



Regular Meeting - Aug 19 2025 Minutes

Tuesday, August 19, 2025 at 4:00 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

Board President Reed called the meeting to order at 4:02 p.m.

1.2 Pledge of Allegiance

2. Work Session/Discussion

2.1 Title IX and Athletics

10

Title IX Coordinator Michael Santarosa provided an update on the 24-25 Athletic Program. At the beginning of each academic year, an administrator must report to the local school board. Michael provided a list of students by gender who participate in sports programs. Numbers are in line with what was presented last year. The new Treasure Mountain Complex will be impactful for our students. [Title IX Report](#) 

2.2 Early Learning Plan

11 - 26

John Hall, Katie McGinn, and Amy Jenkins presented the Early Learning Plan. The Early Learning Plan is required to be presented to the Board every year. Mrs. Jenkins stated that we want to ensure that our earliest learners are reaching their benchmarks in reading and math.

The purpose of the Early Learning Plan is to improve teacher

expertise, classroom instruction, and student outcomes.

2024-25 Goals

Literacy Goal

By June 6, 2025, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on Acadience Reading ORF-Fluency from MOY to EOY by 8% by providing ongoing professional learning of all first-grade teachers through implementation of Tier 1 95 Percent Group Core Phonics, Tier 2 intervention using 95 Percent Group Lesson Library, and having students use the adopted literacy intervention software according to the recommended weekly minutes to ensure accurate practice of decoding and fluent reading.

Math Goal

Comparing two numbers and identifying which one is greater.

By June 6, 2025, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on Acadience Math Advanced Quantity Discrimination (AQD) by 5% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of magnitude comparison in students.

2025-26 Goals

Goal #1

By June 5, 2026, PCSD will increase the percentage of third-grade students who are scoring at or above benchmark on Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

Goal #2

By June 5, 2026, PCSD will increase the percentage of first-grade students who are scoring at or above benchmark on

Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

USBE and PCSD Literacy Goals

USBE Literacy Goal - By June of 2027, 70% or more of 3rd-grade students will be reading on grade level.

2023-2024 - 65%

2024-2025 - 69%

PCSD Strategic Plan Goal - By June of 2028, 90% of 3rd-grade students will reach or exceed the benchmark on Acadience.

2023-2024 - 81%

2024-2025 - 86%

Action Steps for 2025-26

To help students foster their understanding of mathematical operations and computation skills, we are planning professional learning times throughout the school year to work with teachers in developing their coherence maps and learning progressions. In addition, students will have multiple opportunities and ways to demonstrate their understanding of these concepts and skills, which will provide teachers with formative data they can use to give constructive feedback to students and make necessary instructional changes.

[Early Learning Plan Presentation](#)  [Approved Plan](#) 

3. Consent Agenda

3.1	Approval of Consent Agenda Items	27 - 102
	Regular Session Minutes of June 17, 2025 Regular Meeting - Jun 17 2025 - Minutes - Html 	
	Closed Session Minutes of June 17, 2025 Closed Minutes June 17, 2025 	

Special Session Minutes of August 8, 2025

Travel Requests

- [Swim Team TX](#) 
- [Swim Team NM](#) 
- [Swim Team ID](#) 
- [Swim Team St. George](#) 
- [Golf St George](#) 

Contracts

- [Knowledge Works Contract](#) 
- [Renaissance Learning Contract](#) 
- [Robert Merrill Company](#) 
- [Carrier Contract](#) 
- [PowerSchool Contract](#) 

Personnel Information

- [Personnel Information](#) 
- [Personnel Information](#) 

Check Register June/July, 2025

[01 - JULY BOARD EXPENSE REPORT.pdf](#) 

[01 - JULY BOARD REVENUE REPORT.pdf](#) 

[JUN 25 Check Register.pdf](#) 

[JULY 25 Check Register.pdf](#) 

Board Revenue and Expenditures June/July, 2025

Licensed Hires

Name Location Position FTE

Misti Kanistanaux PCHS Spanish 1.0

Erin Colvell PPES Elementary 1.0

Janine Knight PCHS CTE Business .67

Christa Anderson PCHS Dance .34

Carrie Driscoll EHMS/PCHS Speech Pathologist 1.0

Julia Schleifman MPES Counselor 1.0

Patricia Maidana MPES Spanish DLI 1.0

Classified Hires

Name Location Position FTE

Collin Kryger PCAC Lifeguard .7375

Natalie Norman PCAC Instructor .7375

Angel Cancino PCHS Weekend Custodian 1.0

Mauricio Hernandez Lemus PCHS Night Custodian 1.0

Michael Wilson PCHS Night Custodian 1.0

Brynn Bateman Louis TSES Instructional Assistant .7375

Sienna Leger Redel PPES Instructional Assistant -
Preschool .875

Alden Stephens TSES Instructional Assistant - Preschool
.875

Faith Folau TSES Instructional Assistant .7375

Christopher Val Seiler PCHS Technical Assistant - Eccles 1.0

Monica Settlemire PCHS Scholarship Advisor 1.0

Talia Kottler PCHS Specialized instructional assistant -
science (one year only) .875

Tristan Ocana PCHS Instructional Assistant - SPED Severe
.875

Garrett Harmon DO System Administrator 1.0

Carrie Kirschner JRES Instructional Assistant Rover -
Preschool .70

Rosa Van JRES Preschool Teacher 1.0

Leasa Cameron TRANSP Bus Driver .75

Sue Atkinson TRANSP Bus Driver .75

Ariana Santiago Hernandez MPES Kinder ESP .80

Dara Decando JRES Preschool Teacher 1.0

Emily Gaudet MPES Instructional Assistant - MLL .65

Ketchum Schueler JRES Instructional Assistant .7375

Jason Greenberg PCHS Culinary Art Instructor .67

Senior Munzimi PCHS Hall Monitor/ISS Supervisor 1.0

Aaron Sallan TSES After School Coordinator .70

Ryan Jeffrey PCHS Hall Monitor .7375

Angelique Wallace TSES After School Assistant .4875

Jeeny Cardenas MPES After School Assistant .4875

Rebecca Turville JRES After School Coordinator .70

Gabrielle Clayton PCLC Behavior Tech .875

Abigail Tyler TSES After School Assistant .4875

Shannon Akin JRES After School Assistant .4875

Kylie Cormick JRES After School Assistant .4875

The Board approved the Consent Agenda as presented.

27 - 102

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

4. Public Comment 5:00 PM

5. Monthly Reports

This time has been set aside for district-level reports in addition to:

5.1 Student on the Board Report

Student on the Board, Lila Owens, provided an update from Student Council. Back to School this Friday, Homecoming spirit week the week of September 15, Homecoming is September 20th. This year, for the first time in 10 years, Homecoming will be held at the high school. Reminder: the student pantry is available for students. Recycling is taking place every week. Student Council will be presenting gifts to new students, outstanding students, and for acts of kindness. Lila said the one lunch is going well, and some students were not happy with the closed campus. Some students are not excited about the Yondr pouches, but that may change. The new space is very nice, and students appreciate the natural light.

5.2 Superintendent Report

103 - 112

Superintendent Huntsman provided her monthly report to the Board. Last week we hosted Convocation; this year, the entire program was only 32 minutes, providing teachers more time for their classroom preparation. The feedback from staff was very favorable. The message shared was that of culture and trust shared by District Leadership. 18 new licensed staff members have been welcomed to the District this year.

First day of school, a couple of hiccups, but nothing major. There was a lot of excitement at all of the schools. Preliminary

student enrollment in K-12 is 4065 students. Open enrollment students account for 191 students. Pre-K currently has 207 students enrolled. We are up two students from last year, so we are trending in the right direction.

AP results indicate a huge success. 87.03% of students earned a score of 3 or higher. 792 students passed at least one AP exam. 50.9% of all high school students earned a passing AP score.

[Report](#) 

6. Decision

School Fees-2nd Reading

[Fee Schedule](#) 

The Board reviewed and adopted the final fee schedule for FY26.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

7. Policy for Posting

The following policy was before the Board for posting.

7.1 Policy 10090 Corporal Punishment 114 - 124

[10090 Prohibition of Corporal Punishment](#)  [Board Report](#) 

The Board approved Policy 10040 for posting. 114 - 124

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8. Policies for Adoption

The following policies have been posted for the required 20-days, and they are now before the Board for adoption.

The Board approved the following policies for adoption.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

- | | | |
|-----|--|-----------|
| 8.1 | Policy 2000 Student on the Board
2000 Student Representation on the Board of Education  | 125 - 126 |
| 8.2 | Policy 7015 Alcohol and Drug-Free Workplace
7015 Alcohol and Drug-Free Workplace Policy  | 127 - 130 |
| 8.3 | Policy 7039 Remote Work
7039 Remote Work  | 131 |
| 8.4 | Policy 7040 Extra-Duty Assignments
7040 Extra-Duty Assignments  | 132 - 133 |
| 8.5 | Policy 7084 SHINE
7084 SHINE  | 134 - 135 |

9. Adjourn

The Board adjourned to their Board Retreat on August 29, 2025. Meeting adjourned at 5:12 p.m.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

10. Video Recording of the Meeting

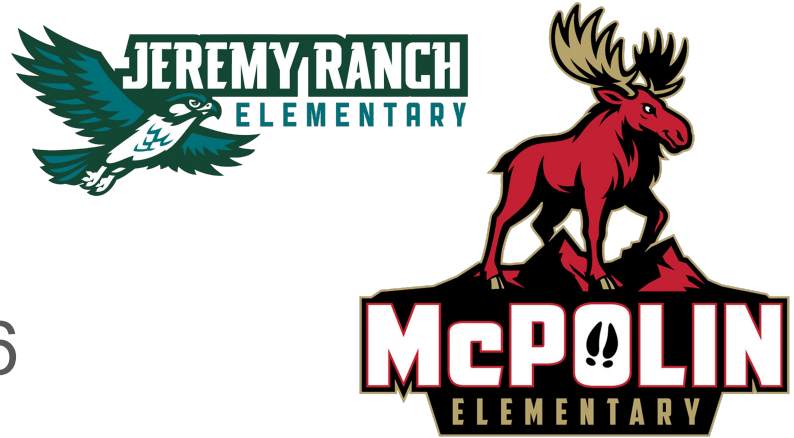

Board President

53G-6-1101 Annual Report

	Competing Students	Spending Amount	Travel	Coaching	Spending per Student	Practice/Game Locations
GIRLS (11)						
FALL						
Girls Soccer	61	\$28,851.00	\$19,200.00	\$25,240.00	\$1,201.49	PC Sports Complex, North 40, Dozier Field
Girls Tennis	19	\$2,581.00	\$9,000.00	\$6,556.00	\$954.58	PC-MARC (Outdoor and Indoor Courts)
Girls Volleyball	56	\$15,488.00	\$20,400.00	\$28,192.00	\$1,144.29	PCHS Gyms
Girls Cross Country	27	\$9,200.00	\$3,000.00	\$11,144.00	\$864.59	Varies (Round Valley)
WINTER						
Girls Basketball	24	\$24,802.00	\$14,400.00	\$19,061.00	\$2,427.63	PCHS Gyms
Girls Swimming	18	\$4,699.00	\$3,600.00	\$13,668.00	\$1,220.39	PC Aquatic Center
Girls Wrestling	2	\$2,743.00	\$9,000.00	\$10,287.00	\$11,015.00	PCHS Wrestling Room
SPRING						
Girls Lacrosse	36	\$37,389.00	\$31,622.00	\$14,422.00	\$2,317.58	Dozier Field, Matt Knoop, Trailside, PC Sports Complex
Girls Golf	16	\$7,888.00	\$12,147.00	\$11,865.00	\$1,993.75	Mainly Wasatch Front Courses
Girls Track & Field	84	\$27,773.00	\$26,400.00	\$22,518.00	\$912.99	Dozier Field
Softball	21	\$24,636.00	\$17,054.00	\$17,759.00	\$2,830.90	PCHS Softball Field
BOYS (10)						
FALL						
Boys Golf	20	\$12,748.00	\$11,000.00	\$11,865.00	\$1,780.65	Wasatch Back and Wasatch Front Courses
Boys Cross Country	17	\$5,793.00	\$3,000.00	\$13,059.00	\$1,285.41	Varies
WINTER						
Boys Basketball	40	\$46,763.00	\$14,400.00	\$23,076.00	\$2,105.98	PCHS Gyms
Boys Swimming	25	\$6,526.00	\$3,600.00	\$13,272.00	\$935.92	PC Aquatic Center
Boys Wrestling	17	\$23,305.00	\$9,000.00	\$14,816.00	\$2,771.82	PCHS Wrestling Room
SPRING						
Boys Lacrosse	62	\$37,436.00	\$31,296.00	\$18,355.00	\$1,404.63	Dozier Field, Matt Knoop, Trailside, PC Sports Complex
Boys Tennis	28	\$9,101.00	\$11,000.00	\$10,883.00	\$1,106.57	PC-MARC (Indoor Courts)
Boys Track & Field	54	\$17,853.00	\$26,400.00	\$19,836.00	\$1,186.83	Dozier Field
Boys Soccer	62	\$36,857.00	\$18,000.00	\$24,846.00	\$1,285.53	Dozier Field, PC Sports Complex
Boys Volleyball	33	\$8,401.00	\$10,800.00	\$18,585.00	\$1,145.03	PCHS Gyms
MIXED/COED (3)						
FALL						
Football	135	\$71,854.00	\$25,200.00	\$35,136.00	\$979.19	Dozier Field
SPRING						
Baseball	28	\$84,081.00	\$41,796.00	\$21,427.00	\$5,260.86	PCHS Baseball Field
YEAR ROUND						
Cheerleading	27	\$91,094.00	\$6,600.00	\$11,865.00	\$4,057.74	PCHS Gyms, Dance Room, Dozier Field
Discrepancy between male-designated (47.6%) and female designated (52.4%) sports = 4.8% in favor of female sports						
District Title IX Coordinator added 2023-24: Michael Santaros						



Early Learning Plan 2025-26



Amy Jenkins,
Executive Director of Teaching and Learning
John Hall,
Math and Science Specialist
Katie McGinn
Literacy Specialist



Early Learning Plans

Annually, we monitor the progress of our **Kindergarten to Third Grade** students in **Reading** and **Mathematics**. Students are assessed **three times a year** in **Acadience** and are progress monitored if they are not reaching determined benchmarks each time.

The purpose of the Early Learning Plan is to **improve** teacher expertise, **classroom instruction**, and **student outcomes**.

Assurances:

The LEA assures that it is in compliance with State Code 53E-4-307.5, [53G-7-218](#), [53E-3-521](#) and Utah Board Rule [R277-406](#) applicable to this program.

☒ Agree

The LEA has adopted high quality instructional materials and intervention programs aligned with the effective research regarding the science of reading and the LEA's reading strategies meet the criteria in Section [53G-11-303](#).

☒ Agree *K-3 literacy materials adoption, May 2024*

Our LEA assures that we will complete and submit the Goal Attainment Survey by July 15, 2026.

☒ Agree *Submitted and approved by USBE on June 5, 2025*

Our LEA ~~assures that~~ we will present the outcomes of our Early Learning Plan and attainment of our goals to our school board in an open and public meeting as required in [R277-406](#).

☒ Agree *Today*

2024-25 Goals

Literacy Goal

By June 6, 2025, PCSD will increase the percentage of first grade students who are scoring at or above benchmark on Acadience Reading ORF-Fluency from MOY to EOY by 8% by providing ongoing professional learning of all first grade teachers through implementation of Tier 1 95 Percent Group Core Phonics, Tier 2 intervention using 95 Percent Group Lesson Library, and having students use the adopted literacy intervention software (Amira, pending BOE approval in August 2024) according to the recommended weekly minutes to ensure accurate practice of decoding and fluent reading.

Outcome:

MOY	EOY	Δ
61%	63%	+2%

2024-25 Goals

Math Goal

Comparing two numbers and identifying which one is greater.

By June 6, 2025, PCSD will increase the percentage of first grade students who are scoring at or above benchmark on Acadience Math **Advanced Quantity Discrimination** (AQD) by 5% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of magnitude comparison in students.

Outcome:

BOY	EOY	Δ
60%	61%	+1%

Reading on Grade Level (ROGL)

Students Reading on Grade Level (ROGL): This is the percent of students in grades 1-3 that are meeting or exceeding the ROGL cut score for their grade level on the end of year Acadience Reading benchmark assessment.

Grade Level	Acadience Reading Composite Score
Grade 1	208
Grade 2	287
Grade 3	405

USBE and PCSD Literacy Goals

USBE Literacy Goal - By June of 2027, 70% or more of 3rd grade students will be reading on grade level.

2023-2024 - 65%

2024-2025 - 69%

PCSD Strategic Plan Goal - By June of 2028, 90% of 3rd grade students will reach or exceed benchmark on Acadience.

2023-2024 - 81%

2024-2025 - 86%

Literacy Action Steps

Grades K-3

Year 2 of implementation

95% Group Tier 1, 2, & 3

Wit and Wisdom

Grades 4-8

Year 1 of implementation

Arts and Letters

95% Tier 2 & 3



2025-26 Goals

Goal #1

By June 5, 2026, PCSD will increase the percentage of **third-grade students** who are scoring at or above benchmark on Acadience Math **Computation** (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

Performing math operations—addition, subtraction, multiplication and division.

2021-22

BOY 50%

EOY 50%

0

2022-23

BOY 55%

EOY 58%

+3%

2023-24

BOY 61%

EOY 66%

+5%

2024-25

BOY 69%

EOY 67%

-2%

+2%

2025-26 Goals

Goal #2

By June 5, 2026, PCSD will increase the percentage of ***first grade students*** who are scoring at or above benchmark on Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

2021-22		2022-23		2023-24		2024-25	
BOY	68%	BOY	72%	BOY	70%	BOY	68%
EOY	58%	EOY	73%	EOY	73%	EOY	67%
	-10%		+1%		+3%		-1%
							+1%

Action Steps for 2025-26

To help students foster their understanding of mathematical operations and computation skills, we are planning professional learning times throughout the school year to work with teachers in developing their ***coherence maps*** and ***learning progressions***. In addition, students will have multiple opportunities and ways to demonstrate their understanding of these concepts and skills, which will provide teachers with formative data they can use to give constructive feedback to students and make necessary instructional changes.

Standard 1.OA.6 Add and subtract within 20.

Learning Progression (Map)		Instructional Resources	Ways to Assess Student Learning
U	We are learning different ways to add and subtract numbers so that we can solve problems and makes sense of addition and subtraction.	Tier 1 Instructional Resources	Student-Teacher Conference Adaptive Questioning Project-Based Task Cluster Assessment Leveled Test Visualization Activity
1	I can add and subtract numbers by <i>counting on</i> .		
2	I can add and subtract numbers by <i>making 10</i> .	Tier 2 Instructional Resources	
3	I can add and subtract numbers by <i>decomposing</i> —breaking them down into small numbers.	USBE Core Guides	
4	I can and subtract numbers by <i>rewriting the problem with easier, already known sums</i> .	iReady Nearpod Lessons	
SC	I can add and subtract numbers from 0 to 20.		

Thank You

Response Summary:

Thank you for submitting an Early Learning Plan for your Local Education Agency (LEA).

This plan provides the Utah State Board of Education (USBE) with information regarding your LEA's early literacy and early mathematics curriculum, established goals, and the implementation of the four components of mathematics instruction as required by Utah State Code 53G-7-218, 53E-3-521, and Board Rule R277-406.

We appreciate your collaborative efforts between LEA literacy and mathematics leaders in the development of this plan.

Q2. LEA Name

Park City School District

Q3. LEA Literacy Leader First and Last Name(s)

Katharine McGinn

Q4. LEA Literacy Leader Email Address(es)

kmcginn@pcschoools.us

Q5. LEA Mathematics Leader First and Last Name(s)

John Hall

Q6. LEA Mathematics Leader Email Address(es)

jhall@pcschoools.us

Q7. Please list your LEA Superintendency/Leadership that should be included in goal outcome communications.

Please include their first and last name(s), title(s), and email address(es).

Lyndsay Huntsman, Superintendent, lhuntsman@pcschoools.us

Amy Jenkins, Teaching and Learning, ajenkins@pcschoools.us

Q9. Select your evidence-informed core curriculum program(s) for grades K-3 literacy along with the year published or edition.

***Evidence-Informed Curriculum(s) (defined in SB 127 as: (i) is developed using high-quality research outside of a controlled setting in the given field, and (ii) includes strategies and activities with a strong scientific basis for use)**

[SB 127 \(2022\) Early Literacy Outcomes Improvement](#)

More than one box may be selected.

- Other (Please add your evidence-informed curriculum below.):
Great Minds Wit and Wisdom (2023)

Q10. Select your evidence-based intervention program(s)/strategies for grades K-3 literacy along with the year published or edition.

***Evidence-based is defined in SB 127 as: means that a strategy demonstrates a statistically significant effect, of at least a 0.40 effect size, on improving student outcomes based on: (i) strong evidence from at least one well-designed and well-implemented experimental study or (ii) moderate evidence from at least one well-designed and well-implemented quasi-experimental study.**

[SB 127 \(2022\) Early Literacy Outcome Improvement](#)

For example: 95% Phonics Lesson Library 1st Edition, Read 180 Reading 2022, etc.

***Software programs are not considered eligible intervention curriculum for tier 2 and tier 3 instruction.**

You are able to select more than one.

- 95% Group Phonics Lesson Library 1st Ed.
- 95% Group Phonological Awareness 1st Ed.

Q11. List the evidence-informed core curriculum being used in tier 1 K-3 mathematics instruction.

For example: Eureka Math Squared, iReady Classroom Mathematics 2024, etc.
Curriculum Associates Ready Math (2024)

Q12. List the evidence-informed intervention programs/strategies used for grades K-3 mathematics interventions.

For example: Building Fact Fluency Kits, Kickstart Number Sense for Targeted Math Interventions, Bridges Interventions, etc.

***Software programs are not considered eligible intervention curriculum for tier 2 and tier 3 instruction.**
Curriculum Associates iReady and IXL

Describe how the following mathematical components are incorporated in tier 1 instruction in grades K-3.

Support Document: [Components of Early Mathematics Resources](#)

Q32. Conceptual Understanding: the comprehension and connection of concepts, operations, and relations.

For example: Incorporate evidence based strategies like implementing mathematical tasks that promote reasoning and problem solving, facilitating meaningful mathematical discourse, engaging students in number talks

Try-Discuss-Connect routines align with UCSS standards. These are used by classroom educators and give students opportunities to share ideas and clarify understanding.

K-3 educators have been trained in the CMI model and use it regularly. The CMI principles are embedded in the selecting and sequencing routines of Ready Math.

Educators and students use and connect mathematical representations with the use of multiple models and a wide variety of manipulatives.

Q33.

Procedural Fluency: the meaningful, flexible, accurate, and efficient use of procedures to solve problems.

For example: Implement fluency building components of evidence-based mathematics curricular programs (e.g. Building Fact Fluency Kits), Implement evidence-based fluency strategies that promote meaningful, flexible, accurate, and efficient procedures. (e.g. build procedural fluency from conceptual understanding, games that promote fluency, number talks)

The use of regular timed testing will NOT be approved as research shows it is ineffective and damaging.

IXL will be used in all K-3 classrooms to personalize mathematics instruction. It is expected that students engage with the platform for at least 30 minutes per week.

Educators and students participate in fluency building learning tasks and activities (both digitally and hands-on) based on iReady diagnostics.

The Ready Math program facilitates the development of conceptual understanding and with practice students build procedural fluency. We continue to develop teacher bandwidth to more effectively engage in Number Talks.

Q34. Strategic and Adaptive Mathematics Thinking: the ability to formulate, represent, and solve mathematical problems with the capacity to justify the logic used to arrive at the solution.

For example: Implement evidence-based strategies including engaging students in the Standards for Mathematical Practice in the Utah Core Mathematics Standards, engaging in rigorous mathematical tasks.

Classroom educators and students engage in collaborative learning which encourages students to present and defend their ideas, make sense of and critique the ideas of others and refine and amend their approaches (Boaler, 2016).

Ready Math promotes strategic and adaptive mathematical thinking through Math in Action challenges. These highly engaging challenges include a wide variety of entry points, are problem based, and have multiple solutions.

Q35. Productive Disposition: the attitude of a student who sees mathematics as useful and worthwhile while exercising a steady effort to learn mathematics.

For example: Implement evidence-based strategies including goal setting, supporting positive mathematical experiences, promoting positive mathematical mindsets.

K-3 educators model and promote a growth mindset with all learners.

Students participate in goal setting and monitoring throughout the year. Each student sets a growth goal and a stretch goal.

Students utilize math journals to process their thinking.

Q8. The state growth goal requires 60% of first through third grade students to make typical, above typical, or well above typical growth from beginning of year to the end of the year as measured by Pathways of Progress on the Acadience Math assessment.

Per [53G-7-218](#) and [R277-406](#), an LEA that fails to meet the State Growth Goal in Math MUST participate in the USBE Math System of Support.

- We understand the expectation for meeting the State Growth Goal for math and agree to participate in the USBE Math System of Support if our LEA fails to meet the goal as outlined above.

Your LEA is responsible for creating two goals that are specific to your LEA, measurable, address current performance gaps in students' mathematics proficiency based on data, and include specific strategies for improving outcomes. (53G-7-218)

Please answer the questions below to generate your goal.

Q14. Goal 1:

What is your LEAs last day of school?

June 5, 2026

Q16. What grade level will this goal focus on?

- Third Grade

Q19. What Acadience Math measure will your goal focus on? (e.g. composite, NNF, computation)

Computation (COMP)

Q21. What is the target increase in the percentage of students scoring at or above benchmark from the beginning of the school year to the end of the school year?

- 1%-3%

Q22. How will you achieve this goal? What evidence-based strategies will you implement?

By June 5, 2026, PCSD will increase the percentage of third grade students who are scoring at or above benchmark on Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

Your LEA is responsible for creating two goals that are specific to your LEA, measurable, address current performance gaps in students' mathematics proficiency based on data, and include specific strategies for improving outcomes. (53G-7-218)

Please answer the questions below to generate your goal.

Q2. Goal 2:

What is your LEAs last day of school?

June 5, 2026

Q3. What grade level will this goal focus on?

- First Grade

Q4. What Acadience Math measure will your goal focus on? (e.g. composite, NNF, computation)

Computation (COMP)

Q5. What is the target increase in the percentage of students scoring at or above benchmark from the beginning of the school year to the end of the school year?

- 1%-3%

Q6. How will you achieve this goal? What evidence-based strategies will you implement?

By June 5, 2026, PCSD will increase the percentage of first grade students who are scoring at or above benchmark on Acadience Math Computation (COMP) by 2% from BOY to EOY by providing teachers with evidence-based practices that can be used to develop conceptual understanding of mathematical operations and their relationships.

Q31. The LEA assures that it is in compliance with State Code [53E-4-307.5](#), [53G-7-218](#), [53E-3-521](#) and Utah Board Rule [R277-406](#) applicable to this program.

- Agree

Q32. The LEA has adopted high quality literacy instructional materials and intervention programs aligned with the effective research regarding the science of reading and the LEA's reading strategies meet the criteria in Section [53G-11-303](#).

- Agree

Q33. Our LEA assures that we will complete and submit the Goal Attainment Survey by July 15, 2026.

- Agree

Q39. Our LEA assures that we will present the outcomes of our Early Learning Plan and attainment of our goals to our school board in an open and public meeting as required in [R277-406](#).

- Agree

Embedded Data:

N/A



Regular Meeting - Jun 17 2025 Minutes

Tuesday, June 17, 2025 at 4:00 PM

Park City School District Offices

1. Call to Order/Pledge of Allegiance

1.1 Call to Order and Pledge of Allegiance

Board President Reed called the meeting to order at 4:01.

2. Closed Session

The Board adjourned to Closed Session for the purpose of:

a. Discussion of the character, professional competence, or physical or mental health of an individual; personnel

Member Hill made a motion to adjourn to Closed Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual; personnel.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

3. Discussion

3.1 Soil Mitigation

Soil Mitigation - JD Simmons, Sr. Project Manager MOCA, discussed soil mitigation as we move towards demolishing the Treasure Mountain building. JD gave some history on the

soil at TMJH and showed the environmental covenant. In December, the District hired R&R Environmental and they will continue working with them throughout the Treasure Sports Complex and Dozier Field project. In order to stay in compliance, we have defined all of the requirements for staying within the environmental covenant. JD is projecting that fencing will be going up as early as next to secure the area and control the environment so people are not walking through the project. [Presentation](#) 

4. Consent Agenda

4.1 Approval of Consent Agenda Items

[Regular Session Minutes of May 20, 2025](#) 

[Regular Session Minutes of May 20, 2025](#)

[Closed Session Minutes of May 20, 2025](#) 

[Closed Session Minutes of May 20, 2025](#)

[FY25 Land Trust and TSSA Revised Plans](#) 

[Math/Data Science Instructional Materials Adoption](#) 

[24-25 PBIS Report](#) 

[Travel Request](#) 

[Interagency Agreement - UofU](#) 

[Personnel Information](#) 

Personnel Information-[New Hires](#) 

[Business Administrator](#)  and [Superintendent](#)  Contracts

[PCEF Salary Schedule Approval](#) 

[Legal Counsel Contract](#) 

[Check Request May 2025](#) 

[Board Revenue and Expenditures of May 2025](#) 

Member Hill made a motion to approve the Consent Agenda as presented. Member Britton seconded the motion. Motion passed unanimously.

Member Gallagher was excused.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

5. Public Comment 5:00 PM

5.1 Guidelines for Public Comment

The Board of Education wants to hear live input from community members at our meetings. In order to respect and preserve the time allotted to each presenter on the agenda, each speaker will be limited to three (3) minutes. Speakers representing a group will be limited to five (5) minutes.

The Board of Education expects that all public comments will be polite, respectful, and accurate. Please refrain from specifically identifying personnel. Personnel issues are not appropriate for public comments; therefore, such comments will not be allowed.

Wendy Carrigan - Live Like Sam-Wendy presented their impact report on what the organization is doing for youth in the community. They have a lot of volunteer opportunities for the community.

Abigail Flack-Transparency letter from MPES parents: She was one of the parents who sent a letter to the Board regarding a teacher at one of the elementary schools. Something happened that affected her child and she feels that parents should have been informed so that they could address their children's concerns. If an incident is serious enough to involve HR is it not serious enough to involve the parents of the children that were in the classroom? As a parent group we understand there are legal and privacy issues, but they are asking for a commitment to transparency for what their children experience in the classroom on a day-to-day basis. Asking that the district adhere to the We All Belong model. Urges the Board to be transparent. We All Belong needs to be

more than a slogan.

Josh Gordon - Athletic Master Plan: Voicing his support for the Athletic Master Plan. At some point, we need to move from a PowerPoint to actual work.

6. Monthly Reports

This time has been set aside for employee group reports as well as department reports as needed.

6.1 Employee Group Reports

Employee Group Reports- Kristen Hall and Jennifer Riggs, introduced themselves as the new co- presidents of Park City Education Association.

They recognized the incredible dedication of our teachers and staff, who are wrapping up yet another year of tireless work on behalf of our students. The end of the school year always brings reflection, and we are proud of the resilience, passion, and professionalism demonstrated across all our schools.

Thank you to the Board and district leadership for the care and consideration you gave to the closing of Treasure Mountain Junior High. PCEA sincerely appreciates your support of teachers, students, and the broader community in honoring the legacy of Treasure.

PCEA thanked Superintendent Huntsman and Craig Jensen for their ongoing communication and collaboration with educators. Their willingness to listen and engage in open dialogue is deeply appreciated.

PCCEA Gina Cox: Exciting news, PCCEA has a full board for the first time in many years. They now have representation in each of the employee class groups. Gina also wanted to give a shout out to Colby Pearce and all of his team for all of his hard work throughout the district, they have gone above and beyond to get things done.

NEA has created a new program, an ESP Peer Program across the country to help employees continue growing and

learning. We have been growing and showing how valuable we are and NEA is recognizing this.

6.2 PCHS Graduation Report

Jamie Weeks, Assistant Principal at PCHS shared the stats of the 2025 graduates. There were a total of 401 graduates and 7 students who graduated early.

- 74% attending a 4 year college
- 11% attending a 2 year college
- 35% plan to leave Utah for their education
- 43% plan to stay in Utah for their education
- 8 students joining the military - Air Force and Army
- Approximately \$15 million earned in scholarships
- Average ACT score is 23.4
- 17% of the class is First Generation
- 57% of the First Generation students plan to attend 1, 2, and 4 year colleges. [Stats](#) 

7. Decision

7.1 Athletic Facility

Scott Later, MHTN Architects provided an updated design of the Athletic Master Facilities for the Board to review and approve. With the master plan adoption, they are focusing on phases 1, 2, and 4. The Treasure Mountain facility will consist of turf fields and various buildings. Once the plan is approved by the city, things will begin moving forward.

[Master Plan](#) 

Member Hill made a motion to approve the concept design for Athletic Master Plan as presented. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7.2 Guaranteed Maximum Price Treasure Mountain Sports Complex [GMP](#)

The Board reviewed the GMP for the Treasure Mountain

Sports Complex. \$23.1 Million is the tentative amount still being looked at with the bids that have come in.

Member Hill made a motion to approve the GMP as presented. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7.3 Trailside Elementary Mascot

Principal Tracy Fike asked for a change of mascot for Trailside Elementary. The mascot at Trailside has been a concern of Tracy's for a few years. She worked with a committee to design a strong logo to match the rest of the district. Colors would be red, white and black. They would like to add an elk as their mascot, still with the Trailblazer name.

[Proposal](#) 

Member Hill made a motion to approve the new Trailside colors and mascot. Member Britton seconded the motion. Motion passed unanimously

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

7.4 Open Enrollment

The Board reviewed open enrollment information for the FY26 school year, and may choose to revise the current recommendation. Current spaces available in various grade levels are: Parleys 34, JRES 38, TSES 17 and MPES has 82 spaces. Superintendent Huntsman feels comfortable allowing 150 out of district seats K-5. The Superintendent is not recommending opening grades 6-12 at this time.

[Enrollment Info](#)  [Out of Boundary](#) 

Member Hill made a motion to open enrollment for elementary schools under these guidelines. Member

Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

7.5 School Fees (1st Reading)

Business Administrator Randy Upton is asking the Board to approve two additional fees for Ecker Hill Middle School and Park City High School. The fees include: student badge replacement fee \$5.00 and Yondr Pouch replacement \$45.00.

[Memo](#) 

Member Hill made a motion to approve the fees as presented. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8. Policies for Posting

Member Hill made a motion to approve the policies for posting. Member Goldberg seconded the motion. Motion passed.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

8.1 Policy 2000 Student on the Board

Policy 2000 Student on the Board has been reviewed by the Policy Committee, and it is before the Board for review and posting. [2000 Student on the Board](#) 

8.2 Policy 7015 Alcohol and Drug-Free Workplace

Policy 7015 Alcohol and Drug-Free Workplace has been reviewed by the Policy Committee and it is now before the

Board for posting. [7015 Alcohol and Drug-Free Workplace Policy](#) 

8.3 Policy 7039 Remote Work

Policy 7039 Remote Work is a new policy before the Board for posting. [7039 Remote Work](#) 

8.4 Policy 7040 Extra Duty Assignments

Policy 7040 Extra-Duty Assignments has been reviewed by the Policy Committee and it is now before the Board for posting. [7040 Extra-Duty Assignments](#) 

8.5 Policy 7084 SHINE

Policy 7084 Salary Supplement for Highly Needed Educators (SHINE) is a new policy that has been reviewed by the Policy Committee and it is now before the Board for posting. [7084 SHINE](#) 

9. Policies for Adoption

The following policies have been posted for the required 20 days and they are now before the Board for adoption.

Member Hill made a motion to approve the posted policies for adoption. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

9.1 Policy 7051 Military Leave

[7051 Military Leave](#) 

9.2 Policy 10115 Administering Medication to Students

[10115 Administering of Medication to Students by School Personnel](#) 

10. Budget Hearing 6:00 p.m.

10.1 FY25 Revised Budget Adoption

President Reed declared the public hearing on the final budget and for FY24-25 open.

Mary Morgan asked about the ESA funding. Randy said that as far as he knows, they plan on distributing that. If they fund it, we will fund it if they take it back, we will take it back. We will mirror whatever they do. [FY25 Revised Budget](#) . President Reed declared the Public Hearing on the Final Budget and FY24-25 closed.

Member Hill made a motion to approve the Final Budget for Fiscal Year 2024-2025 as amended and included in the budget document. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

10.2 FY26 Preliminary Budget

Board President Reed declared the public hearing on the Proposed Budget for Fiscal Year 2025-2026 open.

Gina Cox asked about legislative ESP stipend funding and if that can be for all ESP's and not just some. Randy said the District has not discussed this yet, but they will need to.

Board President Reed declared the Public Hearing on the Proposed Budget for Fiscal Year 2025-2026 closed. [FY26 Preliminary Budget](#) 

President Reed asked for a motion to approve the proposed budget for Fiscal Year 2025-2026; with a recommended tax rate of .002164. This recommended rate does not include the Basic Levy or the Charter Levy which are both finalized by the Utah State Tax Commission. If the Certified Tax Rate is adjusted, the Board of Education reserves the right to adjust the final tax rate to yield the tax dollars currently proposed in

the budget as presented. Otherwise, this will be the final rate set by the Board of Education.

Member Hill made a motion to approve the FY26 budget recommendation as stated and the tax rate. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Kathleen Britton

Carried

Member Hill made a motion to adjourn the Budget Hearing. Member Goldberg seconded the motion. Motion passed unanimously.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

11. Adjourn

Member Hill made a motion to adjourn to Regular Session on August 19, 2025 at 4:00 p.m. Member Goldberg seconded the motion. Meeting adjourned at 6:08 p.m.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

Board President

Park City School District Board of Education
Closed Meeting Notes
June 17, 2025

A motion was made at 4:00 a.m. / (p.m.) to enter into closed meeting to discuss the following:

1. Discussion of the character, professional competence, or physical or mental health of an individual;
2. Strategy session with respect to collective bargaining or pending or imminent litigation;
3. Strategy sessions with respect to the purchase, exchange, or lease of real property if public discussion may disclose the appraised or estimated value of the property or tend to prevent the Board from obtaining the best possible terms;
4. Strategy sessions with respect to the sale of real property, if public discussion may disclose the appraised or estimated value of the property or tend to prevent the Board from obtaining the best possible terms, only if the Board previously gave public notice that the property would be offered for sale, and the terms of the sale are publicly disclosed before the Board approves the sale;
5. Investigative proceedings regarding allegations of criminal misconduct.

The motion was made by NH and was seconded by SG. A roll call was taken as follows:

Pres. Meredith Reed – Yes
VP – Nick Hill – Yes
Kathleen Britton – Yes
Dr. Eileen Gallagher – Yes
Susan Goldberg – Yes

Lyndsay Huntsman – Present
Randy Upton – Present

Others Present/Time:

- 1.
- 2.
- 3.

Discussion Items

1. The B.E. Discussed Personnel (unrecorded)
- 2.
- 3.
- 4.
- 5.
- 6.

A motion was made at 4:49 a.m. / (p.m.) to adjourn closed meeting.

The motion was made by NH and was seconded by SG. The vote on the motion passed unanimously.

Statement Affirming the Purpose of a Closed Meeting

I, Meredith Reed, certify that I am the member of the school board for the Board of Education of the Park City School District who presided at the board meeting closed meeting held on June 17, 2025. I hereby affirm, Pursuant to UCA 52-4-206, that the purpose of the meeting was to discuss those items as stated in the motion included in the minutes and is in compliance with the permissible purposes as provided in UCA 52-4-204 and UCA 52-4-205.



Meredith Reed – Board President

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL
POLICY 9045**

****Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.***

☒ Approval form for out of state travel ☐ Approval form for in-state travel over 150 miles ☐ UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 07/29/25 Date(s) of Field Trip*: 12/10/2025 - 12/13/2025

School: Park City Swim Team

Staff Member Requesting Trip: Gadi Shamah

Grade Level(s): 9-12 Number Students Involved: 1-5

Destination of Trip: Austin, TX

Number of Miles One Way: 1,300

Is there a comparable alternative available closer to Park City? No

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: USA Swimming National Meet

Written itinerary, time schedules, travel plans I will be working with Josh Dukes and Todd Klarich to
Hotel and Rental Car. Depart Park City Dec 10; returning Dec 13 2025

All students will be traveling with parents or guardians.

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees 0- All participants will cover their own cost

District approved fundraisers that will help to offset cost of travel (attach approval): 0

Estimated cost to district including substitute and transportation costs if any: 0

School account code for funding: 1563014M50320

Type of transportation: Air - arranged through State Travel

Ground travel arrangements: Rental Car

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved _____

I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.

[Signature] 7/23/25
Signature of Staff Member Requesting Trip Date

I have completed the district required driver training Yes ☒ No ☐

[Signature] 7/24/25
Signature of Building Principal (Must be signed before submitting to superintendent) Date

Signature of Superintendent (In State Only) Date

Signature of Board of Education (Out of state) Date

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL
POLICY 9045**

**Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.*

☒ Approval form for out of state travel ☐ Approval form for in-state travel over 150 miles ☐ UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 7/16/25 Date(s) of Field Trip*: 11/6/2025 - 11/10/2025

School: Park City Swim Team

Staff Member Requesting Trip: Gadi Shamah

Grade Level(s): 9-12 Number Students Involved: 25-35

Destination of Trip: Santa Fe, NM

Number of Miles One Way: 630

Is there a comparable alternative available closer to Park City? No

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: USA Swimming Meet

Written itinerary, time schedules, travel plans I will be working with Josh Dukes and Todd Klarich to
Hotel and Rental Car. Depart Park City Nov 6; returning Nov 10 2025

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees 0- All participants will cover their own cost

District approved fundraisers that will help to offset cost of travel (attach approval): 0

Estimated cost to district including substitute and transportation costs if any: 0

School account code for funding: 1563014M50320

Type of transportation: Air - arranged through State Travel

Ground travel arrangements: Rental Car

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved 2 additional coaches

I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.

 7/16/25
Signature of Staff Member Requesting Trip Date

I have completed the district required driver training Yes ☒ No ☐

 7-16-25
Signature of Building Principal (Must be signed before submitting to superintendent) Date

Signature of Superintendent (In State Only) Date

Signature of Board of Education (Out of state) Date

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL
POLICY 9045**

**Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.*

☒ Approval form for out of state travel ☐ Approval form for in-state travel over 150 miles ☐ UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 07/16/25 Date(s) of Field Trip*: 03/26/2026 - 03/31/2026

School: Park City Swim Team

Staff Member Requesting Trip: Gadi Shamah

Grade Level(s): 9-12 Number Students Involved: 6-12

Destination of Trip: Carmel, ID

Number of Miles One Way: 1,503

Is there a comparable alternative available closer to Park City? No

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: USA Swimming National Meet

Written itinerary, time schedules, travel plans I will be working with Josh Dukes and Todd Klarich to
Hotel and Rental Car. Depart Park City Mar 26; returning March 30-31 2026

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees 0- All participants will cover their own cost

District approved fundraisers that will help to offset cost of travel (attach approval): 0

Estimated cost to district including substitute and transportation costs if any: 0

School account code for funding: 1563014M50320

Type of transportation: Air - arranged through State Travel

Ground travel arrangements: Rental Car

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved 1 additional coach

I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.

[Signature] 7/16/25
Signature of Staff Member Requesting Trip Date

I have completed the district required driver training Yes ☒ No ☐

[Signature] 7/21/25 7/16/25
Signature of Building Principal (Must be signed before submitting to superintendent) Date

Signature of Superintendent (In State Only) Date

Signature of Board of Education (Out of state) Date

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL
POLICY 9045**

**Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.*

☐ Approval form for out of state travel ☒ Approval form for in-state travel over 150 miles ☐ UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 07/29/25 Date(s) of Field Trip*: 12/4/2025 - 12/6/2025

School: Park City Swim Team

Staff Member Requesting Trip: Gadi Shamah

Grade Level(s): 9-12 Number Students Involved: 25-35

Destination of Trip: [REDACTED] ST. GEORGE UT.

Number of Miles One Way: 305

Is there a comparable alternative available closer to Park City? No

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: Senior State Meet

Written itinerary, time schedules, travel plans I will be working with Josh Dukes and Todd Klarich to
Hotel. Depart Park City Dec 3; returning Dec 6

All students will be traveling with parents or guardians.

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees 0- All participants will cover their own cost

District approved fundraisers that will help to offset cost of travel (attach approval): 0

Estimated cost to district including substitute and transportation costs if any: 0

School account code for funding: 1563014M50320

Type of transportation:

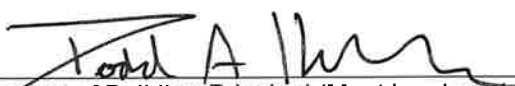
Car
Ground travel arrangements:

Minimum number of adults who will be serving as chaperones, including the names of any staff members involved
1-2 Assistant Coaches

I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.


Signature of Staff Member Requesting Trip
Date 7/28/25

I have completed the district required driver training Yes ☒ No ☐


Signature of Building Principal (Must be signed before submitting to superintendent)
Date 7/29/25


Signature of Superintendent (In State Only)
Date 7.29.25

Signature of Board of Education (Out of state)
Date

**DISTRICT SPONSORED ATHLETIC AND ACADEMIC STUDENT TRAVEL
POLICY 9045**

****Overnight trips of one night require approval from the superintendent and overnight trips of two or more nights require Board approval.***

☐ Approval form for out of state travel ☒ Approval form for in-state travel over 150 miles ☐ UHSAA 150 miles contest approval form

(All travel forms must be submitted at least 6 weeks prior to travel)

Date Submitted: 6/24/25 Date(s) of Field Trip*: 8/14-8/16

School: Park City High School

Staff Member Requesting Trip: Miller Hales

Grade Level(s): 9-12 Number Students Involved: 7

Destination of Trip: St. George, UT

Number of Miles One Way: 300

Is there a comparable alternative available closer to Park City? No, they're are no tournaments with this high of caliber teams closer to Park City

Purpose of Trip and a clear nexus between the goals of the trip and the curriculum: To give the team the opportunity to play higher caliber teams and gain the best match experience as possible.

Written itinerary, time schedules, travel plans Drive down on the 14th, play the tournament on the 15th and 16th, and then drive home after competition on the 16th.

Anticipated maximum cost per participant including travel, meals, housing and registration/admission fees \$250, food for meals

District approved fundraisers that will help to offset cost of travel (attach approval): n/a

Estimated cost to district including substitute and transportation costs if any: n/a

School account code for funding: _____

District van
Type of transportation: _____

district van
Ground travel arrangements: _____

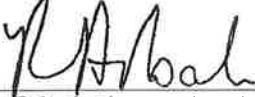
Minimum number of adults who will be serving as chaperones, including the names of any staff
Carol Molesky and Alexis Smith
members involved _____

I have read and understand all of the guidelines in Policy 9045 – District Sponsored Athletic and Academic 6-12 Student Travel.


Signature of Staff Member Requesting Trip
Date 6/24/25

I have completed the district required driver training

Yes ☒ No ☐


Signature of Building Principal (Must be signed before submitting to superintendent)
Date 6/27/25

Signature of Superintendent (In State Only) _____ Date _____

Signature of Board of Education (Out of state) _____ Date _____



Contract # 26-102

**2700 Kearns Blvd
Park City, Utah 84060**

1. **CONTRACTING PARTIES:** This contract is between the Park City School District hereafter referred to as PCSD, and the following Contractor:

Contractor Name Knowledge Works Foundation	Address 312 Plum Street STE 950	City, State and Zip Code Cincinnati, OH 45202
Contact Person Holly Brinkman	Telephone Number 513-929-4777	Vendor Number 9201
Federal Tax Identification Number 31-1321973	Other Contact	Web Page www.knowledgeworks.org
Legal Status:	501 ©3	

2. **GENERAL PURPOSE OF CONTRACT:** Professional Learning Partnership for Personalized Competency Based Learning
3. **PROCUREMENT:** This contract is entered into as a result of the procurement process on bid/proposal # 061225, fiscal year 2026.
4. **CONTRACT PERIOD:** Effective date 07/01/2025. Termination date 06/30/2028, unless terminated early or extended in accordance with the terms and conditions of this contract. PCSD reserves the right to terminate this agreement for convenience with thirty (30) days written notice.
Renewal options- This agreement may be extended for two additional one-year contracts, not to exceed 5 years.
5. **CONTRACT COSTS:** CONTRACTOR will be paid an estimated amount of \$257,002.08 for costs authorized by this three year contract. Details of the contract costs are located in Attachment B.
6. **ATTACHMENT A:** Standard Terms and Conditions
ATTACHMENT B: Contractor cost proposal
7. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - Utah State Procurement Code 63G-6 and Park City School District Procurement Policy

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR

PARK CITY SCHOOL DISTRICT

Contractor's Signature	Date	Business Administrator	Date
Contractor's Name & Title		Board Approval	Date

ATTACHMENT A:
STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GOODS AND SERVICES
AS ADOPTED BY PARK CITY SCHOOL DISTRICT WHICH IS A STATE ENTITY AS DEFINED BELOW

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) **"Confidential Information"** means information that is deemed as confidential under applicable state and federal laws, including personal information. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) **"Contract"** means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
 - c) **"Contract Signature Page(s)"** means the State of Utah cover page(s) that the State Entity and Contractor signed.
 - d) **"Contractor"** means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) **"Custom Deliverable"** means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f) **"Procurement Item"** means a supply, a service, Custom Deliverable, construction, or technology that Contractor is required to deliver to the State Entity under this Contract.
 - g) **"Response"** means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the State Entity's Solicitation.
 - h) **"Solicitation"** means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
 - i) **"State Entity"** means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - j) **"State of Utah"** means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - k) **"Subcontractors"** means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
 - l) **"Work Product"** means every invention, modification, discovery, design, development, customization, configuration, improvement, process, software program, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection) that is specifically made, conceived, discovered, or reduced to practice by Contractor or Contractor's Subcontractors (either alone or with others) pursuant to this Contract. Work Product shall be considered a work made for hire under federal, state, and local laws; and all interest and title shall be transferred to and owned by the State Entity. Notwithstanding anything in the immediately preceding sentence to the contrary, Work Product does not include any State Entity intellectual property, Contractor's intellectual property (that it owned or licensed prior to this Contract) or Third Party intellectual property.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Park City, in the Third Judicial District Court for Summit County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including CFR Appendix II to Part 200, will supersede this Attachment A.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, State Entity staff, or their designees, access to all such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Contract.
5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
6. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification System, also referred to as "E-verify", only applies to contracts issued through a Request for Proposal process, to sole sources that are included within a Request for Proposal, and when Contractor employs any personnel in Utah.
 - a. Contractor certifies as to its own entity, under penalty of perjury, that Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.
 - b. Contractor shall require that each of its Subcontractors certify by affidavit, as to their own entity, under penalty of perjury, that each Subcontractor has registered and is participating in the Status Verification System to verify the work eligibility status of Subcontractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.

c. Contractor's failure to comply with this section will be considered a material breach of this Contract.

7. **CONFLICT OF INTEREST:** Contractor represents that none of its officers or employees are officers or employees of the State Entity or the State of Utah, unless disclosure has been made to the State Entity.
8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
9. **CONTRACTOR RESPONSIBILITY:** Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the State Entity under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.
10. **INDEMNITY:** Contractor shall be fully liable for the actions of its agents, employees, officers, partners, and Subcontractors, and shall fully indemnify, defend, and save harmless the State Entity and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Contractor's performance of this Contract to the extent caused by any intentional wrongful act or negligence of Contractor, its agents, employees, officers, partners, or Subcontractors, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of the State Entity. The parties agree that if there are any limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
13. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by the State Entity, upon thirty (30) days written termination notice being given to the Contractor. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.

On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved and conforming Procurement Items ordered prior to date of termination. In no event shall the State Entity be liable to the Contractor for compensation for any Good neither requested nor accepted by the State Entity. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.
15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Procurement Item(s) properly ordered and/or Services properly performed until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
16. **SALES TAX EXEMPTION:** The Procurement Item(s) under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
17. **WARRANTY OF PROCUREMENT ITEM(S):** Contractor warrants, represents and conveys full ownership and clear title, free of all liens and encumbrances, to the Procurement Item(s) delivered to the State Entity under this Contract. Contractor warrants for a period of one (1) year that: (i) the Procurement Item(s) perform according to all specific claims that Contractor made in its Response; (ii) the Procurement Item(s) are suitable for the ordinary purposes for which such Procurement Item(s) are used; (iii) the Procurement Item(s) are suitable for any special purposes identified in the Contractor's Response; (iv) the

Procurement Item(s) are designed and manufactured in a commercially reasonable manner; (v) the Procurement Item(s) are manufactured and in all other respects create no harm to persons or property; and (vi) the Procurement Item(s) are free of defects. Unless otherwise specified, all Procurement Item(s) provided shall be new and unused of the latest model or design.

Remedies available to the State Entity under this section include, but are not limited to, the following: Contractor will repair or replace Procurement Item(s) at no charge to the State Entity within ten (10) days of any written notification informing Contractor of the Goods not performing as required under this Contract. If the repaired and/or replaced Procurement Item(s) prove to be inadequate, or fail its essential purpose, Contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State Entity may otherwise have under this Contract.

18. **CONTRACTOR'S INSURANCE RESPONSIBILITY.** The Contractor shall maintain the following insurance coverage:
- Workers' compensation insurance during the term of this Contract for all its employees and any Subcontractor employees related to this Contract. Workers' compensation insurance shall cover full liability under the workers' compensation laws of the jurisdiction in which the work is performed at the statutory limits required by said jurisdiction.
 - Commercial general liability [CGL] insurance from an insurance company authorized to do business in the State of Utah. The limits of the CGL insurance policy will be no less than one million dollars (\$1,000,000.00) per person per occurrence and three million dollars (\$3,000,000.00) aggregate.
 - Commercial automobile liability [CAL] insurance from an insurance company authorized to do business in the State of Utah. The CAL insurance policy must cover bodily injury and property damage liability and be applicable to all vehicles used in your performance of Services under this Agreement whether owned, non-owned, leased, or hired. The minimum liability limit must be \$1 million per occurrence, combined single limit. The CAL insurance policy is required if Contractor will use a vehicle in the performance of this Contract.
 - Other insurance policies required in the Solicitation.

Certificate of Insurance, showing up-to-date coverage, shall be on file with the State Entity before the Contract may commence.

The State reserves the right to require higher or lower insurance limits where warranted. Failure to provide proof of insurance as required will be deemed a material breach of this Contract. Contractor's failure to maintain this insurance requirement for the term of this Contract will be grounds for immediate termination of this Contract.

19. RESERVED.

20. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Response will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.
21. **DELIVERY:** All deliveries under this Contract will be F.O.B. destination with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.
22. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after delivery of the Procurement Item(s) to perform an inspection of the Procurement Item(s) to determine whether the Procurement Item(s) conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Procurement Item(s) by the State Entity.
- If Contractor delivers nonconforming Procurement Item(s), the State Entity may, at its option and at Contractor's expense: (i) return the Procurement Item(s) for a full refund; (ii) require Contractor to promptly correct or replace the nonconforming Procurement Item(s); or (iii) obtain replacement Procurement Item(s) from another source, subject to Contractor being responsible for any cover costs. Contractor shall not redeliver corrected or rejected Procurement Item(s) without: first, disclosing the former rejection or requirement for correction; and second, obtaining written consent of the State Entity to redeliver the corrected Procurement Item(s). Repair, replacement, and other correction and redelivery shall be subject to the terms of this Contract.
23. **INVOICING:** Contractor will submit invoices within thirty (30) days of the delivery date of the Procurement Item(s) to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Response or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
24. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity

and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Procurement Item(s) and/or Services shall not be deemed an acceptance of the Procurement Item(s) and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind.

25. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability, such limitations of liability will not apply to this section.
26. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, or interest, proprietary or otherwise, in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All Procurement Item(s), documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity.
27. **OWNERSHIP IN CUSTOM DELIVERABLES:** In the event that Contractor provides Custom Deliverables to the State Entity, pursuant to this Contract, Contractor grants the ownership in Custom Deliverables, which have been developed and delivered by Contractor exclusively for the State Entity and are specifically within the framework of fulfilling Contractor's contractual obligations under this contract. Custom Deliverables shall be deemed work made for hire, such that all intellectual property rights, title and interest in the Custom Deliverables shall pass to the State Entity, to the extent that the Custom Deliverables are not recognized as work made for hire, Contractor hereby assigns to the State Entity any and all copyrights in and to the Custom Deliverables, subject to the following:
 1. Contractor has received payment for the Custom Deliverables,
 2. Each party will retain all rights to patents, utility models, mask works, copyrights, trademarks, trade secrets, and any other form of protection afforded by law to inventions, models, designs, technical information, and applications ("Intellectual Property Rights") that it owned or controlled prior to the effective date of this contract or that it develops or acquires from activities independent of the services performed under this contract ("Background IP"), and
 3. Contractor will retain all right, title, and interest in and to all Intellectual Property Rights in or related to the services, or tangible components thereof, including but not limited to (a) all know-how, intellectual property, methodologies, processes, technologies, algorithms, software, or development tools used in performing the Services (collectively, the "Utilities"), and (b) such ideas, concepts, know-how, processes and reusable reports, designs, charts, plans, specifications, documentation, forms, templates, or output which are supplied or otherwise used by or on behalf of Contractor in the course of performing the Services or creating the Custom Deliverables, other than portions that specifically incorporate proprietary or Confidential Information or Custom Deliverables of the State Entity (collectively, the "Residual IP"), even if embedded in the Custom Deliverables.
 4. Custom Deliverables, not including Contractor's Intellectual Property Rights, Background IP, and Residual IP, may not be marketed or distributed without written approval by the State Entity.

Contractor agrees to grant to the State Entity a perpetual, irrevocable, royalty-free license to use Contractor's Background IP, Utilities, and Residual IP, as defined above, solely for the State Entity and the State of Utah to use the Custom Deliverables. The State Entity reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use, for the State Entity's and the State of Utah's internal purposes, such Custom Deliverables. For the Goods delivered that consist of Contractor's scripts and code and are not considered Custom Deliverables or Work Product, for any reason whatsoever, Contractor grants the State Entity a non-exclusive, non-transferable, irrevocable, perpetual right to use, copy, and create derivative works from such, without the right to sublicense, for the State Entity's and the State of Utah's internal business operation under this Contract. The State Entity and the State of Utah may not participate in the transfer or sale of, create derivative works from, or in any way exploit Contractor's Intellectual Property Rights, in whole or in part.

28. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
29. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Procurement Item(s) that do not conform to this Contract.
30. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.

31. **CONFIDENTIALITY:** If Confidential Information is disclosed to Contractor, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) not disclose any Confidential Information received by it to any third parties. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information.
- Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.
- Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.
32. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which approval must be in writing.
33. **WORK ON STATE OF UTAH OR ELIGIBLE USER PREMISES:** Contractor shall ensure that personnel working on State of Utah premises shall: (i) abide by all of the rules, regulations, and policies of the premises; (ii) remain in authorized areas; (iii) follow all instructions; and (iv) be subject to a background check, prior to entering the premises. The State of Utah or Eligible User may remove any individual for a violation hereunder.
34. **CONTRACT INFORMATION:** During the duration of this Contract the State of Utah Division of Purchasing is required to make available contact information of Contractor to the State of Utah Department of Workforce Services. The State of Utah Department of Workforce Services may contact Contractor during the duration of this Contract to inquire about Contractor's job vacancies within the State of Utah.
35. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
36. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by formal written notice pursuant to the terms of this Contract. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
37. **CHANGES IN SCOPE:** Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.
38. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity who participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
39. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees incurred in connection with such action.
40. **TRAVEL COSTS:** If travel expenses are permitted by the Solicitation, then all travel costs associated with the delivery of Services under this Contract will be paid according to the rules and per diem rates found in the Utah Administrative Code R25-7. Invoices containing travel costs outside of these rates will be returned to Contractor for correction.
41. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State Entity, after consultation with Contractor, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State Entity appoints such an expert or panel, State Entity and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
42. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
43. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Procurement Item(s) that has not been cured, or of any of the following clauses, including: Governing Law and Venue, Laws and Regulations, Records Administration, Remedies, Dispute Resolution, Indemnity, Newly Manufactured, Indemnification Relating to Intellectual Property, Warranty of Procurement Item(s), Insurance.
44. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
45. **ERRORS AND OMISSIONS:** Contractor shall not take advantage of any errors and/or omissions in this Contract. The Contractor must promptly notify the State of any errors and/or omissions that are discovered.
46. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

47. **ANTI-BOYCOTT ACTIONS:** In accordance with Utah Code 63G-27 et seq., Contractor certifies that it is not currently engaged in any "economic boycott" nor a "boycott of the State of Israel" as those terms are defined in Section 102. Contractor further certifies that it has read and understands 63G-27 et. seq., that it will not engage in any such boycott action during the term of this Contract, and that if it does, it shall promptly notify the State in writing.

(Revision Date: 7/20/2023)

ATTACHMENT "B"
COST PROPOSAL

RFP 061225

Professional Learning Partnership for Personalized Competency Based Learning

OFFEROR NAME: KnowledgeWorks Foundation

- Costs for proposals that meet the mandatory minimum requirements will be scored as follows:
low bid = 100% total possible points, next lowest bids in succession will receive 90%, 80%, 70%, etc., of total possible points.

The following costs associated with the scope of work must be outlined.

- List the yearly cost for leadership and educators for district office and all 6 sites.
- List all costs related to capacity building for leadership and educators for district office and all 6 sites for the first year of contract.
- List the cost for each additional school year for leadership and educators for district office and all 6 sites.
- List cost for onboarding new staff (if applicable)
- List travel expenses.
- Use the other costs section below to list any other costs not identified above.

1. Yearly cost (6 sites):
Total: \$257,002.08
Year 1: \$77,616.22
Year 2: \$92,066.20
Year 3: \$87,319.66
*Excludes Travel
2. Professional Development first school year
(DO + 6 sites): \$77,616.22 _____
3. Professional Development for each additional
school year (DO + 6 sites): \$92,066.20 and \$87,319.66
4. Onboarding new staff: \$0 New staff members can join cohorts during
contract period and PCSD will be well equipped to onboard new staff at the
conclusion of this contract.
5. Travel expenses:
Total: \$47,263.32
Year 1: \$15,386.70
Year 2: 15,750.80
Year 3: \$16,125.82
6. Please list any other costs in the space provided below:
All costs are included in the professional development costs listed above.



Contract # 26-101

**2700 Kearns Blvd
Park City, Utah 84060**

1. **CONTRACTING PARTIES:** This contract is between the Park City School District hereafter referred to as PCSD, and the following Contractor:

Contractor Name Renaissance Learning Inc.	Address 2911 Peach Street	City, State and Zip Code Wisconsin Rapids, WI 54495
Contact Person Patrick Slattery	Telephone Number 800-338-4204	Vendor Number 2526
Federal Tax Identification Number 39-1559474	Other Contact	Web Page www.renaissance.com
Legal Status:		

2. **GENERAL PURPOSE OF CONTRACT:** Provide Renaissance Core Professional Learning Package including Services, Star, and Freckle.
3. **PROCUREMENT:** This contract is entered into as a result of the procurement process using state contracts MA4034 and MA4537, fiscal year 2026.
4. **CONTRACT PERIOD:** Effective date 05/01/2025. Termination date 05/30/2028, unless terminated early or extended in accordance with the terms and conditions of this contract. PCSD may terminate this Agreement for convenience for the subsequent school year by providing written notice of termination no less than ninety (90) days prior to the start of that school year. Any such termination will be effective at the end of the then-current school year. Any such termination will not result in any refund or credit for products and services already delivered.
Renewal options- PCSD reserved the right to renew this contract on an annual basis for up to an additional two years upon mutual written agreement of the Parties.
5. **CONTRACT COSTS:** CONTRACTOR will be paid an estimated amount of \$29,570.50 for year 1 (7/1/2025), \$26,609.50 for year 2 (8/1/2026), and \$34,864.00 for year 3 (8/1/2027) for costs authorized by this contract.
6. **ATTACHMENT A:** Standard Terms and Conditions
7. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - Utah State Procurement Code 63G-6 and Park City School District Procurement Policy

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR		PARK CITY SCHOOL DISTRICT	
Contractor's Signature <i>Ted Wolf</i>	Date 7/16/25	Business Administrator	Date
Contractor's Name & Title Ted Wolf - CFO		Board Approval	Date

ATTACHMENT A:
STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GOODS AND SERVICES
AS ADOPTED BY PARK CITY SCHOOL DISTRICT WHICH IS A STATE ENTITY AS DEFINED BELOW

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) "**Confidential Information**" means information that is deemed as confidential under applicable state and federal laws, including personal information. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) "**Contract**" means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
 - c) "**Contract Signature Page(s)**" means the State of Utah cover page(s) that the State Entity and Contractor signed.
 - d) "**Contractor**" means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) "**Custom Deliverable**" means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f) "**Procurement Item**" means a supply, a service, Custom Deliverable, construction, or technology that Contractor is required to deliver to the State Entity under this Contract.
 - g) "**Response**" means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the State Entity's Solicitation.
 - h) "**Solicitation**" means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
 - i) "**State Entity**" means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - j) "**State of Utah**" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - k) "**Subcontractors**" means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
 - l) "**Work Product**" means every invention, modification, discovery, design, development, customization, configuration, improvement, process, software program, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection) that is specifically made, conceived, discovered, or reduced to practice by Contractor or Contractor's Subcontractors (either alone or with others) pursuant to this Contract. Work Product shall be considered a work made for hire under federal, state, and local laws; and all interest and title shall be transferred to and owned by the State Entity. Notwithstanding anything in the immediately preceding sentence to the contrary, Work Product does not include any State Entity intellectual property, Contractor's intellectual property (that it owned or licensed prior to this Contract) or Third Party intellectual property.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Park City, in the Third Judicial District Court for Summit County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including CFR Appendix II to Part 200, will supersede this Attachment A.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. No more than once a year, or following a confirmed unauthorized access, upon receipt of a written request from PCSD with at least thirty (30) business days' notice, Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, State Entity staff, or their designees, access to all such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Contract.
5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
6. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification System, also referred to as "E-verify", only applies to contracts issued through a Request for Proposal process, to sole sources that are included within a Request for Proposal, and when Contractor employs any personnel in Utah.
 - a. Contractor certifies as to its own entity, under penalty of perjury, that Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.
 - b. Contractor shall require that each of its Subcontractors certify by affidavit, as to their own entity, under penalty of perjury, that each Subcontractor has registered and is participating in the Status Verification System to verify the work eligibility status of Subcontractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws. Contractor's failure to comply with this section will be considered a material breach of this Contract.

7. **CONFLICT OF INTEREST:** Contractor represents that none of its officers or employees are officers or employees of the State Entity or the State of Utah, unless disclosure has been made to the State Entity.
8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
9. **CONTRACTOR RESPONSIBILITY:** Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the State Entity under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.
10. **INDEMNITY:** Contractor shall be fully liable for the actions of its agents, employees, officers, partners, and Subcontractors, and shall fully indemnify, defend, and save harmless the State Entity and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Contractor's performance of this Contract to the extent caused by any intentional wrongful act or negligence of Contractor, its agents, employees, officers, partners, or Subcontractors, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of the State Entity. The parties agree that if there are any limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
13. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given thirty (30) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience) for the subsequent school year, in advance of the specified expiration date, by the State Entity, upon ninety (90) days prior to the start of that school year written termination notice being given to the Contractor. Any such termination will be effective at the end of the then-current school year. Any such termination will not result in any refund or credit for products and services already delivered. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.

In no event shall the State Entity be liable to the Contractor for compensation for any Good neither requested nor accepted by the State Entity. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.
15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon ninety (90) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Procurement Item(s) properly ordered and/or Services properly performed until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
16. **SALES TAX EXEMPTION:** The Procurement Item(s) under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
17. **WARRANTY OF PROCUREMENT ITEM(S):** Contractor is willing to warrant that any product licensed to the Customer will operate in substantial conformance with the standard application documentation and any mutually agreed upon functionality requirements contained in a resulting contract. Contractor disclaims any warranties not expressly granted in the underlying agreement and points to the discussion of warranties found in Contractor's Terms of Service and License Agreement.

CONTRACTOR'S INSURANCE RESPONSIBILITY. The Contractor shall maintain the following insurance coverage:

- a. Workers' compensation insurance during the term of this Contract for all its employees and any Subcontractor employees related to this Contract. Workers' compensation insurance shall cover full liability under the workers' compensation laws of the jurisdiction in which the work is performed at the statutory limits required by said jurisdiction.
- b. Commercial general liability [CGL] insurance from an insurance company authorized to do business in the State of Utah. The limits of the CGL insurance policy will be no less than one million dollars (\$1,000,000.00) per person per occurrence and three million dollars (\$3,000,000.00) aggregate.
- c. Commercial automobile liability [CAL] insurance from an insurance company authorized to do business in the State of Utah. The CAL insurance policy must cover bodily injury and property damage liability and be applicable to all vehicles used in your performance of Services under this Agreement whether owned, non-owned, leased, or hired. The minimum liability limit must be \$1 million per occurrence, combined single limit. The CAL insurance policy is required if Contractor will use a vehicle in the performance of this Contract.
- d. Other insurance policies required in the Solicitation.

Certificate of Insurance, showing up-to-date coverage, shall be on file with the State Entity before the Contract may commence.

Failure to provide proof of insurance as required will be deemed a material breach of this Contract. Contractor's failure to maintain this insurance requirement for the term of this Contract will be grounds for immediate termination of this Contract.

18. RESERVED.

19. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Response will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.
20. **DELIVERY:** All deliveries under this Contract will be F.O.B. destination with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.
21. **ACCEPTANCE AND REJECTION:** Contractor is selling off-the-shelf products and services, and, as such, cannot agree to acceptance testing or remedies related to acceptance testing. Contractor is willing to warrant that any product licensed to the Customer will operate in substantial conformance with the standard application documentation and any mutually agreed upon functionality requirements contained in a resulting contract. "Free of defects" is not a reasonable standard for a robust software application. Contractor disclaims any warranties not expressly granted under the Contractor Terms of Service and License Agreement. .
22. **INVOICING:** Contractor will submit invoices within thirty (30) days of the delivery date of the Procurement Item(s) to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Response or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
23. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Procurement Item(s) and/or Services shall not be deemed an acceptance of the Procurement Item(s) and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind. For purposes of clarity, all fees are prepaid on an annual basis and are nonrefundable.
24. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability, such limitations of liability will not apply to this section.
25. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, or interest, proprietary or otherwise, in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. As an off-the-shelf solution, Contractor shall retain ownership of its products. Contractor grants Customer a limited, revocable, non-exclusive, non-transferable, non-sublicensable license during the term solely to access

and use the Products for educational assessment and practice functions. No other license, express or implied, is granted by this contract.

26. **OWNERSHIP IN CUSTOM DELIVERABLES:** In the event that Contractor provides Custom Deliverables to the State Entity, pursuant to this Contract, Contractor grants the ownership in Custom Deliverables, which have been developed and delivered by Contractor exclusively for the State Entity and are specifically within the framework of fulfilling Contractor's contractual obligations under this contract. Custom Deliverables shall be deemed work made for hire, such that all intellectual property rights, title and interest in the Custom Deliverables shall pass to the State Entity, to the extent that the Custom Deliverables are not recognized as work made for hire, Contractor hereby assigns to the State Entity any and all copyrights in and to the Custom Deliverables, subject to the following:
1. Contractor has received payment for the Custom Deliverables,
 2. Contractor retains ownership of and all intellectual property rights in and to its software, documentation, training materials, and so forth. No transfer of intellectual property rights is proposed under this Agreement. Customer will obtain a limited license to, but not ownership of, any of these materials supplied by Contractor, for usage during the contract. If Customer wishes to "reproduce, distribute copies of, adapt, display, perform, translate, and publish" the Materials, it must obtain the consent of Contractor.
27. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity. For the avoidance of doubt, Contractor may assign the Agreement to an Affiliate or any entity without restriction due to a merger, acquisition, corporate reorganization, or sale of all or substantially all of Contractor's assets.
28. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a thirty(30) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Procurement Item(s) that do not conform to this Contract.
29. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.
30. **CONFIDENTIALITY:** If Confidential Information is disclosed to Contractor, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) not disclose any Confidential Information received by it to any third parties. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information.
- Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.
- Upon termination or expiration of this Contract, Contractor will destroy all copies of Confidential Information and upon written notice from PCSD certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.
31. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which approval must be in writing.
32. **WORK ON STATE OF UTAH OR ELIGIBLE USER PREMISES:** Contractor shall ensure that personnel working on State of Utah premises shall: (i) abide by all of the rules, regulations, and policies of the premises; (ii) remain in authorized areas; (iii) follow all instructions; and (iv) be subject to a background check, prior to entering the premises. The State of Utah or Eligible User may remove any individual for a violation hereunder.
33. **CONTRACT INFORMATION:** During the duration of this Contract the State of Utah Division of Purchasing is required to make available contact information of Contractor to the State of Utah Department of Workforce Services. The State of Utah Department of Workforce Services may contact Contractor during the duration of this Contract to inquire about Contractor's job vacancies within the State of Utah.
34. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
35. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by formal written notice pursuant to the terms of this Contract. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
36. **CHANGES IN SCOPE:** Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee

adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.

37. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity who participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
38. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees incurred in connection with such action.
39. **TRAVEL COSTS:** If travel expenses are permitted by the Solicitation, then all travel costs associated with the delivery of Services under this Contract will be paid according to the rules and per diem rates found in the Utah Administrative Code R25-7. Invoices containing travel costs outside of these rates will be returned to Contractor for correction.
40. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State Entity, after consultation with Contractor, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State Entity appoints such an expert or panel, State Entity and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
41. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
42. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Procurement Item(s) that has not been cured, or of any of the following clauses, including: Governing Law and Venue, Laws and Regulations, Records Administration, Remedies, Dispute Resolution, Indemnity, Newly Manufactured, Indemnification Relating to Intellectual Property, Warranty of Procurement Item(s), Insurance.
43. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
44. **ERRORS AND OMISSIONS:** Contractor shall not take advantage of any errors and/or omissions in this Contract. The Contractor must promptly notify the State of any errors and/or omissions that are discovered.
45. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
46. **ANTI-BOYCOTT ACTIONS:** In accordance with Utah Code 63G-27 et seq., Contractor certifies that it is not currently engaged in any "economic boycott" nor a "boycott of the State of Israel" as those terms are defined in Section 102. Contractor further certifies that it has read and understands 63G-27 et. seq., that it will not engage in any such boycott action during the term of this Contract, and that if it does, it shall promptly notify the State in writing.

(Revision Date: 7/20/2023)



Contract # 26-103

**2700 Kearns Blvd
Park City, Utah 84060**

1. **CONTRACTING PARTIES:** This contract is between the Park City School District hereafter referred to as PCSD, and the following Contractor:

Contractor Name Robert I. Merrill Company	Address 4049 South Howick Street	City, State and Zip Code Millcreek, UT 84107
Contact Person Michael Ellsworth	Telephone Number 801-263-2700	Vendor Number
Federal Tax Identification Number 87-0331731	Other Contact	Web Page www.rimdoor.com
Legal Status:	Corporation	

2. **GENERAL PURPOSE OF CONTRACT:** Provide door hardware for Park City School District.
3. **PROCUREMENT:** This contract is entered into as a result of the procurement process on bid/proposal #070925 fiscal year 2026.
4. **CONTRACT PERIOD:** Effective date 08/20/2025. Termination date 10/31/2025, unless terminated early or extended in accordance with the terms and conditions of this contract. PCSD reserves the right to terminate this agreement for convenience with thirty (30) days written notice.
5. **CONTRACT COSTS:** CONTRACTOR will be paid an estimated amount of \$374,636 for costs authorized by this contract. Details of the contract costs are located in Attachment B.
6. **ATTACHMENT A:** Standard Terms and Conditions
ATTACHMENT B: Contractor cost proposal
7. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - Utah State Procurement Code 63G-6 and Park City School District Procurement Policy

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

CONTRACTOR		PARK CITY SCHOOL DISTRICT	
Contractor's Signature	Date	Business Administrator	Date
Contractor's Name & Title		Board Approval	Date

**ATTACHMENT A:
STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GOODS AND SERVICES
AS ADOPTED BY PARK CITY SCHOOL DISTRICT WHICH IS A STATE ENTITY AS DEFINED BELOW**

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) "**Confidential Information**" means information that is deemed as confidential under applicable state and federal laws, including personal information. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) "**Contract**" means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
 - c) "**Contract Signature Page(s)**" means the State of Utah cover page(s) that the State Entity and Contractor signed.
 - d) "**Contractor**" means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) "**Custom Deliverable**" means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f) "**Procurement Item**" means a supply, a service, Custom Deliverable, construction, or technology that Contractor is required to deliver to the State Entity under this Contract.
 - g) "**Response**" means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the State Entity's Solicitation.
 - h) "**Solicitation**" means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
 - i) "**State Entity**" means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - j) "**State of Utah**" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - k) "**Subcontractors**" means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
 - l) "**Work Product**" means every invention, modification, discovery, design, development, customization, configuration, improvement, process, software program, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection) that is specifically made, conceived, discovered, or reduced to practice by Contractor or Contractor's Subcontractors (either alone or with others) pursuant to this Contract. Work Product shall be considered a work made for hire under federal, state, and local laws; and all interest and title shall be transferred to and owned by the State Entity. Notwithstanding anything in the immediately preceding sentence to the contrary, Work Product does not include any State Entity intellectual property, Contractor's intellectual property (that it owned or licensed prior to this Contract) or Third Party intellectual property.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Park City, in the Third Judicial District Court for Summit County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including CFR Appendix II to Part 200, will supersede this Attachment A.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, State Entity staff, or their designees, access to all such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Contract.
5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
6. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification System, also referred to as "E-verify", only applies to contracts issued through a Request for Proposal process, to sole sources that are included within a Request for Proposal, and when Contractor employs any personnel in Utah.
 - a. Contractor certifies as to its own entity, under penalty of perjury, that Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of Contractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.
 - b. Contractor shall require that each of its Subcontractors certify by affidavit, as to their own entity, under penalty of perjury, that each Subcontractor has registered and is participating in the Status Verification System to verify the work eligibility status of Subcontractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.

- c. Contractor's failure to comply with this section will be considered a material breach of this Contract.
7. **CONFLICT OF INTEREST:** Contractor represents that none of its officers or employees are officers or employees of the State Entity or the State of Utah, unless disclosure has been made to the State Entity.
 8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
 9. **CONTRACTOR RESPONSIBILITY:** Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the State Entity under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.
 10. **INDEMNITY:** Contractor shall be fully liable for the actions of its agents, employees, officers, partners, and Subcontractors, and shall fully indemnify, defend, and save harmless the State Entity and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Contractor's performance of this Contract to the extent caused by any intentional wrongful act or negligence of Contractor, its agents, employees, officers, partners, or Subcontractors, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of the State Entity. The parties agree that if there are any limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
 11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
 12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
 13. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
 14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by the State Entity, upon thirty (30) days written termination notice being given to the Contractor. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.

On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved and conforming Procurement Items ordered prior to date of termination. In no event shall the State Entity be liable to the Contractor for compensation for any Good neither requested nor accepted by the State Entity. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.
 15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Procurement Item(s) properly ordered and/or Services properly performed until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
 16. **SALES TAX EXEMPTION:** The Procurement Item(s) under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
 17. **WARRANTY OF PROCUREMENT ITEM(S):** Contractor warrants, represents and conveys full ownership and clear title, free of all liens and encumbrances, to the Procurement Item(s) delivered to the State Entity under this Contract. Contractor warrants for a period of one (1) year that: (i) the Procurement Item(s) perform according to all specific claims that Contractor made in its Response; (ii) the Procurement Item(s) are suitable for the ordinary purposes for which such Procurement Item(s) are used; (iii) the Procurement Item(s) are suitable for any special purposes identified in the Contractor's Response; (iv) the

Procurement Item(s) are designed and manufactured in a commercially reasonable manner; (v) the Procurement Item(s) are manufactured and in all other respects create no harm to persons or property; and (vi) the Procurement Item(s) are free of defects. Unless otherwise specified, all Procurement Item(s) provided shall be new and unused of the latest model or design.

Remedies available to the State Entity under this section include, but are not limited to, the following: Contractor will repair or replace Procurement Item(s) at no charge to the State Entity within ten (10) days of any written notification informing Contractor of the Goods not performing as required under this Contract. If the repaired and/or replaced Procurement Item(s) prove to be inadequate, or fail its essential purpose, Contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State Entity may otherwise have under this Contract.

18. **CONTRACTOR'S INSURANCE RESPONSIBILITY.** The Contractor shall maintain the following insurance coverage:
- Workers' compensation insurance during the term of this Contract for all its employees and any Subcontractor employees related to this Contract. Workers' compensation insurance shall cover full liability under the workers' compensation laws of the jurisdiction in which the work is performed at the statutory limits required by said jurisdiction.
 - Commercial general liability [CGL] insurance from an insurance company authorized to do business in the State of Utah. The limits of the CGL insurance policy will be no less than one million dollars (\$1,000,000.00) per person per occurrence and three million dollars (\$3,000,000.00) aggregate.
 - Commercial automobile liability [CAL] insurance from an insurance company authorized to do business in the State of Utah. The CAL insurance policy must cover bodily injury and property damage liability and be applicable to all vehicles used in your performance of Services under this Agreement whether owned, non-owned, leased, or hired. The minimum liability limit must be \$1 million per occurrence, combined single limit. The CAL insurance policy is required if Contractor will use a vehicle in the performance of this Contract.
 - Other insurance policies required in the Solicitation.

Certificate of Insurance, showing up-to-date coverage, shall be on file with the State Entity before the Contract may commence.

The State reserves the right to require higher or lower insurance limits where warranted. Failure to provide proof of insurance as required will be deemed a material breach of this Contract. Contractor's failure to maintain this insurance requirement for the term of this Contract will be grounds for immediate termination of this Contract.

19. RESERVED.

20. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Response will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.
21. **DELIVERY:** All deliveries under this Contract will be F.O.B. destination with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.
22. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after delivery of the Procurement Item(s) to perform an inspection of the Procurement Item(s) to determine whether the Procurement Item(s) conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Procurement Item(s) by the State Entity.
- If Contractor delivers nonconforming Procurement Item(s), the State Entity may, at its option and at Contractor's expense: (i) return the Procurement Item(s) for a full refund; (ii) require Contractor to promptly correct or replace the nonconforming Procurement Item(s); or (iii) obtain replacement Procurement Item(s) from another source, subject to Contractor being responsible for any cover costs. Contractor shall not redeliver corrected or rejected Procurement Item(s) without: first, disclosing the former rejection or requirement for correction; and second, obtaining written consent of the State Entity to redeliver the corrected Procurement Item(s). Repair, replacement, and other correction and redelivery shall be subject to the terms of this Contract.
23. **INVOICING:** Contractor will submit invoices within thirty (30) days of the delivery date of the Procurement Item(s) to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Response or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
24. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity

and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Procurement Item(s) and/or Services shall not be deemed an acceptance of the Procurement Item(s) and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind.

25. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability, such limitations of liability will not apply to this section.
26. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, or interest, proprietary or otherwise, in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All Procurement Item(s), documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity.
27. **OWNERSHIP IN CUSTOM DELIVERABLES:** In the event that Contractor provides Custom Deliverables to the State Entity, pursuant to this Contract, Contractor grants the ownership in Custom Deliverables, which have been developed and delivered by Contractor exclusively for the State Entity and are specifically within the framework of fulfilling Contractor's contractual obligations under this contract. Custom Deliverables shall be deemed work made for hire, such that all intellectual property rights, title and interest in the Custom Deliverables shall pass to the State Entity, to the extent that the Custom Deliverables are not recognized as work made for hire, Contractor hereby assigns to the State Entity any and all copyrights in and to the Custom Deliverables, subject to the following:
1. Contractor has received payment for the Custom Deliverables,
 2. Each party will retain all rights to patents, utility models, mask works, copyrights, trademarks, trade secrets, and any other form of protection afforded by law to inventions, models, designs, technical information, and applications ("Intellectual Property Rights") that it owned or controlled prior to the effective date of this contract or that it develops or acquires from activities independent of the services performed under this contract ("Background IP"), and
 3. Contractor will retain all right, title, and interest in and to all Intellectual Property Rights in or related to the services, or tangible components thereof, including but not limited to (a) all know-how, intellectual property, methodologies, processes, technologies, algorithms, software, or development tools used in performing the Services (collectively, the "Utilities"), and (b) such ideas, concepts, know-how, processes and reusable reports, designs, charts, plans, specifications, documentation, forms, templates, or output which are supplied or otherwise used by or on behalf of Contractor in the course of performing the Services or creating the Custom Deliverables, other than portions that specifically incorporate proprietary or Confidential Information or Custom Deliverables of the State Entity (collectively, the "Residual IP"), even if embedded in the Custom Deliverables.
 4. Custom Deliverables, not including Contractor's Intellectual Property Rights, Background IP, and Residual IP, may not be marketed or distributed without written approval by the State Entity.
- Contractor agrees to grant to the State Entity a perpetual, irrevocable, royalty-free license to use Contractor's Background IP, Utilities, and Residual IP, as defined above, solely for the State Entity and the State of Utah to use the Custom Deliverables. The State Entity reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use, for the State Entity's and the State of Utah's internal purposes, such Custom Deliverables. For the Goods delivered that consist of Contractor's scripts and code and are not considered Custom Deliverables or Work Product, for any reason whatsoever, Contractor grants the State Entity a non-exclusive, non-transferable, irrevocable, perpetual right to use, copy, and create derivative works from such, without the right to sublicense, for the State Entity's and the State of Utah's internal business operation under this Contract. The State Entity and the State of Utah may not participate in the transfer or sale of, create derivative works from, or in any way exploit Contractor's Intellectual Property Rights, in whole or in part.
28. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
29. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Procurement Item(s) that do not conform to this Contract.
30. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.

31. **CONFIDENTIALITY:** If Confidential Information is disclosed to Contractor, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) not disclose any Confidential Information received by it to any third parties. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information.
- Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.
- Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.
32. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which approval must be in writing.
33. **WORK ON STATE OF UTAH OR ELIGIBLE USER PREMISES:** Contractor shall ensure that personnel working on State of Utah premises shall: (i) abide by all of the rules, regulations, and policies of the premises; (ii) remain in authorized areas; (iii) follow all instructions; and (iv) be subject to a background check, prior to entering the premises. The State of Utah or Eligible User may remove any individual for a violation hereunder.
34. **CONTRACT INFORMATION:** During the duration of this Contract the State of Utah Division of Purchasing is required to make available contact information of Contractor to the State of Utah Department of Workforce Services. The State of Utah Department of Workforce Services may contact Contractor during the duration of this Contract to inquire about Contractor's job vacancies within the State of Utah.
35. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
36. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by formal written notice pursuant to the terms of this Contract. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
37. **CHANGES IN SCOPE:** Any changes in the scope of the services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of services.
38. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity who participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
39. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees incurred in connection with such action.
40. **TRAVEL COSTS:** If travel expenses are permitted by the Solicitation, then all travel costs associated with the delivery of Services under this Contract will be paid according to the rules and per diem rates found in the Utah Administrative Code R25-7. Invoices containing travel costs outside of these rates will be returned to Contractor for correction.
41. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State Entity, after consultation with Contractor, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State Entity appoints such an expert or panel, State Entity and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
42. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
43. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Procurement Item(s) that has not been cured, or of any of the following clauses, including: Governing Law and Venue, Laws and Regulations, Records Administration, Remedies, Dispute Resolution, Indemnity, Newly Manufactured, Indemnification Relating to Intellectual Property, Warranty of Procurement Item(s), Insurance.
44. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
45. **ERRORS AND OMISSIONS:** Contractor shall not take advantage of any errors and/or omissions in this Contract. The Contractor must promptly notify the State of any errors and/or omissions that are discovered.
46. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.

47. **ANTI-BOYCOTT ACTIONS:** In accordance with Utah Code 63G-27 et seq., Contractor certifies that it is not currently engaged in any "economic boycott" nor a "boycott of the State of Israel" as those terms are defined in Section 102. Contractor further certifies that it has read and understands 63G-27 et. seq., that it will not engage in any such boycott action during the term of this Contract, and that if it does, it shall promptly notify the State in writing.

(Revision Date: 7/20/2023)

ATTACHMENT "B"
COST PROPOSAL
RFP 070925
Park City School District Door Hardware

OFFEROR NAME: Robert I. Merrill Company

- Costs for proposals that meet the mandatory minimum requirements will be scored as follows:
low bid = 100% total possible points, next lowest bids in succession will receive 90%, 80%, 70%,
etc., of total possible points.

Provide the cost per school as laid out above along with the total cost:

Total Cost	\$ <u>374,636.00</u>
Park City High School Cost	\$ <u>89,851.00</u>
Ecker Hill Middle Cost	\$ <u>66,222.00</u>
Parley's Park Elem Cost	\$ <u>55,869.00</u>
McPolin Elem Cost	\$ <u>49,286.00</u>
Trailside Elem Cost	\$ <u>45,569.00</u>
Jeremy Ranch Cost	\$ <u>67,839.00</u>



Address 3759 W 2340 S Suite E
West Valley UT 84120
Phone 8018650226
E-mail michael.ausgotharp@carrier.com

Contact Name Colby Pearce
Account PARK CITY SCHOOL DISTRICT
Phone (435) 640-3019
Site Address 1750 Kearns Blvd
Park City UT
84060-7302 United States

Estimate Date 07/14/2025

Quote Number 01605044

Job Description Park City High School Chiller Replacement

Scope of Work

Carrier is pleased to provide this proposal for replacing the old York unit that has failed. This is a Carrier chiller that is the replacement. Carrier will Remove the refrigerant from the old unit and dispose of the old unit. We will have to install the unit in the opposite direction of the old chiller due the piping requirements of the new chiller. Carrier will extend the electrical conduit underground and wire the chiller. The controls wiring will also be extended, and the chiller will be added to the i-Vu.

Exclusions / Clarifications

- Proposal includes standard work hours Monday-Friday 7AM-5PM
- Excludes all overtime labor
- Excludes expedited freight unless explicitly stated above
- Any other labor and/or material not specifically stated above
- Project delays due to weather or site conditions may incur additional labor and project costs

Total Quoted Price

Total Price for Scope of Work excluding applicable taxes: \$235,833.83

This proposal is valid for 30 days from the date of proposal. Carrier's terms and conditions will govern in lieu of any other terms and conditions contained in any resulting Purchase, Order, Contract, Agreement, etc. Carrier would like to thank you for the continuing opportunity to be of service.

Sincerely,

Michael D Ausgotharp

Carrier Commercial Service

Title

Customer Acceptance (signature)

Date

Purchase Order

The attached Terms & Conditions shall govern.



CARRIER CORPORATION TERMS AND CONDITIONS OF SALE EQUIPMENT AND/OR SERVICE

1. PAYMENT AND TAXES - Payment shall be made net 30 days from date of invoice. Carrier reserves the right to require cash payment or other alternative method of payment prior to shipment or completion of work if Carrier determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the price, Customer shall pay Carrier any taxes or government charges arising from this Agreement. If Customer claims that any such taxes or government charges do not apply to the transactions governed by this Agreement, Customer shall provide Carrier with acceptable tax exemption certificates or other applicable documents. All past due invoices will accrue interest at the lesser of 1% per month or the maximum amount allowable by law.

2. EXTRAS - Equipment, parts or labor in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization, paid for as an extra at Carrier's prevailing labor rates and equipment/parts charges, and subject to the terms of this Agreement.

3. RETURNS - No items will be accepted for return without prior written authorization. Returned goods may be subject to a restocking charge. Special order and non-stock items cannot be returned.

4. SHIPMENT - All shipments shall be F.O.B. shipping point, freight prepaid and allowed to the job site. Shipment dates quoted are approximate. Carrier does not guarantee a particular date for shipment or delivery.

5. PARTIAL SHIPMENT - Carrier shall have the right to ship any portion of the equipment, goods or other materials included in this Agreement and invoice Customer for such partial shipment.

6. DELAYS - Carrier shall not be liable for delays in manufacturing, shipping or delivery by causes beyond the control and without the fault or negligence of Carrier, including but not restricted to acts of God, acts of a public enemy, acts of government, acts of terrorism, fires, floods, epidemics, quarantine restrictions, freight embargoes, supplier delays, strikes, or labor difficulties (collectively "Force Majeure Events") which directly or indirectly affect manufacturing, shipping or delivery. Carrier shall remain excused from performance to the extent which, in its reasonable discretion, any such Force Majeure Event(s) continue to negatively impact Carrier's performance, whether or not the Force Majeure Event itself has ended. Carrier agrees to notify Customer in writing as soon as practicable of the causes of such delay. In the event that any materials or equipment to be provided by Carrier under this Agreement become permanently unavailable as a result of a Force Majeure Event, Carrier shall be excused from furnishing such materials or equipment.

7. WARRANTY - Carrier warrants that all equipment manufactured by Carrier Corporation and all Carrier equipment, parts or components supplied hereunder will be free from defects in material and workmanship. Carrier shall at its option repair or replace, F.O.B. point of sale, any equipment, part or component sold by Carrier and determined to be defective within one (1) year from the date of initial operation or eighteen (18) months from date of shipment, whichever is earlier. Carrier does not warrant products not manufactured by Carrier Corporation, but it does pass on to Customer any transferrable manufacturer warranties for those products. Carrier warrants that all service provided by Carrier hereunder shall be performed in a workmanlike manner. In the event any such service is determined to be defective within ninety (90) days of completion of that service, Carrier shall at its option re-perform or issue a credit for such service. Carrier's obligation to repair or replace any defective equipment, parts or components during the warranty period shall be Customer's exclusive remedy. Carrier shall not be responsible for labor charges for removal or reinstallation of defective equipment, parts or components, for charges for transportation, handling and shipping or refrigerant loss, or for repairs or replacement of such equipment, parts or components, required as a consequence of faulty installation, misapplication, vandalism, abuse, exposure to chemicals, improper servicing, unauthorized alteration or improper operation by persons other than Carrier. THIS

WARRANTY IS GIVEN IN LIEU OF ALL OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

8. WORKING HOURS - All services performed under this Agreement, including but not limited to, major repairs, are to be provided during Carrier's normal working hours unless otherwise agreed.

9. CUSTOMER RESPONSIBILITIES (Service Contracts only) - Customer shall:

- Provide safe and reasonable equipment access and a safe work environment.
- Permit access to Customer's site, and use of building services including but not limited to: water, elevators, receiving dock facilities, electrical service and local telephone service.
- Keep areas adjacent to equipment free of extraneous material, move any stock, fixtures, walls or partitions that may be necessary to perform the specified service.
- Promptly notify Carrier of any unusual operating conditions.
- Upon agreement of a timely mutual schedule, allow Carrier to stop and start equipment necessary to perform service.
- Provide adequate water treatment.
- Provide the daily routine equipment operation (if not part of this Agreement) including availability of routine equipment log readings.
- Where Carrier's remote monitoring service is provided, provide and maintain a telephone line with long distance direct dial and answer capability.
- Operate the equipment properly and in accordance with instructions.
- Promptly address any issues that arise related to mold, fungi, mildew or bacteria.
- Identify and label any asbestos containing material that may be present. The customer will provide, in writing, prior to the start of a job, a signed statement regarding the absence or presence of asbestos for any job where the building or the equipment to be serviced is older than 1981. Should this document state that no asbestos is present, the customer will also provide in writing the method used to determine the absence of asbestos.

10. EXCLUSIONS - Carrier is not responsible for items not normally subject to mechanical maintenance including but not limited to: duct work, casings, cabinets, fixtures, structural supports, grillage, water piping, steam piping, drain piping, cooling tower fill, boiler tubes, boiler refractory, disconnect switches and circuit breakers. Carrier is not responsible for repairs, replacements, alterations, additions, adjustments, repairs by others, unscheduled calls or emergency calls, any of which may be necessitated by negligent operation, abuse, misuse, prior improper maintenance, vandalism, obsolescence, building system design, damage due to freezing weather, chemical/electrochemical attack, corrosion, erosion, deterioration due to unusual wear and tear, any damage related to the presence of mold, fungi, mildew, or bacteria, damage caused by power reductions or failures or any other cause beyond Carrier's control. Carrier shall not be required to perform tests, install any items of equipment or make modifications that may be recommended or directed by insurance companies, government, state, municipal or other authority. However, in the event any such recommendations occur, Carrier, at its option, may submit a proposal for Customer's consideration in addition to this Agreement. Carrier shall not be required to repair or replace equipment that has not been properly maintained.

11. EQUIPMENT CONDITION & RECOMMENDED SERVICE (Service Contracts only) - Upon the initial scheduled operating and/or initial annual stop inspection, should Carrier determine the need for repairs or replacement, Carrier will provide Customer in writing an 'equipment condition' report including recommendations for corrections and the price for repairs in addition to this Agreement. In the event Carrier recommends certain services (that are not included herein or upon initial inspection) and if Customer does not elect to have such services properly performed in a timely fashion, Carrier shall not be responsible for any equipment or control failures, operability or any long-term

Terms and Conditions of Sale - Equipment and/or Service 6.19.23



damage that may result. Carrier at its option will either continue to maintain equipment and/or controls to the best of its ability, without any responsibility, or remove such equipment from this Agreement, adjusting the price accordingly.

12. PROPRIETARY RIGHTS - Carrier may elect to install, attach to Customer equipment, or provide portable devices (hardware and/or software) that shall remain the personal proprietary property of Carrier. No devices installed, attached to real property or portable device(s) shall become a fixture of the Customer locations. Customer shall not acquire any interest, title or equity in any hardware, software, processes, and other intellectual or proprietary rights to devices that are used in connection with providing service on Customer equipment.

13. DATA RIGHTS - Customer hereby grants and agrees to grant to Carrier a worldwide, non-exclusive, non-terminable, irrevocable, perpetual, paid-up, royalty free license to any Source Data, with the right to sub-license to its affiliates and suppliers for (i) Carrier's performance of services pursuant to this Agreement, (ii) the improvement of Carrier services, and Carrier's Analytics Platform; (iii) improving product performance, operation, reliability, and maintainability; (iv) to create, compile, and/or use datasets and/or statistics for the purposes of benchmarking, development of best practices, product improvement; (v) the provision of services to third parties, (vi) research, statistical, and marketing purposes, and/or (vii) in support of Carrier agreements.

Source Data – shall mean data that is produced directly from a system, or device and received at a collection point or a central server (e.g. a Carrier database, data lake, or third party cloud service).

Analytics Platform – shall mean server algorithms or web interface systems used to (i) interpret, convert, manipulate, or calculate data, (ii) perform data processing, and/or (iii) the delivery of data to Carrier, affiliates or suppliers of Carrier, and/or Customer.

14. RETURN OF DATA - Customer understands and acknowledges that the portable devices will collect Source Data that will be stored on and/or transmitted to Carrier's servers and to suppliers or affiliates that are contracted by Carrier and used to transmit, process, extract or store such Source Data for purposes of Carrier's performance of the service in accordance with this Agreement. Once such data and information has been stored and/or transmitted to Carrier's servers, Customer agrees that such data and information shall become part of Carrier's database and therefore subject to the license terms under section 13.

15. DATA DELIVERY - During the term of the Agreement Customer shall (i) make reasonable efforts to ensure that the hardware remains powered on, (ii) avoid intentional action to impede, block or throttle collection and transmission of Source Data by Carrier, and (iii) avoid intentional action to disable, turn off, or remove the hardware without Carrier's express written consent, which consent shall not be unreasonably withheld.

16. REVERSE ENGINEERING - Customer shall not extract, decompile or reverse engineer any software included with, incorporated in, or otherwise associated with the hardware and shall not reverse engineer any reports or analytics provided to or received by Customer from Carrier.

17. WAIVER OF DAMAGES - Under no circumstances shall Carrier be liable for any indirect, incidental, special or consequential damages, including loss of revenue or profit, loss of use of equipment or facilities, loss of data, or economic damages howsoever arising.

18. LIMITATION OF LIABILITY - Carrier's maximum liability for any reason (except for personal injuries) arising from this Agreement shall not exceed the value of the payments received by Carrier under this Agreement.

19. CANCELLATION - Customer may cancel this Agreement only with Carrier's prior written consent, and upon payment of reasonable cancellation charges. Such charges shall take into account costs and expenses incurred, and purchases or contract commitments made by Carrier and all other losses due to the cancellation including a reasonable profit.

20. CUSTOMER TERMINATION FOR CARRIER NON-PERFORMANCE - Customer shall have the right to terminate this Agreement for Carrier's non-performance provided Carrier fails to cure such non-performance within thirty (30) days after having been given prior written notice of the non-performance. Upon early termination or expiration of this Agreement, Carrier shall have free access to enter Customer locations to disconnect and remove any Carrier personal proprietary property or devices as well as remove any and all Carrier-owned parts, tools and personal property. Additionally, Customer agrees to pay Carrier for all incurred but unamortized service costs performed by Carrier including overheads and a reasonable profit.

21. CARRIER TERMINATION - Carrier reserves the right to discontinue its service any time payments have not been made as agreed or if alterations, additions or repairs are made to equipment during the term of this Agreement by others without prior agreement between Customer and Carrier.

22. CLAIMS - Any lawsuits arising from the performance or nonperformance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim arose. In the event of any dispute arising out of or related in any way to this Agreement, Carrier shall be entitled to recover all costs and expenses incurred in enforcing its rights hereunder, whether based in contract, tort or otherwise, including but not limited to all costs and attorney's fees incurred in any such dispute.

23. GOVERNMENT PROCUREMENTS - The components, equipment and services provided by Carrier are "commercial items" as defined in Section 2.101 of the Federal Acquisition Regulations ("FAR"), and the prices of such components, equipment and services are based on Carrier's commercial pricing policies and practices (which do not consider any special requirements of U.S. Government cost principles, FAR Part 31, or any similar procurement regulations). As such, Carrier will not agree to provide or certify cost or pricing data, nor will Carrier agree to comply with the Cost Accounting Standards (CAS). In addition, no government procurement regulations, such as FARs or DFARS, shall apply to this Agreement except those regulations expressly accepted in writing by Carrier.

24. HAZARDOUS MATERIALS - Carrier is not responsible for the identification, detection, abatement, encapsulating or removal of asbestos, products or materials containing asbestos, similar hazardous substances, or mold, fungi, mildew, or bacteria. If Carrier encounters any asbestos or other hazardous material while performing this Agreement, Carrier may suspend its work and remove its employees from the project, until such material and any hazards associated with it are abated. The time for Carrier's performance shall be extended accordingly, and Carrier shall be compensated for the delay.

25. WASTE DISPOSAL - Customer is wholly responsible for the removal and proper disposal of waste oil, refrigerant and any other material generated during the term of this Agreement.

26. SUPERSEDITION, ASSIGNMENT and MODIFICATION - This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with Carrier's prior written consent. No modification to this Agreement shall be binding unless in writing and signed by both parties. Orders shall be binding upon Carrier when accepted in writing by an authorized representative of Carrier. CARRIER'S ACCEPTANCE OF CUSTOMER'S ORDER IS CONDITIONED UPON CUSTOMER'S ACCEPTANCE OF THE TERMS AND CONDITIONS SET FORTH HEREIN (THIS "AGREEMENT") AND CUSTOMER'S AGREEMENT TO BE BOUND BY AND COMPLY WITH THIS AGREEMENT. THIS AGREEMENT AND ALL REFERENCED ATTACHMENTS CONSTITUTE THE ENTIRE AGREEMENT BETWEEN CARRIER AND CUSTOMER, AND NO AMENDMENT OR MODIFICATION SHALL BE BINDING ON CARRIER UNLESS SIGNED BY AN OFFICER OR AUTHORIZED EMPLOYEE OF CARRIER. THE FAILURE OF CARRIER TO OBJECT TO PROVISIONS CONTAINED IN ANY PURCHASE ORDER OR OTHER DOCUMENT OF CUSTOMER SHALL NOT BE CONSTRUED AS A WAIVER BY CARRIER OF THE TERMS IN THIS AGREEMENT OR AN ACCEPTANCE OF ANY OF

Terms and Conditions of Sale – Equipment and/or Service 6.19.23



CUSTOMER'S PROVISIONS. ANY CONFLICTING OR ADDITIONAL TERMS OR CONDITIONS SET FORTH BY CUSTOMER IN A PURCHASE ORDER OR OTHER DOCUMENT SHALL NOT BE BINDING UPON CARRIER, AND CARRIER HEREBY EXPRESSLY OBJECTS THERETO.

27. CUSTOMER CONSENT - Customer consents and agrees that Carrier may, from time to time, publicize Carrier related projects with Customer, including the value of such projects, in all forms and media for advertising, trade, and any other lawful purposes.

28. FOR WORK BEING PERFORMED IN CALIFORNIA - Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

29. INTELLECTUAL PROPERTY - Notwithstanding anything to the contrary stated herein, Carrier retains ownership of its intellectual property and no license to Carrier's intellectual property is granted except as necessary for Customer to use any deliverables and/or services provided hereunder.

30. DATA PRIVACY - Carrier processes personal data in accordance with its privacy notice at [Carrier.com](https://www.carrier.com/en/worldwide/legal/privacy-notice) or via the following link: <https://www.carrier.com/en/worldwide/legal/privacy-notice>. Each party will comply with applicable data privacy laws governing personal information collected and processed under this Agreement, including the California Consumer Privacy Act and the European General Data Protection Regulation, and take all reasonable commercial and legal steps to protect personal data. If Customer provides Carrier with personal data, Customer will ensure that it has the legal right to do so, including notifying the individuals whose personal data it provides to Carrier. If a party collects or processes personal data from California residents under this Agreement, such party is a "Service Provider" under the CCPA, and will not sell or exchange such personal data for anything of value.

31. FACTORY ACCEPTANCE TESTS AND INSPECTIONS - The nature and extent of factory acceptance tests or factory inspections, including without limitation, the number and identity of participants, locations visited, and activities undertaken, shall be limited to activities directly related to the performance of this Agreement. The tests or inspections will be subject to mutual agreement of the parties, Carrier policy and internal pre-approval requirements, and strictly comply with Customer's policies as well as all applicable laws and regulations including, without limitation, all applicable laws and regulations prohibiting corruption.

32. CHANGE ORDER / ADDITIONAL WORK / PRICE ADJUSTMENTS - Carrier will not perform additional work until such time as Carrier receives a change order, duly executed by each party, setting forth the scope and an agreed upon price for the additional work, as well as any appropriate adjustments to the delivery schedule. Additional work and/or materials supplied under any change order shall be subject to the terms of this Agreement. The price of services performed under this Agreement is subject to change due to increases in material

costs related to tariffs, import duties, trade policy, epidemics, commodity or material costs, fuel surcharges, supplier costs, labor costs, or related impacts or market conditions. Such change shall come into effect on thirty (30) days' prior written notice from Carrier to Customer. The price of equipment supplied under this Agreement is subject to increase in accordance with the Producer Price Index (PPI) published by the U.S. Department of Labor Bureau of Labor Statistics (BLS) for commodity: PCU33341-33341 HVAC and Commercial Refrigeration Equipment. Price escalation will be calculated as (i) total Agreement price multiplied by (ii) the PPI on date of equipment delivery to end customer, divided by (iii) PPI on date of execution of the Agreement. Total Agreement price is not subject to decrease.

33. OCCUPATIONAL SAFETY AND HEALTH (Service Contracts Only) - Carrier and Customer agree to notify each other immediately upon becoming aware of an inspection under, or any alleged violation of, the Occupational Safety and Health Act ("OSHA") relating in any way to the performance of work under this Agreement, the project or the job site.

34. ANTI-DISCRIMINATION POLICY - The Carrier Fostering a Respectful and Safe Work Environment policy is incorporated into these terms via this link: https://www.carrier.com/commercial/en/us/media/carrier-anti-discrimination-harassment-policy-02192021_tcm199-109848.pdf.

35. EQUIPMENT RENTALS - If all or a portion of this Agreement is for equipment rental, the Carrier Rental Systems Master Terms and Conditions - Rental, available at <https://www.carrier.com/rentals/en/us/rental-equipment/rental-forms/>, shall apply to the rental equipment.

36. STATE CONTRACTOR LICENSE NUMBERS - A list of Carrier's state contractor license, certificate, and registration numbers, which list is incorporated herein, is available via this link: <https://www.carrier.com/commercial/en/us/service/contractor-licenses>.

37. ADDITIONAL TERMS AND CONDITIONS - CANNABIS INDUSTRY - If Customer is involved in the cannabis industry in the US as a manufacturer, distributor, or otherwise, the additional terms and conditions available at <https://www.carrier.com/commercial/en/us/legal/additional-terms>, which are incorporated herein, shall apply.

38. ADDITIONAL TERMS AND CONDITIONS - ABOUND - If this Agreement includes a subscription to the Abound platform, then the additional terms and conditions of the Abound Master SaaS Subscription Agreement available at <https://abound.carrier.com/en/worldwide/saas-agreement> which are incorporated herein, shall apply.

39. ADDITIONAL TERMS AND CONDITIONS - I-VU CLOUD - If this Agreement includes a subscription to the i-Vu Cloud platform, then the additional terms and conditions of the i-Vu Master SaaS Subscription Agreement available at https://www.shareddocs.com/hvac/docs/1000/Public/06/i-Vu_Master_SaaS_Agreement_Direct_09232022.pdf which are incorporated herein, shall apply..



Over 100 years of innovations

carrier.com/service

Date	07/21/2025
Invoice#	INV457761
Terms	Net 30
Due Date	08/20/2025
Customer ID	10003751

Bill To

Patty Shirey
 Park City School District
 2700 Kearns Blvd
 Park City UT 84060
 United States

Ship To

Patty Shirey
 Park City School District
 2700 Kearns Blvd
 Park City UT 84060
 United States

VAT: #38972718

PO#	Quote#	Sales Rep
ex Q-161403	Q-161403	Mackenzie Donoghue

Product Description	Qty	Tax	Extended Price
License and Subscription Fees			
PS-UNI-CFG: Analytics and Insights Solution	1	0.00%	\$33,359.83
Analytics and Insights MTSS (4,358 Students), Student Analytics Hosted (4,358 Students), Platform Hosted (4,358 Students), Risk Analysis Hosted Subscription (4,358 Students), Analytics and Insights On Prem SIS VPN Setup/Monitoring Fee (1 Year)			
PS-BHV-CFG: Behavior Solution	1	0.00%	\$13,945.60
Behavior Support Subscription (4,358 Students)			
PS-SPP-CFG: Special Programs Solution	1	0.00%	\$17,606.32
PowerSchool Special Programs GT - Add-On Module (4,358 Students), PowerSchool Special Programs ELL - Add-On Module (4,358 Students), PowerSchool Special Programs 504 - Add-On Module Saas (4,358 Students), Powerschool Special Programs SECM SaaS (4,358 Students), PowerSchool Special Programs Digital Signature Hosted (4,358 Students)			
Totals for License and Subscription Fees			\$64,911.75
Professional Services and Setup Fees			
PS-UNI-CFG: Analytics and Insights Solution	1	0.00%	\$15,799.00
Analytics and Insights Keys to Ownership (20 Hour), Analytics and Insights MTSS Deployment (4,358 Students), Risk Analysis Deployment (1 Each), Student Analytics PS SIS OnPrem Deployment (4,358 Students)			
PS-BHV-CFG: Behavior Solution	1	0.00%	\$6,142.50
Behavior Support Deployment Guided (1 Each)			
PS-SPP-CFG: Special Programs Solution	1	0.00%	\$12,190.50
PowerSchool Special Programs Dig Sig Deployment (1 Each), PowerSchool Special Programs Deployment - Comprehensive (1 Each)			
Totals for Professional Services and Setup Fees			\$34,132.00

Thank you for your business

Remit by Check (US Mail Only): POWERSCHOOL GROUP LLC PO BOX 888408 LOS ANGELES, CA 90088-8408	Remit by Check (Courier): LOCKBOX SERVICES POWERSCHOOL GROUP LLC - Box 888408 3440 FLAIR DRIVE, 4th FLOOR EL MONTE, CA 91731	Remit by Wire or ACH: Wells Fargo Bank, NA Account Name: PowerSchool Group LLC ABA Routing No: 121000248 Account No: 4633847017 SWIFT: WFBIUS6S (Include invoice number in transmission)	Customer Service: ar@powerschool.com 888-265-7641 (Toll-Free) 916-357-9934 (Fax)
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Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually) , or, if a lower maximum rate is established by law, then such lower maximum rate.

Invoice

Date	07/21/2025
Invoice#	INV457761
Terms	Net 30
Due Date	08/20/2025
Customer ID	10003751

Product Description	Qty	Tax	Extended Price
Training Services			
PS-UNI-CFG: Analytics and Insights Solution	1	0.00%	\$2,502.50
Analytics and Insights Training Remote (6 Hour), Analytics and Insights Training Remote (2 Hour), Analytics and Insights Training Remote (3 Hour)			
PS-BHV-CFG: Behavior Solution	1	0.00%	\$1,365.00
Behavior Support Training Remote (6 Hour)			
PS-SPP-CFG: Special Programs Solution	1	0.00%	\$6,650.00
Special Programs Per Person Per Day Training Remote (25 Each)			
Totals for Training Services			\$10,517.50

Pay Now

By paying this invoice or continuing to access the services, you agree to renew the services on the same terms and conditions (plus any then-current annual uplift) that govern your access to the services during the immediately preceding subscription period.

Subtotal	Tax Total	Total (USD)
\$109,561.25	\$0.00	\$109,561.25
		Amt. Due (USD)
		\$109,561.25

Thank you for your business

Remit by Check (US Mail Only): POWERSCHOOL GROUP LLC PO BOX 888408 LOS ANGELES, CA 90088-8408	Remit by Check (Courier): LOCKBOX SERVICES POWERSCHOOL GROUP LLC - Box 888408 3440 FLAIR DRIVE, 4th FLOOR EL MONTE, CA 91731	Remit by Wire or ACH: Wells Fargo Bank, NA Account Name: PowerSchool Group LLC ABA Routing No: 121000248 Account No: 4633847017 SWIFT: WFBIUS6S (Include invoice number in transmission)	Customer Service: ar@powerschool.com 888-265-7641 (Toll-Free) 916-357-9934 (Fax)
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Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually) , or, if a lower maximum rate is established by law, then such lower maximum rate.

Park City School District
Personnel Recommendations for Hire
August 2025

ADMIN Information

Name	Location	Position	FTE	Details
Craig Jensen	TRANSP	Transportation Director	1.0	Transfer from current position replacing Ed Ahlum
Veronica Ramos	DO	Interim Executive Director Human Resources	1.0	Transfer from current position replacing Craig Jensen

Licensed Hires

Name	Location	Position	FTE	Details
Misti Kanistanaux	PCHS	Spanish	1.0	Replacing George Murphy who transferred
Erin Colvell	PPES	Elementary	1.0	Replacing Eden Berg who resigned
Janine Knight	PCHS	CTE Business	.67	Replacing Bryan Miskin who's contract ended
Christa Anderson	PCHS	Dance	.34	Replacing Melanie Hiatt who resigned
Carrie Driscoll	EHMS/PCHS	Speech Pathologist	1.0	Replacing Roxanne Joesten who retired
Julia Schleifman	MPES	Counselor	1.0	Replacing Alice Jessen who resigned
Patricia Maidana	MPES	Spanish DLI	1.0	Replacing Maria Rabadan who resigned

Licensed Information

Name	Location	Position	FTE	Details
Alice Jessen	MPES	Counselor	1.0	Resignation

Classified Hires

Name	Location	Position	FTE	Details
Collin Kryger	PCAC	Lifeguard	.7375	Current FTE
Natalie Norman	PCAC	Instructor	.7375	Current FTE
Angel Cancino	PCHS	Weekend Custodian	1.0	New FTE
Mauricio Hernandez Lemus	PCHS	Night Custodian	1.0	Replacing Raul Figueroa Hernandez who transferred

Michael Wilson	PCHS	Night Custodian	1.0	New FTE
Brynn Bateman Louis	TSES	Instructional Assistant	.7375	New FTE
Sienna Leger Redel	PPES	Instructional Assistant - Preschool	.875	Replacing Franz Ritzinger who transferred
Alden Stephens	TSES	Instructional Assistant - Preschool	.875	Replacing Julie DeBlanc who transferred
Faith Folau	TSES	Instructional Assistant	.7375	Replacing Sierra Welch who's contract ended
Christopher Val Seiler	PCHS	Technical Assistant - Eccles	1.0	Replacing Robert Hunt who resigned
Monica Settlemyre	PCHS	Scholarship Advisor	1.0	Replacing Pepper Elliot who transferred
Talia Kottler	PCHS	Specialized instructional assistant - science (one year only)	.875	New FTE
Tristan Ocana	PCHS	Instructional Assistant - SPED Severe	.875	Replacing Kali Bush who resigned
Garrett Harmon	DO	System Administrator	1.0	Replacing Zach Giffel who transferred
Carrie Kirschner	JRES	Instructional Assistant Rover - Preschool	.70	Replacing Kristin Ryberg who resigned
Rosa Van	JRES	Preschool Teacher	1.0	New FTE
Leasa Cameron	TRANSP	Bus Driver	.75	Current FTE
Sue Atkinson	TRANSP	Bus Driver	.75	Current FTE
Ariana Santiago Hernandez	MPES	Kinder ESP	.80	transfer from current position replacing DeAnn Weekes who retired
Dara Decando	JRES	Preschool Teacher	1.0	Transfer from current position to New FTE
Emily Gaudet	MPES	Instructional Assistant - MLL	.65	New FTE
Ketchum Schueler	JRES	Instructional Assistant	.7375	Current FTE
Jason Greenberg	PCHS	Culinary Art Instructor	.67	Current FTE
Kylie Cormick	JRES	After School Assistant	.4875	Replacing Mattes Clark who resigned

Senior Munzimi	PCHS	Hall Monitor/ISS Supervisor	1.0	Replacing Nick Jacksa who resigned
Aaron Sallan	TSES	After School Coordinator	.70	Replacing Erik Swenson who resigned
Ryan Jeffrey	PCHS	Hall Monitor	.7375	Replacing Carter St. James who resigned
Angelique Wallace	TSES	After School Assistant	.4875	Replacing Luis Naupari who transferred
Jeeny Cardenas	MPES	After School Assistant	.4875	Replacing Maryori Godoy who transferred
Rebecca Turville	JRES	After School Coordinator	.70	Replacing Manuela Vojnovic who transferred
Gabrielle Clayton	PCLC	Behavior Tech	.875	Replacing Chris Petersen who resigned
Abigail Tyler	TSES	After School Assistant	.4875	Replacing Grace Packer who resigned
Shannon Akin	JRES	After School Assistant	.4875	Replacing Xanthe St. James who resigned

Classified Information

Name	Location	Position	FTE	Details
Xanthe St. James	JRES	After School Assistant	.4875	Resignation
Christopher Petersen	PCLC	Behavior Tech	.875	Resignation
Alyson Gowdy	TMJH	Instructional Assistatn	.875	Resignation
Nick Jaksa	TMJH	ISS Supervisor	.875	Resignation
Tylie Lassche	JRES	After School Coordinator	.70	Resignation
Nicole Carroll	PCHS	Instructional Assistant - SPED	.875	Resignation
Mirabelle Kinberger	MPES	Instructional Assistant - SPED	.80	Resignation
Hadley Simms	TSES	After School Assistant	.4875	Resignation
Sophia Elizondo	JRES	uctional Assistant - prescl	.875	Resignation
Courtney Tiemann	JRES	After school assistant	.4875	Resignation
Edwin Ahlum	TRANSP	Director	1.0	Resignation
Dalton Hone	PCHS	istructional Assistant - SPE	.875	Resignation

Park City School District
Personnel Recommendations for Hire
August 2025

Licensed Hires

Name	Location	Position	FTE
Misti Kanistanaux	PCHS	Spanish	1.0
Erin Colvell	PPES	Elementary	1.0
Janine Knight	PCHS	CTE Business	.67
Christa Anderson	PCHS	Dance	.34
Carrie Driscoll	EHMS/PCHS	Speech Pathologist	1.0
Julia Schleifman	MPES	Counselor	1.0
Patricia Maidana	MPES	Spanish DLI	1.0

Classified Hires

Name	Location	Position	FTE
Collin Kryger	PCAC	Lifeguard	.7375
Natalie Norman	PCAC	Instructor	.7375
Angel Cancino	PCHS	Weekend Custodian	1.0
Mauricio Hernandez Lemus	PCHS	Night Custodian	1.0
Michael Wilson	PCHS	Night Custodian	1.0
Brynn Bateman Louis	TSES	Instructional Assistant	.7375
Sienna Leger Redel	PPES	Instructional Assistant - Preschool	.875
Alden Stephens	TSES	Instructional Assistant - Preschool	.875
Faith Folau	TSES	Instructional Assistant	.7375
Christopher Val Seiler	PCHS	Technical Assistant - Eccles	1.0
Monica Settlemire	PCHS	Scholarship Advisor	1.0
Talia Kottler	PCHS	Specialized instructional assistant - science (one year only)	.875
Tristan Ocana	PCHS	Instructional Assistant - SPED Severe	.875
Garrett Harmon	DO	System Administrator	1.0
Carrie Kirschner	JRES	Instructional Assistant Rover - Preschool	.70
Rosa Van	JRES	Preschool Teacher	1.0
Leasa Cameron	TRANSP	Bus Driver	.75
Sue Atkinson	TRANSP	Bus Driver	.75
Ariana Santiago Hernandez	MPES	Kinder ESP	.80
Dara Decando	JRES	Preschool Teacher	1.0
Emily Gaudet	MPES	Instructional Assistant - MLL	.65
Ketchum Schueler	JRES	Instructional Assistant	.7375
Jason Greenberg	PCHS	Culinary Art Instructor	.67

Kylie Cormick	JRES	After School Assistant	.4875
Senior Munzimi	PCHS	Hall Monitor/ISS Supervisor	1.0
Aaron Sallan	TSES	After School Coordinator	.70
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Jeeny Cardenas	MPES	After School Assistant	.4875
Rebecca Turville	JRES	After School Coordinator	.70
Gabrielle Clayton	PCLC	Behavior Tech	.875
Abigail Tyler	TSES	After School Assistant	.4875
Shannon Akin	JRES	After School Assistant	.4875

PARK CITY SCHOOL DISTRICT

Board Expenditure Report For Period Ending July 31, 2025

FUND	FUNCTION	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	MTD EXPENDED	YTD EXPENDED	AVAILABLE BUDGET	% USED
1000	1000A	1000A INSTRUCTION	67,955,973	68,602,078	359,149.16	359,149.16	68,242,928.84	0.52%
	2100B	2100B SUPPORT SERVICES-STUDENT	10,866,047	10,809,194	111,777.92	111,777.92	10,697,416.08	1.03%
	2200C	2200C SUPPORT - INSTR STAFF AS	7,476,464	7,553,964	77,020.61	77,020.61	7,476,943.39	1.02%
	2300D	2300D BOARD SUPT	1,155,848	1,180,848	95,432.19	95,432.19	1,085,415.81	8.08%
	2400E	2400E SCHOOL ADMINISTRATION	5,981,744	5,981,344	20,971.63	20,971.63	5,960,372.37	0.35%
	2500F	2500F CENTRAL SERVICES	7,631,416	7,668,845	731,609.51	731,609.51	6,937,235.49	9.54%
	2600G	2600G OPERATION & MAINT OF PLA	9,581,243	9,579,743	526,736.05	526,736.05	9,053,006.95	5.50%
	2700H	2700H TO AND FROM TRANSPORTATI	3,565,909	3,577,209	48,086.42	48,086.42	3,529,122.58	1.34%
	2900T	2900T EDUCATION FOUNDATION	0	0	53.57	53.57	-53.57	
	3300M	3300M COMMUNITY SERVICES	3,083,559	3,081,059	91,200.66	91,200.66	2,989,858.34	2.96%
1000	4000N	4000N FACILITIES ACQ & CONSTRU	1,094,640	1,094,640	0.00	0.00	1,094,640.00	0.00%
		1000 GENERAL FUND	118,392,843	119,128,924	2,062,037.72	2,062,037.72	117,066,886.28	1.73%
	3300M	3300M COMMUNITY SERVICES	0	0	0.00	0.00	0.00	#DIV/0!
2300		2300 NON K-12	0	0	0.00	0.00	0.00	#DIV/0!
2600	3390M	3390M INCREMENTAL TAX RDA COM	39,000,000	39,000,000	0.00	0.00	39,000,000.00	0.00%
		2600 PASS-THROUGH TAXES FUND	39,000,000	39,000,000	0.00	0.00	39,000,000.00	0.00%
3200	4000N	4000N FACILITIES ACQ & CONSTRU	65,090,810	65,090,810	755,301.00	755,301.00	64,335,509.00	1.16%
		3200 CAPITAL OUTLAY FUND	65,090,810	65,090,810	755,301.00	755,301.00	64,335,509.00	1.16%
4100	5100P	5100P DEBT SERVICE	5,064,850	5,064,850	1,243,675.00	1,243,675.00	3,821,175.00	24.56%
		4100 DEBT SERVICE FUND	5,064,850	5,064,850	1,243,675.00	1,243,675.00	3,821,175.00	24.56%
5100	3100K	3100K FOOD SERVICES	2,893,411	2,893,411	7,394.94	7,394.94	2,886,016.06	0.26%
		5100 FOOD SERVICE FUND	2,893,411	2,893,411	7,394.94	7,394.94	2,886,016.06	0.26%
6100	1000A	1000A INSTRUCTION	900,000	900,000	3,862.00	3,862.00	896,138.00	0.43%
	2100B	2100B SUPPORT SERVICES - STUDENTS	0	0	0.00	0.00	0.00	#DIV/0!
	2400E	2400E SCHOOL ADMINISTRATION	75,075	8,743	0.00	0.00	8,743.00	0.00%
		6100 STUDENT ACTIVITIES	975,075	908,743	3,862.00	3,862.00	904,881.00	0.42%
8100	2900	2900 ED FOUNDATION "T" FUNC	5,067,340	5,067,340	71,221.41	71,221.41	4,996,118.59	1.41%
		8100 EDUCATION FOUNDATION	5,067,340	5,067,340	71,221.41	71,221.41	4,996,118.59	1.41%
9100	00000	00000 UNDEFINED	11,194,536	11,194,536	1,246,920.51	1,246,920.51	9,947,615.49	11.14%
		9100 SELF INSURANCE SERVICE FU	11,194,536	11,194,536	1,246,920.51	1,246,920.51	9,947,615.49	
		Expense Total	247,678,865	248,348,614	5,390,412.58	5,390,412.58	242,958,201.42	2.17%

PARK CITY SCHOOL DISTRICT

PARK CITY SCHOOL DISTRICT BOARD REVENUE REPORT - JULY 31, 2025

FOR 2026 01

JOURNAL DETAIL 2026 1 TO 2026 1

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
1000 GENERAL FUND						
41 REV LOCAL SOURCES	-102,659,450	-102,726,450	-11,887.07	-11,887.07	-102,714,562.93	.0%
42 REV INTRMDIATE SRCE	-150,000	-150,000	-217.97	-217.97	-149,782.03	.1%
43 REV STATE SOURCES	-9,629,763	-9,629,763	.00	.00	-9,629,763.00	.0%
44 REV FED SOURCES	-5,798,967	-5,774,967	.00	.00	-5,774,967.00	.0%
45 REV FED RESTRICTED	2,385,000	2,385,000	.00	.00	2,385,000.00	.0%
TOTAL GENERAL FUND	-115,853,180	-115,896,180	-12,105.04	-12,105.04	-115,884,074.96	.0%
2600 PASS-THROUGH TAXES FUND						
41 REV LOCAL SOURCES	-39,000,000	-39,000,000	.00	.00	-39,000,000.00	.0%
TOTAL PASS-THROUGH TAXES FUND	-39,000,000	-39,000,000	.00	.00	-39,000,000.00	.0%
3200 CAPITAL OUTLAY FUND						
41 REV LOCAL SOURCES	-9,812,038	-9,812,038	-11,419.63	-11,419.63	-9,800,618.37	.1%
45 REV FED RESTRICTED	-1,028,000	-1,028,000	.00	.00	-1,028,000.00	.0%
TOTAL CAPITAL OUTLAY FUND	-10,840,038	-10,840,038	-11,419.63	-11,419.63	-10,828,618.37	.1%
4100 DEBT SERVICE FUND						
41 REV LOCAL SOURCES	-5,313,051	-5,313,051	.00	.00	-5,313,051.00	.0%
TOTAL DEBT SERVICE FUND	-5,313,051	-5,313,051	.00	.00	-5,313,051.00	.0%
5100 FOOD SERVICE FUND						
41 REV LOCAL SOURCES	-841,979	-841,979	.00	.00	-841,979.00	.0%
43 REV STATE SOURCES	-278,188	-278,188	.00	.00	-278,188.00	.0%
44 REV FED SOURCES	-465,309	-465,309	.00	.00	-465,309.00	.0%

PARK CITY SCHOOL DISTRICT

PARK CITY SCHOOL DISTRICT BOARD REVENUE REPORT - JULY 31, 2025

FOR 2026 01

JOURNAL DETAIL 2026 1 TO 2026 1

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
45 REV FED RESTRICTED	-1,205,000	-1,205,000	.00	.00	-1,205,000.00	.0%
TOTAL FOOD SERVICE FUND	-2,790,476	-2,790,476	.00	.00	-2,790,476.00	.0%
6100 STUDENT ACTIVITIES						
41 REV LOCAL SOURCES	-900,000	-900,000	.00	.00	-900,000.00	.0%
TOTAL STUDENT ACTIVITIES	-900,000	-900,000	.00	.00	-900,000.00	.0%
8100 EDUCATION FOUNDATION						
41 REV LOCAL SOURCES	-4,882,340	-4,882,340	.00	.00	-4,882,340.00	.0%
45 REV FED RESTRICTED	-185,000	-185,000	.00	.00	-185,000.00	.0%
TOTAL EDUCATION FOUNDATION	-5,067,340	-5,067,340	.00	.00	-5,067,340.00	.0%
9100 SELF INSURANCE SERVICE FUND						
40 REV CARRY FWRD BAL.	-127,606	-127,606	.00	.00	-127,606.00	.0%
41 REV LOCAL SOURCES	-10,266,930	-10,266,930	-103,230.81	-103,230.81	-10,163,699.19	1.0%
TOTAL SELF INSURANCE SERVICE FUND	-10,394,536	-10,394,536	-103,230.81	-103,230.81	-10,291,305.19	1.0%
GRAND TOTAL	-190,158,621	-190,201,621	-126,755.48	-126,755.48	-190,074,865.52	.1%
** END OF REPORT - Generated by Austin Harris **						

**PARK CITY SCHOOL DISTRICT
CHECK REGISTER DO
FOR PERIOD JUNE 1 - JUNE 30 2025**

CHECK NUMBER	CHECK DATE	VENDOR NAME		TOTAL
63849	06/05/2025	95 PERCENT GROUP LLC	\$	9,559.00
63850	06/05/2025	ACTION SNOWPLOW AND LAWN CARE	\$	41,408.78
63851	06/05/2025	ADVANCED LEARNING PARTNERSHIP	\$	6,000.00
63852	06/05/2025	SHANOA ALLOWITZ	\$	1,000.00
63853	06/05/2025	AMERICOM TECHNOLOGY, LLC	\$	13,104.00
63854	06/05/2025	AMERICOM TECHNOLOGY, LLC	\$	11,923.00
63855	06/05/2025	APPLE COMPUTER INC.	\$	8,407.52
63856	06/05/2025	ROGER ARBABI	\$	925.81
63857	06/05/2025	BECK'S SANITATION INC.	\$	1,100.00
63858	06/05/2025	TS UTAH LLC	\$	385.00
63859	06/05/2025	CHERYL BIRT	\$	1,219.71
63860	06/05/2025	BLUE STAR GAS	\$	1,361.91
63861	06/05/2025	BRYSON SALES & SERVICE INC.	\$	853.88
63862	06/05/2025	KELLY BULLETT	\$	150.00
63863	06/05/2025	CVE TECHNOLOGIES GROUP INC.	\$	35,963.40
63864	06/05/2025	CANON U.S.A. INC	\$	2,408.33
63865	06/05/2025	HEBER CITY CARQUEST	\$	223.95
63866	06/05/2025	CARSON ELEVATOR, LLC	\$	23,162.14
63867	06/05/2025	CHASE CARD SERVICES	\$	978.20
63868	06/05/2025	CINTAS CORP.	\$	233.21
63869	06/05/2025	LOVING GUIDANCE LLC	\$	420.00
63870	06/05/2025	CULLIGAN BOTTLED WATER	\$	360.00
63871	06/05/2025	DATA RECOGNITION CORPORATION	\$	2,008.70
63872	06/05/2025	NATHANIEL EGGLESTON	\$	250.00
63873	06/05/2025	ENBRIDGE GAS UT WY ID	\$	1,184.86
63874	06/05/2025	CALEB FINE	\$	255.92
63875	06/05/2025	FLEETPRIDE INC	\$	300.56
63876	06/05/2025	FOLLETT CONTENT SOLUTIONS, LLC	\$	613.46
63877	06/05/2025	DAVID W. GARDNER	\$	250.00
63878	06/05/2025	GREAT MINDS	\$	229,441.19
63879	06/05/2025	RANDI JO GREENBERG	\$	3,589.00
63880	06/05/2025	DILLON HANSEN	\$	500.00
63881	06/05/2025	KRISTIN HARMAN	\$	390.00
63882	06/05/2025	ART HAVEN	\$	1,300.00
63883	06/05/2025	MELISSA HOLM	\$	156.11
63884	06/05/2025	DENA HOUSEL	\$	23.72
63885	06/05/2025	JENNIFER HUNT	\$	61.95
63886	06/05/2025	INCENTIVE SERVICES INC.	\$	2,100.00
63887	06/05/2025	JACKSON GROUP PETERBILT, INC.	\$	129.10
63888	06/05/2025	JOSTENS	\$	10.76
63889	06/05/2025	KEARNS OQUIRRH PARK FITNESS CENTER	\$	2,223.00

63890	06/05/2025	KIMBALL ART CENTER	\$	7,928.90
63891	06/05/2025	JILL E CHURCH - KOPISH	\$	259.00
63892	06/05/2025	LAGOON CORPORATION INC.	\$	1,538.40
63893	06/05/2025	LAWSON PRODUCTS INC.	\$	65.05
63894	06/05/2025	SHUTTERFLY LIFETOUGH, LLC	\$	1,826.16
63895	06/05/2025	MADELEINE MANN	\$	1,050.00
63896	06/05/2025	MATERIAL LIFT SALES INC	\$	3,600.00
63897	06/05/2025	HEIDI MATTHEWS	\$	189.22
63898	06/05/2025	SCHIERER DESIGN STUDIOS	\$	280.00
63899	06/05/2025	ROBERT I. MERRILL CO	\$	422.00
63900	06/05/2025	NUSTREAM, INC.	\$	120.40
63901	06/05/2025	ODP BUSINESS SOLUTIONS LLC	\$	820.74
63902	06/05/2025	ONE STOP HOUSE CLEANING	\$	21,939.00
63903	06/05/2025	KARL PERSSON	\$	160.00
63904	06/05/2025	JULIEN MATTHIEU PESSIN	\$	100.00
63905	06/05/2025	CULLIGAN QUENCH USA INC	\$	238.00
63906	06/05/2025	CURZON PEIER	\$	60.00
63907	06/05/2025	REPUBLIC SERVICES #864	\$	16,883.18
63908	06/05/2025	JOEL KIRK RICHARDS	\$	2,000.00
63909	06/05/2025	LARA RUDE	\$	178.01
63910	06/05/2025	SALT LAKE EXPRESS	\$	3,600.00
63911	06/05/2025	JAMIE SHEETZ	\$	819.70
63912	06/05/2025	SNOW COUNTRY LIMOUSINE, INC.	\$	12,325.00
63913	06/05/2025	SPARK HIRE INC	\$	4,276.00
63914	06/05/2025	OLEKSANDRO SPENCER	\$	150.00
63915	06/05/2025	STATE OF UTAH	\$	217.93
63916	06/05/2025	LISA STEPPAN	\$	365.02
63917	06/05/2025	STERICYCLE	\$	360.64
63918	06/05/2025	DENNIS M KULBY	\$	1,000.00
63919	06/05/2025	SUMMIT FIRE & SECURITY LLC	\$	14,606.00
63920	06/05/2025	T-MOBILE	\$	1,000.00
63921	06/05/2025	LEASE PAYMENT CENTER	\$	11,565.32
63922	06/05/2025	THINK POWER LLC	\$	5,426.40
63923	06/05/2025	RANDALL J UPTON	\$	1,088.69
63924	06/05/2025	BSN SPORTS LLC	\$	1,461.46
63925	06/05/2025	VERITIV OPERATING COMPANY	\$	5,591.83
63926	06/05/2025	VIVI LLC	\$	7,220.34
63927	06/05/2025	VALCOM	\$	16,040.62
63928	06/05/2025	ELISE WARDEL	\$	250.00
63929	06/05/2025	WAVE SYSTEMS, INC.	\$	3,000.00
63930	06/05/2025	WAXIE SANITARY SUPPLY	\$	669.43
63931	06/05/2025	WAY SOLUTIONS	\$	616.74
63932	06/05/2025	WORKFORCEQA,LLC	\$	300.00
63933	06/05/2025	WEX BANK	\$	12,923.42
63937	06/19/2025	ACTION SNOWPLOW AND LAWN CARE	\$	61,508.85
63938	06/19/2025	AIRGAS USA, LLC	\$	42.00
63939	06/19/2025	LISA ALHUM	\$	243.31

63940	06/19/2025	ALSCO	\$	439.22
63941	06/19/2025	AMAZON CAPITAL SERVICES	\$	57.65
63942	06/19/2025	AMERICAN MAILING SERVICES	\$	2,752.23
63943	06/19/2025	RICHARD ANGELL	\$	551.94
63944	06/19/2025	APPLE COMPUTER INC.	\$	10,739.23
63945	06/19/2025	RACHEL ARNZEN	\$	265.91
63946	06/19/2025	BERKSHIRE HATHAWAY SPECIALITY COMPAN	\$	56,216.16
63947	06/19/2025	KELLY BULLETT	\$	1,556.47
63948	06/19/2025	CVE TECHNOLOGIES GROUP INC.	\$	21,578.04
63949	06/19/2025	CANON U.S.A., INC.	\$	695.69
63950	06/19/2025	CANON U.S.A. INC	\$	6,086.79
63951	06/19/2025	CANYONS SCHOOL DISTRICT	\$	14,689.89
63952	06/19/2025	HEBER CITY CARQUEST	\$	213.79
63953	06/19/2025	CARRIER CORPORATION	\$	1,605.53
63954	06/19/2025	JUNEE CASTRONOVO	\$	92.59
63955	06/19/2025	CENTURYLINK	\$	2,153.82
63956	06/19/2025	JUSTIN CHATTERTON	\$	2,837.50
63957	06/19/2025	BRIAN & ANDREA CINK	\$	707.03
63958	06/19/2025	CINTAS CORP.	\$	260.14
63959	06/19/2025	UNVC A DBA OF CMB CONSULTANTS	\$	3,343.73
63960	06/19/2025	COMFORT SYSTEMS INTERMOUNTAIN	\$	26,500.00
63961	06/19/2025	COTTONWOOD HEIGHTS INVITATIONAL	\$	1,550.00
63962	06/19/2025	MICHELLE COY	\$	528.83
63963	06/19/2025	STEPHANIE CROSBY	\$	1,444.03
63964	06/19/2025	CRUS OIL INC	\$	3,756.69
63965	06/19/2025	CURRICULUM ASSOCIATES , LLC	\$	11,000.00
63966	06/19/2025	DATA RECOGNITION CORPORATION	\$	3,000.00
63967	06/19/2025	DELTA DENTAL INSURANCE CO.	\$	32,009.36
63968	06/19/2025	DFA DAIRY BRANDS-MEADOWGOLD DAIRY	\$	5,186.58
63969	06/19/2025	ANNALEE DOUGLAS	\$	250.28
63970	06/19/2025	EDUCATIONAL MANAGEMENT SOLUTIONS L	\$	1,895.00
63971	06/19/2025	ENBRIDGE GAS UT WY ID	\$	10,273.15
63972	06/19/2025	VIRGINIA ETHERIDGE	\$	306.92
63973	06/19/2025	KELSIE EVERSON	\$	3,000.00
63974	06/19/2025	FA 'ASE, LYDIA	\$	366.49
63975	06/19/2025	FOLLETT CONTENT SOLUTIONS, LLC	\$	909.65
63976	06/19/2025	HANNA FOX	\$	1,037.62
63977	06/19/2025	THOMAS FREED	\$	169.30
63978	06/19/2025	ALANE GASPARI	\$	107.00
63979	06/19/2025	GBS BENEFITS INC	\$	4,167.00
63980	06/19/2025	LAURA GLASS	\$	181.93
63981	06/19/2025	GLOBAL EQUIPMENT	\$	5,958.33
63982	06/19/2025	GORGOSA WATER COMPANY	\$	13,482.92
63983	06/19/2025	GRANITE SCHOOL DISTRICT	\$	49,875.66
63984	06/19/2025	GREAT MINDS	\$	1,582.28
63985	06/19/2025	CYNTHIA HAIR	\$	44.53
63986	06/19/2025	AUSTIN HARRIS	\$	335.41

63987	06/19/2025	HASTY AWARDS	\$	41.97
63988	06/19/2025	HOGAN & ASSOCIATES CONSTRUCTION INC	\$	1,218,429.95
63989	06/19/2025	HUGHES GENERAL CONTRACTORS INC	\$	258,389.75
63990	06/19/2025	EMILY S. HUSER	\$	3,497.11
63991	06/19/2025	INTERMOUNTAIN WORKMED	\$	278.00
63992	06/19/2025	DISTRIBUTOR OPERATIONS	\$	281.90
63993	06/19/2025	JACKSON GROUP PETERBILT, INC.	\$	2,006.03
63994	06/19/2025	JANS, LTD	\$	14,008.96
63995	06/19/2025	SANDRA JODER	\$	1,253.75
63996	06/19/2025	ROXANNE JOESTEN	\$	62.52
63997	06/19/2025	ELEANOR JOHNSON	\$	91.00
63998	06/19/2025	JOSTENS	\$	29.59
63999	06/19/2025	EMILY KALINAY	\$	224.04
64000	06/19/2025	DEZIRAE KELSCH	\$	882.46
64001	06/19/2025	LANGUAGE TESTING INTERNATIONAL	\$	9,205.00
64002	06/19/2025	PAULA LARSON	\$	116.96
64003	06/19/2025	LAWSON PRODUCTS INC.	\$	55.95
64004	06/19/2025	DANIELA MORAIS LOFEUDO	\$	128.00
64005	06/19/2025	JULIE HOWELL	\$	50.50
64006	06/19/2025	SHANNON BOXLEY	\$	47.10
64007	06/19/2025	WL ENTERPRISES LLC.	\$	1,288.00
64008	06/19/2025	ALEXANDER MAGID	\$	1,101.35
64009	06/19/2025	CASEY MARSH	\$	1,637.84
64010	06/19/2025	RENEE MARTINEZ	\$	91.00
64011	06/19/2025	GINA MASON	\$	333.32
64012	06/19/2025	HEIDI MATTHEWS	\$	234.50
64013	06/19/2025	ELIAS MCQUAID	\$	100.37
64014	06/19/2025	METEOR EDUCATION LLC	\$	249,919.55
64015	06/19/2025	SUZANNE METZGER	\$	786.25
64016	06/19/2025	MOCA SYSTEMS, INC.	\$	66,011.08
64017	06/19/2025	LAURIE MORRISON	\$	162.34
64018	06/19/2025	MOUNTAIN REGIONAL WATER	\$	12,670.73
64019	06/19/2025	INSTIN LLC	\$	2,000.00
64020	06/19/2025	NATURE CONCEPTS	\$	25,726.00
64021	06/19/2025	NUES	\$	875.00
64022	06/19/2025	NUSTREAM, INC.	\$	121.60
64023	06/19/2025	ODP BUSINESS SOLUTIONS LLC	\$	152.01
64024	06/19/2025	CATHERINE OLSON	\$	365.36
64025	06/19/2025	ONE STOP HOUSE CLEANING	\$	2,170.00
64026	06/19/2025	PARK CITY LOCK & KEY INC.	\$	1,458.10
64027	06/19/2025	PARK CITY MUNICIPAL CORP	\$	34,711.52
64028	06/19/2025	PARK CITY MUNICIPAL POLICE DEPT.	\$	6,250.00
64029	06/19/2025	PARK CITY TITLE COMPANY	\$	200.00
64030	06/19/2025	PC PRINTINK INC.	\$	2,710.50
64031	06/19/2025	PEAK ALARM / A PYE BARKER FIRE& SAFETY	\$	1,445.00
64032	06/19/2025	PITNEY BOWES BANK INC PURCHASE POWER	\$	1,441.99
64033	06/19/2025	MIA PRICE	\$	1,723.60

64034	06/19/2025	STEPHANIE RITCHIE	\$	650.00
64035	06/19/2025	SAM'S CLUB	\$	202.35
64036	06/19/2025	JENNIFER SCHWENDIMAN	\$	276.44
64037	06/19/2025	SWIM LAKE CITY	\$	890.00
64038	06/19/2025	ALEXIS SMITH	\$	5,373.72
64039	06/19/2025	MICHAEL SMITH	\$	3,045.60
64040	06/19/2025	TINA NIU SMITH	\$	200.00
64041	06/19/2025	SNYDERVILLE BASIN WATER	\$	4,227.30
64042	06/19/2025	STEP SAVER INC.	\$	196.14
64043	06/19/2025	LISA STEPPAN	\$	226.46
64044	06/19/2025	SUMMIT ENERGY, LLC	\$	6,133.66
64045	06/19/2025	SUMMIT WATER DISTRIBUTION	\$	5,541.85
64046	06/19/2025	SUMSION CONSTRUCTION LC	\$	151,817.11
64047	06/19/2025	SYSCO CORPORATION	\$	27,633.19
64048	06/19/2025	KRISTEN FUHRMAN THOMAS	\$	353.76
64049	06/19/2025	ELIZABETH THOMPSON	\$	91.00
64050	06/19/2025	JANE TOLY	\$	611.80
64051	06/19/2025	MARK EDWARD JONES	\$	1,500.00
64052	06/19/2025	TYLER TECHNOLOGIES INC.	\$	1,420.00
64053	06/19/2025	UASBO	\$	100.00
64054	06/19/2025	VARISITY BRANDS HOLDING CO, INC.	\$	2,203.74
64055	06/19/2025	BSN SPORTS LLC	\$	7,066.60
64056	06/19/2025	UTAH BUREAU OF CRIMINAL IDENTIFICATION	\$	832.00
64057	06/19/2025	VERITIV OPERATING COMPANY	\$	866.27
64058	06/19/2025	VERIZON WIRELESS	\$	3,616.87
64059	06/19/2025	JOANNE VINCENT	\$	102.34
64060	06/19/2025	PERRINE VOISIN	\$	469.94
64061	06/19/2025	ANNE WALLACE	\$	699.91
64062	06/19/2025	WAXIE SANITARY SUPPLY	\$	196.73
64063	06/19/2025	WAY SOLUTIONS	\$	489.99
64064	06/19/2025	WAYSIDE PUBLISHING	\$	2,469.00
64065	06/19/2025	INGRID WHITLEY	\$	985.01
64066	06/19/2025	MELANIE WINANS	\$	240.20
64067	06/19/2025	ADRIENNE WOOLLEY	\$	53.12
64068	06/19/2025	WORKFORCEQA,LLC	\$	300.00
64069	06/19/2025	JODY WRIGHT	\$	528.63
64070	06/19/2025	ALINA ZITTING	\$	1,487.00
64071	06/26/2025	AEROTECH EDU	\$	4,998.00
64072	06/26/2025	AIG RETIREMENT	\$	966.62
64073	06/26/2025	AMERICAN FAMILY LIFE	\$	538.12
64074	06/26/2025	APPLE COMPUTER INC.	\$	6.95
64075	06/26/2025	ATOMIC JOLT INC	\$	8,500.00
64076	06/26/2025	AXA EQUITABLE	\$	15,803.64
64077	06/26/2025	CHILD SUPPORT SERVICES ~ORS	\$	643.00
64078	06/26/2025	CHUBB WORKPLACE BENEFITS	\$	11,318.88
64079	06/26/2025	CLOCKWORK CAFE	\$	299.00
64080	06/26/2025	DIFFIT INC	\$	3,500.00

64081	06/26/2025	EDUCATORS MUTUAL INSURANCE ASSOCIAT	\$	3.00
64082	06/26/2025	EMI HEALTH	\$	5,796.20
64083	06/26/2025	FA 'ASE, LYDIA	\$	253.26
64084	06/26/2025	GALIC DISBURSING COMPANY	\$	500.00
64085	06/26/2025	BRAD GANNON	\$	179.29
64086	06/26/2025	MHTN ARCHITECTS INC.	\$	334,050.00
64087	06/26/2025	PARK CITY ED. FOUNDATION	\$	113.34
64088	06/26/2025	MEREDITH REED	\$	895.83
64089	06/26/2025	RELIASTAR LIFE INSURANCE CO.	\$	4,465.89
64090	06/26/2025	ROCKY MOUNTAIN POWER	\$	76,795.94
64091	06/26/2025	SECURITY BENEFIT GROUP OF CO.	\$	4,973.75
64092	06/26/2025	SNOW COUNTRY LIMOUSINE, INC.	\$	9,210.00
64093	06/26/2025	WENDY ST JAMES	\$	1,195.00
64094	06/26/2025	STEP SAVER INC.	\$	70.68
64095	06/26/2025	SWIRE COCA-COLA USA-#413121	\$	2,577.80
64096	06/26/2025	THE PARK RECORD	\$	48.00
64097	06/26/2025	UNRULY STUDIOS INC	\$	4,500.00
64098	06/26/2025	USAbLe Life	\$	21,228.25
64099	06/26/2025	UTAH EDUCATION ASSOCIATION	\$	7,674.26
64100	06/26/2025	UTAH SCHOOL EMPLOYEES ASSOCIATION	\$	3,236.75
64101	06/26/2025	WASHINGTON NATIONAL INSURANCE CO.	\$	767.75
64102	06/26/2025	WEST COAST CODE CONSULTANTS INC	\$	741.00

TOTAL \$ 3,621,740.72

**PARK CITY SCHOOL DISTRICT
CHECK REGISTER PCHS
FOR PERIOD JUNE 1 - JUNE 30 2025**

CHECK NUMBER	CHECK DATE	VENDOR NAME	TOTAL
47311	06/05/2025	DALTON BOLGER	\$ 294.99
47312	06/05/2025	COLLEGE BOARD	\$ 182,730.00
47313	06/05/2025	KEVIN JUAREZ COLMEMERO	\$ 860.00
47314	06/05/2025	LABS FOR LIBERTY	\$ 10,000.00
47315	06/05/2025	THE MARKET AT PARK CITY	\$ 84.77
47316	06/05/2025	PADMA ORGANIZATION	\$ 10,000.00
47317	06/05/2025	DARRIN BIVENS	\$ 72.90
47318	06/05/2025	MICHAEL PERSKY	\$ 1,156.22
47319	06/05/2025	ALAN SOBERANIS	\$ 2,500.00
47320	06/05/2025	ARANTZA PEDRAZA	\$ 1,000.00
47321	06/05/2025	BELMONT UNIVERSITY	\$ 2,000.00
47322	06/05/2025	BOSTON COLLEGE	\$ 3,000.00
47323	06/05/2025	BRIGHAM YOUNG UNIVERSITY	\$ 2,000.00
47324	06/05/2025	CARLA ALEJO	\$ 400.00
47325	06/05/2025	CASSANDRA CASTRO CHAVEZ	\$ 1,000.00
47326	06/05/2025	CHAPMAN UNIVERSITY	\$ 250.00

47327	06/05/2025	COLBY	\$	3,000.00
47328	06/05/2025	COLORADO STATE UNIV	\$	1,000.00
47329	06/05/2025	DARTMOUTH COLLEGE	\$	1,350.00
47330	06/05/2025	DAVID BRADFORD	\$	1,500.00
47331	06/05/2025	FORT LEWIS COLLEGE	\$	500.00
47332	06/05/2025	GABRIEL VILLANUEVA	\$	5,000.00
47333	06/05/2025	GAVIN STRAZDINS	\$	3,000.00
47334	06/05/2025	JAMES LITTLE	\$	2,500.00
47335	06/05/2025	JARED SMITH	\$	500.00
47336	06/05/2025	JASON BROADWAY	\$	1,000.00
47337	06/05/2025	KRISTIE QUINN FELLOW	\$	1,350.00
47338	06/05/2025	LOUISIANA STATE UNIV	\$	1,000.00
47339	06/05/2025	LOYOLA UNIVERSITY CHICAGO	\$	500.00
47340	06/05/2025	MONTANA STATE UNIVERSITY	\$	4,550.00
47341	06/05/2025	MTECH	\$	2,050.00
47342	06/05/2025	SALISBURY UNIVERSITY	\$	500.00
47343	06/05/2025	SAN DIEGO STATE UNIV.	\$	4,000.00
47344	06/05/2025	SANTIAGO INFANTE SARMIENTO	\$	1,000.00
47345	06/05/2025	SAVANNAH COLLEGE OF ART AND DESIGN	\$	1,000.00
47346	06/05/2025	SLCC	\$	7,250.00
47347	06/05/2025	THE COLLEGE OF WOOSTER	\$	500.00
47348	06/05/2025	TORYN LEWIS	\$	1,000.00
47349	06/05/2025	TUFFS UNIVERSITY	\$	2,700.00
47350	06/05/2025	UNIV OF SOUTH CAROLINA	\$	1,000.00
47351	06/05/2025	UNIV OF TAMPA	\$	500.00
47352	06/05/2025	UNIV. OF WYOMING	\$	2,000.00
47353	06/05/2025	UNIVERSITY OF ARKANSAS	\$	500.00
47354	06/05/2025	UNIVERSITY OF CALIFORNIA	\$	1,000.00
47355	06/05/2025	UNIVERSITY OF CHICAGO	\$	500.00
47356	06/05/2025	UNIVERSITY OF CHICAGO	\$	3,750.00
47357	06/05/2025	UNIVERSITY OF COLORADO BOULDER	\$	1,000.00
47358	06/05/2025	UNIVERSITY OF COLORADO BOULDER	\$	500.00
47359	06/05/2025	UNIVERSITY OF MICHIGAN	\$	1,000.00
47360	06/05/2025	UNIVERSITY OF NORTHERN COLORADO	\$	1,000.00
47361	06/05/2025	UNIVERSITY OF UTAH	\$	46,100.00
47362	06/05/2025	UNIVERSITY OF UTAH	\$	1,000.00
47363	06/05/2025	UNIVERSITY OF UTAH	\$	29,850.00
47364	06/05/2025	UNIVERSITY OF UTAH	\$	4,000.00
47365	06/05/2025	UNIVERSITY OF VERMONT	\$	1,000.00
47366	06/05/2025	UNIVERSITYOF REDLANDS	\$	1,000.00
47367	06/05/2025	UTAH TECH UNIVERSITY	\$	6,000.00
47368	06/05/2025	WEBER STATE UNIVERSITY	\$	1,500.00
47369	06/05/2025	WESTERN COLORADO UNIV	\$	1,000.00
47370	06/05/2025	WESTMINSTER UNIV.	\$	2,500.00
47371	06/05/2025	WHEATON COLLEGE MA	\$	500.00
47372	06/05/2025	VOLUNTEERS OF AMERICA, UTAH	\$	10,000.00
47373	06/19/2025	BMJ SPORTS	\$	1,500.00

47374	06/19/2025	KEVIN JUAREZ COLMEMERO	\$	1,200.00
47375	06/19/2025	JOSTENS	\$	14,463.30
47376	06/19/2025	SHAWN KUENNEN	\$	903.72
47377	06/19/2025	MARZ HICKMAN	\$	500.00
47378	06/19/2025	TOOELE HIGH SCHOOL	\$	264.50
		TOTAL	\$	400,130.40

**PARK CITY SCHOOL DISTRICT
CHECK REGISTER DO
FOR PERIOD JULY 1 - JULY 31 2025**

CHECK NUMBER	CHECK DATE	VENDOR NAME		TOTAL
64103	07/03/2025	ABSOLUTE AUDIO VISUAL OF UTAH LLC	\$	66,295.74
64104	07/03/2025	APPTGY, INC.	\$	7,050.00
64105	07/03/2025	BRECHT'S DATABASE SOLUTIONS, INC	\$	7,168.10
64106	07/03/2025	EOS SYSTEMS INC	\$	15,775.00
64107	07/03/2025	ACTIVE INTERNET TECNOLOGIES, LLC.	\$	15,506.00
64108	07/03/2025	GAGGLE.NET INC	\$	21,075.00
64109	07/03/2025	LEARNING ALLY	\$	11,063.06
64110	07/03/2025	PAPERCUT SOFTWARE PTY LTD	\$	1,705.00
64111	07/03/2025	PCS REVENUE CONTROL SYSTEM INC	\$	7,394.94
64112	07/03/2025	PEAK ALARM / A PYE BARKER FIRE& SAFETY CO.	\$	5,706.93
64113	07/03/2025	PHAZE II LLC	\$	37,136.88
64114	07/03/2025	POWERSCHOOL GROUP, LLC	\$	61,260.18
64115	07/03/2025	SCHOOL LEADERSHIP ALLIANCE FOUNDATION	\$	36,700.00
64116	07/03/2025	SCHOOLINKS INC	\$	19,995.00
64117	07/03/2025	UTAH SCHOOL BOARDS RISK MANAGEMENT	\$	234,649.00
64118	07/03/2025	UTAH SCHOOL BOARDS ASSOCIATION	\$	11,880.00
64119	07/09/2025	ACTION SNOWPLOW AND LAWN CARE	\$	19,191.25
64120	07/09/2025	ALSCO	\$	191.32
64121	07/09/2025	MH HVAC, LLC MHTS	\$	7,272.00
64122	07/09/2025	AMERICAN MAILING SERVICES	\$	2,324.70
64123	07/09/2025	AMERICAN RED CROSS	\$	94.00
64124	07/09/2025	AMERICOM TECHNOLOGY, LLC	\$	100,224.85
64125	07/09/2025	APPLE COMPUTER INC.	\$	9,054.07
64126	07/09/2025	BLUE STAR GAS	\$	391.54
64127	07/09/2025	BRITTANY BLY	\$	747.91
64128	07/09/2025	CANON U.S.A. INC	\$	3,024.54
64129	07/09/2025	HEBER CITY CARQUEST	\$	773.68
64130	07/09/2025	CARRIER CORPORATION	\$	535.00
64131	07/09/2025	CEM AQUATICS	\$	60.28
64132	07/09/2025	CENTURYLINK	\$	1,360.16
64133	07/09/2025	CINTAS CORP	\$	141.13
64134	07/09/2025	UNVC A DBA OF CMB CONSULTANTS	\$	5,306.05
64135	07/09/2025	COMFORT SYSTEMS INTERMOUNTAIN	\$	8,926.00
64136	07/09/2025	CONVERGINT TECHNOLOGIES LLC	\$	1,201.88
64137	07/09/2025	CRUS OIL INC	\$	420.00
64138	07/09/2025	CULLIGAN BOTTLED WATER	\$	202.40
64139	07/09/2025	DELTA DENTAL INSURANCE CO.	\$	33,179.77
64140	07/09/2025	DFA DAIRY BRANDS-MEADOWGOLD DAIRY	\$	689.79
64141	07/09/2025	DISCOUNT SHREDDING SERVICE	\$	1,910.00
64142	07/09/2025	COLTON ELLIOTT	\$	278.41
64143	07/09/2025	ENBRIDGE GAS UT WY ID	\$	2,228.49
64144	07/09/2025	ANGELA ERICKSON	\$	66.00

64145	07/09/2025	PHOEBE FARBER	\$	3,000.00
64146	07/09/2025	TRACY FIKE	\$	174.30
64147	07/09/2025	CALEB FINE	\$	37.52
64148	07/09/2025	RANDI JO GREENBERG	\$	1,440.00
64149	07/09/2025	ART HAVEN	\$	1,976.00
64150	07/09/2025	HOWARD INDUSTRIES INC	\$	12,075.00
64151	07/09/2025	LYNDSAY HUNTSMAN	\$	86.00
64152	07/09/2025	INESCO	\$	701.00
64153	07/09/2025	DISTRIBUTOR OPERATIONS	\$	13.03
64154	07/09/2025	PURCELL TIRE AND RUBBER COMPANY	\$	1,139.20
64155	07/09/2025	KIMBALL ART CENTER	\$	725.50
64156	07/09/2025	SHAWN KUENNEN	\$	357.78
64157	07/09/2025	DANIELA MORAIS LOFEUDO	\$	5,600.00
64158	07/09/2025	LOGAN CITY SCHOOL DISTRICT	\$	473.46
64159	07/09/2025	TODD MACDONALD	\$	686.00
64160	07/09/2025	WL ENTERPRISES LLC.	\$	4,228.00
64161	07/09/2025	KATHARINE MCGINN	\$	155.83
64162	07/09/2025	MOUNTAIN REGIONAL WATER	\$	14,516.07
64163	07/09/2025	MOUNTAIN WATER & IRRIGATION, LLC	\$	18,960.12
64164	07/09/2025	MOUNTAINLAND SUPPLY COMPANY	\$	1,680.40
64165	07/09/2025	BENJAMIN MUELLER	\$	66.00
64166	07/09/2025	GEORGE MURPHY	\$	66.00
64167	07/09/2025	NATURE CONCEPTS	\$	28,585.74
64168	07/09/2025	NUSTREAM, INC.	\$	141.52
64169	07/09/2025	ODP BUSINESS SOLUTIONS LLC	\$	375.40
64170	07/09/2025	ONE STOP HOUSE CLEANING	\$	11,094.00
64171	07/09/2025	PARK CITY LOCK & KEY INC.	\$	928.67
64172	07/09/2025	PARK CITY MUNICIPAL CORP	\$	73,906.65
64173	07/09/2025	LORIE PEARCE	\$	184.25
64174	07/09/2025	KARL PERSSON	\$	160.00
64175	07/09/2025	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	\$	1,950.69
64176	07/09/2025	STEVEN R ANDERSON	\$	3,101.00
64177	07/09/2025	KIM ABBETT	\$	100.00
64178	07/09/2025	CALDER RICHARDS CONSULTING ENGINEERS, PLLC	\$	1,600.00
64179	07/09/2025	SNYDERVILLE BASIN WATER	\$	346.97
64180	07/09/2025	DEBRA SORENSON	\$	200.00
64181	07/09/2025	WENDY ST JAMES	\$	171.38
64182	07/09/2025	STANDARD RESTAURANT EQUIP. CO.	\$	12,810.71
64183	07/09/2025	STEP SAVER INC.	\$	266.82
64184	07/09/2025	DAVID STROBBE	\$	3,000.00
64185	07/09/2025	SUMMIT ENERGY, LLC	\$	4,032.99
64186	07/09/2025	SUMMIT WATER DISTRIBUTION	\$	6,080.71
64187	07/09/2025	SUMSION CONSTRUCTION LC	\$	35,011.45
64188	07/09/2025	T-MOBILE	\$	1,000.00
64189	07/09/2025	THINK POWER LLC	\$	2,547.20
64190	07/09/2025	DAVID R TIDWELL	\$	9,076.00
64191	07/09/2025	JANE TOLY	\$	141.26

64192	07/09/2025	RANDALL J UPTON	\$	437.24
64193	07/09/2025	VERITIV OPERATING COMPANY	\$	2,021.72
64194	07/09/2025	VWR INTERNATIONAL	\$	235.00
64195	07/09/2025	WASATCH WATER DRAGONS	\$	2,586.00
64196	07/09/2025	WAXIE SANITARY SUPPLY	\$	1,002.08
64197	07/09/2025	WAY SOLUTIONS	\$	1,379.40
64198	07/09/2025	INGRID WHITLEY	\$	240.50
64199	07/09/2025	ADRIENNE WOOLLEY	\$	99.00
64200	07/09/2025	WORKSPACE ELEMENTS	\$	11,916.78
64201	07/09/2025	WEX BANK	\$	5,563.37
64204	07/16/2025	ACTION TRANSPORT LLC	\$	600.00
64205	07/16/2025	AIRGAS USA, LLC	\$	42.00
64206	07/16/2025	APPLE COMPUTER INC.	\$	3,903.81
64207	07/16/2025	BERKSHIRE HATHAWAY SPECIALITY COMPANY	\$	55,233.36
64208	07/16/2025	MARK BEVANS	\$	257.04
64209	07/16/2025	CVE TECHNOLOGIES GROUP INC.	\$	148,481.12
64210	07/16/2025	CEM AQUATICS	\$	96.44
64211	07/16/2025	CENTURYLINK	\$	790.82
64212	07/16/2025	CINTAS CORP	\$	183.06
64213	07/16/2025	ENBRIDGE GAS UT WY ID	\$	663.67
64214	07/16/2025	FIELDTURF USA INC	\$	4,200.00
64215	07/16/2025	GBS BENEFITS INC	\$	4,167.00
64216	07/16/2025	KIMBALL ART CENTER	\$	752.50
64217	07/16/2025	MORETON & COMPANY	\$	3,529.45
64218	07/16/2025	MOUNTAIN WATER & IRRIGATION, LLC	\$	3,075.23
64219	07/16/2025	PARK CITY MUNICIPAL POLICE DEPT.	\$	6,250.00
64220	07/16/2025	PC PRINTINK INC.	\$	539.00
64221	07/16/2025	CULLIGAN QUENCH USA INC	\$	5,577.93
64222	07/16/2025	ISALIA CHAUTLA	\$	50.00
64223	07/16/2025	REPUBLIC SERVICES #864	\$	20,049.35
64224	07/16/2025	STEPHANIE RITCHIE	\$	700.00
64225	07/16/2025	SESC	\$	650.00
64226	07/16/2025	SNYDERVILLE BASIN WATER	\$	10,840.50
64227	07/16/2025	UTAH DIVISION OF RISK MANAGEMENT	\$	81,700.00
64228	07/16/2025	UTAH SWIMMING - UTAGS ENTRIES	\$	1,331.00
64229	07/16/2025	UTAH SWIMMING	\$	1,007.00
64230	07/16/2025	VERITIV OPERATING COMPANY	\$	220.17
64231	07/16/2025	VERIZON WIRELESS	\$	4,251.84
64232	07/16/2025	VALCOM	\$	16,280.00
64233	07/16/2025	WAY SOLUTIONS	\$	787.35
64234	07/22/2025	ACTION SNOWPLOW AND LAWN CARE	\$	12,190.00
64235	07/22/2025	CANON U.S.A. INC	\$	17.39
64236	07/22/2025	UNVC A DBA OF CMB CONSULTANTS	\$	13,852.24
64237	07/22/2025	ENBRIDGE GAS UT WY ID	\$	4,699.64
64238	07/22/2025	FABIAN VANCOTT	\$	17,328.20
64239	07/22/2025	FLINN SCIENTIFIC	\$	10,645.33
64240	07/22/2025	ISAIAH FOLAU	\$	88.00

64241	07/22/2025	GORGOZA WATER COMPANY	\$	29,389.51
64242	07/22/2025	JULIE HAWS	\$	31.33
64243	07/22/2025	HOGAN & ASSOCIATES CONSTRUCTION INC	\$	1,104,839.74
64244	07/22/2025	HUGHES GENERAL CONTRACTORS INC	\$	263,252.73
64245	07/22/2025	JW PEPPER	\$	134.80
64246	07/22/2025	MOCA SYSTEMS, INC.	\$	42,907.08
64247	07/22/2025	MOUNTAIN REGIONAL WATER	\$	8,097.01
64248	07/22/2025	MOUNTAIN WATER & IRRIGATION, LLC	\$	2,712.43
64249	07/22/2025	TYLER J. OLSEN	\$	1,670.00
64250	07/22/2025	ANDREW NICHOLS	\$	3,000.00
64251	07/22/2025	ONE STOP HOUSE CLEANING	\$	805.00
64252	07/22/2025	PARK CITY LOCK & KEY INC.	\$	36.00
64253	07/22/2025	SCHOOL LEADERSHIP ALLIANCE FOUNDATION	\$	10,000.00
64254	07/22/2025	SUMSION CONSTRUCTION LC	\$	74,903.64
64255	07/22/2025	BRYAN J. TURNER	\$	1,500.00
64256	07/22/2025	UTAH BUREAU OF CRIMINAL INDENTIFICATION	\$	448.00
64257	07/22/2025	VCBO ARCHITECTURE, LLC	\$	46,065.00
64258	07/22/2025	VERITIV OPERATING COMPANY	\$	763.02
64259	07/22/2025	WEST COAST CODE CONSULTANTS INC	\$	1,106.40
64260	07/31/2025	APPLE COMPUTER INC.	\$	138.00
64261	07/31/2025	BRIGHT ARROW TECHNOLOGIES, INC	\$	13,000.00
64262	07/31/2025	BRYSON SALES & SERVICE INC.	\$	115.86
64263	07/31/2025	KELLY BULLETT	\$	150.00
64264	07/31/2025	HEBER CITY CARQUEST	\$	535.29
64265	07/31/2025	CINTAS CORP	\$	45.02
64266	07/31/2025	APPLESPICE JUNCTION	\$	879.43
64267	07/31/2025	BRECHT'S DATABASE SOLUTIONS, INC	\$	520.00
64268	07/31/2025	ENBRIDGE GAS UT WY ID	\$	738.92
64269	07/31/2025	AUSTIN HARRIS	\$	422.00
64270	07/31/2025	ART HAVEN	\$	1,440.00
64271	07/31/2025	LYNDSAY HUNTSMAN	\$	66.00
64272	07/31/2025	J.J. KELLER & ASSOCIATES	\$	476.07
64273	07/31/2025	JACKSON GROUP PETERBILT, INC.	\$	1,709.52
64274	07/31/2025	JAMF SOFTWARE, LLC	\$	113,910.70
64275	07/31/2025	KIMBALL ART CENTER	\$	2,107.00
64276	07/31/2025	LAWSON PRODUCTS INC.	\$	431.66
64277	07/31/2025	WL ENTERPRISES LLC.	\$	4,992.00
64278	07/31/2025	NEWSELA, INC.	\$	46,823.05
64279	07/31/2025	LORIE PEARCE	\$	456.97
64280	07/31/2025	KARL PERSSON	\$	160.00
64281	07/31/2025	ROCKY MOUNTAIN POWER	\$	72,800.20
64282	07/31/2025	SUMSION CONSTRUCTION LC	\$	6,955.04
64283	07/31/2025	T-MOBILE	\$	1,000.00
64284	07/31/2025	DANIEL WELLS	\$	118.41
64285	07/31/2025	WORKSPACE ELEMENTS	\$	492,474.99
64286	07/31/2025	AMERICAN FAMILY LIFE	\$	259.25
64287	07/31/2025	AXA EQUITABLE	\$	1,588.45

64288	07/31/2025	CHUBB WORKPLACE BENEFITS	\$	2,142.60
64289	07/31/2025	EMI HEALTH	\$	783.30
64290	07/31/2025	PARK CITY ED. FOUNDATION	\$	83.34
64291	07/31/2025	USAbLe Life	\$	3,880.60
64292	07/31/2025	UTAH SCHOOL EMPLOYEES ASSOCIATION	\$	915.40
64293	07/31/2025	WASHINGTON NATIONAL INSURANCE CO.	\$	52.05
64294	07/31/2025	AIG RETIREMENT	\$	966.62
64295	07/31/2025	AMERICAN FAMILY LIFE	\$	278.87
64296	07/31/2025	AXA EQUITABLE	\$	13,935.38
64297	07/31/2025	HEBER CITY CARQUEST	\$	376.99
64298	07/31/2025	CHILD SUPPORT SERVICES ~ORS	\$	643.00
64299	07/31/2025	CHUBB WORKPLACE BENEFITS	\$	8,975.42
64300	07/31/2025	E.T. TECHNOLOGIES INC	\$	985.00
64301	07/31/2025	EDUCATORS MUTUAL INSURANCE ASSOCIATION	\$	3.00
64302	07/31/2025	EMI HEALTH	\$	4,914.40
64303	07/31/2025	CALEB FINE	\$	166.05
64304	07/31/2025	GALIC DISBURSING COMPANY	\$	500.00
64305	07/31/2025	INTERMOUNTAIN WORKMED	\$	225.00
64306	07/31/2025	JACKSON GROUP PETERBILT, INC.	\$	119.92
64307	07/31/2025	METEOR EDUCATION LLC	\$	3,183.69
64308	07/31/2025	MHTN ARCHITECTS INC.	\$	55,675.00
64309	07/31/2025	MIDWEST TECHNOLOGY PRODUCTS	\$	2,169.80
64310	07/31/2025	PARK CITY ED. FOUNDATION	\$	30.00
64311	07/31/2025	RELIASTAR LIFE INSURANCE CO.	\$	4,421.42
64312	07/31/2025	SECURITY BENEFIT GROUP OF CO.	\$	4,517.23
64313	07/31/2025	MARK EDWARD JONES	\$	1,500.00
64314	07/31/2025	USAbLe Life	\$	16,800.45
64315	07/31/2025	UTAH SCHOOL EMPLOYEES ASSOCIATION	\$	2,149.20
64316	07/31/2025	WASHINGTON NATIONAL INSURANCE CO.	\$	715.70
64317	07/31/2025	WORKFORCEQA,LLC	\$	370.00
		TOTAL	\$	3,973,093.15

PARK CITY SCHOOL DISTRICT
CHECK REGISTER PCHS
FOR PERIOD JULY 1 - JULY 31 2025

47379	07/03/2025	BRIGHTON HIGH SCHOOL	\$	411.78
47380	07/03/2025	PARK CITY MUNICIPAL CORP	\$	2,607.56
47381	07/03/2025	WILDCAT ELITE CHEER, INC	\$	8,375.00
		TOTAL	\$	11,394.34



Special Session - Aug 08 2025 Minutes

Friday, August 8, 2025 at 8:30 AM

Park City School District Offices-Zoom

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

President Reed called the meeting to order at 8:35 am. Board Members present via Zoom: Member Reed, Member Goldberg, and Member Britton. Staff: Superintendent Huntsman, Randy Upton, and Lorie Pearce

1.2 Pledge of Allegiance

2. Decision

2.1 Approval of school logos

The Board reviewed the revised logos for each of the schools. Superintendent Huntsman explained the process for approving school logos and presented the new logos for all schools.

Member Reed asked for approval of the logos as presented. All members present were in favor.

Carried

[Ecker Hill](#) 

[Jeremy Ranch](#) 

[McPolin](#) 

[Parley's Park](#) 

[Trailside](#) 

[Pre-K](#) 

3. Adjourn

The meeting adjourned at 8:40 am.

4. Video Recording of the Meeting

Board President

Superintendent Report

August 19, 2025



Mission & Vision

Academic Success

Excellent Personnel

Leadership

Communication

Community Alliance

MISSION

Our mission is to inspire and support all students equitably to achieve their academic and social potential

VISION

Park City School District is student-centered with a focus and emphasis on the whole child - Our students are safe, supported, engaged, challenged, and healthy. We continuously deliver efficient, effective, and transparent communication about the District.

Convocation, August 12th

Our mission is to inspire and support all students equitably to achieve their academic and social potential



Feedback, Scale from 1 - 5

Overall, how engaging did you find Convocation?

- **Average - 4.5**

How would you rate the length and pacing of the Convocation?

- **Average - 4.9**

How well did the Convocation inspire and motivate you for the school year ahead?

- **Average - 4.45**



Welcoming Our New Staff



Utah Olympic Park

- New Teacher Orientation
- Three days of PCSD
- 18 licensed staff



First Day of School, August 18th



Snapshot of Student Enrollment



Enrollment as of Monday, August 18th:

K - 12
4,065*

Preschool
207

Total for PK - 12
4,272

Enrollment from October 1, 2024
4,270



**Open enrollment, total of 191 for all grades*

AP Results from May 2025



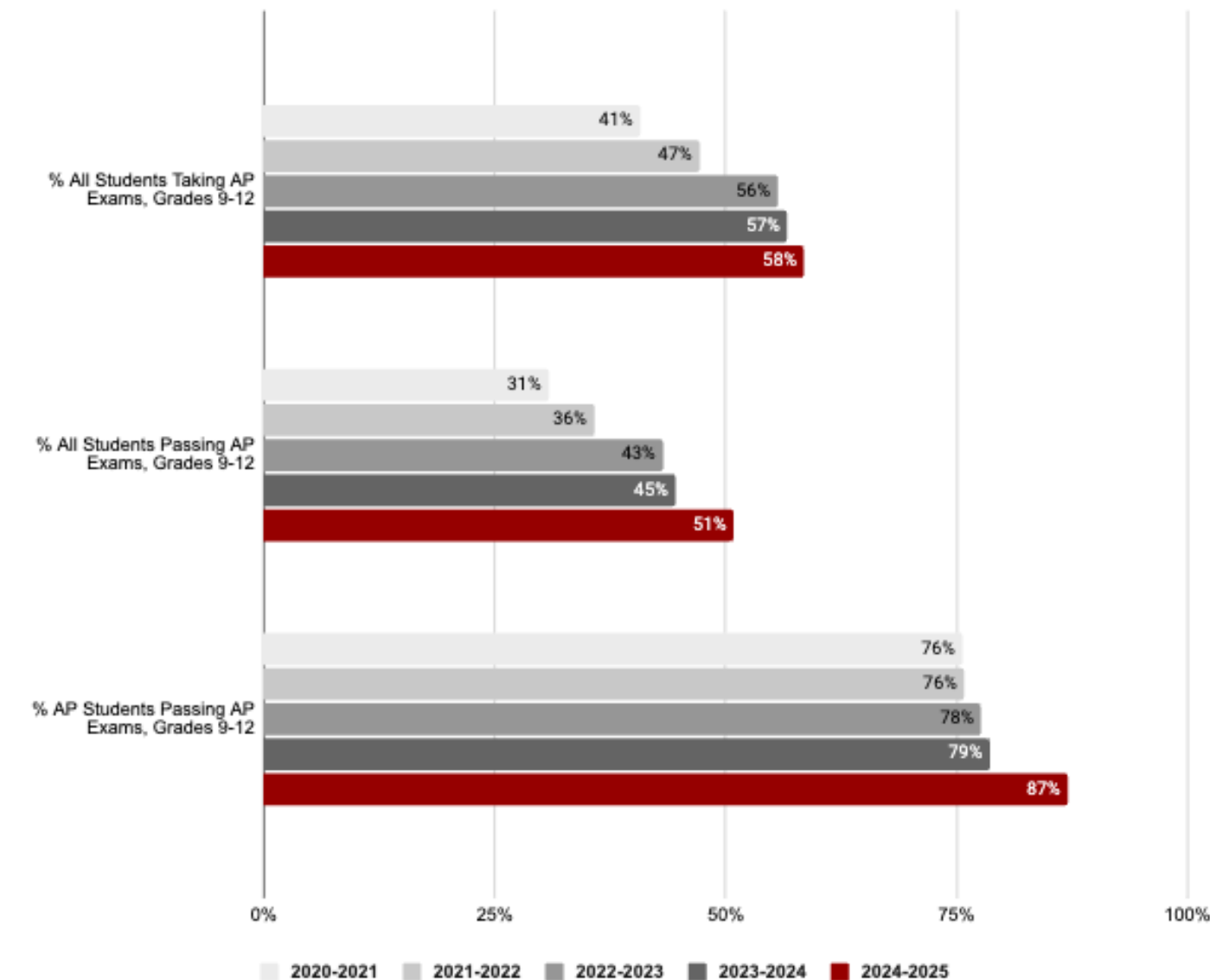
By the Numbers:

- 87.03% of students earned a score of 3 or higher
- 792 students passed at least one (1) AP exam
- 50.9% of all high school students earned a passing AP score
- 71.1% of the Class of 2025 passed at least one (1) AP exam during high school
- Park City AP scores exceeded both state and global averages in nearly every course

Course Highlights:

- AP U.S. History: 96% pass rate, average score of 4.14 (Utah: 81% and Global: 74%)
- AP Human Geography (9th grade): 90% pass rate (Utah: 71% and Global: 65%)
- AP World History: 90% pass rate (Utah: 71% and Global: 64%)
- AP Macroeconomics: 85% pass rate, increase from 62% (Utah: 71% and Global: 67%)
- AP Microeconomics: 88% pass rate (Utah: 74% and Global: 68%)

% PCSD Students Participating In & Passing AP Exams



Theme for the School Year

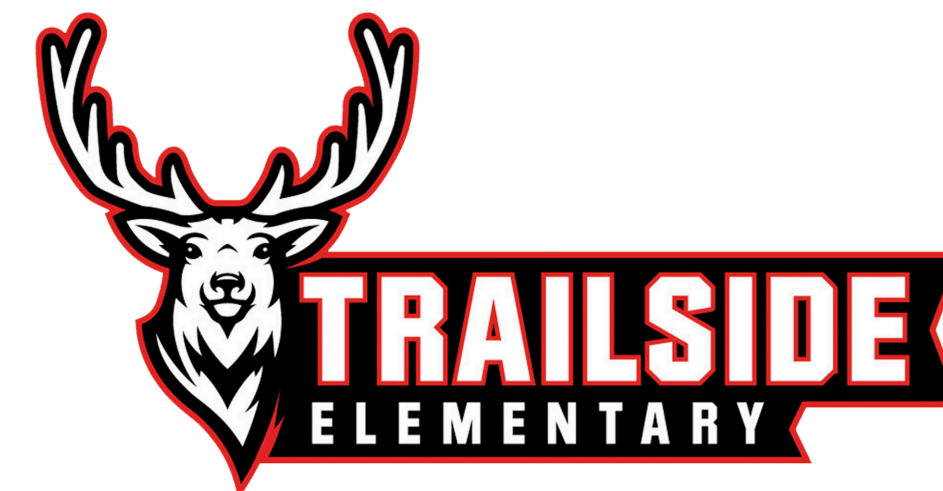
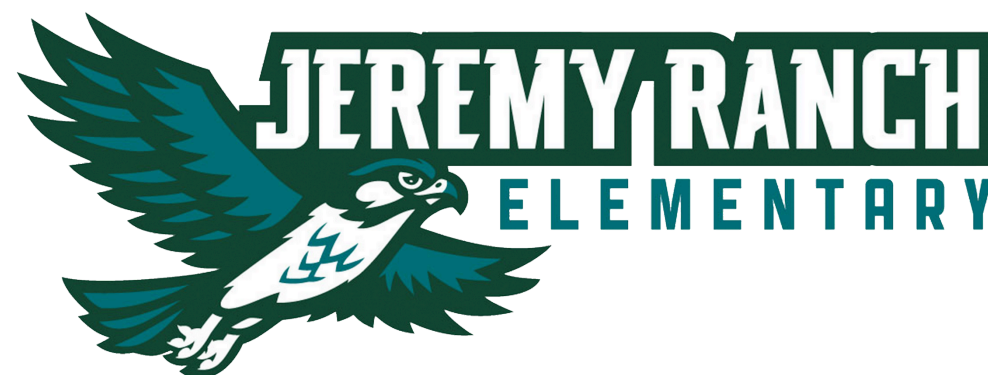
One Park City

Where Learning is Personal
and
Every Path is Possible.



Logo Refresh

Continuously deliver efficient, effective and transparent communication about Park City School District.



PARK CITY
SCHOOL DISTRICT
PRESCHOOL





Thank You!





2700 KEARNS BOULEVARD
PARK CITY, UT 84060

OFFICE: (435) 645-5600
FAX: (435) 645-5609

Memo

To: Board of Education
From: J. Randall Upton
Business Administrator
Date: August 19, 2025
Re: FY26 School Fees Addition

It has been discovered there are two additional replacement type fees needed for Park City High School and Ecker Hill Middle School. They are as follows.

1. Student Badge/ID Replacement Fee - \$5
2. Yondr Pouch Replacement - \$45

It is requested these fees be approved on Second Reading for the FY26 school year.



Policy: 10090

Section: SECTION 10 - STUDENTS

Prohibition of Corporal Punishment

**PROHIBITION OF CORPORAL PUNISHMENT/
USE OF EMERGENCY SAFETY INTERVENTIONS**

I. Board Policy

The Board of Education acknowledges that Utah law prohibits corporal punishment in public schools but provides for the use of physical restraint or force under certain circumstances. The Board of Education authorizes the administration to develop appropriate guidelines for administering physical restraint or force.

II. Definitions

1. Corporal Punishment – the intentional infliction of physical pain upon the body of a student as a disciplinary measure.
2. Student means an individual who is:
 - a. Under the age of 19 and receiving educational services; or
 - b. Under the age of 23 and receiving educational services as an individual with a disability.

III. Guidelines

1. No school employee shall inflict or cause the infliction of corporal punishment upon a student.
2. In accordance with Utah Code, 53G-8-302, a school employee is not prohibited from using reasonable and necessary restraint or force in self-defense or when otherwise appropriate to the circumstances to:
 - a. obtain possession of a weapon or other dangerous object in the possession or under the control of a student;
 - b. protect a student or another person from physical injury;
 - c. remove a student who is violent from a situation; or
 - d. protect property from being damaged, when physical safety is also at risk
3. All uses of physical restraint must be carried out using the Emergency Safety Intervention procedures set forth in Section IV below.
4. A school employee may not be subjected to any sanction for failure or refusal to commit an act prohibited by this policy and the laws it is intended to implement.

5. ~~Any district employee who “has knowledge of or has reason to suspect” the use of corporal punishment must follow the reporting and investigation requirements for Utah Code, Title 80, Chapter 2, Part 6, Child Abuse and Neglect Reports.~~
 - a. ~~Reports must be immediately made to the building administrator (principal or assistant principal) and to law enforcement or the Utah Division of Child and Family Services.~~
 - b. ~~The building administrator receiving a report must immediately file a report with law enforcement or the Utah Division of Child and Family Services.~~
 - c. ~~Reports made on violations of this part are subject to the same requirements of confidentiality as provided under Section 80-2-1005.~~
 - d. ~~Any school or individual who in good faith makes a report or cooperates in an investigation by a school or authorized public agency concerning a violation of the corporal punishment prohibition is immune from any civil or criminal liability that might otherwise result from such reporting or cooperation.~~
 - e. ~~If a violation is confirmed, the building administrator will take prompt and appropriate action, including in-service training and other administrative action, to ensure against a repetition of the violation.~~
 - f. ~~All findings and actions taken by the building administrator will be reviewed by the Superintendent. The Superintendent may make additional recommendations.~~
 - g. ~~An employee may appeal any discipline imposed under this policy through the use of the employee grievance policy and/or orderly termination procedures for violations resulting in dismissal.~~
6. ~~This policy does not prohibit the use of reasonable and necessary restraint or force with students who are educated pursuant to an individual education plan (IEP), Section 504 plan, or a behavior intervention plan. Such use of reasonable and necessary restraint or force must meet state, federal, and local guidelines governing qualified students with disabilities.~~

IV. Emergency Safety Interventions

1. ~~A school employee may not subject a student to physical restraint or seclusionary time out unless utilized as a necessary emergency safety intervention (ESI) in compliance with this section.~~
2. ~~Definitions~~
 - a. ~~“Emergency safety intervention (ESI)” means the use of seclusionary time out or physical restraint when a student presents an immediate/imminent danger of physical violence/aggression towards self or others likely to cause serious physical harm. An “emergency safety intervention” is not for disciplinary purposes.~~
 - b. ~~“Physical Escort” means a temporary touching or holding of the hand, wrist, arm, shoulder, or back for the purpose of guiding a student to another location.~~
 - c. ~~“Physical restraint” means personal restriction immobilizing or reducing the ability of an individual to move the individual’s arms, legs, body, or head freely.~~
 - d. ~~“Seclusionary time out” means that a student is placed in a safe enclosed area, isolated from adults and peers, and under circumstances where the student reasonably believes he or she will be prevented from leaving the area.~~
3. ~~General Provisions~~
 - a. ~~Teachers and other personnel who may work directly with students shall be trained on the use of effective alternatives to ESI as well as the safe use of ESI and a release criteria.~~
 - b. ~~ESI shall:~~
 - i. ~~be applied for the minimum time necessary to ensure safety;~~
 - ii. ~~be discontinued as soon as imminent danger of physical harm to self or others has dissipated;~~
 - iii. ~~be discontinued if the student is in severe distress;~~
 - iv. ~~never be used as punishment or discipline;~~
 - v. ~~in no instance be imposed for more than 30 minutes~~
4. ~~Students with Disabilities Receiving Special Education~~

- a. ~~Use of ESI for a student with a disability receiving specialized educational services under IDEA, Section 504 or a behavior intervention plan, shall be subject to the State of Utah's Least Restrictive Behavioral Interventions (LRBI) Technical Assistance Manual. The LRBI Manual provides guidance and information in creating successful behavioral systems and supports within Utah's public schools that:~~
 - i. ~~Promote positive behaviors while preventing negative or risky behaviors;~~
 - ~~and~~
 - ii. ~~Create a safe learning environment that enhances all student outcomes.~~
- 5. ~~Physical Restraint~~
 - a. ~~A school employee may, when acting within the scope of employment, use and apply physical restraint or force as an ESI as may be reasonable and necessary under the following circumstances:~~
 - i. ~~To protect the student or another person from serious physical harm;~~
 - ii. ~~to take possession of a weapon, other dangerous objects in the possession or under the control of a student; or~~
 - iii. ~~Where the student is destroying property and physical safety is at risk.~~
 - b. ~~When an employee exercises physical restraint as an ESI on a student, the following types of physical restraint are prohibited:~~
 - i. ~~prone, or face down;~~
 - ii. ~~restraint which obstructs the airway or adversely affects the student's primary mode of communication;~~
 - iii. ~~supine, or face up;~~
 - iv. ~~mechanical restraint, except for seatbelts or safety equipment used to secure students during transportation; or~~
 - v. ~~chemical restraint, except as prescribed by a licensed physician or other qualified health professional acting under the scope of the professional's authority and implemented in compliance with a student's Health Care Plan.~~
 - vi. ~~seclusion or restraint that is outside of the scope of ESI training.~~
 - vii. ~~restraint or seclusion that is maintained beyond the minimum time necessary and terminated as soon as the student no longer poses a danger to him/herself or others, or is maintained if the student is in distress.~~
- 6. ~~Seclusionary Time Out~~
 - a. ~~A school employee may, when acting within the scope of employment, place a student in seclusionary time out as an ESI under the following circumstances:~~
 - i. ~~the student presents immediate danger of serious physical harm to self or others;~~
 - ii. ~~any door remains unlocked; and~~
 - iii. ~~the student is within line of sight of the employee at all times.~~
- 7. ~~Notification~~
 - a. ~~If a crisis situation occurs requiring an ESI be used, the school or employee shall notify the student's parent/guardian and school administration~~
 - b. ~~Parent notification made under this section shall be documented in the student information system as required by R277-609-6(C)(4)~~
 - c. ~~Upon request of a parent/guardian, the school shall provide a copy of any notes or additional documentation taken during a crisis situation.~~
 - d. ~~A parent/guardian may request a time to meet with school staff and administration to discuss the crisis situation.~~
- 8. ~~Defacing or damaging school property—Student's liability—Work program alternative~~
 - a. ~~A student who willfully defaces or otherwise damages any school property may be suspended or otherwise disciplined.~~
 - i. ~~If a school property has been lost or willfully cut, defaced, or otherwise damaged, a school may withhold an official written grade report, diploma~~

- ~~or transcript of the student responsible for the damage or loss until the student or the student's parent or guardian has paid for the damages.~~
- ~~ii. The student's parent or guardian is liable for damages as otherwise provided in Utah Code Section 78A-6-1113.~~
- ~~b. If the student's parent or guardian are unable to pay for the damages or if it is determined by the school in consultation with the student's parent or guardian that the student's interests would not be served if the parent or guardian were to pay for the damages, the school shall provide a program of work the student may complete in lieu of the payment.~~
 - ~~i. The school shall release the official grades, diploma, and transcripts of the student upon completion of the work.~~
- ~~c. The student's right to due process will be protected before any penalties are assessed.~~
 - ~~i. No penalty may be assessed for damages which may be reasonably attributed to normal wear and tear.~~
- ~~d. If the Department of Human Services or a licensed child-placing agency has been granted custody of the student, the student's records, if requested by the department or agency may not be withheld from the department for nonpayment of damages.~~

-
Reference: Utah Code 53G-8-302, 53G-8-303, 53G-8-304, 53G-8-305. R277-609 Related Policies:
10120 Reporting Child Abuse or Neglect

PROHIBITION OF CORPORAL PUNISHMENT/USE OF EMERGENCY SAFETY INTERVENTIONS

I. Board Policy

Park City School District's Board of Education acknowledges that Utah law prohibits corporal punishment in public schools but provides for the use of physical restraint or force under certain circumstances. The Board of Education authorizes the administration to develop appropriate guidelines for emergency safety interventions.

II. Definitions

- a. "Chemical restraint" means the use of medication administered to a student, including medications prescribed by the student's physician or other qualified health professional, on an as-needed basis for the sole purpose of involuntarily limiting the student's freedom of movement.
 - i. Chemical restraints are prohibited by the Board
- b. "Comprehensive Emergency Safety Intervention Training" means a training required for key identified school personnel that has the components described in Subsection IV.2.
- c. "Corporal punishment" means the intentional infliction of physical pain upon the body of a student as a disciplinary measure.
- d. "Emergency safety intervention" or "ESI" means the use of seclusionary time-out or physical restraint when a student presents an immediate danger to self or others. An emergency safety intervention is not used for disciplinary purposes.
- e. "Emergency safety intervention committee" or "ESI committee" means an emergency safety intervention committee as described in section VI.
- f. "Functional behavior assessment" or "FBA" is a systematic process used to understand the function and purpose of a student's specific, interfering behavior and factors that contribute to the behavior's occurrence and nonoccurrence for developing effective positive behavioral interventions, supports, and other strategies to mitigate or eliminate the interfering behavior.
- g. "Foundational Behavior Support Training" means a training required for all school employees who supervise students, or may be asked to assist in managing a student's behavior that has the components described in section IV.
- h. "Immediate danger" means the imminent risk of physical violence toward self or others or other behaviors which are likely to cause substantial bodily injury or serious bodily injury.
- i. "Mechanical restraint" means the use of any device or equipment to restrict a student's freedom of movement.
- j. Mechanical restraints are prohibited except for protective and stabilizing restraints as prescribed by an appropriate medical or related services professional, restraints required by law, including

seatbelts or any other safety equipment when used to secure students during transportation, and any device used by a law enforcement officer in carrying out law enforcement duties.

- k. "Physical escort" means a temporary touching or holding of the hand, wrist, arm, shoulder, or back for the purpose of guiding a student to another location.
- l. "Physical restraint" means a personal restriction that immobilizes or significantly reduces the ability of a student to move the student's arms, legs, body, or head freely.
- m. "School employee" means:
 - i. a school teacher;
 - ii. a school staff member
 - iii. a school administrator; or
 - iv. any other person employed, directly or indirectly, by Park City School District.
- n. "Seclusionary time-out" means that a student is:
 - i. placed in a safe enclosed area by a school employee in accordance with the requirements of Utah Administrative Rules 392-200 and 710-4;
 - ii. purposefully isolated from adults and peers; and
 - iii. prevented from leaving, or reasonably believes that the student will be prevented from leaving, the enclosed area.
- o. "Serious bodily injury" means bodily injury that creates or causes serious permanent disfigurement, protracted loss or impairment of the function of any bodily member or organ, or creates a substantial risk of death.
- p. "Substantial bodily injury" means bodily injury, not amounting to serious bodily injury, that creates or causes protracted physical pain, temporary disfigurement, or temporary loss of impairment of the function of any bodily member or organ.
- q. "Student" means an individual who is:
 - i. Under the age of 19 and receiving educational services; or
 - ii. Under the age of 23 and receiving educational services as an individual with a disability.

III. Policies and Procedures for the Use of Emergency Safety Interventions.

- a. Key identified school employees may use reasonable and necessary physical restraint in self-defense or when otherwise appropriate to the circumstances to:
 - i. obtain possession of a weapon or other dangerous object in the possession or under the control of a student;
 - ii. protect a student or another individual from physical injury;
 - iii. remove from a situation a student who is violent; or
 - iv. protect property from being damaged when physical safety is at risk.
- b. An ESI may not be used in place of appropriate, less restrictive interventions.
- c. Nothing shall prohibit a school employee from using less intrusive means, including physical escort, to address circumstances described in subsection III.1;
 - i. a definition of a key identified school employee for whom the ongoing comprehensive ESI training outlined in Subsection VI
 - ii. procedures to be followed when using ESI, including:
 - 1. Ensuring that the student is observed at all times by personnel who have received the comprehensive ESI training
 - 2. release criteria;
 - 3. Documentation;
 - 4. If a school employee physically restrains a student, the school or the school employee shall provide notice as soon as reasonably possible and before the student leaves the school to:
 - a. the student's parent; and
 - b. school administration.
 - 5. Debrief;
 - 6. reporting; and post-ESI assessment and monitoring of students;
- d. Park City School District allows individual schools to designate an enclosed area for the sole purpose of seclusionary time-out.
 - i. requirements and prohibitions for the designated enclosed area in accordance with Rules R392-200 and R710-4; and
 - 1. a written procedure outlining the approval process including:
 - a. requirements that a school proposing to designate an enclosed area include in their proposal a written description outlining the data and reasoning for designating an enclosed area;
 - b. approval by the Park City School District School Board in consultation with the ESI committee; and

- c. requirements around a written notification provided to parents within the school community before the designation of an enclosed area.
 - ii. Policies and procedures for the use of an ESI for a student shall be consistent with evidence- and research-based practices including the prohibition of:
 - 1. Physical restraint, subject to the requirements of subsection V.5, except when the physical restraint is allowed as described in Subsection III.1;
 - 2. prone, or face-down, physical restraint;
 - 3. supine, or face-up, physical restraint;
 - 4. physical restraint that obstructs the airway of a student or adversely affects a student's primary mode of communication;
- e. mechanical restraint, except as consistent with subsection II.9;
- f. chemical restraint, except as consistent with subsection II.1;
- g. seclusionary time-out, subject to the requirements of subsection II.14, except when a student presents an immediate danger of serious physical harm to self or others;
- h. for a student with a disability, ESIs written into a student's individualized education plan (IEP), as a planned intervention, unless:
 - i. school personnel, the family, and the IEP team agree less restrictive means have been attempted;
 - ii. FBA has been conducted; and
 - iii. a positive behavior intervention, based on data analysis has been written into the plan and implemented; and
- i. other dangerous practices as defined by the Park City School District, including dangerous practices outlined in the Least Restrictive Behavioral Interventions (LRBI) Technical Assistance manual incorporated by reference in Section R277-609-3.
- j. Park City School District shall have in place, as part of its special education policies, procedures, and practices, criteria, and steps for using ESI with students with disabilities consistent with state and federal law.
- k. Any district employee who "has knowledge of or has reason to suspect" the use of corporal punishment must follow the reporting and investigation requirements for Utah Code, Title 80, Chapter 2, Part 6, Child Abuse and Neglect Reports.
 - i. Reports must be immediately made to the building administrator (principal or assistant principal) and to law enforcement or the Utah Division of Child and Family Services.
 - ii. The building administrator receiving a report must immediately file a report with law enforcement or the Utah Division of Child and Family Services.
 - iii. Reports made on violations of this part are subject to the same requirements of confidentiality as provided under Section 80-2-1005.
 - iv. Any school or individual who in good faith makes a report or cooperates in an investigation by a school or authorized public agency concerning a violation of the corporal punishment prohibition is immune from any civil or criminal liability that might otherwise result from such reporting or cooperation.
 - v. If a violation is confirmed, the building administrator will take prompt and appropriate action, including in-service training and other administrative action, to ensure against a repetition of the violation.
 - vi. All findings and actions taken by the building administrator will be reviewed by the Superintendent. The Superintendent may make additional recommendations.
 - vii. An employee may appeal any discipline imposed under this policy through the use of the employee grievance policy and/or orderly termination procedures for violations resulting in dismissal.
- l. Defacing or damaging school property--Student's liability--Work program alternative
 - i. A student who willfully defaces or otherwise damages any school property may be suspended or otherwise disciplined.
 - 1. If a school property has been lost or willfully cut, defaced, or otherwise damaged, a school may withhold an official written grade report, diploma or transcript of the student responsible for the damage or loss until the student or the student's parent or guardian has paid for the damages.
 - 2. The student's parent or guardian is liable for damages as otherwise provided in Utah Code Section 78A-6-1113.
 - ii. If the student's parent or guardian are unable to pay for the damages or if it is determined by the school in consultation with the student's parent or guardian that the student's interests would not be served if the parent or guardian were to pay for the damages, the school shall provide a program of work the student may complete in lieu of the payment.

1. The school shall release the official grades, diploma, and transcripts of the student upon completion of the work.
- iii. The student's right to due process will be protected before any penalties are assessed.
 1. No penalty may be assessed for damages which may be reasonably attributed to normal wear and tear.
- iv. If the Department of Human Services or a licensed child-placing agency has been granted custody of the student, the student's records, if requested by the department or agency, may not be withheld from the department for nonpayment of damages.

IV. Emergency Safety Interventions (ESI) Training Requirements.

- a. Beginning with the 2025-2026 school year, all key identified school employees who supervise students, or who may be asked to assist in managing a student's behavior, shall receive foundational behavior support training, which shall include:
 - i. behavioral or emotional crisis management, including de-escalation strategies consistent with the (LRBI) manual incorporated by reference into Section R277-609-3; and
 - ii. policies related to ESI.
- b. The foundational behavior support training, described in subsection IV.1, must be completed within two months or 30 days if working directly with a student with disabilities, of employment and bi-annually, thereafter.
- c. Key identified school employees shall receive comprehensive ESI training in addition to the foundational behavior support training.
- d. The Comprehensive ESI training shall include:
 - i. the appropriate, safe, and effective use of ESI; and
 - ii. documentation of ESI.
 - iii. The comprehensive ESI training shall be completed before a school employee is authorized to use an ESI with a student and annually, thereafter.

V. Implementation of Physical Restraint and Seclusionary time-out.

- a. Physical restraint may only be used when a student presents an immediate danger to self or others and when no other safe or effective intervention is available.
- b. A school employee may not use physical restraint as a means of discipline or punishment.
- c. When used consistently with the policy under Section III:
 - i. a physical restraint must be immediately terminated when:
 1. A student is no longer an immediate danger to self or others; or
 2. A student is in severe distress; and
 - ii. the use of physical restraint shall be for the minimum time necessary to ensure safety, as reasonably understood by the school employee, and a release criteria, as outlined in Park City School District policies, must be implemented.
- d. A school employee may not use physical restraint on a student for more than the shortest of the following before stopping, releasing, and reassessing the intervention used:
 - i. the amount of time described in Park City School Districts ESI training program;
 - ii. 30 minutes; or
 - iii. when law enforcement arrives.
- e. If a school employee physically restrains a student, the school or the school employee shall provide notice as soon as reasonably possible and before the student leaves the school to:
 - i. the student's parent; and
 - ii. school administration.
- f. In addition to the notice described in Subsection (5), if the use of physical restraint occurs more than 15 minutes, the school shall immediately provide notification to:
 - i. the student's parent; and
 - ii. school administration.
- g. If a school employee physically restrains a student, the school or the school employee shall provide documentation of the physical restraint to the ESI committee described in Section VI, and the student's parent.
- h. A notice described in Subsections (5) and (6) shall be documented within the student information systems (SIS) records.
- i. Seclusionary time-out may only be used when a student presents an immediate danger to self or others and when no other safe or effective intervention is available.
- j. A school employee may not use seclusionary time-out as a means of discipline or punishment.
- k. A school employee may not place a student in a seclusionary time-out for more than 30 minutes.
- l. If a school employee uses seclusionary timeout, the school employee shall:
 - i. use the minimum time necessary to ensure safety, as reasonably understood by the school employee ;
 - ii. use release criteria outlined in LEA policies;

- iii. ensure that any door remains unlocked consistent with the fire and public safety requirements described in Rules R392-200 and R710-4;
 - iv. ensure the student is observed at all times by personnel who have received the comprehensive ESI training; and
 - v. have used other less restrictive interventions before the use of seclusionary time-out.
- m. If a student is placed in seclusionary time-out, the school or the school employee shall provide notice as soon as reasonably possible and before the student leaves the school to:
 - i. the student's parent; and
 - ii. school administration.
- n. In addition to the notice described in Subsection (13), if a school employee places a student in seclusionary time-out for more than 15 minutes, the school employee shall immediately provide notice to:
 - i. the student's parent; and
 - ii. school administration.
- o. If a student is placed in seclusionary time-out, the school employee shall provide documentation of the physical restraint to the ESI committee described in VI.
- p. A notice described in Subsections (13) and (14) shall be documented within the student information systems (SIS) records.
- q. If a school employee uses any ESI, a school shall provide a parent with a copy of any notes or additional documentation, including a description of the physical space in which the seclusionary time-out occurred or the type of physical restraint that was used, taken during the use of the ESI upon request of the student's parent.
- r. Within 48 hours of the school using an ESI with a student, a school shall provide notice to a parent that the parent may request a copy of any notes or additional documentation taken during the use of the ESI.
- s. A parent may request a time to meet with school staff and administration to discuss the use of an ESI.

VI. R277-608-6. Emergency Safety Intervention (ESI) Committee.

- a. Park City School District shall establish an ESI Committee.
- b. The ESI Committee shall:
 - i. Include:
 - 1. at least one administrator;
 - 2. at least one licensed educational professional with behavior support training and knowledge in both state law and discipline policies related to ESIs;
 - 3. at least one parent or guardian of a student enrolled in Park City School District, appointed by the Park City School District; and
 - 4. at least one other licensed educator;at least one administrator;
 - 5. at least one licensed educational professional with behavior support training and knowledge in both state law and Park City School District discipline policies related to ESIs;
 - 6. at least one parent or guardian of a student enrolled in Park City school District, appointed by the Park City School District and
 - 7. at least one other licensed educator;
 - ii. often enough to monitor the use of ESI in Park City School District;
 - iii. determine and recommend professional learning needs;
 - iv. shall develop policies for processes to resolve concerns regarding the use of ESIs; and
 - v. ensure that each emergency incident where a school employee uses an ESI is documented in the student information system and reported to the Superintendent.

VII. R277-608-8. Reporting.

- a. Park City School District shall have procedures for the collection, maintenance, and periodic review of documents or records of the use of ESIs at schools.
- b. Park City School District shall provide documentation of any school, program, or use of ESI to the Superintendent annually.

VIII. R277-608-9. Superintendent Responsibilities.

- a. The Superintendent shall define the procedures for the collection, maintenance, and review of records described in Subsection R277-609-8(1).
- b. The Superintendent shall periodically review:
 - i. All ESI data submitted to the Superintendent;
 - ii. All special education behavior intervention, procedures, and policies; and
 - iii. ESI data as related to students with disabilities who are eligible or being evaluated for special education services in accordance with Utah's Program Improvement and Planning System (UPIPS).

- c. The Superintendent shall provide technical assistance to Park City School District in developing and implementing policies and training employees in the appropriate use of ESI to the extent of resources available.

Reference: Utah Constitution Article X, Section 3; Utah Code R277-608, R277-609, R392-200, R710-4, R277-111, R392-200, R710-4; Public Education Statutes, Title 53G, Chapter 8, Part 3
Related Policies: 10120 Reporting Child Abuse or Neglect

Adoption Date: **June 15, 1993**
Last Revised: **November 15, 2022**



2700 KEARNS BOULEVARD
PARK CITY, UT 84060

OFFICE: (435) 645-5600
FAX: (435) 645-5609

Park City School District Board Report

Subject: Designating Enclosed Areas for Seclusionary Time Out

Date: August 14, 2025

Prepared by: Dr. Jaclyn King-Knapp

Policy References:

- R277-608
 - Proposed revisions to Park City School District's Emergency Safety Intervention Policy 10090: PROHIBITION OF CORPORAL PUNISHMENT/USE OF EMERGENCY SAFETY INTERVENTIONS
-

Purpose

To secure formal board approval for designating enclosed areas for seclusionary time-out in Park City School District schools, in alignment with the recently revised Utah Administrative Code R277-608 and the district's proposed updates to Policy 10090: Prohibition of Corporal Punishment/Use of Emergency Safety Interventions.

Policy Direction:

Proposed revisions to policy 10090 specify that Park City School District *may* allow individual schools to designate an enclosed area for the sole purpose of seclusionary time out. If such a designation is pursued, it is proposed that the following requirements apply:

I. Compliance with Health and Safety Rules:

- A. Any designated enclosed area must meet the requirements and prohibitions outlined in Rules R392-200 (Utah Department of Health regulations) and R710-4 (State Fire Marshal rules).



2700 KEARNS BOULEVARD
PARK CITY, UT 84060

OFFICE: (435) 645-5600
FAX: (435) 645-5609

II. Approval Process Procedure

- A.** Schools proposing to designate an enclosed area must submit a written proposal that includes:
 - 1.** A detailed description of the area, including data and reasoning supporting the need for the designation.
 - 2.** Evidence of compliance with all applicable rules and standards.
- B.** The proposal must be reviewed and approved by the Park City School District School Board, in consultation with the District's ESI Committee.

III. Parent Notification

- A.** Prior to final designation of an enclosed area, written notification will be provided to parents within the school community explaining the purpose, use, and safeguards associated with the area.



Policy: 2000

Section: SECTION 02-SCHOOL BOARD GOVERNANCE AND OPERATIONS

Student Representation on the Board of Education

Student Involvement in Decision-making

I. Board Policy

The Board of Education hereby establishes the position of a nonvoting student member of the Board of Education.

II. Guidelines

- A. The involvement of a student member on the Board of Education is intended to accomplish the following purposes:
 1. To help the Board of Education gain a greater insight into student activities, programs, and needs.
 2. To encourage more student involvement in school district governance activities.
 3. To provide a greater awareness and understanding of mutual issues between school staff and students.
 4. To provide for the active involvement of students in their education and to foster a spirit of inquiry whereby students may freely express their views and listen to and evaluate the opinions of others.
- B. There will be one **designated** student member on the Board of Education **and one alternative that will attend when the designated student is not available.**
- C. The student government of the high school will determine the method for selecting the student member of the Board of Education and for recall of a student member of the board. Should a recall occur, or should a student member of the board be unable to complete his/her term for any reason, the student council shall select an alternate. The principal shall review and approve both the process for selection or recall of any student member of the board. The process established shall include the review and approval of the principal for the decisions.
- D. Regular student membership on the Board of Education is ~~limited to a junior student~~ **will be recommended by the Student Council.**
- E. The term of office will be one year, from July 1 through June 30.

- F. The role of the student member is advisory, and student members may not introduce motions or vote.
- G. Student members are expected to attend all regular session Board meetings. Students can be appointed to committees of the Board.
- H. The Board of Education reserves the right to bar the participation of a student member if actions of said student member are unacceptable to the Board.
- I. The student may participate in Board discussions of agenda items at regular meetings and work sessions; however, the student is excluded from attendance at executive sessions.
- J. The student representative shall not participate in any personnel discussions including evaluations.
- K. The student member may be reimbursed for expenses incurred in attending official Board functions.
- L. The Board will provide an evaluation of the student board member to the Student Council Advisor in making the determination of credit.
- M. The student representative shall develop a plan for the regular and systematic reporting of the student member's Board experiences to the school's student council membership. The principal or his/her designee should review and approve the plan.
- N. The student representative is not liable for any acts of the Board of Education.

Adoption Date: **September 14, 1993**

Last Revised: November 19, 2024

Section: SECTION 07-PERSONNEL

Alcohol and Drug-Free Workplace Policy

ALCOHOL AND DRUG-FREE WORKPLACE POLICY

I. Board Policy

It is the policy of the Board of Education pursuant to the federal Drug-Free Workplace Act of 1988, and regulations promulgated thereunder, 34 CFR Part 85, Subpart F, to adopt, implement, maintain and enforce policies providing for a drug and alcohol-free workplace. The district intends to provide a safe and productive work and educational environment that is free from the effects of possession, manufacture, use, distribution, and/or sale of illicit drugs smoke products, vape products or alcohol. In pursuit of the objective of an alcohol and drug-free work-place and school environment, appropriate disciplinary action and sanctions shall be imposed for violations of this policy in every case. The Board delegates to the Administration responsibility for providing educational prevention programs, procedures for violations, support for employees, students, and their families in all efforts of drug and alcohol prevention.

II. Prohibited Practices

No employee shall distribute, dispense, possess, use or be under the influence of any alcoholic beverage, malt beverage or fortified wine or other intoxicating liquor or unlawfully manufacturer, distribute, dispense, possess or use or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, anabolic steroid or any other controlled substance, as defined in the Utah Controlled Substances Act, schedules I through V of Section 202 of the Controlled Substances Act ([21 U.S.C. § 812](#)) and as further defined by regulation at [21 CFR § 1300.01 through 1300.05](#), This includes the use of otherwise lawfully prescribed or over-the-counter medication in a manner inconsistent with the label or prescribing instructions of a health-care professional before, during or after school hours at school or in any other school district location as defined below. Smoking and vaping is prohibited on all district premises to provide a safe and healthy work environment for all employees.

III. Distribution of Policy

This policy shall be distributed to each new employee and employees shall be reminded of this policy annually as part of on-going training.

IV. Employee Drug Testing

- A. District employees are subject to drug and/or alcohol testing pursuant to Policy 7020.
 - 1. Bus drivers are subject to mandatory and random drug testing pursuant to federal and state law;
 - 2. Other employees are subject to testing based on a reasonable suspicion that the employee is in violation of this policy, or as otherwise set forth in Policy 7020. All referrals for testing on this basis must be approved by a principal or district-level administrator.
- V. **Employee Responsibility and Expectations:**
 - A. Employees are expected to report to work physically and mentally capable of performing their job duties.
 - 1. Controlled substances may never be carried on person by staff at any school district location even with a prescription.
 - 2. Misuse of prescribed medication on school or district property or during school activities is prohibited.
 - 3. Employees cannot be under the influence of any substance, legal or illegal, that may impair their ability to perform their job, even if the substance was used before reporting to work.
 - 4. If a medication, prescription or over-the-counter medication, negatively affects an employee's ability to perform their job, they are expected to take appropriate PTO leaves, following District leave policies and guidelines, until the medication is no longer needed or the condition or medication's effects no longer impair their work.
 - 5. Over-the-counter medication, if brought to the workplace, must be kept in a secure location, safe and away from other staff and students.

VI. Searches of District Property/Employees

- A. Employees are advised that they should have no reasonable expectation of privacy in district-owned or provided property, including desks, lockers, filing cabinets, motor vehicles, tool chests, and other storage locations.
- B. Authorized district administrators may search district-owned property that is assigned to or under the temporary control of a district employee at any time, including when the administrator has a reasonable suspicion that an employee may be in violation of this drug-free workplace policy. In addition, any alcohol and/or drugs in plain sight may be seized.
- C. An employee's person may not be searched except to conduct drug and/or alcohol testing as allowed pursuant to Policy 7020.

VI. Required Reporting of Drug/Alcohol-Related Citations, Charges, Arrests, and Convictions

- A. All employees must notify the district superintendent or designee of any criminal drug or alcohol statute citation, charge, arrest, or conviction (including diversion agreements and pleas in abeyance).
- B. Notification must be received by the superintendent or designee no later than 48 hours or as soon as possible after such citation, charge, arrest or conviction.
- C. In the case of a licensed educator, the superintendent or designee shall report the citation, charge, arrest or conviction or other offense information to the Utah State Board of Education within 48 hours of receipt of the information.
- D. Upon receipt of information regarding an alcohol or drug-related offense, the superintendent or designee shall take appropriate employment action to protect both the safety of students and the rights of the employee pursuant to applicable law and district policy.

VII. Sanctions

- A. If, after an investigation, a violation of this policy is substantiated, the superintendent or designee shall choose one of the following options depending on the severity of the violation:
1. Immediate termination to be initiated consistent with school district orderly termination policies; or
 2. Referral for enrollment at the employee's expense in a drug or alcohol rehabilitation, treatment, or counseling and educational program. This option may be offered to the employee in lieu of termination.
 - a. If an employee accepts this option the employee shall be granted sick leave, vacation, or leave without pay for inpatient treatment. The type of leave is determined by the superintendent in his/her sole discretion.
 - b. Continued employment during outpatient treatment may be allowed at the sole discretion of the principal and superintendent, and only if the employee is able to perform his/her employment duties adequately during the time of treatment.
 - c. Employees undergoing treatment or rehabilitation must sign a release to allow the transmittal of verbal and/or written progress reports between the district and inpatient/outpatient health care providers. All such communication is classified as private or controlled records pursuant to Utah Code Ann. §63-2-302, 303.
 - d. Employees shall be required to fulfill any outpatient treatment prescribed by a licensed practitioner on the employee's own time.
 - e. Employees who fail to follow or complete the prescribed treatment program or who are not rehabilitated shall be terminated from employment pursuant to subsection D.1 above.

VIII. Definitions

- A. Workplace - Any school facility, office, building, or property, including parking lots, owned or leased by the Park City School District, or any other site on which an employee is to perform work for the district, or the site of any school or district activity.
- B. "School district location" means in any school building and on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.
- C. Authorized Substances - Includes only (1) lawful non-prescription drugs (excluding alcohol) ; and (2) prescription drugs, in prescribed amounts. Any other drugs or alcohol are deemed unauthorized and illicit.
- D. Smoking is defined as the act of lighting, smoking or carrying a lighted or smoldering cigar, cigarette or pipe of any kind
- E. Vaping refers to the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs or e-cigars
- F. Employee - For the purpose of this policy only, the term, "employee" includes all persons who perform services for the district whether on an employment contract, volunteer, or independent contractor basis, including without limitation all licensed employees, classified employees, administrators, educators, hourly employees, volunteers, and substitute teachers.

[Utah Code § 58-37-1 et seq.](#)

[21 U.S.C. § 812](#)

[21 CFR § 1300.01 through 1300.05](#)

[Utah Code § 58-37a-1 et seq.](#)

[Utah Code § 58-37b-1 et seq.](#)

Adoption Date: **January 08, 1991**

Last Revised: **March 21, 2023**



Remote Work

Board Policy

In the Park City School District, remote work is not the standard practice, given the essential need for in-person engagement, collaboration, and the direct support of students and staff. This policy is intended to provide clear guidance for employees and supervisors regarding expectations. The district's expectation is that all employees perform their duties on-site at district facilities, with remote work considered only in rare and approved circumstances.

Adopted: 6/17/2025

Section: SECTION 07-PERSONNEL

Extra-Duty Assignments

EXTRA-DUTY ASSIGNMENTS

I. Board Policy

It is the policy of the Board of Education to allow extra duty assignments to utilize the experience, education and specific skills of individual employees to perform unique, seasonal and/or support tasks to augment the essential services necessary for the District to accomplish its educational goals. **Administrators, teachers and other employees can be assigned additional duties, or have duties eliminated, based on the district's needs without a change in pay.**

II. Definitions

Extra Duty Assignment: Extra duties shall be defined as those duties and responsibilities in conjunction with but not a part of the regular work assignment and must fall outside of regular contract time. **Examples of acceptable extra duty assignments are as follows but not limited to:**

1. The employee is assigned a significant additional duty or project on a short-term basis due to a staff transition;
2. A project or duty is assigned to an employee for completion during a time when the employee is not generally contracted to work with the district, such as a summer stipend for a project completed by a 9-month employee;
3. The employee is assigned a project or duty that:
 - A. Would not normally be a part of their regular assignment, position or connected to the employee's duties;
 - B. Can only be done outside the person's normal working hours.

Special Assignment Contract: means the official district form required for extra duty assignments over a stated period of time only and may not cross fiscal years

III. Guidelines

- A. **Special assignment contracts are not appropriate as a long-term compensation strategy or a means of distributing unexpended money at the end of the budget year.**
- B. In order to be offered an extra duty assignment, an individual must be officially employed by PCSD, having gone through the hiring process including, but not limited to, background check and payroll information.
- C. Prior to starting any extra duty assignment work, employee must have a special assignment contract issued and signed by **the** building administrator AND approved at the district level. **District level approval will include, Business Administrator, Human Resources Director and Superintendent.**
- D. Any work performed prior to special assignment contract approval is not authorized and will not be compensated

- E. All payments under special assignment contracts must be processed through the PCSD payroll system
- F. Any overtime, for non-exempt eligible employees, must be pre-approved in writing by the Business Administrator or Superintendent/Designee based on a request by the principal or immediate supervisor. **Failure to obtain prior authorization for overtime compensation may result in disciplinary action.** Federal Labor Standards Act (FLSA) rules and regulations will be followed.
- G. The district may limit the number of extra duty assignments authorized for any given fiscal year
- H. The district may limit the number of extra duty assignments authorized for any given employee
- I. All extra duty assignments must have a special assignment contract regardless of funding source
- J. The district reserves total discretion to grant or deny approval of extra duty assignments and can terminate the special assignment contract at any time with or without cause

Adoption Date: **June 19, 2001**
Last Revised: January 21, 2025



SHINE

Board Policy:

The Board of Education recognizes that certain subject areas of high need have historically proven difficult to fill. The Salary Supplement for Highly Needed Educators (SHINE) grant program, has taken steps to supplement the pay of qualified educators who hold positions in these high-needs areas.

- I. Definitions applicable to this policy are intended to be consistent with UCA 53F-2-504, as effective 07/01/25.
 - a. Eligible teacher means a teacher or educator who:
 - i. has a qualifying assignment;
 - ii. has a current Professional Utah Educator License with the appropriate license area and endorsements;
 - b. Either:
 - i. Holds a degree in a specific subject area directly related to their qualifying assignment; or
 - ii. has at least 10 years of experience in Utah teaching in the area of the qualifying assignment; and
 - c. And is either:
 - i. a new employee of the District; Or
 - ii. Has not received the lowest rating on any evaluation or the professional growth plan on the educator's three most recent evaluations.
- II. Starting in the 2025-26 school year high-needs area means a teaching assignment in any of the following areas:
 - a. Physical Sciences (including Chemistry and Physics);
 - b. Secondary Mathematics;
 - c. Computer Science;
 - d. Special Education.
- III. Qualifying assignment means a teacher or educator who is assigned to a high-needs area.
- IV. SUPPLEMENT FOR HIGHLY NEEDED EDUCATORS (SHINE)
 - a. The SHINE grant program (formally known as the Teacher Salary Supplement Program (TSSP) and administered by the Utah State Board of Education) shall provide funding to the District to supplement the salaries of eligible teachers.

- b. To qualify for the SHINE salary supplement, an educator must submit an application to Human Resources by September 15 each school year that the educator wishes to be considered an eligible teacher and receive a SHINE salary Supplement. Human Resources, along with the Director of Teaching and Learning, shall review the applications and respond to each applicant by October
- c. Educators who are not determined to be eligible teachers for the upcoming school year may appeal to the Director of Human Resources within 15 days of the date the district notifies the educator they will not be considered an eligible teacher for the upcoming school year.
- d. Payment amounts will be determined yearly based on the number of applicants and the amount of money allocated by the state legislature to this program. Payment amounts will be prorated based on FTE.
- e. The availability of this program will continue based on the funding from the state legislature.