2017

Monitoring Method: Internal

Monitoring Frequency: Three Times Annually (September, January, June)

Policy Type: Ends

Policy Title: 1.6. Community Involvement

All members of the Jefferson Academy community contribute to student progress and achievement through active involvement in the educational process.

Accordingly, community members:

1. Have clear expectations of services the school provides and of what it does not provide.
2. Provide input for improvement prior to new school initiatives or major decisions are undertaken.

Adopted: June 23, 2011

Monitoring Method: Internal

Monitoring Frequency: Semi-Annually (January, May)

Policy Type: Ends

Policy Title: 1.7. School Culture

A culture of accountability exists for the school community.

Accordingly:

1. All students are valued and respected and will develop important personal characteristics such as honesty, trustworthiness, integrity, respect, compassion, responsibility and citizenship.
2. JA community members exhibit personal responsibility for the success of the school.
3. The use of electronic devices does not interfere with the learning, safety, and security of any student.
4. The school will follow a Dress Code, which fosters an environment conducive to learning and a sense of community.

Adopted: June 23, 2011

Monitoring Method: Internal

Monitoring Frequency: Semi-Annually (January, May)

Jefferson Academy

Statement of Activities

Created on September 10, 2025
For Prior Month

	Annual June 30, 2026 Budget	Year-to-Date August 31, 2025 Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	141,040	35,348	25.1 %
Revenue From State Sources	5,607,887	1,040,605	18.6 %
Revenue From Federal Sources	194,663	0	0.0 %
Total Income	5,943,590	1,075,953	18.1 %
Expenses			
Instruction/Salaries	2,797,843	179,536	6.4 %
Employee Benefits	643,635	38,362	6.0 %
Purchased Prof & Tech Serv	621,238	57,206	9.2 %
Purchased Property Services	212,659	30,016	14.1 %
Other Purchased Services	132,643	52,875	39.9 %
Supplies & Materials	646,488	222,128	34.4 %
Property	35,750	0	0.0 %
Debt Services & Miscellaneous	667,405	108,437	16.2 %
Total Expenses	5,757,661	688,560	12.0 %
Total Net Income	185,929	387,393	208.4 %

Jefferson Academy
Statement of Financial Position
Created on September 10, 2025
For Prior Month

	Period Ending 08/31/2025	Period Ending 08/31/2024
	<u>Actual</u>	<u>Actual</u>
Assets & Other Debits		
Current Assets		
Operating Cash	3,746,984	3,299,754
Accounts Receivables	6,207	194,325
Total Current Assets	<u>3,753,191</u>	<u>3,494,079</u>
Restricted Cash	<u>546,964</u>	<u>475,499</u>
Net Assets		
Fixed Assets	11,116,801	11,042,600
Depreciation	(3,564,442)	(3,285,525)
Total Net Assets	<u>7,552,359</u>	<u>7,757,075</u>
Total Assets & Other Debits	<u>11,852,514</u>	<u>11,726,653</u>
Liabilities & Fund Equity		
Current Liabilities	40,462	38,758
Long-Term Liabilities	<u>10,391,000</u>	<u>10,713,000</u>
Fund Balance	<u>1,020,237</u>	<u>454,517</u>
Net Income	<u>400,815</u>	<u>520,378</u>
Total Liabilities & Fund Equity	<u>11,852,514</u>	<u>11,726,653</u>

SY25-26 LEA-S(pecific) Requests

Effective 8/2021, the followir

					Is this a RENEWAL Request from SY25- 26? (Y/N)
LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	
<i>Granite SD</i>	<i>1/5/2021</i>	<i>999999</i>	<i>Example</i>	<i>Educator</i>	<i>N</i>
Jefferson Academy	9/15/2025	812795	Gil	Yesenia	N

ing are NOT allowed for LEA-S: Audiologist, Deaf Education, Preschool Special Ed., School Psychologist, Schoc

License Area 1	Endorsement 1	Endorsement 2	Rational/Motions
Secondary	Math Level 3	Chemistry	Educator is enrolling in EPP Fall 2021
Elementary			Enrolling into the APPEL program

ol Social Worker, Special Ed (K-12), Speech Language Pathologist, Speech Language Therapist

				Pedagogical Modules Completed	
Is Educator's Assignment in CACTUS? (Y/N)	Has LEA Specific tab in CACTUS been completed? (Y/N)	Does Educator Have a current BACKGROUND check? (Y/N)	Does Educator Have a current ETHICS check? (Y/N)	and certificate received? (Y/N)	LEA Application Received? (Y/N)
Y	Y	Y	Y	Y	Y
Y		Y	Y		



H & M Heating/Cooling Inc
P.O.Box 87
Kaysville UT 84037
Ph (801) 444-3633
Fax (801) 546-9045

Proposal

DATE	ESTIMATE NO.
9/9/2025	9814

PROPOSAL PREPARED FOR:

Jefferson Academy
1425 S Angel St
Kaysville

**Prices subject to change 60
days after date above.**

PROJECT: Office Roof Top Unit

Terms

DESCRIPTION	QTY	PRICE	TOTAL
Changeout Office RTU to Carrier 4 ton R454-B (Price for 10 or more, \$10600)		11,400.00	11,400.00
Can you please send me a bid similar to this one that I can forward on?		TOTAL	\$11,400.00

I hereby authorize H & M Heating and Cooling to perform the work as stated in this proposal . Payment will be made according to the terms as stated above. However, should any balance remain after 30 days, I will pay interest at the annual rate of 18% (1.5% per month) starting from the date the charges were made. I understand that delinquent accounts are turned over to a collection agency. If this account is assigned to an outside agency for collection, I agree to pay all attorney fees, court costs, and a collection agency fee of 40%, which will be added to the outstanding balance of my account with or without suit.

Signature X_____ Name _____ Date _____



1974 Comanche Circle Farmington, UT 84025
eldentaylor@gmail.com - 801.718.5926

Estimate

Date	Estimate No.
08/21/25	1251

Name/Address
Jefferson Academy

Job Location
Jefferson Academy 1425 S. Angel St. Kaysville, UT

Description	Quantity	Rate	Total
Changeout Office RTU to a Carrier 4 ton R454-B.		17,500.00	17,500.00
THANK YOU FOR YOUR INTEREST!		Total	\$17,500.00

I hereby authorize Valley Wide Heating & Air Conditioning to perform the work as stated in this proposal. Payment will be made upon completion of the work. Should there be any balance remaining after 30 days, I will pay 5% interest per month. I understand that delinquent accounts are turned over to a collection agency. If this account is assigned to a collection agency, I agree to pay all attorney fees, court costs and a collection agency fee of 40%, which will be added to the outstanding balance of my account with or without suit.

Signature X _____ Name _____ Date _____