

COORDINATED HUMAN SERVICES TRANSPORTATION PLANNING

CHAIR – JACOB BROWNING · VICE CHAIR – STEPHANIE RAINY · TRANSPORTATION PLANNING DIRECTOR – MYRON LEE

RMC MINUTES

Coordinated Human Service Transportation Planning Committee Meeting

August 7, 2025, 10:00 am

Five County AOG
1070 W 1600 S Bldg. B
St George, UT 84770

MEMBERS PARTICIPATING

Ms. Jerica Bauer
Mr. Jacob Browning
Mr. Scott Buys
Ms. Brenda McKee
Mr. Ryan Marshall
Mr. Henry Neville
Mr. Chris Pearson
Ms. Sheila Shotwell

REPRESENTING

Kane County Council on Aging
Washington County Council on Aging
Five County AOG – Mobility Manager
RRCI
Public Works Director – Cedar City
Turn Community Services
SunTran Transit Manager
Beaver County Council on Aging

MEMBERS ABSENT

Ms. Donna Chynoweth
Mr. Bill Dudley
Ms. Stephanie Rainey
Mr. Kasey Shakespear
Mr. Elliott Taylor
Ms. Dora Ward

REPRESENTING

Garfield County Council on Aging
Southwest Mental Health
Iron County Council on Aging
Utah Center for Rural Health
Washington County Public Works
DWS

OTHERS PARTICIPATING

Kim Cooper

REPRESENTING

CAP Director – Five County AOG

QUORUM & MINUTES

- I. Welcome and Call to Order: Jacob called the meeting to order at 10:04 am, August 7, 2025, minutes were presented for approval with Ryan Marshall making a motion to approve and seconded by Jerica Bauer and was unanimous by the RMC Committee members.

II. REPORTS, PLANNING AND ACTION ITEMS

Introduction by RMC Committee to a new member of the committee. Chris Pearson introduced himself as the new Suntran Transit Manager in St. George. Chris has 18 years of public transit

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experience. Brenda McKee representing Red Rock Center for Independence attending on behalf of Hayden introduced herself and defined the work they do at their agency. Sheila Shotwell, Beaver County Council on Aging Director, introduced herself and shared that she recently received a new van for her agency. Kim Cooper, CAP Director, Five County AOG, introduced herself and her agency's role within Five County AOG and overlap they have with transportation. She discussed grants and possible joint grant with Mobility Management at Five County AOG. Jerica Bauer, Kane County Council on Aging Director, introduced herself and shared that services are going well at this time. She also inquired about 5339 program and if we need to add to our CHSTP manual. The consensus was to leave it out. Ryan Marshall, Public Works Director, Cedar City, introduced himself and provided an update on the current transit study occurring in Iron County. Jacob Browning, Washington County Senior Center Director, introduced himself and provided a brief update on their services with all three buses staying busy. Jacob also mentioned his agency will be selling previous vehicles available through the public posting process.

Scott (Mobility Manager) reminded the council of the upcoming URSTA Conference held in St. George, September 10-12, 2025, at the Hilton Hotel adjacent to the St. George Convention Center and encouraged attendance at the conference for their respective agencies within the Five County Region. The last day to register for the conference is Monday, August 11, 2025. The website is ursta.org.

The RMC Committee reviewed the CHSTP Manual, specifically pages 78-79 (Capital Projects) to ensure those wanting to request a vehicle (FFY 2027) are annotated in the manual before Scott submits to UDOT's Rural Public Transit Team on Friday, August 8, 2025. The RMC Committee added a van for Washington County Senior Center, Red Rock Center for Independence and two vans for Turn Community Services. Brenda (RRCI) is going to follow up with Hayden (RRCI Director) regarding requesting an additional van for the St. George area.

Briefly discussed Bus Shelter efforts. Scott (Mobility Manager) will be scheduling a Bus Shelter Committee meeting in September/October and will distribute to those assigned.

Medical Voucher Status:

A \$20,000 match was approved from UDOT's RPTT. The Mobility Manager at Five County AOG was awarded a \$20,000 medical voucher grant match (\$40,000 Dollars total) from FFY 2025 and will receive these funds the beginning of 2026. The goal with these funds is to be able to run the medical voucher program year around to better meet the growing needs of our community members throughout the Five County Region.

Action items:

Ryan Marshall – (CATS Cedar City) In a previous URSTA Board meeting it was mentioned that UTA has excess used vehicles that they give away or sell off. Please contact Ryan Taylor at ryantaylor@rideutah.com or (801) 287-2399 to contact their fleet coordinator.

250 lbs. is the standard weight for an electric chair.

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LIFT REPAIR CONTACT SOUTHERN UTAH:

Zion Van Co.
Brad
435-776-5555

Josh Densley
435-229-9467

Below are the URSTA & RTAP links for education and information.

[URSTA Utah](#)

National RTAP (Rural Transit Assistance Program) link to access helpful training materials:

[National Rural Transit Assistance Program | Rural, Public & Community \(nationalrtap.org\)](#)

OTHER

VI. Adjournment – Meeting adjourned at 11:14 am.

Next Scheduled Meeting: October 16, 2025, 10 am, Five County AOG Conference room in St. George.