

***TOQUERVILLE CITY***  
**RESOLUTION 2025.XX**

**A RESOLUTION MODIFYING TOQUERVILLE CITY'S CONSOLIDATED UNIFORM FEE SCHEDULE TO UPDATE THE FEE FOR A SIGN PERMIT APPLICATION**

**RECITALS**

WHEREAS, Toquerville City ("City") is an incorporated municipality duly organized and operating under the laws of the State of Utah.

WHEREAS, the Toquerville City Council ("City Council") is the governing body of the City vested with all legislative and administrative powers delegated to the City pursuant to Article 11, Section 5 of the Utah Constitution and Utah Code Ann. § 10-1-103.

WHEREAS, the City has promulgated various laws and ordinances regarding the administration of the City's governmental purposes, services, and entitlements, as well as the fees which it charges members of the public for benefit of said services and entitlements.

WHEREAS, the City Council has determined that all administrative fees, fines, and charges assessed by the City should be consolidated into one uniform fee schedule – to be known as the "Toquerville Consolidated Uniform Fee Schedule" ("Fee Schedule") such that it can be provided to, and easily referenced by, members of the public interacting with the City.

WHEREAS, the City Council has determined that it is in the best interest of the health, safety, and general welfare to modify and amend the City's current Fee Schedule.

**RESOLUTION**

NOW THEREFORE, the City, by and through its governing body, the City Council, resolves as follows:

1. Amendment and Restatement of the Fee Schedule. The Toquerville City Consolidated Uniform Fee Schedule is hereby amended and restated as follows:

**Toquerville City**  
**Consolidated Uniform Fee Schedule**

<b>Administration</b>	<b>Fee</b>
Government Records Access and Management Act (GRAMA) Request Fees	
Copies	\$1.00 Per Page
Request and Research	Employee Wage per state code *Deposit fees assessed by Staff.
Request and Research	\$ 1.00 Per Page + Employee wage per state code
Photocopies per page	
Black & White	\$ .30
Color	\$ .50
Standards and Specifications	\$ 30.00
General Plan	\$ 40.00

Returned Payment Fee	\$ 20.00
Meeting Request – by Applicant	\$500.00 (No Charge for City Error)

<b>Building Department</b>	<b>Fee</b>
<b>Building Permit Fees (Includes inspections &amp; first re-inspections)</b>	
Residential	Based on current Building Valuation Data (BVD) issued by the ICC – multiplied by .85
Commercial / Industrial	Based on current Building Valuation Data (BVD) issued by the ICC – multiplied by .85
Accessory Building	Based on current Building Valuation Date (BVD) issued by the ICC – multiplied by .85
Solar	\$ 300.00 flat rate
Swimming Pool	\$ 300.00 flat rate
<b>Plan Review Fees</b>	
Accessory Building	\$ 300.00 flat rate
Addition	\$ 200.00 flat rate
Attached Garage	\$ 200.00 flat rate
Basement Finish (if not included with original payment)	\$ 150.00 flat rate
Commercial / Industrial (including multi-family residential)	\$ 700.00
Detached Garage	\$ 300.00 flat rate
Manufactured Home	\$ 400.00 flat rate
Multi-Family Dwelling (per dwelling)	\$ 400.00 flat rate
Remodel	\$ 200.00 flat rate
Repair from Fire (full structure rebuild)	\$ 400.00 flat rate
Residential (single family detached only)	\$ 400.00 flat rate
Retaining Wall	\$ 150.00 flat rate
Solar	\$ 100.00 flat rate
Swimming Pool	\$ 200.00 flat rate
Clean-up Deposit	\$1,000.00
Culinary Water Meter Installation	\$ 500.00 Culinary Water Connection Fee \$5,450.00 6" Culinary Water/Size
Additional Re-Inspection Fee (beyond first re-inspection)	\$ 125.00 per each re-inspection
Washington County HCP (endangered species) Fee	\$ 250.00 per acre @ Final Plat; and Plus \$ 25.00 Administrative Cost of Collection and 0.2% Total Value of Construction for Reporting Fee, payable to Toquerville City, Residential, Commercial & Industrial. Building Permit Requests Paid at Application
Floodplain Compliance Review	\$ 350.00 flat rate

<b>Business License</b>	<b>Fee</b>
Business License Application	\$ 50.00 Calendar Year (to Dec. 31 <sup>st</sup> )
Commercial Business License Application	\$ 50.00 Calendar Year (to Dec. 31 <sup>st</sup> ) + Employee Fee
Per Full-Time Employee Fee	\$ 10.00
Per Part-Time Employee Fee	\$ 5.00
Maximum Fee (Before Late Fee)	\$350.00
Late Fee (assessed after Dec. 31 & before March 1)	\$ 20.00
Sign <a href="#">Permit</a> Application Fee	\$ <del>150</del> <sup>35.00</sup> + \$2.00 sq. ft.
Special Event Permit	\$ 100.00* for 100 or fewer attendees \$ 200.00* for 101-200 attendees \$ 300.00* for 201+ attendees

	*Plus additional deposit fees assessed by Staff
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<b>Cemetery</b>	<b>Fee</b>
Open and Closing of Grave	
Weekday Burial	\$ 550.00
Friday/Saturday/After Hours Burial *see current cemetery policy*	\$ 800.00
(No Sunday or Holiday)	
Burial Right (Includes Perpetual Care) No Purchase of ½ Plots is Permitted	\$ 570.00 Resident
	\$ 1,150.00 Non-Resident
Disinterment	\$ 1,000.00
Late Notice/Late Arrival Fee	\$ 200.00

<b>Culture and Recreation</b>	<b>Fee</b>
Neighborhood Market	\$ 20.00 10'x10' Booth and Canopy Rental

<b>City Hall Reserve Use Fees</b> – No rentals shall be made for holidays per Resolution 2016.12	
Refundable Deposit	\$ 75.00
Anything less than 4 hours (considered ½ day)	\$ 50.00
Anything more than 4 hours (considered 1 day)	\$ 100.00

<b>Park Pavilion and Ball Field Fees or Pickleball Courts</b> – No rentals shall be made for holidays per Resolution 2016.12				
	<b>BALL FIELD</b>	<b>PAVILION</b>	<b>BOTH</b>	<b>PICKLEBALL COURT</b>
Refundable Deposit	\$ 75.00	\$ 75.00		\$ 75.00
Local – 4 hours	\$ 50.00	\$ 35.00	\$ 85.00	\$ 50.00
Local – 8 hours	\$ 75.00	\$ 75.00	\$ 125.00	\$ 75.00
Non-Local – 4 hours	\$ 90.00	\$ 60.00	\$ 150.00	\$ 90.00
Non-local – 8 hours	\$ 150.00	\$ 80.00	\$ 200.00	\$ 150.00
Local league – 4 hours	\$ 30.00			\$ 30.00
Local league – 8 hours	\$ 60.00			\$ 60.00
Local league – Each season (Ball field or Pickleball Courts)	\$ 20.00 per team / per game – payable prior to season			
Non-local league – 4 hours	\$ 180.00			\$ 180.00
Non-local league – All day tournament (per day)	\$ 375.00			\$ 375.00
Non-local league – 12 games	\$ 400.00 per team			
Additional field prep, 1 each	\$ 150.00 (maximum of 2)			
Ball Field Lights – per hour	\$ 15.00			

<b>Rentals</b>	
Propane Portable Griddle (for use at Pavilion only, propane not included)	\$ 50.00 with \$300.00 refundable deposit
Sound System (for reserved event use only)	\$100.00 flat rate
Churches, Boy & Girl Scouts, Government or Quazi-Government organizations, and other organizations specifically sponsored by Toquerville City are exempt from rental fees, but deposit fees may apply. The exemption will apply for 3 days per year. If further use is required, the normal rental fees will apply. City sponsored entities may be exempt from the 3-day limitation.	

<b>Code Enforcement Fine Schedule</b>		
<b>Violation</b>	<b>Notice of Violation Period</b>	<b>Fine / Day of Violation Until Remedied</b>

General Violations: junk, inoperable vehicles, weeds/property maintenance, and other nuisances.	10 Days	\$ 25.00
Land Use	Immediately	\$ 1,000.00 / day up to 10 days \$ 10,000.00 / day beginning day 11 until remedied.
Excessive Occupancy	10 Days	\$ 25.00 per person
Portable Signs: banners, A-frames, pennants and similar signs.	3 Days	\$ 50.00
Non-portable Signs: permanent sign violations and roof signs	10 Days	\$ 50.00
Floodplain Violation		
Building Permit Violation		
Accessory Buildings: as a residence or setback violations.	10 Days	\$ 50.00
Fences / Walls	10 Days	\$ 25.00
Home Occupation	10 Days	\$ 25.00
<b>Repeat Offenses</b> At the same location by the same offender within one (1) year		
Second Offense		Fine per day doubles
Third Offense		Fine per day quadruples
<b>Abatement Costs</b>		
Abatement of injurious and noxious real property or unsightly or deleterious objects or structures:		\$ 50.00 per hour, per person plus equipment fees at current rental rates.
<b>Administrative Fees</b>		
Re-Inspection Fee		\$ 50.00
Administrative Hearing Fee		\$ 100.00
<b>Interest</b>		
Interest shall accrue on all outstanding civil penalties, abatement costs and administrative fees from the date said amount is assess until paid in full at the rate of ten percent (10%) per annum.		

<b>Animal Licensing Fees:</b> No license shall be issued until payment of the following applicable annual license fee with proof of current vaccinations:	
Dog License	\$ 25.00 Each (up to 3 dogs)
Spayed or neutered dog	\$ 15.00 Each (up to 3 dogs)
Late fee (in addition to above)	\$ 20.00
Replacement of lost tags	\$ 5.00
Kennel License for four or more dogs or cats	\$ 150.00
Kennel License for breeding with two dogs or cats	\$ 150.00 (This requires a business license)
Impound fees will be set by the entity of Contract or Agreement	

<b>Land Use Fees:</b>	
Land Use Permit or License Review	\$ 30.00 Plus additional fees assessed*
Master / General Plan Amendment Application	\$ 1,000.00
Zone Amendment Application	\$ 1,200.00 + Master Plan Change Fee (when applicable) + \$300.00 for each additional parcel
Appeal Authority – Variance Application	\$ 300.00 Actual cost provided following staff review
Appeal Authority – Notice of Appeal Application	\$ 300.00 Actual cost provided following staff review
Annexation Application	\$1,200.00 Plus additional fees assessed*
Temporary Use Permit Application	\$ 500.00 Plus additional fees assessed*
Nightly Rental Application	\$ 400.00 Plus additional fees assessed*

Nightly Rental License Renewal	\$ 30.00
Conditional Use Permit Application	\$ 400.00 Plus additional fees assessed*
Conditional Use – Animal / Livestock Permit (Must comply with current animal ordinance)	\$ 400.00 Plus additional fees assessed*
Home Occupation License	\$ 50.00 Plus additional fees assessed*
Extraction Permit Application	\$1,500.00 Plus additional fees assessed*
Residential Care Facility Permit Application	\$ 500.00 Plus additional fees assessed*
Grading Permit Application	\$ 300.00 Plus additional fees based on UBC 1997 Calculation. Table A-33-A Grading Plan Review Fees & A-33-B Grading Permit Fees*
Land Use Inspection Requests – Additional (Not Included in Permits)	\$ 45.00
Lot Line Adjustment Application	\$ 500.00 Plus additional fees assessed*
Floodplain Development Review	\$ 700.00 minimum (hourly thereafter)
Street Identification Change	\$ 500.00 minimum Plus additional fees assessed*
Public Improvement Inspection Fee	Fee assessed on a per project basis + 0.02 x total public improvement cost
Affected Property Owner Notice	\$ 1.50 per mailing address

#### **Public Infrastructure Districts:**

PID Letter of Intent / Application Fee	\$ 1,500.00
PID Creation Fee	\$ 3,500.00

#### **Public Works**

	<b><u>Fee</u></b>
Road Encroachment Application Fee (+ Costs)	\$ 250.00 Refer to Application
Hydrant Meter Deposit	\$ 2,200.00 Refundable return minus charges
Daily Charge	\$ 5.00 / Daily and \$6.00 per 1,000 gals for 0 to 10,000 gallons, Plus \$8.00 per 1,000 gallons from 10,001 to 15,000 \$10.00 per 1,000 gallons from 15,000 to 20,000 \$12.00 per 1,000 gallons from 20,001 and higher.
Monthly Charge	\$ 150.00 / Monthly and \$6.00 per 1,000 gallons for 0 to 10,000 gallons, Plus \$8.00 per 1,000 gallons from 10,001 to 15,000, \$10.00 per 1,000 gallons from 15,001 to 20,000, \$12.00 per 1,000 gallons from 20,001 and higher.
Municipal Construction	\$ 150.00 / Monthly and \$2.50 per 1,000 gallons.
Impact Fees	\$ 3,390.00 $\frac{3}{4}$ " Culinary Water / size
	\$ 6,033.00 1"
	\$ 13,587.00 1 $\frac{1}{2}$ "
	\$ 24,152.00 2"
	\$ 2,766.00 Roads and Street
	\$ 5,500.00 Parks, Recreation & Trails
	\$ 485.00 Storm Drain

Individual: Due at Permit Application for Lot NOT prepaid;  
Subdivisions: ALL lots in approved Plat – Payable prior to Sign-off.

#### **Subdivisions:**

Simple Subdivision (Split – up to 3 lots)	\$ 500.00 per lot Plus additional fees assessed*
Large Parcel Subdivision	\$ 750.00 Plus additional fees assessed*

<b>Subdivision</b>	
Conceptual Review	\$ 250.00 Plus additional fees assessed*
Preliminary Plat Review	\$ 1,000.00 Plus additional fees assessed*
Final Plat Review	\$ 1,500.00 Plus additional fees assessed*
Plat Amendment	\$ 1,200.00 Plus additional fees assessed*
<b>Consolidation of Contiguous Lots &amp; Parcels</b>	
Lots	\$ 1,200.00 Plus additional fees assessed*
Parcels	\$ 500.00 Plus additional fees assessed*

<b>Utilities</b>	<b>Fee</b>
Residential Culinary Water	\$ 55.00 Monthly – Base Rate per month for 0 to 10,000 gals. Plus \$4.00 per 1,000 gallons from 10,001 to 15,000, \$6.00 per 1,000 from 15,001 to 20,000, \$8.00 per 1,000 gallons from 20,001 and higher.
Non-Irrigation users w/ no access – March 1 <sup>st</sup> to Oct 31 <sup>st</sup>	\$ 55.00 Monthly – Base Rate per month for 0 to 30,000 gals. Plus \$4.00 per 1,000 gallons from 30,001 to 35,000, \$6.00 per 1,000 gallons from 35,001 to 40,000, \$8.00 per 1,000 gallons from 40,001 and higher, And annual irrigation fee – equal to TSWS fee.
Residential Storm Water Drain Fee (ERU = 5,000 sq. ft.)	\$ 7.00 Per ERU / Monthly
Commercial Storm Water Drain Fee	*Rate calculated: Impervious square feet ÷ 1 ERU = Monthly Charge
Commercial Culinary Water	\$ 100.00 Monthly – Base Rate for month Plus \$3.00 per 1,000 gallons from 0 to 10,000 \$5.00 per 1,000 gallons from 10,001 to 15,000, \$10.00 per 1,000 gallons from 15,000 to 20,000, \$15.00 per 1,000 gallons from 20,001 and higher.
Sewer	*Rate determined by Ash Creek SSD
Garbage / Blucan	*Rate determined by Wash Co. Solid Waste District
WCWCD Surcharge	*Rate determined by Wash Co. Water District
WCWCD Excess Water Use Surcharge	
Existing Connections	*Rate determined by Wash Co. Water District
New Connections (made on or after January 1, 2023)	*Rate determined by Wash Co. Water District
Billing Late Fees (on Monthly Past Due Balance, After 20 <sup>th</sup> Day)	5%
Plus – Fee for “SHUT-OFF” Notice if Applicable.	\$ 10.00
Water Reconnect Fee (Locked out meter)	\$ 100.00
Water/Utility Service Termination or New Application	No Fee
Residential Utility Service Application Deposit	\$300.00 Refundable Deposit
Commercial Utility Service Application Deposit	\$500.00 Refundable Deposit
Voluntary Culinary Water Meter Test & Temporary Meter Set Fee	\$250
Voluntary New ¾" Culinary Water Meter	\$400
Culinary Water Standby Fee for Non-User (No Meter at Property)	
Application Required	\$ 25.00 Monthly

**\*General Notes**

**Professional Fees:** The City engages professionals, such as attorneys and engineers, to conduct reviews of applications, permits, plat maps and other matters or documents not specifically listed herein. The costs of these professional services vary, depending on the specific application, permit, plat map or document / matter reviewed. The City shall estimate fees in addition to those listed above to cover the costs of these

professional services.

Publication & Associated Expense Fees: The actual cost of any required publication of notice and / or mailing of notice as required under any Title of the Toquerville City Code or the Utah Municipal Land Use, Development and Management Act (Utah Code Ann. 10-9a-101 *et seq*) must be paid by the applicant as a condition precedent to any corresponding land use application / permit approval. The applicant is also responsible for any associated costs and expenses the City may incur in relation to processing land use application or permit, including but not limited to: updating of the City's zoning maps and GIS data, General Plan amendments, special meeting noticing and additional staff fees and research fees. Applicant will be sent an invoice for all said charges from the City, due and payable prior to the approval or issuance of a permit, license, or release of information.

Timing of Payment of Application Fees: All application fees set forth above must be paid at the time of submission of the application. No initial review of any application will occur until payment of the application fee has been rendered.

Non-Refundability of Fees: All fees set forth above are non-refundable, except at the discretion of the City Council.

2. Repealer. This Resolution will not repeal, abrogate, annul, impair, or interfere with existing provisions of other resolutions, ordinances, or laws, except to effect modification of the fees listed. The fees listed in this approved Schedule supersede present fees for the services specified, but all fees not listed remain in effect. Where this Resolution imposes a higher fee than is imposed or required by existing provisions of prior resolutions, the provisions of this Resolution shall control.

3. Severability. If any provision or clause of this Resolution or application thereof to any person or entity or circumstance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other sections, provisions, clauses or applications hereof which can be implemented without the invalid provision(s), clause(s) or application(s) hereof, and to this end the provisions and clauses of this Resolution are declared to be severable.

4. Effective Date. This Resolution shall become effective immediately upon adoption by the Toquerville City Council. Dated this \_\_\_\_ day of \_\_\_\_ 2025.

Councilmember:

Gary Chaves	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
John 'Chuck' Williams	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Joey Campbell	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Todd Sands	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____
Wayne Olsen	AYE	_____	NAE	_____	ABSTAIN	_____	ABSENT	_____

TOQUERVILLE CITY  
a Utah Municipal Corporation

Attest:

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Justin Sip  
Mayor

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Emily Teaters  
City Recorder