



MINUTES – City Council Meeting

Tuesday, September 2, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

CITY COUNCIL POLICY MEETING

CALL TO ORDER

6:00 p.m. by Mayor Jim Miller

1. **Roll Call** – A quorum was present.
Present: Mayor Jim Miller, Council Members: Audrey Barton, Chris Carn, Michael McOmber, Lance Wadman Stephen Willden.
Staff: City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Planning Director Sarah Carrol, Community Development Director Ken Young, Finance Manager Chelese Rawlings, Budget Administrator Spencer Quain, Public Works Director Jeremy Lapin, PR Manager AnnElise Harrison, City Recorder Nicolette Fike, Police Chief Burton, Deputy Recorder Heather Washburn.
Others: Corporal Brad Durr, Tyler Tolley, Emma Wilson, Matt Miller.
2. **Moment of Reflection** – given by Councilmember Wadman.
3. **Pledge of Allegiance** – led by Councilmember Willden.
4. **Recognition:** Officer Brad Durr was recognized for being promoted to Corporal and presented with a plaque.
5. **Public Input** – No public input was given.

REPORTS

1. **Mayor:** no report given.
2. **City Council:**
 Councilmember Wadman noted meeting at Camp Williams and they are taking opportunity to recognize the Native Americans that were found to be in their area with a new park. They are great neighbors for our City.

 Council Member Barton noted the first annual Fire Dept breakfast was a great event and job well done.
3. **Administration:** no comments.
4. **Department Reports: Public Works/Engineering, Community Development, Finance.**
 Reports given in the Packet.

CONSENT ITEMS

1. Updates to City Code, Title 11 – Public Property and Buildings. Ordinance 25-60 (09-02-25).
2. Approval of Minutes: August 19, 2025 & August 26, 2025.

Motion made by Councilmember McOmber to approve the Consent items. Seconded by Councilmember Carn.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0.

PUBLIC HEARINGS

1. Budget Amendment for Fiscal Year 2025-2026. Resolution R25-44 (09-02-25).

Budget/Finance Administrator Spencer Quain noted this is the first amendment for this budget year.

Public Hearing opened by the Mayor. Receiving no public comments, the Public Hearing was closed.

Motion made by Councilmember Willden to approve the Budget Amendment for Fiscal Year 2025-2026. Resolution R25-44 (09-02-25), with all staff findings and conditions. Seconded by Council Member Barton.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0

BUSINESS ITEMS

1. **Change Order for Drinking Water Booster #8, Condie Construction Co. Resolution R25-45 (09-02-25).**

Public Works Director Lapin indicated Change Order 7 is the result of Tariffs imposed on the surge tank for the project. The surge tank is manufactured in France and was submitted on by the Contractor, accepted by the Engineer, and ordered by the Contractor before the most recent changes in Tariff Policy.

Motion made by Council Member Barton to approve the Change Order for Drinking Water Booster #8, Condie Construction Co. Resolution R25-45 (09-02-25), with all staff findings and conditions. Seconded by Councilmember Willden.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0

2. **Amendments to Title 19 Land Development Code of the City of Saratoga Springs, chapter 19.02, 19.04, and 19.13 for New or Unlisted Business Uses Codes. City Initiated. Ordinance 25-61 (09-02-25).**

Senior Planner David Jellen presented the item. In conjunction with recent State Legislation, the proposed code amendments establish application processes for new business uses to either be classified under an existing use definition or propose land use standards as a new or unlisted business use.

Motion made by Councilmember Wadman to approve the Amendments to Title 19 Land Development Code of the City of Saratoga Springs, chapter 19.02, 19.04, and 19.13 for New or Unlisted Business Uses Codes. City Initiated. Ordinance 25-61 (09-02-25), with all staff findings and conditions. Seconded by Councilmember Carn.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0

3. **Consolidate Fee Schedule update for New or unlisted Business Uses and Boundary Adjustments. City initiated. Ordinance 25-62 (09-02-25).**

Senior Planner David Jellen advised on the update to application fees to reflect changes made at the recent State Legislative Session. In the attached document, there are proposals for an update to the previous Lot Line Adjustment fee and a new application type and fee for New or Unlisted Business Uses.

City Manager Mark J. Christensen advised that we have a database of the time that staff spends in specific types of applications and it gives us the data to tell us the average of how much applications costs the city.

Councilmember McOmber noted that the City subsidizes these applications in many cases. City Manager Mark J. Christensen advised that there were some times that was the case, there were many things to take into account such as the size of developments. Some applications take more time, larger or more complicated, than others, we've tried to take a good average.

Mayor Miller though it might be a good idea to implement two fees for differing levels of the applications.

Motion made by Councilmember McOmber to approve the Consolidate Fee Schedule update for New or unlisted Business Uses and Boundary Adjustments. City initiated. Ordinance 25-62 (09-02-25). Seconded by Council Member Barton.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0

4. **Right-of-Way Dedication Plat approval for Pony Express Connector, located approximately Pony Express Parkway north of the Bridge. City of Saratoga Springs as applicant.**
Planner II Kendal Black presented the plat; The extension will connect Pony Express Parkway with Saratoga Road and continue Pony Express Parkway east.

Public Works Director Lapin advised this was a clean up item, as we were the owners and this will be a cleaner and better reference document.

Motion made by Councilmember Carn to approve the Right-of-Way Dedication Plat approval for Pony Express Connector, located approximately Pony Express Parkway north of the Bridge, with all staff findings and conditions. Seconded by Council Member Barton.

Vote:

Councilmember Barton Yes

Councilmember Carn Yes

Councilmember McOmber Yes

Councilmember Wadman Yes

Councilmember Willden Yes

Motion passed 5-0

CLOSED SESSION

Motion by Councilmember McOmber to enter into closed session for the purchase, exchange, or lease of property, discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation, the character, professional competence, or physical or mental health of an individual. Seconded by Councilmember Carn.

Vote:

Council Member Barton Yes

Council Member Carn Yes

Council Member McOmber Yes

Council Member Wadman Yes

Council Member Willden Yes

Motion passed 5-0

Meeting commenced at 6:24 p.m.

Present: Mayor Miller; Council Members Audrey Barton, Lance Wadman, Stephen Willden, Michael McOmber. City Manager Mark Christensen, Assistant City Manager Owen Jackson, City Attorney Kevin

Thurman, City Recorder Nicolette Fike, Deputy Recorder Heather Washburn, Public Works Director Jeremy Lapin.

Closed Session ended at 6:45 p.m.

ADJOURNMENT

Meeting Adjourned Without Objection at 6:45 p.m. by Mayor Jim Miller.



Mayor Jim Miller

9/16/25
Date



City Recorder

