

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Wednesday, August 20, 2025, at the District Office, Delta, Utah.

Meeting convened at 6:00 pm

The Vice President of the Board called the meeting to order at 6:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto.

Call to Order

Exhibit #1.

Members in attendance:

Members in Attendance

Tiffany T. Nelson, President – Absent
Sarah A. Richins, Vice President
Ian E. Adams, Member
James W. Stephenson, Member
Diane F. George, Member
Randal L. Hunter, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Randy Hunter

Pledge of Allegiance: Randy Hunter

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Ken Nielsen, DHS School Counselor – Review of Online Courses Procedure
2. Review and Discuss Action Items
3. Policy Considerations

First Reading

Policy 4235 – Salary Supplement for Highly Needed Educators (SHiNE)
Policy 4400 – Educator Evaluations
DAA Employment Objectives Nondiscrimination Policy
DKB Sexual Harassment Policy
ECC Curriculum Early Learning Plan Policy
EHA Graduation Requirements Policy
EHC Focused Graduation Pathway Policy
EHE Adult Education Graduation Policy
FBB Admissions and Attendance – Compulsory Education Policy
FGAD Student Rights and Responsibilities – Bullying Policy

4. Update on Building Projects – Hogan Construction
5. MHS Softball Field Discussion
6. Detezo Software Update

Closed Executive Session

Closed Executive Session

Member Stephenson made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2025-2026 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member George, with the voting as follows:

Member Stephenson	Aye
Member George	Aye
Member Richins	Aye
Member Adams	Aye

Member Stephenson made a motion to return the meeting to a Regular Session, seconded by Member Adams, with the voting as follows:

Member Stephenson	Aye
Member Adams	Aye
Member Richins	Aye
Member George	Aye

Time of the Closed Executive Session was from 6:10 pm to 6:50 pm.

Regular Session

Time

I, Sarah A. Richins, Vice President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2025-2026 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Sarah A. Richins, Vice President

Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held June 12, 2025, were approved, by a motion from Member Adams, seconded by Member George, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

USBA Fall Regional Meeting
September 18 – Nephi at 6 pm

Superintendent's Report

Superintendent's Report

None

Business Administrator's Report

BA's Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of bills from check #28049 to check #28365, inclusive, and ACH #2635 through #2768 inclusive, Zions First National Bank, along with the financial reports from General Accounts.

Exhibit #2.

Payment of Bills /
Approval of
Financial Reports

Substitute Teachers

Caidan Bradshaw (Deseret)
Abigail Kent (Leamington)
Ashley Snow (Oak City)

Deb Hillner (Delta)
Hermie Morgan (Fillmore)

Substitute
Teachers

Recommended for approval.

Substitute Bus Drivers

Kathryn Bell

Karl Mecham

Substitute Bus
Drivers

Recommended for approval.

Adult High School Secondary Diplomas

Tyrone Singer

Adult High
School

Recommended for approval.

2025-2026 School Year Compulsory Attendance Compliance

Compulsory
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Travis Hebbert	Saige Hebbert	MHS/10th Grade
	Daniel Hebbert	FMS/9th Grade
	Corbin Hebbert	FMS/5th Grade
Vance Esplin	Paul Esplin	FES/3rd Grade
	Nathan Esplin	FMS/6th Grade
Ashley Gridley	Scarlett Gridley	DSES/Kinder
Cristi Lovell	Lexton Lovell	DMS/6th Grade
Hailey Roberts	Ellie Roberts	DSES/Kinder
Clay Holman/Jessica Schenk	Micah Holman	DSES/Kinder
Matthew & Marci Call	Addison Call	FES/4th Grade
	James Call	FES/1st Grade
Ashley Olcott	Hudson Olcott	DNES/Kinder
Trevor & Heidi Atkinson	Mia Atkinson	FES/4th Grade
Mckenna Tolley	Caroline Tolley	FES/Kinder
Denise Davis	Shila Davis	DHS/12th Grade
Ruth Maxfield	Anna Maxfield	FES/Kinder
J.D. and Jenny Stevens	Monty Stevens	FMS/6th Grade

Recommended for approval.

Residency Requests

Residency
Requests

Student Name: Dayton Huber
Parent(s) Name: Jonathan Gutierrez
Guardian Name: Ammone Hernandez
School / Grade: Fillmore Middle School / 8th grade

Recommended for approval.

Student Name: Roman Girot
Parent(s) Name: Melissa Girot
Guardian Name: Terrah Girot
School / Grade: Delta South Elementary School / Kindergarten

Recommended for approval.

Student Name: Grady Fowkes
Parent(s) Name: RoseAnne Fowkes
Guardian Name: Adrianne Fowkes
School / Grade: Millard High School / 11th grade

Recommended for approval.

In-Lieu of Transportation Requests

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
Kelli Dahl	Braddox Dahl Conrad Dahl Porter Dahl	Fillmore Middle Fillmore Middle Millard High	19.6 miles
Brandi Rice	Jasmine Shove	Delta South	6 miles

In-Lieu of
Transportation

Recommended for approval.

Personnel Items

Personnel Items

Letters of Resignation

Letters of
Resignation

Naomi Forsyth – DSES 1st Grade Teacher
Delainee Bliss – Mental Health Therapist
Brenda Richardson – DNES Instructional Assistant
Erin Sorenson – DTC Work-Based Learning Coordinator
Abigail Finlinson – FES Instructional Assistant
Alexis Smith – FES Instructional Assistant

Recommendation for Various Positions

Recommendation
for Various
Positions

Leona Moat – FMS School Counselor
Tyler Elvin – FMS Part-time Custodian
Heather Wright – DMS Media Specialist
Jeanette Thomas – MHS Refocus Specialist
Bethany Labrum – MHS Online and Credit Recovery Specialist
Blair Lucas – DHS Head Baseball Coach
Justin Losee – DHS Head Boys Soccer Coach
Sarah Tarbet – Fillmore Bus Driver
Carinne Troseth – Fillmore Bus Driver
Hank Nielsen – District Human Resource Manager
LaCeena Bringard – District Administrative Assistant
Amy Porter – DSES 1st Grade Teacher
Shayla Tuttle – DTC Photography Instructor
Jennifer Brinkerhoff – FMS Lunch Worker
Jessie Allen – FMS Lunch Worker
Elizabeth Abbott – DMS Lunch Worker
Ellie Rowley – DMS Lunch Worker
Carrie Olvera – FES Instructional Assistant
Jordan Hare – FES Instructional Assistant
Halle Warner – FES Instructional Assistant
Abigail Finlinson – FES Instructional Assistant
Teanette Almanza – DHS Instructional Assistant
Jie Luo – DSES Instructional Assistant
Alexandra Stevens – DSES Instructional Assistant
Nanette Oswald – DSES Instructional Assistant
Paige Zufelt – DSES Instructional Assistant
Haley Wheatley – Fillmore Speech and Language Pathologist
Izmar Rosales – DSES AmeriCorps Worker
Aubrey Rowley – DMS Instructional Assistant
McCall Aburto – FES Instructional Assistant
Kreashia Stevens – FMS Instructional Assistant
Bridgette Hughes – DMS Math Mentor

Brek Kirkland – DMS Math Mentor
Randy Bell – Delta Bus Driver
Jaime Kent – DTC Secretary
Maria Lichfield – MHS AmeriCorps Worker

Recommended for approval.

Member Adams made a motion to approve and accept the Consent Items, as listed above, seconded by Member George, and carried unanimously by the Members of the Board.

Information Items Information Items

Presentation of CTE Programs – Brett Callister

Honoring Excellence

Honoring Excellence

Mrs. Lani Adams – Millard School District “Teacher of the Year”

Superintendent Hunter and Mr. Joel Bowler shared with the Board the accomplishments of Mrs. Lani Adams and her contributions to the students and staff of the Fillmore Elementary School.

Mrs. Adams was presented with a plaque and congratulated by the Members of the Board for her accomplishments.

Action Items Action Items

Approval of Policies

Policy Approvals

Policy 4235 – Salary Supplement for Highly Needed Educators (SHiNE)

Policy 4400 – Educator Evaluations

DAA Employment Objectives Nondiscrimination Policy

DKB Sexual Harassment Policy

ECC Curriculum Early Learning Plan Policy

EHA Graduation Requirements Policy

EHC Focused Graduation Pathway Policy

EHE Adult Education Graduation Policy

FBB Admissions and Attendance – Compulsory Education Policy

FGAD Student Rights and Responsibilities – Bullying Policy

Member Stephenson made a motion to approve the policies listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Ratification of Out-of-State Travel Request from MHS FFA

MHS FFA Out-of-State Travel

Twin Falls Ag Tour

August 4-8, 2025

Hosted by College of Southern Idaho

Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

Approval of Millard School District Work-Based Learning and Counseling Program

WBL and Counseling Approval

Member Stephenson made a motion to approve the Millard School District program, as presented by Brett Callister, seconded by Member George, and carried unanimously by the Members of the Board.

EHS Positive Behavior Plan

EHS Positive Behavior Plan

Eskdale High School's Positive Behavior Plan was reviewed.

Member Adams made a motion to approve EskDale High School's individual Positive Behavior Plan, seconded by Member George, and carried unanimously by the Members of the Board.

DMS and MHS Extra Duty Stipend

Extra-Duty Stipends

Member Stephenson made a motion to approve an Assistant Cross Country Coach for the Extra Duty Pay Schedule for Delta High and Millard High, seconded by Member Adams, and carried unanimously by the Members of the Board.

No action was taken on the DMS Band Teacher Stipend.

Communications for Board Members

Communications for Board Members

School Newsletters:

None

School Newsletters

Public Comment

Public Comment

None

Board Member Comments

Board Member Comments

Member Stephenson expressed appreciation for Millard School District Teacher of the Year, Lani Adams. He also expressed appreciation for the efforts of everyone in the district. He expressed disappointment at the timing of the Millard High School project completion and the fact that the students there have had to do online instead of in-person learning. He felt more should have been done to plan for the school not being ready for the start of school.

Member Adams also expressed appreciation for Teacher of the Year, and his wife, Lani Adams. He agreed with the disappointment expressed by Member Stephenson. He appreciated the dedication shown by the teachers at the Fillmore Elementary School to be ready to meet their students. He added his praise of how generous the teachers of the district are with their time towards their students.

Member George echoed the sentiments of Members Stephenson and Adams. She praised the dedication of the great teachers in the Millard School District. She expressed hope for more communication and accountability in the district. She added her appreciation for the time spent by district teachers, especially the elementary school teachers, to get ready for the new school year.

Member Richins expressed excitement for the changes that have been made and for what is to come. She appreciated Mr. Callister's presentation. She echoed the comments previously made about the time teachers put into their classrooms. She expressed disappointment that Millard High was not ready for the start of school. She looks forward to the time that it is fully open. She congratulated Lani Adams on being selected as the Teacher of the Year, and she wished all the fall sports good luck.

Superintendent Hunter also expressed disappointment in the state of the project. He expressed some responsibility for not being prepared for the situation that unfolded. He said that there will be extra effort made to help those students at Millard High as they return to in-person learning. He expressed appreciation for Business Administrator Corey Holyoak.

Corey Holyoak also expressed disappointment with Millard High not being ready for in-person learning. He thanked Superintendent Hunter for his kind remarks and mentioned his appreciation for him. He mentioned his appreciation for all the great teachers in the district.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, September 11, 2025, at 5:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 8:20 pm.

Meeting
Adjourned

Attest:

Signed: _____ Signed: _____
Vice President Business Administrator