

## *COORDINATED HUMAN SERVICES TRANSPORTATION PLANNING*

*CHAIR – JACOB BROWNING · VICE CHAIR – STEPHANIE RAINEY · TRANSPORTATION PLANNING DIRECTOR – MYRON LEE*

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### **RMC MINUTES**

Coordinated Human Service Transportation Planning Committee Meeting  
August 7, 2025, 10:00 am  
Five County AOG  
1070 W 1600 S Bldg. B  
St George, UT 84770

#### **MEMBERS PARTICIPATING**

Ms. Jerica Bauer  
Mr. Jacob Browning  
Mr. Scott Buys  
Ms. Brenda McKee  
Mr. Ryan Marshall  
Mr. Henry Neville  
Mr. Chris Pearson  
Ms. Sheila Shotwell

#### **REPRESENTING**

Kane County Council on Aging  
Washington County Council on Aging  
Five County AOG – Mobility Manager  
RRCI  
Public Works Director – Cedar City  
Turn Community Services  
SunTran Transit Manager  
Beaver County Council on Aging

#### **MEMBERS ABSENT**

Ms. Donna Chynoweth  
Mr. Bill Dudleston  
Ms. Stephanie Rainey  
Mr. Kasey Shakespear  
Mr. Elliott Taylor  
Ms. Dora Ward

#### **REPRESENTING**

Garfield County Council on Aging  
Southwest Mental Health  
Iron County Council on Aging  
Utah Center for Rural Health  
Washington County Public Works  
DWS

#### **OTHERS PARTICIPATING**

Kim Cooper

#### **REPRESENTING**

CAP Director – Five County AOG

#### **QUORUM & MINUTES**

- I. Welcome and Call to Order: Jacob called the meeting to order at 10:04 am, August 7, 2025, minutes were presented for approval with Ryan Marshall making a motion to approve and seconded by Jerica Bauer and was unanimous by the RMC Committee members.

#### **II. REPORTS, PLANNING AND ACTION ITEMS**

Introduction by RMC Committee to a new member of the committee. Chris Pearson introduced himself as the new Suntran Transit Manager in St. George. Chris has 18 years of public transit

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experience. Brenda McKee representing Red Rock Center for Independence attending on behalf of Hayden introduced herself and defined the work they do at their agency. Sheila Shotwell, Beaver County Council on Aging Director, introduced herself and shared that she recently received a new van for her agency. Kim Cooper, CAP Director, Five County AOG, introduced herself and her agency's role within Five County AOG and overlap they have with transportation. She discussed grants and possible joint grant with Mobility Management at Five County AOG. Jerica Bauer, Kane County Council on Aging Director, introduced herself and shared that services are going well at this time. She also inquired about 5339 program and if we need to add to our CHSTP manual. The consensus was to leave it out. Ryan Marshall, Public Works Director, Cedar City, introduced himself and provided an update on the current transit study occurring in Iron County. Jacob Browning, Washington County Senior Center Director, introduced himself and provided a brief update on their services with all three buses staying busy. Jacob also mentioned his agency will be selling previous vehicles available through the public posting process.

Scott (Mobility Manager) reminded the council of the upcoming URSTA Conference held in St. George, September 10-12, 2025, at the Hilton Hotel adjacent to the St. George Convention Center and encouraged attendance at the conference for their respective agencies within the Five County Region. The last day to register for the conference is Monday, August 11, 2025. The website is [ursta.org](http://ursta.org).

The RMC Committee reviewed the CHSTP Manual, specifically pages 78-79 (Capital Projects) to ensure those wanting to request a vehicle (FFY 2027) are annotated in the manual before Scott submits to UDOT's Rural Public Transit Team on Friday, August 8, 2025. The RMC Committee added a van for Washington County Senior Center, Red Rock Center for Independence and two vans for Turn Community Services. Brenda (RRCI) is going to follow up with Hayden (RRCI Director) regarding requesting an additional van for the St. George area.

Briefly discussed Bus Shelter efforts. Scott (Mobility Manager) will be scheduling a Bus Shelter Committee meeting in September/October and will distribute to those assigned.

### **Medical Voucher Status:**

A \$20,000 match was approved from UDOT's RPTT. The Mobility Manager at Five County AOG was awarded a \$20,000 medical voucher grant match (\$40,000 Dollars total) from FFY 2025 and will receive these funds the beginning of 2026. The goal with these funds is to be able to run the medical voucher program year around to better meet the growing needs of our community members throughout the Five County Region.

### **Action items:**

Ryan Marshall – (CATS Cedar City) In a previous URSTA Board meeting it was mentioned that UTA has excess used vehicles that they give away or sell off. Please contact Ryan Taylor at [ryantaylor@rideutah.com](mailto:ryantaylor@rideutah.com) or (801) 287-2399 to contact their fleet coordinator.  
250 lbs. is the standard weight for an electric chair.

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### **LIFT REPAIR CONTACT SOUTHERN UTAH:**

Zion Van Co.  
Brad  
435-776-5555

Josh Densley  
435-229-9467

Below are the URSTA & RTAP links for education and information.

[URSTA Utah](#)

National RTAP (Rural Transit Assistance Program) link to access helpful training materials:

[National Rural Transit Assistance Program | Rural, Public & Community \(nationalrtap.org\)](#)

### **OTHER**

VI. Adjournment – Meeting adjourned at 11:14 am.

***Next Scheduled Meeting:*** October 16, 2025, 10 am, Five County AOG Conference room in St. George.