

November 3, 2014

**Chair:** Bruce Costa

**Present:** David Patton, Robert Rolfs, Lloyd Berentzen, Bruce Costa, Gary Edwards, Jerry Edwards, Angela Cristaudo

**Visitors:** Nan Streeter, Cameron Mitchell, Karlee Adams, Janae Duncan, Lynn Meinor, Heather Borski

### Minutes

1. Approve minutes 10-6-14

**Motion to approve:** Bruce Costa 2<sup>nd</sup>: Gary Edwards

**Vote Yes:** David Patton, Robert Rolfs, Lloyd Berentzen, Bruce Costa, Gary Edwards

### National State-Based Tobacco Control Programs – Karlee Adams/Janae Duncan

1. Returning from previous Governance meeting with financials. This application is due December 1<sup>st</sup>, 2014 for the Fiscal Year of March 30, 2015 to March 29, 2016. There is a non-competitive core piece of this application, and a competitive piece as well. Currently they are in the process of updating the work plan for the next 5 years for the core component (non-competitive portion).
2. Applying for \$1 million, \$500,000 per each year.
3. The CDC is most likely not expecting an application around e-cigarettes; they currently focused on tobacco. All options were looked into and this is the best option to address for Utah.
4. Currently alternative high schools are at a use rate of 62% for e-cigarettes. Represent the most at risk population in terms of tobacco and e-cigarette use.
5. Evaluation Planning; divided the project into three pieces. The first objective is to research best practices for ENDS (Electronic Nicotine Device) policies. The second piece would be doing evaluation assessments; figure out who the users are, dual use, what impact are they having on the quit rates, where can we find the users, why are they using, and how often are they using e-cigarettes. The third piece would be coming up with a comprehensive plan on how we can address high risk youth in alternative schools in terms to e-cigarette use.
6. Budgeted \$50,000 for (4) Local Health Departments to hire an evaluator to oversee this project for each district. Budgeted \$200,000 for RTI international who is a current independent evaluator who will be doing the majority of the work for the second piece including focus groups and assessments. Budgeted \$50,000 for partners to create messaging and materials for the activities. Budgeted for a part time person at UDOH to oversee this grant and do all the reporting and oversee the implementation and provide technical assistance to the LHD's who are participating.

**Motion to approve:** Lloyd Berentzen 2<sup>nd</sup>: David Patton

**Vote Yes:** David Patton, Robert Rolfs, Lloyd Berentzen, Bruce Costa, Gary Edwards

## HIV Prevention Grant Award Information –Follow up with Lynn Meinor

1. Returning to Governance with budget updates.
2. Funded through Category A and Category C.
3. This was a demonstration project through the CDC and we have received word that they are cutting all funding across the board for demonstration contracts. Our funding was decreased by 71%.
4. This cut directly impacts Davis County, Weber/Morgan, and Salt Lake County Health Department.
5. This begins January 1, 2015 and is the final year of the project. The CDC is asking us to focus on data collection, cost benefit analysis of the project, and to write up a formal evaluation of the project. They will not be doing any testing in 2015.

## No Vote Needed – Previously Approved

## Other Items and Agenda

### San Juan County Health Department Discussion

- The recommendation is to delay the opening of another Local Health Department for an entire year. Our ultimate goal would be to leave it as it is.
- We have been given notice that they are going to be creating a new LHD as of January 1, 2015.
- There are functions that will need to continue, and if they choose to split from South East and open a new LHD then it must be assured that they can perform the services that they are required to. It is a necessity that they have to be able to run vital records beginning the day they open. They would be held accountable for not having the quality of service that is required for a Local Health Department.
- A big reason for the split is that they believe they can do things more efficiently.
- Need to look closely at the formulas for federal grants. Governance will be assisting in this process. What increases/decreases would be applied and how would this affect each Local Health Department. Must take into account the population with credit given to multi-county health departments. Work with Shari Watkins on this discussion; Shari will attend the Governance meeting on December 1st.
- There will be a meeting on December 4<sup>th</sup> to discuss the split after the Governance meeting on December 1<sup>st</sup>.

## Next Meeting – 12/1/2014 – 11:30am – Room 401

## Other Items and Agenda for December 1, 2014

- San Juan County Health Department Discussion

## Motion to adjourn:

**Motion:** David Patton 2<sup>nd</sup>: Nan Streeter

**Vote Yes:** David Patton, Robert Rolfs, Lloyd Berentzen, Bruce Costa, Gary Edwards, Nan Streeter