

**MINUTES OF PUBLIC MEETING OF  
THE BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH  
COMMISSION CHAMBERS, ROOM 1400  
OF THE UTAH COUNTY ADMINISTRATION BUILDING  
Wednesday, August 27, 2025 at 2:00 P.M.**

**PRESENT:** COMMISSIONER SKYLER BELTRAN, VICE CHAIR  
COMMISSIONER AMELIA POWERS GARDNER

**ALSO PRESENT:**

Burt Garfield, Utah County Assessor  
Theron Case, Utah County Chief Deputy Assessor  
Mark Carter, Utah County Assessor's Office  
Eric Edwards, Utah County Health Department  
Jason Garrett, Utah County Health Department  
Daymon Swensen, Utah County Health Department

Patrick Wawro, Information Systems Director  
Paul Child, Utah County Recorder's Office  
Robert Baxter, Utah County Purchasing Manager  
Aaron Davidson, Utah County Clerk  
Brian Voeks, Utah County Chief Deputy Clerk  
Jolynn Clegg, Utah County Clerk's Office

Commissioner Beltran called the meeting to order at 2:02 P.M. and welcomed those present. The following matters were discussed:

**1. APPROVE THE MINUTES OF THE BOARD OF EQUALIZATION MEETING HELD ON AUGUST 13, 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 1. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Skyler Beltran  
Amelia Powers Gardner  
NAY: None

APPROVED

**2. APPROVE BOARD OF EQUALIZATION ASSESSOR APPROVED – REVIEW PROCESS REPORT, REPORT DATE: 8/26/2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 2. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Skyler Beltran  
Amelia Powers Gardner  
NAY: None

APPROVED

**3. APPROVE OR DENY THE CLASSIFICATION CHANGE PRIMARY RESIDENTIAL TO SECONDARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.**

Commissioner Powers Gardner made the motion to approve Agenda Item No. 3. The motion was seconded by Commissioner Beltran and carried with the following vote:

AYE: Skyler Beltran  
Amelia Powers Gardner  
NAY: None

APPROVED

**4. APPROVE OR DENY THE CLASSIFICATION CHANGE SECONDARY RESIDENTIAL TO PRIMARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.**

BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH

MINUTES – August 27, 2025

Page 2

**Commissioner Powers Gardner made the motion to approve Agenda Item No. 4. The motion was seconded by Commissioner Beltran and carried with the following vote:**

**AYE: Skyler Beltran  
Amelia Powers Gardner  
NAY: None**

APPROVED

**Commissioner Powers Gardner made the motion to adjourn. The motion was seconded by Commissioner Beltran and carried with the following vote:**

**AYE: Skyler Beltran  
Amelia Powers Gardner  
NAY: None**

There being no further business, the meeting adjourned at 2:03 P.M.

---

Brandon Gordon, Commission Chair

ATTEST:

---

Rodney W. Mann  
Utah County Auditor

Copies available upon request or online at: [www.utahcounty.gov](http://www.utahcounty.gov) or [www.utah.gov/pmn](http://www.utah.gov/pmn)  
Recorded by Jolynn Clegg and transcribed by Sally Leo, Board of Equalization Secretary